

# **TOWN OF COLUMBINE VALLEY**

## **BOARD OF TRUSTEES**

Minutes

February 21, 2017

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Gale Christy, Bill Dotson, Bruce Menk, Roy Palmer, Dave Cope and Kathy Boyle

Also present: J.D. McCrumb, Jeff Tempas, Bret Cottrell and Brent Kaslon

**MINUTES:** The minutes of the January 17, 2017 meeting were approved.

**CITIZEN CONCERNS:** Michael Bratcher, General Manager Columbine Country Club provided the Trustees with an update on Club construction, which is on schedule and on budget. Club membership will soon decide if the ball room would be completed with the main structure or completed in a second phase. Mr. Bratcher informed the Trustees that rebuilding the barn that was destroyed by fire would begin soon and be completed in May.

There were no HOA Representatives present to comment.

Ginny Rogliano, 15 Driver Lane, asked for an update on the Platte Canyon Villas project and a timeline for the development of Wild Plum. Staff provided both.

Mara Marks, 8 Driver Lane, asked for information on the final submission of the Wild Plum development application, clarification on who reviewed the preliminary plat and plan, information on the DEA action on Niblick, details about the Town financials and eventual ownership of the open space at Wild Plum. Staff addressed all of her questions.

**MAYOR'S COMMENTS:** Mayor Champion commented that the recent Board Retreat was very helpful and a good use of time. The Mayor provided details to the Trustees on the upcoming Mayor of the Day and Coffee with the Mayor events.

**TRUSTEE COMMENTS:** Trustee Dotson updated the Trustees on the Clayton Property, which is currently under contract to be purchased and developed into six lots. As currently proposed, two of those lots will need curb-cut/driveway access onto Brookhaven Lane. The potential owner/developer will meet with Brookhaven HOA representatives as the development progresses.

**TOWN ADMINISTRATOR'S REPORT:** Mr. McCrumb presented the attached report.

**POLICE CHIEF'S REPORT:** Chief Cottrell presented the attached report. The Chief also briefed the Trustees on recent DEA action in Columbine Valley, an uptick in coyote sightings, two recent burglaries in CV, and that the CVPD is fully staffed and operational.

**TOWN TREASURER'S REPORT:** Mr. Tempas reported on the attached December/2016 financials. He alerted the Trustees that the annual audit would begin in March. Mr. Tempas asked the Trustees to approve, in arrears, the audit engagement letter, which he signed in the weeks prior.

**ACTION: upon a motion by Trustee Christy and a second by Trustee Boyle, the Board of Trustees unanimously approved Mr. Tempas' signing of the audit engagement letter.**

**OLD BUSINESS:**

There was no old business to consider or act upon.

**NEW BUSINESS:**

**2017 Road Program:** Mr. McCrumb presented options and associated costs for the Trustees consideration. Trustee Palmer advocating moving forward with all the proposed improvements, which would likely require a budget amendment. The Trustees discussed the various options.

**ACTION: upon a motion by Trustee Menk and a second by Trustee Dotson, the Board of Trustees unanimously directed Town staff to secure bids for the entire scope of work up to \$483,000.**

**Republic Service Contract Renewal:** Mr. McCrumb presented the proposed trash service contract renewal, along with bids from two other companies. At the time of the meeting Waste Management's bid had not been received.

**ACTION: No action was taken. The Trustees decided to wait to receive the bid from Waste Management and consider the renewal at the March meeting.**

**Arapahoe County IGA:** Chief Cottrell presented an IGA with Arapahoe County formalizing the long standing arrangement in which the County provides the Town with radio communication equipment and services. The Trustees asked clarifying questions.

**ACTION: upon a motion by Trustee Menk and a second by Trustee Palmer, the Board of Trustees unanimously approved the IGA.**

**EXECUTIVE SESSION: Upon a motion by Trustee Menk and a second by Trustee Christy, the Board unanimously approved entering into executive session at 8:13 p.m. to approve the minutes of November 7, 2016, and discuss personnel matters pursuant to C.R.S. 24-6-402.**

The Trustees came out of executive session at 8:42 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:42 p.m.

Submitted by,  
J.D. McCrumb, Town Administrator

*\* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*\*\* All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*