

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

June 17, 2014

Mayor Gale Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Mayor Gale Christy, Jeff May, Dave Cope, Mark Best, Bruce Menk, Jim Newland and Richard Champion
Absent: Jeff Tempas, JD McCrumb
Also present: Lee Schiller, Dana Struthers, Bret Cottrell, Troy Carmann, Kathy Boyle, Will Brown, Phil Sieber and

MINUTES: The minutes of the May 20, 2014 meeting was approved.

CITIZEN CONCERNS:

- None.

MAYOR'S COMMENTS:

- Mayor Christy spoke about the retreat/study session held on June 14, 2014. They spoke about the pavement plan, which will take 2-3 years; upgrading all the signs in the Town; keeping up the communications with the community; Board of Trustees goals for the year.
- Phil gave an updates on developments in Town
- Planning the date for the study session for P&Z

POLICE DEPARTMENT: Chief Cottrell presented the attached report for May, 2014. There are no stats for assists to other agencies as the Communications Manager at Arapahoe County was on vacation and failed to tell anybody. He noted the following:

- There was nothing major to report except for a couple of incidents on Niblick Lane.
- The new vehicle has arrived. The two new graphics have been selected as they are still deciding on how to display the "Emergency 911" part of the graphics. The Mayor requested the statement "Serving the Town of Bow Mar" be larger. The chief agreed to have that done with a car being started next week.
- Trustee Menk met the department at a staff meeting two weeks prior.

TRUSTEE REPORTS:

Building Commissioner: See attached report.

Planning and Development: Trustee Best reported the following:

- communication continues to operate efficiently
- need to re-review the land use regulations, do some "housekeeping"

Phil updated the Board on the developments as listed below:

- Willowcroft has two outstanding issues, the wall and the emergency access, before the sub-divider improvement agreement (SIA) can be completed.

Public Safety: No report

Public Works: Trustee Newland reported the road improvements are going to be from Burning Tree to Village. There is no slurry, only patches at this point. Slurry will be about mid July.

Special Affairs: Trustee Champion asked Ms. Struthers to update the board about the 4th of July parade. Ms. Struthers reported there will be a singer to start, a contest between HOA's on the best golf court and that there will be rootbeer floats, cookies and candy for the kids.

Treasurer: Mr. Tempas was absent from the meeting and Trustee Cope briefly spoke regarding the financials. He brought up the year to date deficit which he attributed to the Bow Mar IGA being accrued.

Town Administrator: See attached report.

OLD BUSINESS:

Wild Plum Farm Traffic Study:

- Mr. Sieber explained that Phase 1 of the Traffic Study was complete. He introduced Elizabeth Stolfuss, president of Stolfuss & Associates and Matt Brown, Traffic Engineer. Mrs. Stolfuss presented a summary of the Traffic Study which is primarily a study of the existing conditions on Platte Canyon Road and selected internal Town intersections.
- Platte Canyon Road is very congested, especially from Coal Mine Road north. The intersections along Platte Canyon are currently operating at Levels of Service D and E which, while presently acceptable, will only get worse unless some improvements are made. She indicated that initial improvements are possible without a great deal of expense (e.g. tweaking the signal systems and restriping). Mrs. Stolfuss emphasized that the impact of Wild Plum Farm development will not significantly affect the operation and efficiency of Platte Canyon Road. The problem on Platte Canyon goes well beyond the impacts from the development of Wild Plum Farms.
- The analysis of the internal street intersections show that they are all operating at a high level of service and that the impact from Wild Plum Farms would probably not change the service levels on those streets.
- In response to questions from the Trustees, Mrs. Stolfuss stated that they could do new counts on the internal streets to account for the summer club activity and increased service calls. Those should be done after the July 4th holiday. She also stated they could provide additional analysis on the time differential for commuters after development of Wild Plum Farm.

ACTION: upon a motion by Trustee Menk and a second by Trustee Newland, the Board of Trustees unanimously approved an additional study to include summer traffic.

Willowcroft Manor Subdivider Improvements Agreement (SIA): Mr. Schiller and Mr. Sieber discussed the status of the SIA. The cost estimates in the draft SIA submitted by Taylor-Morrison are based on:

- Sound Walls: Taylor-Morrison is proposing an alternative to the standard Town Wall and the estimated costs in the SIA reflect their alternative. The staff does not support the alternate and have so informed the Taylor-Morrison staff.
- Emergency Access: Taylor-Morrison is proposing to reduce the asphalt surface from 20' (as specified in the Final Plan) to a 12' asphalt surface with gravel shoulders. The staff is concerned because the intent of the access is for emergency purposes not simply emergency vehicles. The access is intended to allow residents to utilize the access in the event the Middlefield Rd. access is blocked for any reason. A 12' driving surface would not allow head on traffic to operate in the event of such an emergency.
- Representatives of Taylor Morrison will appear at the July Trustees meeting in July. The staff will have their formal recommendations at that meeting.

Trustee Bill # 7, Series 2014 Building Permits (1st Reading):

- P&Z will act as Architectural Control Committee where there is none.
- Approval of plans within 30 days after submittal or plans are considered approved
- Trustee Best requested the time frame be changed from 30 days to 45 days and the plans have to be “qualified or stamped” drawings or permit sets.
- Mr. Schiller and Trustee Best will discuss more in depth before second reading. After discussion the Board took the following action:

ACTION: upon a motion by Trustee Best and a second by Trustee Champion, the Board of Trustees unanimously approved on 1st reading with amendments.

NEW BUSINESS:

None

ADJOURNMENT: There being no further business, the meeting adjourned at 7:45 p.m.

Submitted by,

Dana Struthers
Clerk