

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

October 18, 2016

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Dave Cope, Kathy Boyle, Gale Christy, Bill Dotson, Bruce Menk and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Brent Kaslon, Dana Struthers, Michaela Weber and Bret Cottrell

MINUTES: The minutes of the September 20, 2016 meeting were approved.

CITIZEN CONCERNS: Michael Bratcher, Manager of the CCC, provided the Trustees with a brief update of the Clubs construction progress and the opening of Columbine on Main.

There were no HOA representative comments.

There were no citizen's representative comments.

MAYOR'S COMMENTS: Mayor Champion informed the Trustees that a household unused/expired medication drop-off will be conducted at Town Hall on October 22 from 10:00 – 2:00 p.m.

TRUSTEE COMMENTS: There were no Trustee comments.

TOWN ADMINISTRATOR'S REPORT: Mr. McCrumb presented the attached report. Michaela Weber provided an update on her work on the communications and engagement programs. Brent Kaslon provided an update on the South Suburban Parks and Recreation District Masterplan.

POLICE CHIEF'S REPORT: Chief Cottrell presented the attached report. He briefed the Trustees on several ongoing investigations. Applications are currently being accepted for the open position.

TOWN TREASURER'S REPORT: Mr. Tempas presented the attached report and answered Trustee questions. PW budget will reflect roads program in Oct financials. 1st reading of the 2017 Budget will occur in November.

OLD BUSINESS:

2017 Budget Discussion: Mr. Tempas presented and reviewed the latest draft of the 2017 Budget. A review of capital expenditures resulted in removing the new server and increasing the budget for a generator. The street program will take another two years to complete.

ACTION: no action was required

Resolution #5, Series 2016: Employee Manual: Mrs. Struthers presented to the Trustees a revised employee manual for their consideration. The Trustees engaged in a lengthy discussion regarding PTO. Trustees Dotson and Cope do not favor a PTO system.

ACTION: upon a motion by Trustee Christy and a second by Trustee Menk, the Board of Trustees voted 4-2 (Dotson and Cope, nay) to approve the revised employee manual with several clerical corrections.

NEW BUSINESS:

Minor Amendment to the Wilder Lane Development Plan: Mr. Kaslon presented to the Trustees a request to amend the Final Plat of Wilder Lane to reflect the “as-built” conditions of the development.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Christy, the Board of Trustees unanimously approved the minor amendment as presented.

Set Dates for Special Meeting and Public Hearings: Mr. McCrumb informed the Trustees of the need to set a special meeting in November to discuss the 2017 budget in an effort to clear the November 15 agenda for the Wild Plum Farm application.

ACTION: upon three motions by Trustee Christy and a second by Trustee Dotson, the Board of Trustees unanimously approved a special meeting for Monday November 7, 2016 to include a Public Hearing on the 2016 Budget Amendment and a Public Hearing on the 2017 Budget.

EXECUTIVE SESSION: Upon a motion by Trustee Palmer and a second by Trustee Cope, the Board unanimously approved entering into executive session at 9:31 p.m. to approve the minutes of August 16, 2016 and to discuss personnel matters pursuant to C.R.S. 24-6-402.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:30 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed “as attached” are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*