

## **TOWN OF COLUMBINE VALLEY**

### **BOARD OF TRUSTEES**

Minutes

May 20, 2014

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Gale Christy, Bruce Menk, Mark Best, Jim Newland, Jeff May, Richard Champion,

Absent: Dave Cope

Also present: Lee Schiller, J.D. McCrumb, Bret Cottrell, Jeff Tempas

**MINUTES:** The minutes of the April 15 Public Hearing were approved. The minutes of the April 15, 2014 meeting were approved as corrected.

#### **CITIZEN CONCERNS:**

- Burning Tree HOA requested that no parking tickets be issues to residents who may be parking on the street due to the ongoing street work in that neighborhood.

**MAYOR'S COMMENTS:** None

#### **POLICE DEPARTMENT:**

- Chief Cottrell presented the attached report for April 2014
- Several burglaries in area, matches recent MO, no current leads
- Equestrian Center barn party will need to have more than two off-duty officers next year based on an incident at their recent event
- Approximately 20 solicitation calls between 2012 and present
- New car will arrive in the next couple of weeks.

#### **TRUSTEE REPORTS:**

**Building Commissioner:** Trustee May presented the attached report. The issue of infrastructure permit fees was raised, staff is continuing to work on creating the permits but all taxes are expected to be collected at the end of the next quarter.

**Planning and Development:** Trustee Best provided an update on the P&Z's approval of the Wilder Commons Project.

**Public Safety:** Trustee Menk reported that he had met with Chief Cottrell and will have a meeting with the full department in the coming weeks. He will also reach out to the Bow Mar Public Safety Commissioner.

**Public Works:** Trustee Newland will be meeting with Troy Carmann to establish a set schedule for road repairs in Burning Tree and The Village. Work is expected to commence in early June.

**Special Affairs:** Trustee Champion had no report.

**Treasurer:** Mr. Tempas presented the attached financials. He answered questions regarding variances in several line items including administration, which were the result of the timing of building permits and inspections, and in Other Income, having to do with a drainage fee paid by Taylor Morrison.

**Town Administrator:** Mr. McCrumb presented the attached report and advised the Board on the upcoming 4<sup>th</sup> of July activities. He also relayed several complaints about Willowcroft work hours that had been received at Town Hall. Greg Barbuto of T/M agreed to reduce work hours to 7am-6pm on Fridays and 10am-5pm on Saturdays. No work would be done on Sunday. All other days would remain at 7am-7pm.

**OLD BUSINESS:**

- **Trustee Bill No. 5, Series 2014:** Trustee Best and Mr. Schiller presented an ordinance concerning the meeting time of the Planning and Zoning Commission of the Town of Columbine Valley. The ordinance will change the meeting time from 7:00 to 6:30 p.m.  
**ACTION: upon a motion by Trustee Best and a second by Trustee Newland, the Board of Trustees unanimously approved Trustee Bill No 4, Series 2014 on 2<sup>nd</sup> Reading.**
- **Trustee Bill No. 6, Series 2014:** Mr. Schiller presented and the Board discussed an ordinance concerning the cultivation of marijuana in residential structures.  
**ACTION: upon a motion by Trustee Newland and a second by Trustee Menk, the Board of Trustees unanimously approved Trustee Bill No 5, Series 2014 on 2<sup>nd</sup> Reading.**

**NEW BUSINESS:**

- **2013 Audit:** Mr. Tempas and Mr. Mark Elmshouser presented the 2013 Financial Audit of the Town. Both noted the ongoing management comment noting the importance of strict oversight by the Treasurer because of minimal checks and balances due to limited administrative personnel. Including this comment, the auditors have given the Town a clean financial audit. They found no misappropriation, mismanagement or fraud in the handling of any funds by staff or management of the Town. They have filed the audit with the Department of Local Affairs with the State of Colorado.  
**ACTION: upon a motion by Trustee Best and a second by Trustee May, the Board of Trustees unanimously approved the 2013 audit.**
- **Board of Adjustments:** Trustee Best, noting the need to have a standing Board of Adjustments, recommended reappointing five past members and then begin interviewing between two to five additional persons to fill the remaining slots.  
**ACTION: upon a motion by Trustee Best and a second by Trustee Champion, the Board of Trustees unanimously approved reappoint the following five members immediately: Russ Diachok, Jon Leonard, Jere Maxwell, Jim McShane and Bill Weider.**
- **Willowcroft Wall Approval:** Greg Barbuto of Taylor Morrison proposed an optional product for the brick wall to surround the Willowcroft Development. The board expressed strong concerns regarding the visual appearance and ongoing maintenance of the precast product. The Board extended to Taylor Morrison another opportunity to present an improved product at a future meeting.  
**ACTION: no action was taken.**

- **Taylor Morrison Sign Variance:** Greg Barbuto of Taylor Morrison requested a sign variance to place a 4' x 8' marketing sign on the corner of Bowles and Middlefield, facing the intersection.  
**ACTION: upon a motion by Trustee Best and a second by Trustee Newland, the Board of Trustees unanimously approved the sign variance through 10/31/14.**
- **Pool Ordinance:** Mr. Schiller discussed with the board a recently discovered problem with an old pool ordinance in the Town Code. Based on existing set back requirements many pool applications would be denied. The aforementioned ordinance was written prior to the <half acre lots which are now prevalent throughout the town. Mr. Schiller proposed rescinding the existing ordinance and asked for direction from the Board.  
**ACTION: the Board directed Mr. Schiller to draft an ordinance for their consideration.**
- **Cypress Point Way:** Trustee Champion discussed with the board the concern of Burning Tree residence about the perceived expiration of Resolution #10, Series 2013 regarding the opening of Cypress Point Way for the purpose of the Wild Plum Farm development.  
**ACTION: upon a motion by Trustee Champion and a second by Trustee Best, the Board of Trustees unanimously approved reaffirming Resolution #10, Series 2013.**

**EXECUTIVE SESSION:** Upon a motion by Trustee Menk and a second by Trustee Champion, the Board unanimously approved entering into executive session at 8:10pm to approve the minutes of April 15, 2014.

**RETURN TO THE RECORD:** The Board returned to the record at 8:12 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:13 p.m.

Submitted by,  
J.D. McCrumb  
Town Administrator