

**TOWN OF COLUMBINE VALLEY**  
**BOARD OF TRUSTEES**

Minutes

August 18, 2015

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Dave Cope, Jeff May, Richard Champion, Bruce Menk,  
Jim Newland, Mark Best

Absent:

Also present: J.D. McCrumb, Lee Schiller, Bret Cottrell, Phil Sieber, and Brent Kaslon

**MINUTES:** The minutes of the July 21, 2015 meeting were approved

**CITIZEN CONCERNS:** Michael Bratcher, General Manager of Columbine Country Club provided a brief update on the forthcoming Club renovation.

No other citizens were in attendance.

**MAYOR'S COMMENTS:** Mayor Christy introduced Marilyn Meister, new Alternate member of the P&Z to the Trustees. Mayor Christy also updated the Trustees on two items presented at the Metro Mayors Caucus; a push to get municipalities to allocate funds to subsidize landlords who offer low income housing, and a committee looking to place issues on the State ballot in November recommending changes to the CO constitution. Neither issue was being recommended by the Mayor for any action.

**POLICE DEPARTMENT:**

- Chief Cottrell presented the attached report for June 2015
- Chief Cottrell reported that the search for a new officer continues with few qualified candidates
- Chief Cottrell reported that the new video training system was operational
- Chief Cottrell discussed a possible news story regarding required SRO training

**TRUSTEE REPORTS:**

**Building Commissioner:** Trustee May presented the attached report

**Planning and Development:** Mr. Sieber presented an update to the Board on all current and anticipated projects. The written update is included with the Board packet in records

**Public Safety:** Trustee Menk noted that the CCC had done a good job responding to issues brought to the Towns attention several months ago

**Public Works:** Trustee Newland reported that work is ongoing and scheduled for completion in mid-September

**Special Affairs:** Trustee Champion had no report

**Finance:** Trustee Cope reported that financials were not available due to timing

**Town Administrator:** Mr. McCrumb presented the attached report

**OLD BUSINESS:**

- **Trustee Bill #4, Series 2015 Solicitations (2<sup>nd</sup> Reading):** Mr. Schiller presented to the Trustees the need to change the way solicitation is regulated in Columbine Valley due to changing interpretations of the law by state and federal courts.
  - **ACTION: upon a motion by Trustee Menk and a second by Trustee Cope, the Board of Trustees unanimously approved Trustee Bill #4, Series 2015 on 2<sup>nd</sup> Reading.**
- **Cut Through and Speed Study Results:** Mr. McCrumb presented the results of the commissioned survey to the Trustees.
  - **ACTION: no action was required**

**NEW BUSINESS:**

- **Trustee Bill #10, Series 2015 Solicitations (1<sup>st</sup> Reading):** Mr. Schiller presented to the Trustees the need to increase the fees for solicitation permits in Columbine Valley.
  - **ACTION: upon a motion by Trustee Menk and a second by Trustee Newland, the Board of Trustees unanimously approved Trustee Bill #10, Series 2015 on 1<sup>st</sup> Reading.**
- **Willowcroft Minor Amendment:** Mr. Kaslon presented to the Trustees his report regarding a minor amendment to the recorded Plat and Plan of Willowcroft Manor. The Trustees asked a few clarifying questions.
  - **ACTION: upon a motion by Trustee Best and a second by Trustee May, the Board of Trustees unanimously approved the 1<sup>st</sup> Willowcroft Administrative Amendment for Willowcroft Manor and minor re-subdivision as presented.**
- **CCC Combined Approval Process:** Mr. Sieber presented to the Trustees his request that the preliminary and final approval process for the forthcoming Country Club remodel be combined due to the simple scope of the project. The Trustees asked clarifying questions of Mr. Sieber and Mr. Bratcher then discussed the merits of a combined process.
  - **ACTION: The Trustees took no action on this issue but asked that the item be placed on the September agenda for further consideration.**
- **Study Session set for Tuesday, September 8, 2015:** Mr. Schiller invited the Trustees to attend a P&Z study session set for September 8 to hear a presentation on metro districts.
  - **ACTION: no action was required**
- **Purchase of PD Body Cameras:** Chief Cottrell presented to the Trustees his request for funds to purchase body cameras for the CVPD. This was a follow up action to a Trustee discussion at the July meeting.
  - **ACTION: upon a motion by Trustee Menk and a second by Trustee Cope, the Board of Trustees unanimously approved \$8,000 for the purchase of the equipment and software.**

**EXECUTIVE SESSION: Upon a motion by Trustee Champion and a second by Trustee May, the Board unanimously approved entering into executive session at 8:23 p.m. to conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions under CRS 24-6-402(4)(b).**

**RETURN TO THE RECORD:** The Board returned to the record at 8:39 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:40 p.m.

Submitted by,  
J.D. McCrumb, Town Administrator

*\* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*