

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

April 15, 2014

Mayor Christy opened the Public Hearing at 6:15 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, John Fischer, Mark Best, Jim Newland, Jeff May, Dave Cope

Absent: Richard Champion, Jim Thelen

Also present: Lee Schiller, J.D. McCrumb and Bret Cottrell. Approximately 25 members of the community were in attendance.

PUBLIC HEARING:

Adoption of 2012 Building Code: The Town Attorney presented the 2012 updates to the Town Building Codes. Mr. Schiller highlighted the changes including new energy efficiency requirements and basement ceiling finishes in otherwise unfinished basements. Most recent revisions to this manual and code which are not considered significant as they do not affect the permitted uses, development stipulations or engineering standards. The changes are organizational, modify or clarify the processing and submittal requirements for development applications. Specific modifications are found in Section III of the attached report.

PUBLIC COMMENT: Mr. Steve Newkirk, 6 Augusta Drive, asked for clarification of the differences between the old code and the proposed new code. There were no additional comments.

ADJOURNMENT: The public hearing was closed at 6:25 p.m.

Submitted by,

J.D. McCrumb
Town Administrator

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

April 15, 2014

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, John Fischer, Mark Best, Jim Newland, Jeff May, Richard Champion, Dave Cope,

Also present: Lee Schiller, J.D. McCrumb, Bret Cottrell, Phil Sieber, Troy Carmann and Bruce Menk

MINUTES: The minutes of the March 18, 2014 meeting were approved.

OLD BUSINESS:

Trustee Bill No. 4, Series 2014: Mr. Schiller presented for consideration the 2012 updates to the Town Building Codes.

ACTION: upon a motion by Trustee May and a second by Trustee Cope, the Board of Trustees unanimously approved Trustee Bill No. 4, 2014 on Second Reading.

RECESS: A brief recess taken. Mayor Christy called the Board meeting back to order at 6:40 p.m., roll call found the following present:

Trustees: Gale Christy, Bruce Menk, Mark Best, Jim Newland, Jeff May, Richard Champion, Dave Cope,

SWEARING IN OF MAYOR AND TRUSTEES: Judge Jim Keil swore into office Mayor Christy, Trustee Champion, Trustee Cope and Trustee Menk.

MAYOR'S COMMENTS:

Mayor Christy recommended that the following staff be reappointed: Lee Schiller, Town Attorney; Jeff Tempas, Town Treasurer; Jim Keil, Municipal Judge; J.D. McCrumb, Town Administrator and Town Clerk; Dana Struthers, Court Clerk; Bret Cottrell, Town Marshall/Police Chief.

ACTION: upon a motion by Trustee Newland and a second by Trustee May, the Board of Trustees unanimously approved these staff appointments.

Mayor Christy recommended that the following Trustees fill the corresponding Commission posts: Dave Cope, Mayor Pro Tem; Mark Best, Planning; Richard Champion, Special Affairs; Dave Cope, Finance; Jeff May, Building; Bruce Menk, Public Safety; Jim Newland, Public Works.

ACTION: upon a motion by Trustee Newland and a second by Trustee May, the Board of Trustees unanimously approved these Commission appointments.

Mayor Christy recommended that Phil Sieber be retained as the Town Planner, and Troy Carmann/ICON Engineering be retained as the Town Engineer.

ACTION: upon a motion by Trustee Newland and a second by Trustee Cope, the Board of Trustees unanimously approved these appointments.

Mayor Christy swore Judge Jim Keil into office. Judge Jim Keil swore into office Lee Schiller, J.D. McCrumb and Bret Cottrell.

CITIZEN CONCERNS:

The following citizens addressed the Board:

- Jon Piper, 3 Cleek Way, due to concerns regarding the Tuck property development, a committee has been formed to represent the interest of the homeowners to the developer and Board of Trustees. Also asked if the Traffic Study would reflect resident “snow birds”
- Mara Marks, 8 Driver Lane, asked what information was available on the Town Web site and when is it posted
- Bob Schenkein, 6 Fairway Lane, believes the Town should be more proactive in presenting (development related) information to the public
- Carol Brewka, 18 Club, Questioned the timing of the traffic study (during spring break) and asked about the inclusion of pedestrians and golf carts

POLICE DEPARTMENT:

- Chief Cottrell presented the attached report for March 2013
- Numerous burglaries in neighboring Bow Mar and Littleton – reminded everyone to lock up tight

TRUSTEE REPORTS:

Building Commissioner: See attached report.

Planning and Development: Trustee Best reported that Mimi Kuchman had been interviewed by himself, Mayor Christy, Sandy Graham and Phil Sieber to fill the remaining alternate position on the P & Z Commission;

ACTION: upon a motion by Trustee Best and a second by Trustee May, the Board of Trustees unanimously approved Mimi Kuchman as an Alternate Member of the Planning and Zoning Commission.

An update on the Wilder Commons development was provided – the P&Z will consider at a Special Meeting on April 24, 2014.

Public Safety: No report.

Public Works: Trustee Newland asked Troy Carmann to provide an update on the pavement program. Three competitive bids were received by the deadline and reviewed by staff. Staff recommends Douglas County Asphalt based on their low bid, their capacity to do the work, and their history working with the Town. Staff plans to negotiate to get the number under the \$300k budget and hopes to start work around June 1.

Special Affairs: No Report.

Treasurer: No Report.

Town Administrator: See attached report.

OLD BUSINESS:

- **Trustee Bill No. 5, Series 2014:** Trustee Best and Mr. Schiller presented an ordinance concerning the meeting time of the Planning and Zoning Commission of the Town of Columbine Valley. The ordinance will change the meeting time from 7:00 to 6:30 p.m.
ACTION: upon a motion by Trustee Newland and a second by Trustee Best, the Board of Trustees unanimously approved Trustee Bill No 4, Series 2014 on 1st Reading.

NEW BUSINESS:

- **No Soliciting Signs:** Trustee Champion presented to the Board the case for posting signs at each entrance to the Town clarifying that there is no soliciting in Columbine Valley. Mr. Schiller discussed the current ordinance and Chief Cottrell reviewed enforcement policies and options. It was mentioned that despite posted signs, Bow Mar continues to have a problem with solicitors. The Board discussed the problem and potential solutions. Trustee Champion recommended the issue be monitored and tabled any action until July.
ACTION: No action was taken.
- **Trustee Bill No. 6, Series 2014:** Mr. Schiller presented and the Board discussed an ordinance concerning the cultivation of marijuana in residential structures.
ACTION: upon a motion by Trustee Newland and a second by Trustee May, the Board of Trustees unanimously approved Trustee Bill No 5, Series 2014 on 1st Reading.

EXECUTIVE SESSION: Upon a motion by Trustee Newland and a second by Trustee May, the Board unanimously approved entering into executive session at 7:41pm to discuss potential litigation in accordance with CRS 24-6-402(4).

RETURN TO THE RECORD: The Board returned to the record at 8:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:30 p.m.

Submitted by,
J.D. McCrumb
Town Administrator