

## **TOWN OF COLUMBINE VALLEY**

### **BOARD OF TRUSTEES**

Minutes

January 21, 2014

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Mark Best, Jim Newland, John Fischer, Jeff May, Richard Champion, Dave Cope

Also present: Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, and Troy Carmann

**MINUTES:** The minutes of the November 19, 2013 and December 11, 2013 meeting were approved.

#### **CITIZEN CONCERNS:**

There were no citizen concerns.

#### **MAYOR'S COMMENTS:**

The Mayor did not have any comments.

#### **POLICE DEPARTMENT:**

- Chief Cottrell presented the attached report for December 2013.
- Officer Janna Ohlinger is back from medical leave.
- Officer Zack Vincent has two to three weeks of training remaining.
- A drunk driver caused significant damage to the golf course of the Country Club and to the stop sign at Club and Fairway. The driver was apprehended and will face charges.
- Responding to a comment by Trustee Newland, Chief Cottrell noted that speeding tickets were down due to the holidays and the temporary reduction in PD staff.

#### **TRUSTEE REPORTS:**

**Building Commissioner:** See attached report.

**Planning and Development:** No Report.

**Public Safety:** No report.

**Public Works:** No Report.

**Special Affairs:** Trustee Champion reported on a meeting held with Mayor Christy and Mr. McCrumb regarding Town Administration/Staff goals for 2014. Mr. McCrumb briefly reviewed these goals with the Board and will bring issues before the board individually as they need action.

**Treasurer:** Mr. Tempas reviewed the October and November financial statements; both Motor Vehicle and Sales/Use tax are up. He also noted that the engagement letter for the 2013 Audit had been signed.

**Town Administrator:** See attached report.

#### **OLD BUSINESS:**

- **Roadway Pavement Evaluation Study:** Trustee Newland introduced and Mr. Carmann presented the study and recommendations for upcoming Road improvements over the next three years. Recommendations include immediate attention given to Town-wide spot-problems as identified in the study, as well as 2014 funds focused on the Burning Tree and Village neighborhood streets.  
**ACTION: Bids will be brought to the Board in March. No Action required at this time.**
- **Snow Removal:** Trustee Champion relayed the concerns of his constituents regarding the removal of snow from Columbine Valley streets in the last two snow events. Other Trustees and Town staff had received similar concerns. The Board discussed several possibilities to improve driver safety during snow storms. After discussion, the Board decided to supplement the existing contract with Designs by Sundown with Town sanding efforts. Evaluation will continue throughout the remainder of the snow season.  
**ACTION: No Action taken at this time.**

#### **NEW BUSINESS:**

- **Trustee Bill No. 1, Series 2014:** Trustee Best and Mr. Schiller presented an ordinance concerning the retail sale, distribution, cultivation and dispensing of medical marijuana.  
**ACTION: upon a motion by Trustee Best and a second by Trustee Fischer, the Board of Trustees unanimously approved Trustee Bill No. 1, Series 2014.**
- **Trustee Bill No. 2, Series 2014:** Trustee Best and Mr. Schiller presented an ordinance concerning the operation of marijuana cultivation facilities and sales, marijuana product manufacturing facilities and marijuana testing facilities and retail marijuana stores in the Town of Columbine Valley.  
**ACTION: upon a motion by Trustee Best and a second by Trustee Newland, the Board of Trustees unanimously approved Trustee Bill No. 2, Series 2014.**
- **Trustee Bill No. 3, Series 2014:** Trustee Best and Mr. Schiller presented an ordinance concerning the Planning and Zoning Commission of the Town of Columbine Valley. The number of members on the Commission shall include the Mayor and Planning Trustee in ex-officio rolls, seven regular members and up to three alternate members.  
**ACTION: upon a motion by Trustee Best and a second by Trustee Newland, the Board of Trustees unanimously approved Trustee Bill No. 3, Series 2014.**
- **Appoint Planning and Zoning Commissioners:**  
**ACTION: upon a motion by duly made and seconded the Board of Trustees unanimously approved Eric Chekal, Bill Dotson, Sandy Graham and Bruce James as regular/voting members and Dale Irwin was approved as an alternate member of the 2014 Planning and Zoning Commission.**

- **Town Planner Succession:** Mr. McCrumb presented to the Board of Trustees the position of Assistant Town Planner for the purpose of supporting the current Town Planner and ensuring the ongoing operations of Town Planning functions in the event the Town Planner is no longer able to serve in said capacity during what is anticipated to be a very active Planning season in Columbine Valley.

**ACTION: upon a motion by Trustee Newland and a second by Trustee Champion, the Board of Trustees unanimously approved the position of Assistant Town Planner as a contract position.**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:49 pm.

Submitted by,

J.D. McCrumb  
Town Administrator