

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

September 19, 2017

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Dave Cope, Kathy Boyle, Gale Christy, Bill Dotson, Bruce Menk, and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Bret Cottrell, Jeremy Hayden, Stephanie Thelen, Phil Sieber, Matt Brown, Troy Carmann, and Riley McCormick

MINUTES: The minutes of the August 15, 2017 meeting were approved.

CITIZEN CONCERNS: There was no public comment.

MAYOR'S COMMENTS: Mayor Champion informed the Trustees about the upcoming Drug Take-Back Event scheduled for October 28.

TRUSTEE COMMENTS: There were no comments from the Trustees.

TOWN ADMINISTRATOR'S REPORT: Mr. McCrumb presented the attached report. He and Mr. Brown reviewed the results of the recent speed survey on Fairway. Mr. McCrumb also introduced Riley McCormick who started her fellowship with the Town at the end of August. Mr. Hayden and Mr. Carmann reviewed the upcoming pavement work scheduled for the last week of September. Mr. Carmann updated the Trustees on the repairs needed for Wilder Lane. Mr. Sieber updated the Trustees on an upcoming amendment to the Brookhaven plat.

POLICE CHIEF'S REPORT: Chief Cottrell presented the attached report. The Chief updated the Trustees on a series of unrelated events including golf cart thefts, auto thefts and a bomb threat at Town Hall. In each instance the suspect is now in jail for other charges. A new part-time officer has been hired and starts training this week.

TOWN TREASURER'S REPORT: Mr. Tempas presented the August financials to the Trustees. The Trustees also received a preliminary 2018 Town budget for their review and comment. Mr. Tempas will meet with each Trustee before the October meeting, at which time the budget will be discussed in detail. The 2018 Budget will receive a public hearing and 1st reading in November, and a second reading in December.

OLD BUSINESS:

Wild Plum Barrier: Mr. Carmann presented the Trustees with three types of barriers for the Wild Plum development emergency access for their consideration. A pneumatic bollard, a hydraulic bollard, and an automatic gate were all discussed including pros and cons of each option.

ACTION: upon a motion by Trustee Palmer and a seconded by Trustee Christy the Board unanimously approved installing three hydraulic bollards in the Wild Plum development emergency access.

Hunter Run Construction Safety: Mr. McCrumb presented the Trustees with three options for their consideration that would address the safety concerns Hunter Run and Thoroughbred caused by the construction of Wild Plum. The options were a temporary traffic light, a flagger, and a stop sign. Bill Brittan of the Polo Meadows HOA stated the HOA's preferred option at this time was a temporary traffic light. Kent Peterson with CalAtlantic did not object to that option. Matt Brown discussed the pros and cons of several options and presented several other choices for consideration.

ACTION: upon a motion by Trustee Menk and a seconded by Trustee Dotson the Trustees unanimously approved the installation of a temporary traffic signal at the corner of Hunter Run and Thoroughbred. The details of the light will be determined and reviewed by staff and the Board of Trustees will determine the appropriate time for removal of the temporary signal.

NEW BUSINESS:

Dispatch Service IGA: Chief Cottrell presented the IGA for dispatch services to the Trustees. This is a standard agreement with a slight price adjustment over last year.

ACTION: upon a motion by Trustee Menk and a seconded by Trustee Christy the Trustees unanimously approved the IGA with Arapahoe County.

Gov Pilot Building Department Software: Ms. Thelen presented a proposal for a software program that would serve the Town's building, public works, communication, code enforcement and municipal court software needs to be considered in the 2018 budget. The Trustees asked clarifying questions and directed staff to research several questions and receive references from other users.

ACTION: no action was taken at this time.

Town Hall Maintenance Program: Mr. Hayden presented the Trustees with a multi-year maintenance plan for Town Hall. Some of the recommendations are for consideration with the 2018 budget.

ACTION: no action was taken at this time.

Light Pole Replacement Program: Mr. Hayden presented the Trustees with a multi-year replacement program for street lights in Columbine Valley. The 1st phase is for consideration with the 2018 budget.

ACTION: no action was taken at this time.

Platte Canyon Shoulder Improvements: Mr. McCrumb presented the Trustees with a draft design for shoulder aesthetic improvements along Platte Canyon Road for consideration with the 2018 budget.

ACTION: no action was taken at this time.

EXECUTIVE SESSION: Upon a motion by Trustee Christy and a second by Trustee Boyle, the Board unanimously approved entering into executive session at 9:27 p.m. to confer with the Town Attorney pursuant to CRS Sections CRS 24-6-402(4)(b) concerning negotiating an agreement with the Colorado Department of Local Affairs, otherwise known as DOLA, to review the Town's revenue and expenditure forecasts.

The Trustees came out of executive session at 10:24 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:25 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*