

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

March 18, 2014

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, John Fischer, Mark Best, Jim Newland, Jeff May, Richard Champion, Dave Cope

Also present: Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, Phil Sieber and Jim Thelen

MINUTES: The minutes of the February 18, 2014 meeting were approved.

CITIZEN CONCERNS:

There were no citizen concerns.

MAYOR'S COMMENTS:

The Mayor commented on the new format of the Town Newsletter. The Mayor also brought to the attention of the Board an article in the South Platte Independent discussing Breckenridge Brewery on Santa Fe adjacent to Columbine Valley.

POLICE DEPARTMENT:

- Chief Cottrell presented the attached report for February 2013.
- PD Staffing is at 100%
- Shared that charges had been filed relating to the car crash on the 13th hole.
- Shared that a new PD graphics package was being developed and would be shared with the Board at an upcoming meeting.

TRUSTEE REPORTS:

Building Commissioner: See attached report.

Planning and Development: Trustee Best reported that Anne Larsen had been interviewed by himself, Mayor Christy, Sandy Graham and Phil Sieber to fill one of two remaining alternate positions on the P & Z Commission; they all indorsed her appointment.

ACTION: upon a motion by Trustee Best and a second by Trustee Cope, the Board of Trustees unanimously approved Anne Larsen as an Alternate Member of the Planning and Zoning Commission.

Phil Sieber provided the Board with updates on the several developments happening in town.

- Toll Brothers are in the due diligence phase of their development – nothing has been submitted to the Town
- Toll Brothers are continuing their public outreach
- The May P&Z Meeting would be the earliest opportunity for a public hearing
- Wilder Commons will propose 16 patio homes, don't need to rezone
- Wilder Commons set for April 8 hearing with P & Z
- Referrals have been sent for Wilder Commons.

Public Safety: No report.

Public Works: Trustee Newland asked Troy Carmann to provide an update on the pavement program. Bid packets have been distributed; due date extended to March 26; recommendations to the Board expected in April. Upon a request from Trustee Newland, Mr. Carmann also reviewed the street cut procedures.

Special Affairs: No Report.

Treasurer: Mr. Tempas reported that it was too early in the year to provide a finance report. He mentioned that the audit had been conducted and anticipated results in April or May.

Town Administrator: See attached report.

OLD BUSINESS:

- **Traffic Study Bid Approval:** Phil Sieber reviewed the attached report, discussing the process of the traffic study and the components of Phase One and Phase Two. The Board discussed the report and suggested that three additional intersections be added to the scope of work.
ACTION: upon a motion by Trustee Best and a second by Trustee Fischer, the Board of Trustees unanimously approved \$14,470 plus the cost of three additional intersections.
- Trustee Best reported that the proposed Morningstar Senior Living Complex proposed for the corner of Watson Lane and Bowles Avenue would not be pursued by the developer.

NEW BUSINESS:

- **Trustee Bill No. 4, Series 2014:** Trustee May introduced Mr. Thelen, Town Building Inspector, to present for consideration the 2012 updates to the Town Building Codes. Mr. Thelen highlight few significant changes excepting new energy efficiency requirements and basement ceiling finishes in otherwise unfinished basements.
 - **ACTION: upon a motion by Trustee May and a second by Trustee Fischer, the Board of Trustees unanimously approved scheduling a Public Hearing on this matter for Tuesday, April 15, 2014 at 6:15 pm.**
 - **ACTION: upon a motion by Trustee May and a second by Trustee Newland, the Board of Trustees unanimously approved Trustee Bill No 4, Series 2014 on 1st Reading.**
- **Resolution # 2, Series 2014:** A resolution appointing Town Clerk, J.D. McCrumb as the Designated Election Official for the April 1, 2014 Municipal Election.
ACTION: upon a motion by Trustee Fischer and a second by Trustee Champion, the Board of Trustees unanimously approved Resolution # 2, Series 2014.
- **Resolution # 3, Series 2014:** A resolution empowering the Designated Election Official to appoint Election Judges for the April 1, 2014 Municipal Election.
ACTION: upon a motion by Trustee Best and a second by Trustee Champion, the Board of Trustees unanimously approved Resolution # 3, Series 2014.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:45 pm.

Submitted by,
J.D. McCrumb
Town Administrator