

# **TOWN OF COLUMBINE VALLEY**

## **BOARD OF TRUSTEES**

Minutes

August 16, 2016

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Dave Cope, Kathy Boyle, Gale Christy, Bill Dotson, Bruce Menk and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Phil Sieber, Jeremy Hayden, Matt Brown and Bret Cottrell

**MINUTES:** The minutes of the July 19, 2016 meeting were approved.

**CITIZEN CONCERNS:** Michael Bratcher, Manager of the CCC, provided the Trustees with a brief update of the Clubs construction progress.

There were no HOA representative comments.

Mara Marks, 8 Driver Lane, asked that the Board take no action on the Hunter Run traffic signal application agenda item.

Adam Dalmy, 32 Fairway Lane, asked for follow-up on a request of staff to get CDOT to unofficially consider a traffic signal at Hunter Run considering all Wild Plum development traffic.

**MAYOR'S COMMENTS:** Mayor Champion had no comments.

**TRUSTEE COMMENTS:** Trustee Dotson provided an update on the Clayton Farm development process (Littleton) and reported that the developer and adjacent homeowners are meeting, although issues still remain. He also shared that the Kelly property on Brookhaven Lane and Bowles was for sale. Trustee Dotson learned that the City of Littleton may not consider the Brookhaven easement on the Kelly property enforceable.

Trustee Christy asked for updates on the Lilienthal property. There were none.

**TOWN ADMINISTRATORS REPORT:** Mr. McCrumb presented the attached report. He presented the Trustees with a draft of the community survey which was discussed and modified. Mr. Sieber and Mr. Brown presented an update on the Platte Canyon Task Force – a meeting with elected officials will be scheduled as soon as possible.

**POLICE CHIEFS REPORT:** Chief Cottrell presented the attached report. He also reported on some recent wild life issues including an unconfirmed bear sighting. The Chief informed the Board of a recent hit and run (no serious injuries, victim not pursuing charges). Sergeant Bowman has left the CVPD; there is one full time PD opening.

**TOWN TREASURERS REPORT:** Mr. Tempas presented the attached report and answered Trustee questions. The first draft of the 2017 budget will be presented in September.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:**

- **Resolution #4, Series 2016: Personnel Policy and Procedure Amendment** Mr. Tempas presented to the Trustees a correction to the current PPP Manual addressing the definition of full-time and part-time personnel.  
**ACTION: upon a motion by Trustee Palmer and a second by Trustee Dotson, the Board of Trustees unanimously approved Resolution #4, Series 2016.**
- **Street Sign Production Purchase:** Mr. Hayden presented to the Trustees a proposal to purchase a 3D printer so the Town could self-produce the decorative elements of the Town's street signs. The Trustees discussed the merits of this option and asked staff clarifying questions.  
**ACTION: upon a motion by Trustee Christy and a second by Trustee Menk, the Board of Trustees approved \$3,900 for the purchase of a printer and software 6-1 (Champion, nay).**
- **Traffic Signal Application for Hunter Run:** Mr. Sieber presented to the Trustees the background of this request indicating that it was initiated by a request from the Old Town HOA. The Trustees discussed the merits of applying for this request now or later.  
**ACTION: no action was taken.**

**EXECUTIVE SESSION:** Upon a motion by Trustee Cope and a second by Trustee Boyle, the Board unanimously approved entering into executive session at 8:11 p.m. to approve the minutes of July 19, 2016, to discuss personnel matters pursuant to C.R.S. 24-6-402 and to confer with the Town Attorney pursuant to C.R.S. Section 24-6-402(4)(b), regarding Taylor Morrison's construction improvement issues at the Willowcroft development.

**RETURN TO THE RECORD:** The Board returned to the record at 9:04 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 9:04 p.m.

Submitted by,  
J.D. McCrumb, Town Administrator

*\* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*\*\* All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*