

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

July 15, 2014

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees:	Gale Christy, Dave Cope, Mark Best, Jim Newland, Jeff May, Richard Champion,
Absent:	Bruce Menk
Also present:	Lee Schiller, J.D. McCrumb, Bret Cottrell, Jeff Tempas, Troy Carmann, Phil Sieber

MINUTES: The minutes of the June 17, 2014 meeting were approved.

CITIZEN CONCERNS: None

MAYOR'S COMMENTS: The Mayor thanked the volunteers and staff for their work on the annual 4th of July Parade/event. He also thanked Trustee Cope for serving as master of ceremonies in his absence.

POLICE DEPARTMENT:

- Chief Cottrell presented the attached report for June 2014
- Several mailboxes have been vandalized recently
- Officer Kazmirski has notified the Chief that he has applied for a position with Denver Sheriff's Office.
- Chief Cottrell presented an estimate for new electronic speed signs – will add to agenda in August for Board Discussion/Action
- Mayor Christy inquired about the unmarked police car, Chief Cottrell provided background and after brief discussion the Board decided to reevaluate the issue in several months

TRUSTEE REPORTS:

Building Commissioner: Trustee May presented the attached report. Trustee Champion asked on the status of the Willowcroft masonry wall and was informed Taylor Morrison anticipated presenting something in August.

Planning and Development: Trustee Best asked Mr. Sieber to present brief updates on the ongoing developments in Columbine Valley. Trustee Cope disclosed that he had attended an informational meeting with the Wilder Commons development team in his capacity as HOA President (along with Jim Roller, President of The Village HOA).

Public Safety: None

Public Works: Trustee Newland asked Mr. Carmann to present an update on the 2014 Street Project in the Village and Burning Tree. Mr. Carman explained that the project is 36% complete and should finish up by the end of August. Mr. Carman also explained the engineering aspect of the Willowcroft project and what progress the Board could expect to see in the coming weeks and months. Mr. Carmann described the option the Board might consider regarding street lighting both in future developments and across Town. He also provided an update on the Eagle Drive/Lateral issue and explained that an agreement was nearly in place to make repairs.

Special Affairs: Trustee Champion passed on his compliments for the 4th of July event.

Treasurer: Mr. Tempas presented the attached financials. He addressed the variances in several line items which were mostly the result of the timing payments and revenues. Chief Cottrell asked for additional clarification on staff pay variances. Trustee Best asked about the impact of property tax on the Town's budget.

Town Administrator: Mr. McCrumb presented the attached report.

OLD BUSINESS:

- **Trustee Bill No. 7, Series 2014 (2nd Reading):** Trustee May and Mr. Schiller presented an ordinance concerning the issuance of Building Permits. The Board discussed the pros and cons of the 45 days allocated for Town action, ultimately deciding to remove the reference to a number of days. In the future the Building department will notify HOA Building Committee Chairs of the receipt of relevant Applications for a Building Permit. Additionally, language will be added to the Application for a Building Permit alerting applicants of HOA rules and standards that they must adhere to.

ACTION: upon a motion by Trustee May and a second by Trustee Cope, the Board of Trustees unanimously approved Trustee Bill No 4, Series 2014 as amended on 2nd Reading.

NEW BUSINESS:

- **Platte Canyon Traffic Study:** Mr. Sieber presented the attached memo regarding a proposed Preliminary Feasibility Study for traffic improvements on Platte Canyon Road. The Board discussed the proposal at length and requested staff solicit assistance from Arapahoe County and other appropriate agencies.

ACTION: upon a motion by Trustee Champion and a second by Trustee Cope, the Board of Trustees unanimously approved an allocation of \$8,000 for the study.

- **Development Impact Fees:** Mr. Schiller presented to the Board the option of Impact Fees as a means to off-set the ongoing expenses of providing Town services to new, large developments within Columbine Valley. The Board directed staff to draft an ordinance granting the Town the ability to implement an impact fee, and to assemble a study of projected revenues for a 42 unit development over the next several years.

ACTION: no action was taken.

- **Town Sign Program:** Mr. McCrumb presented to the Board sign style and color options for repairs to the Town's street identification and traffic signs. The Board decided on a similar color and lettering to what already is in use.

ACTION: upon a motion by Trustee Champion and a second by Trustee May, the Board of Trustees unanimously approved an allocation of \$4,000 to begin repairing the street signs in Columbine Valley.

ADJOURNMENT: There being no further business, the meeting was adjourned at 9:04 p.m.

Submitted by,
J.D. McCrumb, Town Administrator