

## **TOWN OF COLUMBINE VALLEY**

### **BOARD OF TRUSTEES**

Minutes

March 15, 2016

#### **PUBLIC HEARING: Columbine Country Club Final Plan**

Mayor Christy opened the Public Hearing at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Jim Newland, Jeff May, Dave Cope, Richard Champion, Mark Best and Bruce Menk

Also present: Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, Dana Struthers, Phil Sieber, Brent Kaslon, Troy Carmann, Michael Bratcher, Conor Bancroft, Bill Dotson, Roy Palmer, Jeff Sahr, Jay Neese and Lori Bechter

Mr. Sieber introduced the final plan for the Columbine Country Club. There were no public comments and the Trustees did not have any comments or questions.

**ADJOURNMENT:** The public hearing was closed at 6:32 p.m.

#### **REGULAR MEETING**

Mayor Christy called the Regular Meeting of the Trustees to order at 6:33 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Jim Newland, Jeff May, Dave Cope, Richard Champion, Mark Best and Bruce Menk

Also present: Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, Dana Struthers, Phil Sieber, Brent Kaslon, Troy Carmann, Michael Bratcher, Conor Bancroft, Bill Dotson, Roy Palmer, Jeff Sahr, Jay Neese and Lori Bechter

**MINUTES:** The minutes of the February 16, 2016 meeting were approved

**CITIZEN CONCERNS:** Michael Bratcher, Manager of the CCC, asked who was responsible for repairing the fence along Platte Canyon Road. He also asked if the Town had any concerns with having two 13' time lapse cameras erected on Club property to record the demolition and construction of the new Club House?

Lori Bechter, 4993 W Christensen Drive, Littleton, asked if the Town monitors or has any influence over area development such as the KB Homes or Clayton Farms projects.

**MAYOR'S COMMENTS:** Mayor Christy introduced Jeff Sahr and Jay Neese who would be considered later in the meeting for appointments to the Planning and Zoning Commission.

**POLICE DEPARTMENT:**

- Chief Cottrell presented the attached report for February 2016
- Chief Cottrell updated the Trustees on two recent burglaries in the Village and theft from the country club
- Newest officer almost finished training and doing well
- All patrol cars are now equip with new camera equipment

**TRUSTEE REPORTS:**

**Building Commissioner:** Trustee May presented the attached report

**Planning and Development:** Mr. Sieber presented the attached development update. Mr. Sieber also informed the Trustees that Circle K did not grant our request for a right-turn easement from Platte Canyon onto Bowles.

**Public Safety:** Trustee Menk noted that there had been an increase in calls regarding suspicious persons in Columbine Valley. In all instances the police responded the persons were cleared and in most cases were working on one of the numerous construction projects in Town. Trustee Menk encouraged citizens to remain alert and to always call the Town with concerns.

**Public Works:** Trustee Newland has been working with incoming Trustee Palmer to ensure a smooth transition.

**Special Affairs:** Trustee Champion, through his role as a board member with DRCOG, has been pursuing TIP funding to synchronize the lights on Platte Canyon Road.

**Finance:** Mr. Tempas presented the attached financials for the month of January and noted the 2015 auditors had completed the field work portion of their work and a final report would be presented to the Trustees in May.

**Town Administrator:** Mr. McCrumb presented the attached report.

**OLD BUSINESS:**

- **Contract for New Town Hall Phone System:** Ms. Struthers presented the corrected contract for a new Town Hall telephone system and requested a recommendation for action. The Trustees reviewed the proposal and asked several clarifying questions.  
**ACTION: upon a motion by Trustee Champion and a second by Trustee Menk, the Board of Trustees unanimously approved the contract with DPC Networks subject to the Town Attorney approving contract language.**

**NEW BUSINESS:**

- **Resolution #2, Series 2016: Columbine Country Club Final Plan:** Mr. Sieber, Mr. Kaslon and Mr. Carmann presented the attached report to the Board.

Trustee Newland informed the Board that he would abstain from the vote as his company is a subcontractor in the Club's pool house renovation and may also be a subcontractor for the main Clubhouse.

Board directed staff to include the time-lapse cameras, construction/working hours and fines for construction traffic on Middlefield Road, in the construction documents.

**ACTION: upon a motion by Trustee Menk and a second by Trustee Cope, the Board approved Resolution #2, Series 2016 with staff conditions and construction management document additions as discussed.**

Mr. Bratcher presented a request from the Club to waive all fees and taxes, estimated at \$307,000. After a lengthy discussion, including understanding the fee breakdown, Club membership and Town demographics, Board action on past requests Club requests, and the important role the Club plays in the Town as a social center and economic driver, the Board took the following action.

**ACTION: upon a motion by Mayor Christy and a second by Trustee Menk, the Board approved a 50% rebate of the collected use tax by a vote of 4-2-1 (Trustees Best and May voted nay, Trustee Newland abstained).**

- **Resolution #1, Series 2016: Cancellation of 2016 Municipal Election:** Mr. Schiller presented the resolution to the board and explained that as there were no contested seats and there was no reason to conduct an election.

**ACTION: upon a motion by Trustee May and a second by Trustee Newland, the Board of Trustees unanimously approved Resolution #1, Series 2016.**

- **Appointment to the Planning and Zoning Commission:** Mr. McCrumb submitted to the Board four candidates for four positions on the P&Z (two regular and two alternate members).

**ACTION: upon a motion by Trustee Newland and a second by Trustee Champion, the Board of Trustees unanimously approved Mr. Dale Irwin's appointment to the Planning and Zoning Commission, as a regular member, effective immediately.**

**ACTION: upon a motion by Trustee Best and a second by Trustee Champion, the Board of Trustees unanimously approved Mr. Jeff Sahr's appointment to the Planning and Zoning Commission, as an alternate member, effective immediately.**

**ACTION: upon a motion by Trustee Cope and a second by Trustee Champion, the Board of Trustees unanimously approved Mrs. Mimi Kuchman's appointment to the Planning and Zoning Commission, as a regular member effective April 13, 2016.**

**ACTION: upon a motion by Trustee Newland and a second by Trustee Champion, the Board of Trustees unanimously approved Mr. Jay Neese's appointment to the Planning and Zoning Commission, as an alternate member effective April 13, 2016.**

- **Study Session/Board Retreat:** Mr. McCrumb requested the Trustees select a date for a retreat to update the (new) Trustees on ongoing projects and receive direction on priorities for the rest of the year.

**ACTION: The board chose to meet on Saturday, April 23, 2016. No additional action was required.**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:49 p.m.

Submitted by,  
J.D. McCrumb,  
Town Administrator

*\* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*