

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

April 19, 2016

Mayor Christy called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Jim Newland, Jeff May, Dave Cope, Richard Champion, Mark Best and Bruce Menk

Also present: Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, Phil Sieber, Michael Bratcher, Bill Dotson, Roy Palmer, and Jim Keil

MINUTES: The minutes of the March 15, 2016 and April 11, 2016 meetings were approved as corrected.

RESIGNATION OF TRUSTEE:

Trustee Richard Champion resigned from the Board of Trustees effective immediately so that he could be sworn in as Mayor.

SWEARING IN OF MAYOR AND TRUSTEES: Judge Jim Keil swore into office Mayor Richard Champion, Trustee Gale Christy and Trustee Roy Palmer.

Mayor Champion recognized the work of outgoing Trustees Best, May and Newland and of Mayor Christy.

RECESS: A brief recess taken. Mayor Champion called the Board meeting back to order at 7:08 p.m. roll call found the following present:

Trustees: Richard Champion, Dave Cope, Gale Christy, Bruce Menk and Roy Palmer

Also present: Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, Phil Sieber, Michael Bratcher, Bill Dotson, and Jim Keil

MAYOR'S COMMENTS: Mayor Champion recommended to the Board Mr. Bill Dotson to fulfill the remainder of his term as Trustee (2 years).

ACTION: upon a motion by Trustee Cope and a second by Trustee Menk, the Board of Trustees unanimously approved the appointment of Bill Dotson to a two year term to expire in 2018.

Judge Jim Keil swore into office Trustee Bill Dotson.

Mayor Champion recommended to the Board Mrs. Kathy Boyle to fulfill the vacant Trustee seat until the next regular election (2 years).

ACTION: upon a motion by Trustee Christy and a second by Trustee Menk, the Board of Trustees unanimously approved the appointment of Kathy Boyle to a two year term to expire in 2018.

Trustee Boyle was not in attendance to be sworn in.

Mayor Champion recommended that Trustee Dave Cope serve as Mayor Pro Tem.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Christy, the Board of Trustees unanimously approved Trustee Cope as Mayor Pro Tem.

Mayor Champion recommended that the following Trustees fill the corresponding Commission posts: Dave Cope, Finance; Bill Dotson, Planning; Gale Christy, Community Affairs; Kathy Boyle, Building; Bruce Menk, Public Safety; Roy Palmer Public Works.

ACTION: upon a motion by Trustee Menk and a second by Trustee Cope, the Board of Trustees unanimously approved these Commission appointments.

Mayor Champion recommended that the following staff be reappointed: Lee Schiller, Town Attorney; Jeff Tempas, Town Treasurer; Jim Keil, Municipal Judge; J.D. McCrumb, Town Administrator, Town Clerk and Court Clerk; Dana Struthers, Court Clerk; Bret Cottrell, Town Marshall/Police Chief.

ACTION: upon a motion by Trustee Christy and a second by Trustee Menk, the Board of Trustees unanimously approved these staff appointments.

Mayor Champion swore Judge Jim Keil into office. Judge Jim Keil swore into office Lee Schiller, J.D. McCrumb and Bret Cottrell.

CITIZEN CONCERNS: Michael Bratcher, Manager of the CCC, provided the Trustees with a brief update of the Clubs construction progress, including the opening date of the Pool and Columbine on Main facilities.

Garrett Baum introduced himself as the representative for the team currently planning to develop the Tuck property. The Community outreach process has begun and the developers would be asking the Board to consider a metro district. The project would be submitted to the Town in the next week.

TRUSTEE COMMENTS: Trustee Palmer is anxious to dig into his new role and would like to have input from all Trustees as he ramps up.

TOWN ADMINISTRATORS REPORT: Mr. McCrumb reminded the Trustees of the retreat scheduled for the 23rd.

POLICE CHIEFS REPORT:

- Chief Cottrell presented the attached report for March 2016
- Chief Cottrell updated the Trustees on an ongoing citizen issue on Birdie Lane that was recently acted upon.
- Trustee Menk recognized the Police Officers for their overall professionalism regarding the Birdie Lane issue.

TOWN TREASURERS REPORT:

Mr. Tempas informed the Trustees that the 2015 Audit findings were expected next month.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

- **Resolution #3, Series 2016: Land Use Regulations:** Mr. Sieber presented the attached report to the Board. The Board reviewed and discussed the proposed updates and changes.
ACTION: upon a motion by Trustee Dotson and a second by Trustee Christy, the Board approved Resolution #3, Series 2016 with proposed modifications.
- **Study Session:** Mr. McCrumb requested the Trustees select a date for a study session to be briefed on and discuss the issue of metro districts in preparation for the anticipated request by the Tuck developers. Mr. Baum indicated that prior to the study session he would provide the Trustees with some specific information for consideration.
ACTION: The board chose to meet on Tuesday, May 17, 2016 at 5:00p.m. No additional action was required.

EXECUTIVE SESSION: Upon a motion by Trustee Menk and a second by Trustee Dotson, the Board unanimously approved entering into executive session at 8:40 p.m. to approve the minutes of January 19, 2016 and April 4, 2016 and to discuss personnel matters under CRS 24-6-402(4)(b).

RETURN TO THE RECORD: The Board returned to the record at 9:03 p.m.

ACTION: upon a motion by Trustee Menk and a second by Trustee Palmer, the Board approved hiring a fulltime Public Works employee to be hired and supervised by the Town Administrator with the advice and consent of the Public Works Commissioner.

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:08 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*