

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
January 19, 2016 Minutes

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Dave Cope, Richard Champion, Bruce Menk, Jim Newland, Jeff May and Mark Best
Also present: J.D. McCrumb, Lee Schiller, Bret Cottrell, Phil Sieber, Jeff Tempas, Jim Thelen, Troy Carmann and Dana Struthers

MINUTES: The minutes of the November 17, 2015 meeting were approved
The minutes of the December 8, 2015 meeting were approved as corrected

CITIZEN CONCERNS: Tom McWilliams, 17 Club Lane: following up on discussions with staff and letter/petition sent to Town in June of last year regarding concerns of increased noise associated with the renovation of the pool and tennis facilities. He asked that reasonable operating hours be placed on activity at that location so that he and his neighbors would not be disturbed.

MAYOR'S COMMENTS: The Mayor had no comments

POLICE DEPARTMENT:

- Chief Cottrell presented the attached report for December 2015
- Chief Cottrell notified the Board of several mail thefts in Bow Mar

TRUSTEE REPORTS:

Building Commissioner: Trustee May presented the attached report

Planning and Development: Mr. Sieber presented the attached development update.

Public Safety: Trustee Menk had no comments

Public Works: Trustee Newland provided the board with an early update on the 2016 roads project

Special Affairs: Trustee Champion had no comments

Finance: Mr. Tempas presented the attached financials

Town Administrator: Mr. McCrumb presented the attached report

OLD BUSINESS:

- **Trustee Bill #11, Series 2015 Columbine Park (2nd Reading):** Mr. Schiller presented to the Trustees the case to create a park based on new park funding policy. The new park would be comprised of the one acre of land on which Columbine Valley Town Hall sits.
ACTION: upon a motion by Trustee Cope and a second by Trustee Menk, the Board unanimously approved Trustee Bill #11, Series 2015 on 2nd Reading.

NEW BUSINESS:

- **Trustee Bill #1, Series 2016 Building Code (1st Reading):** Trustee May introduced Mr. Thelen, Town Building Inspector, to present for consideration the 2015 updates to the Town Building Codes. The Trustees discussed at length the proposed fee increase and asked staff to provide more information for consideration at 2nd reading.
ACTION: upon a motion by Trustee Champion and a second by Trustee Best, the Board of Trustees unanimously approved scheduling a Public Hearing on this matter for Tuesday, February 16, 2016 at 6:15 pm.
ACTION: upon a motion by Trustee Champion and a second by Trustee Best, the Board of Trustees unanimously approved Trustee Bill #2, Series 2015 on 1st Reading holding permit fees at the current (2008) levels.
- **Auditors Engagement Letter:** Mr. Tempas also presented to the board the audit engagement letter from Clifton Larsen Allen including the scope of work and fee of \$15,000.
ACTION: upon a motion by Trustee Cope and a second by Trustee Newland, the Board unanimously approved signing the engagement letter.
- **Appointment to P&Z:** No action was taken at this time. The issue was tabled for a date to be determined.
- **Contract for New Town Hall Phone System:** Ms. Struthers presented three bids for a new telephone system for Town Hall and a recommendation for action. The Trustees discussed the proposals and directed staff to look at an additional vendor. The issue was tables until the February meeting.
- **Bow Mar Intergovernmental Agreement:** No action was taken at this time.

EXECUTIVE SESSION: Upon a motion by Trustee Newland and a second by Trustee Champion, the Board unanimously approved entering into executive session at 8:47 p.m. to approve the minutes of November 17, 2015 and to conference with the Town Attorney for the purpose contract negotiations with Bow Mar regarding IGA under CRS 24-6-402(4)(b).

RETURN TO THE RECORD: The Board returned to the record at 9:23 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:25 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*