

**TOWN OF COLUMBINE VALLEY**  
**BOARD OF TRUSTEES**

Minutes

June 16, 2015

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Dave Cope, Mark Best, Jeff May, Richard Champion,  
Bruce Menk, Jim Newland

Also present: Dana Struthers, Lee Schiller, Bret Cottrell, Phil Sieber, and Jeff Tempas

**MINUTES:** The minutes of the May 19, 2015 meeting were approved

**CITIZEN CONCERNS:** Steve Newkirk, 6 Augusta Drive, shared with the Trustees his concerns with the recent rain/flooding of Augusta Drive from the Wilder development. Mayor Christy indicated that the contractor had ten days to resolve the issue.

**MAYOR'S COMMENTS:** Mayor Christy reported that the cut through and speed study approved last month would commence next week.

- The Country Club membership voted 71%/28% to proceed with a new building
- All existing flood control functioned as designed (Wilder construction site excluded) during the recent rain events
- Kudos to Hobbes for his efforts clearing the storm drain on the Wilder site

**POLICE DEPARTMENT:**

- Chief Cottrell presented the attached report for May 2015
- Chief Cottrell reported that the CCC pool beer taps were open all night (not secure). He will discuss with Club manager

**TRUSTEE REPORTS:**

**Building Commissioner:** Trustee May presented the attached report

- Taylor Morrison is giving away the remaining Wolf house stone. They will have on site for interested parties until next Friday

**Planning and Development:** Trustee Best asked Mr. Sieber to provide an update on development activities. Mr. Sieber provided general updates but there was nothing of substance to report

- Clayton Farms proposed density was rejected by Littleton planning, who countered with 4.5 dwelling units per acre

**Public Safety:** No report

**Public Works:** No report

**Special Affairs:** Trustee Champion updated the Board on the progress with Century Link regarding a potential franchise agreement with the Town

**Treasurer:** Mr. Tempas presented the attached financials.

**Town Administrator:** Mrs. Struthers presented the attached report.

**OLD BUSINESS:**

- **2015 Road Bids:** Trustee Newland presented the Trustees with the bids for the 2015 road project, including his recommendation of engaging Rocky Mountain Pavement as the contractor.  
**ACTION: upon a motion by Trustee Newland and a second by Trustee Champion, the Board of Trustees unanimously approved Rocky Mountain Pavement as the contractor for the 2015 road project, and the presented map as the scope of work.**

**NEW BUSINESS:**

- **Trustee Bill #2, Series 2015 Electric Code (1<sup>st</sup> Reading):** Trustee May introduced Mr. Thelen, Town Building Inspector, to present for consideration the 2015 updates to the Town Electric Codes.  
**ACTION: upon a motion by Trustee May and a second by Trustee Champion, the Board of Trustees unanimously approved scheduling a Public Hearing on this matter for Tuesday, July 21, 2015 at 6:15 pm.**  
**ACTION: upon a motion by Trustee May and a second by Trustee Champion, the Board of Trustees unanimously approved Trustee Bill #2, Series 2015 on 1<sup>st</sup> Reading.**
- **Trustee Bill #3, Series 2015 Cable TV Customer Service Standards (1<sup>st</sup> Reading):** Trustee Champion introduced Mr. Steve Newkirk, subject matter expert and town resident to present the attached standards.  
**ACTION: upon a motion by Trustee Champion and a second by Trustee Menk, the Board of Trustees unanimously approved Trustee Bill #3, Series 2015 on 1<sup>st</sup> Reading.**
- **2014 Town Audit:** Mr. Tempas and Mr. Mark Elmshouser presented the 2014 Financial Audit of the Town. Both noted the ongoing management comment noting the importance of strict oversight by the Treasurer because of minimal checks and balances due to limited administrative personnel. Including this comment, the auditors have given the Town a clean financial audit. They found no misappropriation, mismanagement or fraud in the handling of any funds by staff or management of the Town. They have filed the audit with the Department of Local Affairs with the State of Colorado.  
**ACTION: upon a motion by Trustee Cope and a second by Trustee Menk, the Board of Trustees unanimously approved the 2014 audit.**
- **KB Homes Referral Letter:** Mr. Sieber presented to the Trustees his staff report on the referral from the City of Littleton as well as a draft of a letter to the City. The Trustees concluded that the points set forth in the letter were appropriate and that the letter should strongly object to the development as submitted while respecting the authority and jurisdiction of the Littleton P&Z and Council  
**ACTION: upon a motion by Trustee Best and a second by Trustee Champion, the Board of Trustees unanimously authorized the Mayor to send a letter responding to the KB Homes Referral**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:26 p.m.

Submitted by,  
Dana Struthers on behalf of  
J.D. McCrumb, Town Administrator

*\* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*