TOWN OF COLUMBINE VALLEY BOARD OF TRUSTEES MEETING

March 15, 2016

AGENDA

P	UBLIC HEARING: Columbine Country Club Final Plan	6:15PM
1.	ROLL CALL	6:30PM
2.	PLEDGE OF ALLEGIANCE	
3.	APPROVAL OF MINUTES February 16, 2016	Mayor Christy
4.	CITIZENS CONCERNS Columbine Country Club HOA Representatives Public At-large	Mayor Christy
5.	MAYOR'S COMMENTS	Mayor Christy
6.	POLICE DEPARTMENT REPORT	Chief Cottrell
7.	TRUSTEE REPORTS: Building Commissioner Planning & Development Public Safety Public Works Special Affairs Finance Town Administrator	Trustee May Trustee Best Trustee Menk Trustee Newland Trustee Champion Trustee Cope Mr. McCrumb
8.	OLD BUSINESS Contract for New Town Hall Phone System	Ms. Struthers
9.	NEW BUSINESS Resolution #2, Series 2016 CCC Final Plan Resolution #1, Series 2016 Cancel 2016 Election Appointments to P & Z Set Study Session/Board Retreat	Mr. Sieber Mr. Schiller Mr. Sieber Mr. McCrumb

10. ADJOURNMENT

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES Minutes February 16, 2016

PUBLIC HEARING: 2015 Building Codes

Mayor Christy opened the Public Hearing at 6:15 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees:

Gale Christy, Jim Newland, Jeff May, Dave Cope and Richard

Champion

Absent:

Mark Best and Bruce Menk

Also present:

Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, and Dana

Struthers and 3 members of the community

Trustee May presented the 2015 Building Codes for consideration. There were no public comments and the Trustees did not have any comments or questions.

ADJOURNMENT: The public hearing was closed at 6:18 p.m.

Mayor Christy called the Board meeting to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees:

Gale Christy, Jim Newland, Jeff May, Dave Cope and Richard

Champion, Mark Best and Bruce Menk

Also present:

Lee Schiller, Jeff Tempas, J.D. McCrumb, Bret Cottrell, and Dana

Struthers and 3 members of the community

MINUTES:

The minutes of the January 19, 2015 meeting were approved as corrected

The minutes of the January 28, 2016 meeting were approved as corrected

CITIZEN CONCERNS: None

MAYOR'S COMMENTS: Mayor Christy shared with the Trustees some improvements planned by Hudson Gardens in Littleton for the entrance to that facility along the Platte River trail

POLICE DEPARTMENT:

- Chief Cottrell introduced CV's new Police Officer, Greg Barthlome
- Chief Cottrell presented the attached report for January 2016
- Chief Cottrell updated the Trustees on a Burglary in the Village and an accident on Platte Canyon Road

TRUSTEE REPORTS:

Building Commissioner: Trustee May presented the attached report

Planning and Development: Mr. Sieber presented the attached development update

Board of Trustees February 16, 2016 Minutes Page 2

Public Safety: Trustee Menk had no comments

Public Works: Trustee Newland had no comments

Special Affairs: Trustee Champion notified the Trustees that it was time to renew our contract with Comcast.

Finance: Mr. Tempas did not have Financials for the month of January at this time. The 2015 Town audit would begin on March 7, 2016.

Town Administrator: Mr. McCrumb presented the attached report.

OLD BUSINESS:

• Trustee Bill #1, Series 2016 Building Code (2nd Reading): Trustee May presented for consideration the 2015 updates to the Town Building Codes. The Trustees discussed at length the proposed New SFR and SFR Addition valuation increase.

ACTION: upon a motion by Trustee Menk and a second by Trustee May, the Board of Trustees unanimously approved Trustee Bill #2, Series 2015 on 2nd Reading with the increases as proposed except for New SFR and SFR Additions which would increase to \$225 per square foot.

• Contract for New Town Hall Phone System: Ms. Struthers presented an additional bid for a new telephone system for Town Hall and a recommendation for action. The Trustees discussed the proposals and asked staff for clarification on several points of the included contract. The issue was tabled until the March meeting.

NEW BUSINESS:

• Town Hall Building Renovations: Mr. McCrumb presented two proposals for the Trustees to consider.

ACTION: upon a motion by Trustee Champion and a second by Trustee Menk, the Board of Trustees unanimously approved both proposals and directed Mr. McCrumb to make the decision based on scheduling/availability and directed staff to include a Liquidated Damages clause in the final contract.

• Set Public Hearing for CCC Final Plan Consideration:

ACTION: upon a motion by Trustee Cope and a second by Trustee Newland, the Board of Trustees unanimously approved scheduling a Public Hearing on this matter for Tuesday, March 15, 2016 at 6:15 pm.

• **Bow Mar IGA:** Mr. Schiller presented an IGA from the Town of Bow Mar requesting the use of Columbine Valley Town Hall facilities and very limited staff support for their April 5 municipal election.

ACTION: upon a motion by Trustee Champion and a second by Trustee Menk, the Board of Trustees unanimously approved the IGA with an estimated cost of \$0.00 and a cost not to exceed \$500.00 (section 1G).

Board of Trustees February 16, 2016 Minutes Page 3

Construction Impact Fee: Staff requested direction from the Trustees regarding a
construction (road) impact fee on upcoming large construction projects, including the country
club. The Trustees discussed the issues associated with imposing such a fee on the CCC,
weighing the likely impact of construction on the roads and the positive role the club plays in
the Town.

ACTION: no action was taken. The Trustees directed staff to include penalties for violations in the construction agreement.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:49 p.m.

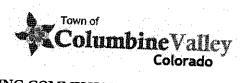
Submitted by, J.D. McCrumb, Town Administrator

* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.

TOWN OF COLUMBINE VALLEY ACTIVITY REPORT

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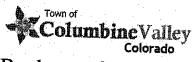
BUILDING COMMISSIONER'S MONTHLY REPORT 2016 February

ADDRESS	PERMIT	PL REV	TAX	os	TOTAL
3 Club Lane New Roof	\$747.30		\$663.00	\$55.25	\$1,465.55
4 Brassie Way New Roof	\$570.20		\$459.98	\$38.33	\$1,068.51
3 Club Lane Front Porch Addition	\$684.05	\$444.63	\$592.24	\$49.40	\$1,770.32
77 Brookhaven Lane Remodel	\$1,326.95	\$862.52	\$1,660.28	\$138.36	\$3,988.11
5 Niblick Lane New Water Heater	\$107.05		\$45.00	\$3.75	\$155.80
3 Cleek Way New Water Heater	\$102.90		\$18.16	\$1.51	\$122.57
TOTAL	\$3,538.45	\$1,307.15	\$3,438.66	\$286.60	\$8,570.86
		2015	2015 YTD	2016	2016 YTD
	January February March April May June July August September October November	\$14,742.95 \$18,825.38 \$50,783.31 \$74,019.44 \$6,985.21 \$47,356.29 \$38,156.89 \$21,501.55 \$17,702.58 \$51,434.44 \$33,003.92 \$33,777.48	\$14,742.95 \$33,568.33 \$84,351.64 \$158,371.08 \$165,356.29 \$212,712.58 \$250,869.47 \$272,371.02 \$290,073.60 \$341,508.04 \$374,511.96 \$408,289.44	\$2,304.44 \$8,570.86	\$2,304.44 \$10,875.30



BUILDING COMMISSIONER'S MONTHLY REPORT Development Permits and Certificates of Occupancy 2016 February

	· ·		
Wilder Lane			
Total Lots: 24	Permits Issued: 4	C.O.s Issued: 0	
<u>ADDRESS</u>	PERMIT #	DATE ISSUED	C.O. ISSUED
1 Wilder Lane	2201-15	11/10/2015	<u>0,0,10000.0</u> No
2 Wilder Lane	2190-15	10/9/2015	No
3 Wilder Lane	2174-15	8/13/2015	No
4 Wilder Lane	2194-15	10/30/2015	No
			:
Willowcroft Mano	<u>or</u>	•	
Total Lots: 41	Permits Issued: 19	C.O.s Issued: 12+	
<u>ADDRESS</u>	PERMIT#	DATE ISSUED	C.O. ISSUED
1 Willowcroft Dr	2057-14	7/8/2014	Yes
2 Willowcroft Dr	2211-15	12/30/2015	
16 Willowcroft Dr	2060-14	7/8/2014	Yes
18 Willowcroft Dr	2059-14	7/8/2014	Yes
19 Willowcroft Dr	2139-15	4/21/2015	
20 Willowcroft Dr	2058-14	7/8/2014	Yes
21 Willowcroft Dr	2140-15	4/21/2015	•
43 Willowcroft Dr	2138-15	4/15/2015	Yes
45 Willowcroft Dr	2161/15	7/17/2015	
47 Willowcroft Dr	2115-15	2/10/2015	Yes
49 Willowcroft Dr	2103-14	12/29/2014	Yes
1 Willowcroft Ln	2210-15	12/29/2015	
2 Willowcroft Ln	2130-15	3/31/2015	
3 Willowcroft Ln	2127-15	3/19/2015	37
4 Willowcroft Ln	2181-15	9/8/2015	Yes
6 Willowcroft Ln	2128-15	3/19/2015	Yes
	2120 15	37 197 2013	Yes
1 Willowcroft Pl	2160-15	7/17/2015	
3 Willowcroft Pl	2104-15	1/2/2015	Yes
4 Willowcroft Pl	2126-15	3/19/2015	Yes



Development Status Update February 2016

WILLOWCROFT MANOR

There have been 19 building permits issued and all of the permitted lots are built or under construction.

Taylor Morrison is planning to televise the existing sump pump underdrain system to determine if there are any problems with the pipe. Schedule for this work is unknown. Taylor Morrison ™ has submitted a request letter for probationary acceptance of public improvements and partial bond release. Probationary Acceptance will remain on hold until a viable underdrain system plan is verified.

The Punch List still has several minor items remaining. Landscaping completion is planned for spring 2016.

WILDER LANE

There have been four building permits issued and all four homes are under construction. The permit for Lot 24 will be filed before the end of March.

The status of the public improvements is:

- Drainage Facilities: Complete.
- Fence and Walls: Complete.
- Water and Sewer: Complete.
- Curb and Street Paving: Complete (the Town is to complete the curb and pavement patch north of Wilder Lane on the west side of Middlefield).
- Dry Utilities: Complete.
- Landscaping: postponed until spring due to winter weather/freeze.
- Street Signs: temporary signs are in place. The permanent signs that meet the Town design requirements have still not been delivered by the vendor. The vendor that had promised delivery failed to deliver and a new vendor has been identified. Hoping to have signs by mid-April.
- Mailbox cluster units: complete
- Entrance Monument: built and stucco applied wood applied and letter installed on north side. Will add lettering to south side and paint the stucco base dark gray to match the fencing. Will also be painting the south side of the County Club Villas shared wall a dark gray.

Other:

The cement apron at the drainage inlet along Platte Canyon will be completed by Bryan Construction when frost/mud conditions allow.

- Probationary acceptance of public improvements was submitted and has been approved.
- Remaining items to allow the performance bond to be reduced have been identified and will be delivered to Troy.
- Updated as-built Record Drawings are needed to address ICON's review comments.
- The existing concrete pan/rundown at the water quality pond adjacent to Middlefield Rd. has problems with stormwater conveyance. Repairs are needed.

Columbine Country Club

On February 9th the Final Development Plan was presented to the Planning Commission. After hearing the staff report and the Club's presentation the Commission voted to recommend approval of the final development plan subject to the staff recommendations.

We anticipate that the Trustees will hear the case in March.

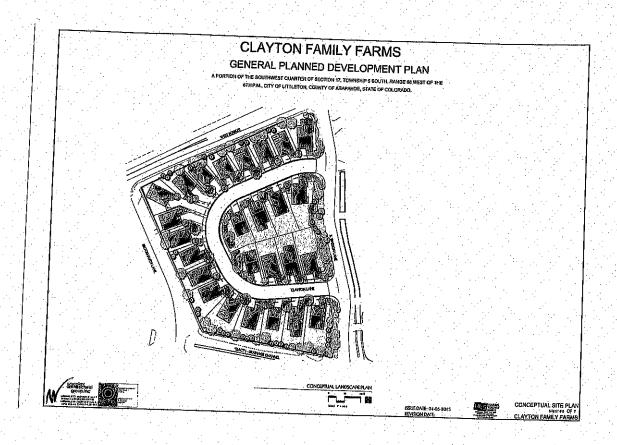
Littleton Referrals

In an email received February 8th, the Littleton staff reported that:

- The third Clayton Family Farms proposal has been submitted. The number of units, 22, is unchanged from the 2nd submittal in November 2015. The attached illustrations show the three submittals made on this project. There are revisions to the site design and updated drainage information. However the primary issue has always been the density and at 6.0 DU's per acre (maximum) the density has not been significantly changed. Also the lot at the corner of Brookhaven Lane and Bowles Avenue, which was deleted from the 2nd submittal has been included again. There is a note stating that the existing driveway onto Brookhaven Lane is to remain. The Brookhaven Lane access would be a second access since the Lot would also have access onto Watson Lane via the proposed internal street system.
- With the Trustees permission we will send a letter to the Littleton staff indicating
 that the applicant has still not addressed the primary issue and that the Town does
 not support the project.

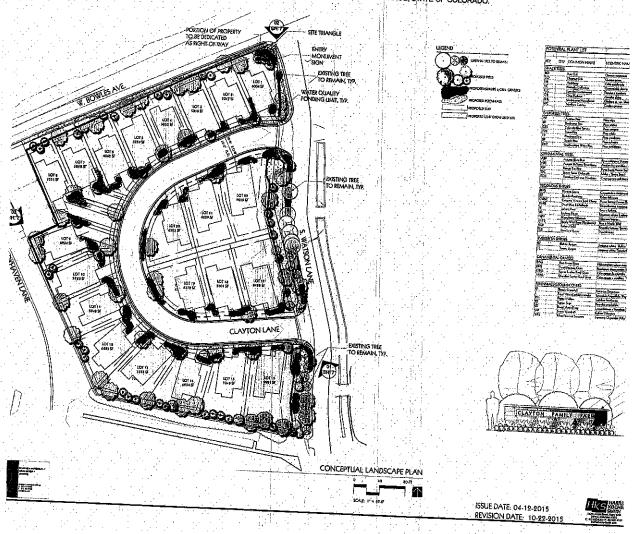
(Illustrations attached. Also attached is an email summary of the recent submittal by Frank Trainer of Watson Reserve HOA in Littleton)

1st Submittal April 2015- 26 units- 6.6 DU's Acre

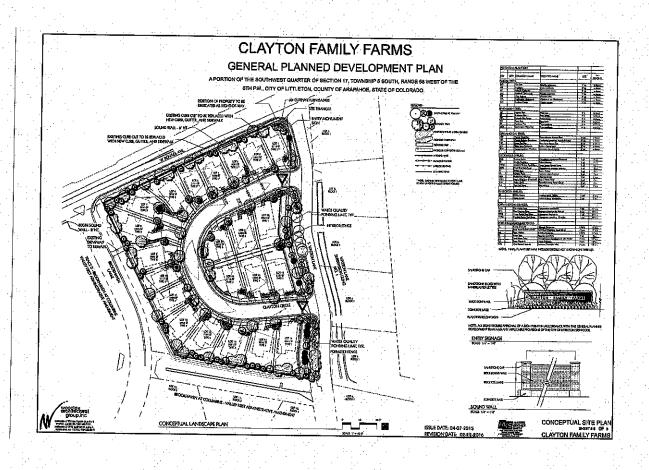


CLAYTON FAMILY FARMS GENERAL PLANNED DEVELOPMENT PLAN

A PORTION OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE 6TH P.M., CITY OF LITTLETON, COUNTY OF ARAPAHOE, STATE OF COLORADO.



3rd Submittal February 2016- 22 units- 6.0 DU's Acre (maximum)



Email from Frank Trainer-March 8, 2016

Here are my notes from last night.

Everyone agrees that we should indicate a willingness to continue the conversation, but not commit to a number. Everyone at the meeting would go along with 3 houses per acre. Here were the key talking points:

Our strongest point is that the Clayton Farm project, if developed at the proposed density, would markedly change the character of the neighborhood. The houses immediately surrounding the property range from \$1.5 to \$2.5 million – two to four times the price that Healy has indicated in the past. Interestingly, when the Littleton City Council voted against the Broadstone apartment complex (6 to 1) in September 2013, the primary reason given by the opponents of the zoning change was that they were concerned about the "effect that the development would have on the character of the neighborhood." We need to irrefutably demonstrate that this would be the case with development as proposed.

Healy argues in his various communications that the property is not suitable for 2 homes per acre because of the proximity to Bowles. This flies in the face of the evidence. Watson Lane Reserve and Brookhaven are developed right up to Bowles and have traded at prices well over \$1 million. The homes being constructed on Belleview by Glenmore, are well over \$2 million. Similarly, there are scores of very high end houses on University by Cherry Hills CC. What he is really saying (and has said verbally in the past) is that he can't make enough money if he develops at the current zoning. We should be ready to pounce on this point at the hearing.

There are roughly 20 acres of property further south of Clayton's on Watson Lane. If the project is approved at 5.2 houses per acre, it will create a precedent that would potentially lead to 100 + new houses on this street – roughly four times the current density. At the moment, Watson Lane handles roughly 250 vehicle trips per day (I got this number from Trip Generation, 8th Edition). If this is eventually increased to 1250, the intersection at Watson Lane and Bowles could not handle the traffic at rush hour.

Furthermore, when Watson Lane Reserve was first proposed for development to Littleton, the planners praised its rural country lane character. (I'm working on getting documentation of this). Needless to say, the rural character would be completely destroyed at this density.

Healy does not intend to create an HOA and pushed back at the Planner's suggestion that he have one. This is obviously a strategy on his part to save the legal costs of establishing one. All of the developments in our area have HOAs. We are concerned that the Property Maintenance Agreement (which we have not seen) will not maintain the neighborhood properly. We should push back on this.

Healy has argued that the taxable value of the property will be maximized by maximum density. This is based on the following logic. If he can sell 22 homes at \$650k (based on earlier communications by Healy), he would have to sell 7 homes at \$2 million to generate

the same market value, which isn't going to happen. But this ignores the decline in property values in our neighborhood, particularly those contiguous to the property. The math gets complicated, but in all likelihood, the City gains no tax benefit from allowing a higher density here. This will be a hard point to "prove," but I think it's correct.

We recognize that our weakness is the neighboring, higher density developments to our southwest – Willowcroft and Country Club Villas are 3 DUs per acre, and Wilder Lane and Villa Avignon at 4 DUs per acre. But Willowcroft is across the street from the Walmart shopping center and Wilder Lane and Country Club Villas border a shopping center and office park. And they are not 5.2 DUs per acre!

The final point that we would like to pursue is drainage. The developer's drainage analysis concludes that the drainage on the property will be improved by the project. We find this conclusion implausible. This is an issue that is of serious concern to us. Last summer we were inundated with storm water and elevated underground stream flows. (I am collecting photos.) As can be seen in the attached map, the southern half of the site is currently within a designated flood plain. http://udfcd.gisworkshop.com/ The drainage plan calls for building up the site to be above flood plain. This will result in storm water runoff to the west across Brookhaven Lane and perhaps onto the Williams property. This doesn't sound like a reasonable solution. John Kurowski is going to contact a civil engineer to get an opinion as to whether or not we should get our own study. If this doesn't prove fruitful, we will contact our counsel for suggestions.

So, next steps. I'm sure there are some points in Healy's response that we should comment on while we keep our communication with the City fresh. Garrett will do this. I chatted briefly with Andrea (the City Planner) yesterday to get confirmation of our understanding that a protest by the contiguous neighbors (within 100') necessitates a $2/3^{rds}$ majority as opposed to a simple majority. She agreed, but wasn't sure if this applied at both the Planning Board and the City Council. She thought so and is getting back to me. In the meanwhile, I asked her what the likely date would be for the Planning Board assuming the application is approved by the Planners (her). She said April 25th. While this isn't certain of course, I think it's likely she is going to approve it and we should save the date until we hear otherwise.

When the sign goes up on the property, Garrett will draft a letter for the contiguous owners as well as one for the general neighborhood. We will try to get as much support (signed letters) as we

Thanks, Frank

TOWN OF COLUMBINE VALLEY COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS JANUARY 31, 2016

		To	tals
Annah		January 31,	December 31
Assets		2016	2015
Cash and investments	\$	1,440,643	1,604,541
Other receivables		67,169	24,262
Property taxes receivable		306,955	858
Property and equipment, net		2,054,791	2,054,790
	\$	3,869,558	3,684,451
Liabilities and Equity			
Liabilities:			
Accounts payable	\$	32,594	254,983
Accrued liabilities	•	19,195	19,612
Deferred property tax revenue		306,955	858
Fund balance:			
Reserved - TABOR emergency		37,696	40,681
Conservation Trust		11,856	20,354
Arapahoe County Open Space		293,031	292,293
Unavailable - Fixed assets net of outstanding long term debt		2,054,791	•
Unreserved			2,054,790
Total equity		1,113,440	1,000,880
		3,510,814	3,408,998
	\$	3,869,558	3,684,451

TOWN OF COLUMBINE VALLEY COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE ALL GOVERNMENTAL FUND TYPES BUDGET AND ACTUAL MONTH ENDED JANUARY 31, 2016 AND 2015

Month Ended January Totals January 31, 2016 Revenue 2016 2015 Budget Variance Actual Taxes: Property taxes 5,888 \$ 4,405 15,642 5,888 (9,754)Specific ownership taxes 2,797 2,008 1,675 2,797 1,122 Sales and use tax 70,076 39,065 52,583 70,076 17,493 Utility franchise fees 4,000 (4,000)Cable television Permits and fines: Permits, fees and services 30,892 13,327 12,417 30.892 18,475 Fines 6,215 4,381 6,667 6,215 (452)Intergovernmental: Bow Mar IGA 65.228 65.228 65,228 State highway user's tax 3,450 3,699 3,583 3,450 (133)County highway tax revenue Motor vehicle registration fees 482 474 500 482 (18)State cigarette tax apportionment 96 57 54 96 42 Conservation Trust Fund entitlement Arapahoe County Open Space shareback 643 633 643 643 Interest income 375 83 208 375 167 Other 171 76 750 171 (579) Total revenue 186,313 68,208 163,307 186,313 23,006 Expenditures Current: Public safety 53.004 53,516 50,092 53,004 (2,912)Sanitation 5,613 5,613 6,000 5,613 387 Administration 33,162 33,840 33,705 33,162 543 Planning and zoning 2,503 9,273 4,750 2,503 2,247 Public works 6,344 6,097 35,075 6,344 28,731 Other - rounding (4) (1) Capital outlay Capital expenditures 10,855 10,855 (10,855)Conservation Trust Fund expenditures Total expenditures 111,482 108,335 129,622 111,482 18,140 Excess of revenue over expenditures 74.831 (40, 127)33,685 74,831 41,146 Major projects Excess of revenue over (under) expenditures and major projects 74.831 (40, 127)33,685 74,831 41,146 Fund balance - beginning of period <u>1,</u>381,192 1,366,144 1,584,852 1,381,192 (203,660) Fund balance - end of period \$ 1,456,023 1,326,017 1,618,537 1,456,023 (162,514)

TOWN OF COLUMBINE VALLEY GENERAL FUND SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL MONTH ENDED JANUARY 31, 2016 AND 2015

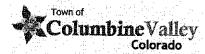
	January	January		Month Ended anuary 31, 2016	
Public safety:	2016	2015	Budget	Actual	Variance
Automotive expenses	050	=			
Salaries and benefits	859	5,269	2,917	859	2,058
Municipal court	45,831	41,970	40,632	45,831	(5,199)
Other	3,258	3,709	3,584	3,258	326
Other	3,056	2,568	2,959	3,056	(97)
Sanitation	53,004	53,516	50,092	53,004	(2,912)
Administration:	5,613	5,613	6,000	5,613	387
Legal	0.705				
Accounting and audit	3,735	4,400	3,333	3,735	(402)
Inspection	550	550	550	550	-
Town administration	6,164	405	6,208	6,164	44
	16,706	18,120	15,861	16,706	(845)
Insurance and bonds	-	2,971	2,263	-	2,263
Office supplies and miscellaneous	3,361	1,332	2,292	3,361	(1,069)
County Treasurer's collection fees	59	44	156	59	97
Rent and building occupancy costs	2,587	6,018	3,042	2,587	455
Diameira	33,162	33,840	33,705	33,162	543
Planning and zoning					
Planner and Engineering	2,503	9,273	<u>4</u> ,750	2,503	2,247
Public works:			·		
Street repairs and maintenance	3,207	3,489	30,333	3,207	27,126
Street lighting	1,392	1,147	1,250	1,392	(142)
Weed and tree removal	25	654	292	25	267
Other	1,720	807	3,200	1,720	1,480
-	6,344	6,097	35,075	6,344	28,731
Other - rounding	1	(4)	-	1	(1)
Capital expenditures:					
Public safety	10,855	-	_	10,855	(10,855)
Administration	-	_	_	-	(10,000)
Public works		-	-	_	_
_	10,855	-	-	10,855	(10,855)
Conservation Trust Fund expenditures	-				- (.0,000)
Total expenditures	111,482	400 005	100 000		
Major projects:	111,482	108,335	129,622	111,482	18,140
Town Hall remodel					
Town Hall telliodel	-	-	-	-	-
	-	-		<u>-</u>	
	<u>-</u>				-
Total expenditures and major projects	111,482	108,335	129,622	111,482	18,140

TOWN OF COLUMBINE VALLEY SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL MONTH ENDED JANUARY 31, 2016 AND 2015

	January	January	Já	Month Ended anuary 31, 2016	
	2016	2015	Budget	Actual	Variance
Public Safety:		<u>_</u>			
Automotive expenses:					
Cruiser gas/oil/maintenance	859	3,706	2,917	859	2,058
Cruiser insurance		1,563		-	_,,
	859	5,269	2,917	859	2,058
Salaries and benefits:					_,,,,,
Salaries	33,623	30,788	31,154	33,623	(2,469)
Pension plan	2,776	2,494	2,885	2,776	109
Health/workman's comp insurance	9,432	8,688	6,593	9,432	(2,839)
	45,831	41,970	40,632	45,831	(5,199)
Municipal court:			.,	,	(0,100)
Municipal court - judge	750	750	750	750	_
Municipal court - legal	2,169	2,775	2,292	2,169	123
Municipal court - other	339	184	542	339	203
	3,258	3,709	3,584	3,258	326
Other:	•	-,	5,00.	0,200	020
Uniforms	222	625	667	222	445
Education/training	_	350	625		625
Arapahoe County dispatch fee	-	-	-	_	023
Supplies/miscellaneous	2,834	1,593	1,667	2,834	(1,167)
•	3,056	2,568	2,959	3,056	(97)
Administration:	-,	,	2,000	0,000	(97)
Town administration:					
Salaries - administration	10,313	9,398	11,846	10,313	1,533
FICA/Medicare - administration	1,074	1,328	948	1,074	(126)
Health insurance - administration	2,550	3,000	1,167	2,550	
Pension - administration	516	477	592	2,550 516	(1,383)
Telephone/communications	-	438	458	310	76 458
Computer expense	337	295	417	337	
Election expense	35	200	717	357 35	80
Dues and publications	1,881	3,184	433	1,881	(35)
•	16,706	18,120	15,861	16,706	(1,448)
Office supplies and miscellaneous:	.0,, 00	10,120	15,001	10,700	(845)
Advertising/notices	_	16	42		40
Miscellaneous	3,004	1,017	1,833	3.004	42
Supplies - administration	357			3,004	(1,171)
	3,361	299 1,332	2,292	357	60
	3,301	1,332	2,292	3,361	(1,069)
Legal	3,735	4,400	2 222	0.705	(100)
Accounting and audit	550		3,333	3,735	(402)
Inspection	6,164	550	550	550	•
Insurance and bonds	0,104	405 3.071	6,208	6,164	44
County Treasurer's collection fees	- 59	2,971	2,263	-	2,263
Building occupancy costs		44 6 048	156	59	97
during occupation costs	2,587	6,018	3,042	2,587	455

TOWN OF COLUMBINE VALLEY SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL MONTH ENDED JANUARY 31, 2016 AND 2015

	January	January _	Ja	Month Ended anuary 31, 2016	
Public works:	2016	2015	Budget	Actual	Variance
Street repairs and maintenance:				·	
Street/gutter maintenance	252				
Snow removal	350	75	25,833	350	25,483
Striping	2,812	3,265	3,000	2,812	188
Signs maintenance	-	-	250	-	250
Vehicle maintenance	-	25	250	-	250
	45	124	208	45	163
Other drainage	-	-	792	-	792
Street cleaning			-	-	-
0441'-11'	3,207	3,489	30,333	3,207	27,126
Street lighting	1,392	1,147	1,250	1,392	(142)
Ground maintenance Other:	25	654	292	25	267
Miscellaneous minor public works	350	75	492	350	142
Storm water permit process	825	732	750	825	(75)
Professional fees	545	_	1,958	545	1,413
Capital and Conservation Trust Fund: Capital expenditures:	1,720	807	3,200	1,720	1,480
Administration	_	_			
Public safety	10,855	_	-	40.055	-
Public works	-	-	_	10,855	(10,855)
Conservation Trust Fund expenditures:	10,855			10,855	(10,855)
Miscellaneous			_	_	_
	·				



TOWN OF COLUMBINE VALLEY TOWN ADMINISTRATOR'S REPORT

March 2016

MUNICIPAL COURT:

Court Revenue Total: 2014 \$75,466.79 2015 \$76,770.45

Court Revenue 2015 2015YTD 2016 2016YTD January \$4,120.95 \$4,120.95 \$5,632.49 \$5,632.49 **February** \$8,377.50 \$12,498.45 \$3,527.00 \$9,159.49 March \$8,315.52 \$20,813.97 April \$7.540.50 \$28,354.47 May \$7,122.00 \$35,476.47 June \$6,914.66 \$42,391.13 July \$5,201.29 \$47,592.42 August \$6,941.67 \$54,534.09 September \$5,724.36 \$60,258.45 October \$7,806,31 \$68,064.76 November \$6,855.79 \$74,920.55 December \$1,849.90 \$76,770.45

ADMINISTRATIVE ASSISTANT:

The Town's new administrative assistant, Stephanie Thelen, started work on Tuesday the 8th of March and is digging into her new role and responsibilities. Having Stephanie on board is a huge help to Dana, Phil and me and she is already taking a proactive role in customer service and system improvements.

VOLUNTEER PROGRESS REPORT:

To date, our two office volunteers, Tiernan McKay and Linda Palmer have scanned 43 years' worth of Trustee Ordinances and Resolutions, or 736 individual files. Each works approximately two hours per week. While there are still many thousands of pages to go, the work they have done in the past two months has been amazing. If you know these two ladies or want to stop by and thank them in person please do so.

TOWN HALL REMODEL:

I anticipate work on the Town Hall remodel will begin after the April Board of Trustees meeting. Staff's goal is to make the works impact on day-to-day functions as minute as possible but there will be some disruption to Town Hall users throughout the month of May.

Respectfully Submitted, J.D. McCrumb



Request for Board of Trustee Action

Date:

March 15, 2016

Title:

Contract For New Town Hall Phone System

Presented By:

Dana Struthers, Manager of Support Services

Prepared By:

Dana Struthers, Manager of Support Services

Background:

The phone system originally installed when the current Town Hall was constructed has become obsolete and can no longer be serviced. This has become a problem for day to day operations including an inability to access employee voicemails or change out going messages. Over the course of the last two years, several instances of phone system failure have hindered staff's ability to serve our citizens and customers. In those instances Town staff and external contractors (North Star tech support) have been able to piece meal a

solution within several hours.

The increased frequency and increased difficulty in solving such problems has highlighted the urgency for a new phone system. The Trustees included a \$20,000 line item in the 2016 budget for this purpose. Staff researched numerous providers and telephone systems and selected three from which bids were received. An additional company was reviewed per the Boards request.

Attachments:

Spread sheet comparing four bids

Contract from staff recommended company

Fiscal Impacts:

None other than budgeted capital expense

Staff Recommendations:

Approve contract from dpcNetworks as attached

Recommended Motion:

"I move to approve the contract from dpcNetworks for a new phone

system at Town Hall"



4251 Kipling Street, Suite 580 Wheat Ridge, CO 80033 1-888-203-1110 www.dpcnetworks.com

Cash Purchase Agreement

This agreement entered into between DPC Networks located at 4251 Kipling Street, Suite 580, Wheat Ridge, Colorado 80033 (hereinafter referred to as "DPC") and Town of Columbine Valley located at 2 Middlefield Rd Columbine Valley, CO 80123 (hereinafter referred to as "Client"). DPC agrees to sell to Client and Client agrees to purchase from DPC, in accordance with the terms and conditions herein, the equipment described herein (hereinafter referred to as "Equipment"), to be installed at: 2 Middlefield Rd Columbine Valley, CO 80123

PURCHASE PRICE AND PAYMENT TERMS: Client agrees that the Equipment is to be purchased at the purchase price and payment terms described below.

PURCHASE PRICE \$ 12,750.00

SALES TAX: \$ Tax Exempt

(80% of purchase price)

TOTAL: \$ 12,750.00

PAYMENT TERMS:

70% \$ 8,925.00

(Due upon execution of contract)

30% (incl. tax) \$ 3,825.00

(Due upon installation)

EQUIPMENT DESCRIPTION:

See Attachment A - Equipment Description

TERMS AND CONDITIONS

TAXES: Client shall be responsible for all local, excise, sales, property, and all other taxes levied with respect to the Equipment being purchased by Client.

AGREEMENT: Client acknowledges that this Agreement supersedes all previous discussions or agreements between DPC and Client, whether oral or written, expressed or implied. All installment payments set forth above shall be made without claim or reduction for any purpose.

RISK OF LOSS: Once Equipment is delivered to Client's premises, all risk of loss and responsibility for damage shall pass to Client, regardless of passage of title to the Equipment to Client. Client assumes responsibility for, among other things, (i) the selection of the Licensed Software to achieve Client's intended results, (ii) the acquisition of other software (including any programming or operating system software) and/or equipment compatible with the Licensed Software, and (iii) the installation, use and results obtained from the Licensed Software. Further, for the express purpose of limiting the liability against DPC Networks, Client agrees that, DPC Networks SHALL IN NO EVENT BE LIABLE FOR ANY DAMAGES WHATSOEVER (INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, OR ANY OTHER PECUNIARY LOSS) ARISING OUT OF THE USE OR INABILITY TO USE THE LICENSED SOFTWARE, WHETHER DIRECT, INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHERWISE, REGARDLESS OF THE FORM OF ACTION, EVEN IF DPC Networks HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES



4251 Kipling Street, Suite 580 Wheat Ridge, CO 80033 1-888-203-1110 www.dpcnetworks.com

RIGHT TO ACT AS AGENT: Client will provide an "agency letter" authorizing DPC to act as agent for Client in ordering any necessary services from the local telephone utility company.

INSTALLATION DATE: Installation date is defined as the date upon which the Equipment is installed on Client's premise, and sufficiently performs the basic service for which the equipment is designed, and sufficiently performs to the clients' satisfaction. DPC shall not be held liable for any special, consequential, or punitive damages beyond the reasonable control of DPC. DPC shall not be liable for unforeseen circumstances causing delays in delivery or installation of the Equipment. Client agrees not to withhold any payments due to circumstances beyond the control of DPC. Client will confirm the installation date by authorizing a Delivery and Acceptance Certificate. This authorization will be signed by Client no later than five (5) working days after installation date, unless equipment is not performing to Client satisfaction, in which case equipment will be returned and money refunded. Execution of the Delivery and Acceptance Certificate confirms Client's inspection and complete satisfaction of the Equipment. The Town of Columbine shall not be held liable for any damages caused by DPC. The installation date shall be to be announced. Labor for the installation will begin on the set installation date that is to be determined. If the set installation date does not work for any reason, we will schedule the installation no later than seven (7) days thereafter.

WARRANTY: For a period of five (5) years after the installation date, DPC will warrant the Equipment for all parts and labor. Upon notification of a defective part, DPC shall have the option of repairing and or replacing such defective part. This service shall be Client's sole remedy. Replacement parts may be new or reconditioned at the option of DPC. All replaced parts become the property of DPC.

TRAINING: Training will be provided to Client by DPC personnel during the warranty period.

MAINTENANCE: Maintenance service during the warranty period will be provided without charge to Client during normal business hours. These hours are defined as 8:00 AM to 5:00 PM, Monday through Friday (excluding holidays). Emergency service during the warranty period (defined as more than fifty percent [50%] system failure including, but not limited to, the inability to complete any incoming or outgoing calls). Emergency service will be provided to Client seven (7) days a week, 24 hours a day, and DPC will respond within 3 hours of notification.

Maintenance service under this Agreement does not include repair or service as a result of: (1) neglect, theft, or misuse which results in damage; (2) alterations to the Equipment performed by personnel other than DPC personnel; (3) failure of Client to provide and maintain a suitable environment; (4) use of Equipment for purposes other than those for which it was designed; (5) use of supplies or materials not meeting telephone manufacturer's specifications; (6) electrical work external to the Equipment or service connected with Equipment relocation, reconfiguration, or additions; (7) cutoff of services by local utility; (8) acts of God.

LIMITATION OF LIABILITY: DPC shall not be liable for any special, incidental or consequential damages or for loss, damage or expense, directly or indirectly arising from Client's use of or inability to use the Equipment, either separately or in combination with other equipment. DPC shall not be liable for personal injury, loss or destruction of other property; or for the payment of any charges by any company to Client for termination of or failure to terminate pre-existing agreements or for removal of existing equipment; and unauthorized trespass of programming, software and or equipment, modem lines and long distance carrier services. DPC shall not be responsible for the procurement of, or payment for any licensing requirements as a result of the use of copyrighted music with the Equipment.

DEFAULT: Should Client fail to pay any amount due to DPC as set forth herein, or defaults in any other obligation, then, in addition to all other remedies available to DPC by law or by this Agreement, and not in limitation thereof, DPC may, until said sum is paid in full: declare the entire remaining amount due and payable and after notice, disconnect the Equipment; terminate further installation of the Equipment; cease maintaining and or enter the Client's premises and without liability for trespass or damages and with or without notice, take possession of and remove the Equipment.

ASSIGNMENT: Client may not assign this Agreement, in whole or in part, without first obtaining the written consent of DPC. DPC shall not assign this agreement without the client's consent. This Agreement shall inure to and be binding upon



4251 Kipling Street, Suite 580 Wheat Ridge, CO 80033 1-888-203-1110 www.dpcnetworks.com

the parties and their successors and assigns.

MISCELLANEOUS: This Agreement shall be enforced subject to the laws of the state of Colorado. Client expressly consents to jurisdiction within the state. No delay or omission to exercise any right, power or remedy available to a party upon breach or default of the other party under this Agreement shall impair any such right, power or remedy of the non-breaching party, nor shall it be construed to be a waiver of any subsequent breach or default therein. Any waiver, consent, or approval of any kind or any breach or default, or any waiver of any provision of this Agreement will only be effective if in writing and approved by both parties.

Town of Columbine Vall	ey	dpcNETWORKS	
Company Name		Company Name	
2 Middlefield Rd		4251 Kipling Street, Su	uite 500
Address		Address	ine 900
Columbine Valley, CO 8	0123	Wheat Ridge, Colorado	2 80033
City/State/Zip Code 303-795-1434		City/State/Zip Code	2 00033
		303/571-1055	303/571-5494
Phone Number	Fax Number	Phone Number	Fax Number
Signature		Signature	
		K. Lawrence Pederson,	President
Printed Name & Title		Printed Name & Title	
Date		Date	
		Account Executive	
		Date	

dpcNETWORKS

Town of Columbine Valley

Dana Struthers
2 Middlefield RD
Columbine Valley, CO 80123
303-795-1434 | dstruthers@columbinevalley.org

Mitel MiVoice Office Equipment and Installation Proposal	 · · · · · · · · · · · · · · · · · · ·
Total Purchase Price	\$ 15,595.00
Trade In	\$ 2,845.00
Net Purchase Price	\$ 12,750.00
Purchase Price Includes 5-Year Warranty	
-Cash Purchase Options	
Due Upon Signature	\$ 8,925.00
Due Upon Day of Installation	\$ 3,825.00



QUOTE

4251 Kipling Street, Suite 580 | Wheat Ridge, CO 80033 303-571-1055 | DPC Contact: LP

2/22/2016

PRESENTED TO:

INSTALLATION ADDRESS:

Town of Columbine 2 Middlefield Rd. Littleton, CO 80123

Town of Columbine 2 Middlefield Rd. Littleton, CO 80123

Lawrence Pederson sales@dpcnetworks.com

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
		JAN TAICE	TOTAL
1	Mitel HX Processor Module Mitel 500 V6.0 CD, Software License, Software Assurance	1,000.00	1,000.00T
5.	Loop Start Module 4 Mitel 5340 IP Phone	575.00	575.00T
16	Mitel 5320 IP Phone	375.00	1,875.00T
21	Category D License (needed for IP endpoint)	275.00	4,400.00T
1	Polycom Conference Phone	150.00	3,150.00T
20	Unified Communicator	0.00	0.00T
1	Mitel Unified Voicemail - 4-ports with Unlimited Mailboxes.	0.00	0.00T
1	Cable Location to Garage	1,100.00	1,100.00T
2	Cable Location within Office Space	165.00	165.00T
4	Hours to Relocate Existing Cable	0.00	0.00
24	Installation Labor Hours	0.00	0.00
	5 Year Warranty Included Trade-in	138.75	3,330.00
	iiduc-iii	-2,845.00	-2,845.00

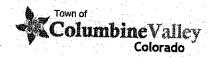
PAYMENT OPTIONS 70% down payment \$8,925.00 re and remainder due upon installation and cor	guired at signing
100% Credit Card (AMEX MC VISA)	\$12,750.00
Card Number	
CVC and Expiration	
Name on Card	

	Y12,730.00	
Total	\$12,750.00	
Sales Tax (0.0%)	\$0.00	
Subtotal	\$12,750.00	

Please return authorized quote to: service@dpcNETWORKS.com

Approval Signature:

Printed Name / Date



Request for Board of Trustee Action

Date:

March 15, 2016

Title:

Resolution #2, Series 2016: CCC Final Plan

Presented By:

Phil Sieber, Town Planner; Brent Kaslon, Asst. Town Planner

Prepared By:

Phil Sieber, Town Planner; Brent Kaslon, Asst. Town Planner

Background:

On January 12, 2016 the Planning and Zoning Commission recommended approval of the preliminary plan subject to the recommendations presented in the staff report. On January 28, 2016 the Board of Trustees approved the preliminary plan subject to staff conditions and the addition of the ballroom space that was not previously shown on the preliminary plan. Lastly, on February 9, 2016 the Planning and Zoning Commission recommended approval of the final plan subject to recommendation in the staff report.

Attachments:

Resolution #2, Series 2016

Staff Report

CCC Parking Plan

Estimate of fees and taxes owed by valuation

CCC Case for fee relief

Fiscal Impacts:

There is no immediate or direct fiscal impact on the Town's 2016 Budget regarding approval or rejection of the Final Plan as presented. Fiscal impact may be realized by action taken regarding use tax and fees associated with the building permit.

Staff Recommendations:

Approve final plan as presented.

Recommended Motion:

"I move to approve Resolution #2, Series 2016 with staff conditions as presented"

or

"I move to approve Resolution #2, Series 2016 with the following changes/conditions...."

RESOLUTION NO. 2 SERIES OF 2016

A RESOLUTION APPROVING THE FINAL DEVELOPMENT PLAN OF THE COLUMBINE COUNTRY CLUB

WHEREAS, the Columbine Country Club submitted its Final Development Plan for the construction of a new clubhouse titled: Columbine Country Club - Final Development Plan, to the Board of Trustees of the Town of Columbine Valley on March 15, 2016; and

WHEREAS, the new clubhouse will be located on the parcel described as: East Half of Section 19, Township 5 South, Range 68 West of the Sixth pm, County of Arapahoe, State of Colorado, with a street address of 17 Fairway Lane, Columbine Valley, Colorado 80123; and

WHEREAS, the Planning and Zoning Commission of the Town of Columbine Valley has recommended approval of the Final Development Plan; and

WHEREAS, the Board of Trustees has received public comment concerning the proposed Final Development Plan at a public hearing held on March 15, 2016; and

WHEREAS, the Board of Trustees has had the opportunity to review the Final Development Plan and deems that it is in the best interests of the Town to approve said Final Development Plan;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, AS FOLLOWS:

Section 1. The Board of Trustees of the Town of Columbine Valley hereby approves the Columbine Country Club – Final Development Plan presented on March 15, 2016.

Section 2. Should any one or more sections or provisions of this Resolution be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, the intention being that the various sections and provisions are severable.

Section 3. Any and all Resolutions or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided however, that the repeal of any such Resolution or part thereof shall not revive any other section or part of any Resolution heretofore repealed or superseded.

this 15 th day of March, 2016.	D APPROVED by a vote of _	for and	against
ID M-C. 1 Cl 1			
JD McCrumb, Clerk	Gale Chr	isty. Mayor	

Final Development Plan, Columbine Country Club, New Clubhouse

I. Purpose and Location

This is a request for final plan approval for the new Columbine Country Club Clubhouse. The property owner is the Country Club and the applicant is Wember, the owner's representative. The application is for a structure containing 48,645 S.F. of gross floor area and accessory parking and service facilities. The property is located in the northeast quadrant of the Club Lane/Fairway Lane intersection.

The application included the Final Plan, a formal application and letter of Intent, Utility Plan and a Phase III Drainage Study.

On January 12th the Planning Commission recommended approval of the preliminary plan subject to the recommendations in the staff report. On January 28th the Board of Trustees approved the preliminary plan subject to the staff conditions and the addition of the ballroom space that was not previously shown on the preliminary plan. Lastly, on February 9th, the Planning Commission recommended approval of the final plan subject to the recommendations in the staff report.

II. <u>Description of the Plan</u>

The final plan consists of thirteen sheets as follows:

Sheet 1.0 The Cover Sheet. This includes the title, legal description, Standard Notes and Signature Blocks. It also contains the Development Stipulations Chart which now reflects the revisions recommended by staff, the additional ballroom space, new parking requirements and revised building setbacks

DEVELOPMENT STIPULATIONS CHART		
ACREAGE	6.0153 ACRES	
FLOOR AREA RATIO	FAR 0.22	
LOWER LEVEL	± 17,730 SF	
MAIN LEVEL	± 21,560 SF	
UPPER LEVEL	9,355 SF	
BUILDING COVERAGE	21,560 SF / 262, 028 SF = 0.082	
BUILDING HEIGHT (MAXIMUM)	34'-9"	
SETBACKS (MINIMUM)		
FRONT	240'	
SIDE (NORTH PROP. LINE)	127'	
(FAIRWAY LN. ROW)	38'	
REAR	50'	

PARKING (OFF-STREET)	184 REQUIRED / 187 PROVIDED
WITH ON-STREET PARKING	
WITHOUT ON-STREET PARKING	184 REQUIRED / 187 PROVIDED
SIGNAGE (NUMBERS AND	SEE CLUBHOUSE
DIMENSIONS)	ELEVATION 3A
PROJECT IDENTIFICATION	TBD
TENANT IDENTIFICATION	
(GROUND MOUNTED)	
TENANT IDENTIFICATION	
(FACIA OR WALL)	
DIRECTIONAL INFORMATION	TBD
TEMPORARY	TBD
WALLS, FENCES, HEDGES	TBD
(MATERIALS AND DIMENSIONS)	
NORTH PROPERTY LINE	NONE
EAST PROPERTY LINE	NONE
SOUTH PROPERTY LINE	NONE
WEST PROPERTY LINE	NONE
EXTERIOR LIGHTING (HEIGHT	SEE CLUBHOUSE
AND TYPE)	ELEVATION 3A
	······································

- Sheet 2.0 The Site Plan. This includes the perimeter boundary with angles and bearings, building footprints, outdoor patios, cart paths, service area and walls. The plan now includes the proposed ballroom which was not previously shown. The access points onto Club and Fairway Lanes are located as well as the parking layout with the number of spaces and a typical space dimensioned.
- Sheet 2.1 Grading and Drainage Plan. This includes the existing topography, directional drainage flow, inlets and other drainage features and spot elevations.
- Sheet 2.2 Erosion Control Plan. Shows high points, inlets and pans and direction of flow.
- Sheet 2.3 Utility Plan. Shows wet utilities.
- Sheet L1.0& L1.1 Landscape-Materials and Layout Plan
 These sheets shows paving materials including, pavers, asphalt,
 grass pavers, and concrete for the clubhouse area of the site. The
 plans also show accent walls and landscape boulders. Layouts
 are included on the plans with dimensions of drive isles, parking
 stalls, paths, and patios. The proposed ballroom area is now
 shown.

Sheet L2.0 & L2.1 Landscape Plan

Plant locations, labels, hardscape treatments, turf areas, patios, and parking lot landscape and buffers.

Sheet L2.2

Landscape Plant List and Landscape Notes
Plant quantities, types, and size as well as contractor notes for installation. Details for planting and edger.

Architectural Illustrations. There are three sheets of architectural illustrations:

Rear and Front (East/West) Elevations. These show the buildings with the height indicated, roof materials, window and door typicals and cultured stone illustration.

Side (North/South) Elevations. These show the same features as the Front and Rear Elevations.

Banquet Pavilion Elevations. The North, South and West elevations are shown as well as an illustration of the proposed entry sign with materials, lettering and dimensions.

<u>Parking Plan:</u>

At the Board of Trustee's last meeting on January 28th, a parking plan was requested as a condition of approval. The applicant has provided a parking plan for the Clubhouse as a supplement to the final plans. The plan shows required parking spaces, additional parking spaces, and off-site parking. The plan also addresses golf cart access and parking as well as the service yard functionality.

Construction Management Plan:

At the Board of Trustee's last meeting on January 28th, a construction management plan was requested as a condition of approval of the preliminary plan. The applicant has submitted this plan for approval by the Board of Trustees. The plan shows construction traffic patterns,

III <u>Traffic Analysis</u>

The Town Traffic Engineer reviewed the preliminary plan and that report was included in the preliminary plan staff report.

IV. Engineers Report

The Town Engineer's report is attached.

V. Comments of the Referral Agencies

There were no referrals of the final plan. On December 9, 2015 the preliminary plan was referred to the following agencies:

City of Littleton
Littleton School District
Littleton Fire District
Tri-County Health
Columbine Valley (Old Town) HOA

A response was received from the Littleton School District and they "Have no comments at this time". They wish to receive a copy of the Construction Management Plan when it is available.

The Old Town HOA did not send written comments but did present verbal comments at the January 12th Planning Commission Hearing. They had no objections.

VI. Findings

The staff has reviewed the final plan and supporting documents, consulted with the Applicant and visited the site. Based on their review, the staff has made the following findings:

- A. At the January 12th Planning Commission Hearing the staff found that the Town has the authority to require a preliminary and final plan, that the use is consistent with the Master Plan and that the use is compatible with the uses in the adjacent residential development
- B. <u>Consistency with the Land Use Regulations</u>
 Article II, Section 3, Country Club District specifies the development standards that apply to the proposed use. The staff has reviewed the final plan and supporting documents and finds that the proposed development is consistent with the Land Use Regulations.

1. Parking and Loading

- a. Parking Set-Backs. The regulations require a minimum 10' parking setback adjacent to any right of way. However, the staff is recommending that the area between the parking stalls and the street pan be landscaped. This will result in a reduction of the prescribed parking setback in order to accommodate the landscaping and the staff supports the reduction. The plan shows a minimum parking setback (8.7')
- b. Number of Parking Spaces. The regulations require one space per 150 square feet (150 sq. ft.) of GFA (Gross Floor Area) of the principal buildings exclusive of non-occupied space such as basements, storage,

mechanical, elevator and stair shafts, or similar unoccupied floor area. The net square footage for parking requirement purposes is 27,560 S.F.

There are 187 off street parking spaces proposed of which 128 are on site and 34 are located immediately across Club Lane. An additional 25 spaces (not shown) are to be located on the south side of Fairway Lane in the maintenance area. The total number of spaces complies with the requirements specified for the Zoning District. However, there was a concern as to whether 184 spaces will be sufficient. The applicant has provided a parking plan as a supplement to the final plan set.

- c. Loading. There has been concern expressed about the loading area. Specifically the concern is whether large delivery trucks can access the loading dock without creating a safety problem on Fairway Lane. Since the last meeting, the applicant has changed the loading area in order to have trucks safely enter and exit the service area while being screened. Please see the final plans submitted for more detail on the newly designed service entrance.
- d. Parking plan. At the Board of Trustee's last meeting on January 28th, a parking plan was requested as a condition of approval. The applicant has provided a parking plan for the Clubhouse as a supplement to the final plans. By using a mix of valet parking, offsite parking (including the idea of using the church), and employee parking areas, the staff feels that the parking plan is adequate to explain how parking will work for everyday function as well as for larger programmed events.
- 3. Drainage. The proposed building and parking lot construction will result in a significant amount of impervious area. The Arapahoe County Stormwater Management Manual, which the Town has adopted, requires mitigation of the adverse stormwater impact that could occur. The applicant has prepared a "Beat the Peak Analysis" which the Town Engineer has reviewed. The Town Engineer feels that additional mitigation may be necessary and has informed the applicant of the various options. The Town Engineer, applicant and Urban Drainage Flood Control District are continuing to work through the drainage concerns on the site.

It is not required that all the drainage concerns be resolved prior to approval of the Final Plan. However, the drainage issue must be resolved prior to the issuance of any building permits.

4. There were a few specific plan changes that had not been met but these are minor errors or omissions that are easily corrected and the applicant has made

most of the corrections or agreed to make them on the final plan. These changes will be made prior to the recordation of the final plans.

D. <u>Traffic</u>

The traffic impact of the new clubhouse would not significantly affect the traffic on the adjacent streets. Previous traffic studies completed in 2014 and early this year show that the existing daily and peak hour traffic volumes are not excessive.

E. Landscape Plan

The landscape plan provided is a detailed depiction of what is planned for the clubhouse and lists detailed planting information and shows planting beds with plantings and turf areas that are proposed for the site. Overall the plant schedule contains plants that will perform well in the site, with the exception of a few trees species that need to be substituted for species that will thrive. These plants have been listed and provided to the applicant for substitution.

F. Engineers Report

At the Board of Trustees meeting on January 28th, The Town Engineer's report primarily concentrated on an explanation of a "Beat the Peak" analysis and how it can be used to resolve the issue of excessive impervious area. This is the major engineering issue on the site. In addition to the report, the Town Engineer had the following comments on other aspects of the submittal:

- 1. Existing storm inlet. The existing storm inlet on Fairway just south of the Service Yard is called to be 'replaced and outfitted with water quality hood'. Please clarify. Is the inlet removed? If so, where is the stormwater conveyed and ultimately captured? What happens with the remaining storm sewer pipe downstream of the existing inlet?
- 2. Water quality manhole. This remains unacceptable. WQ manholes only treat floatable debris. Suspended solids and soluble pollutants are not treated. Given the service yard and cart wash drainage discharges, it is critical that there is some kind of water quality treatment beyond floatable debris.
- 3. Storm sewer. What is the outfall location for the storm sewer?
- 4. Cart wash. The cart wash manhole is shown installed on a 5:1 slope.
- 5. Structural. Additional engineering details and calculations are required for the service yard retaining walls to ensure integrity from vehicle loads on the roadway.

VIII. Recommendations

Based on the above findings the staff recommends approval of the final plan subject to the following conditions:

- 1. Revise the Final Plan sheets to correct the minor errors and omissions.
- 2. Engineering.
 - a. Revise the Phase III Drainage Study and Drainage Plan to comply with the Stormwater Management criteria as required. The revisions must be approved by the Town Engineer and the Urban Drainage and Flood Control District before any building construction activity can commence.
 - b. Make the other revisions requested in the engineer's comments.
- 3. Prior to the recording, finalize all documents with Town Staff by sending a checkset for review.

DEVELOPMENT STIPUL	ATIONS CHART
ACREAGE	6.0153 ACRES
FLOOR AREA RATIO	FAR 0.22
LOWER LEVEL	± 17,730 SF
MAIN LEVEL	± 21,560 SF
UPPER LEVEL	± 9,355 SF
BUILDING COVERAGE	21,560 SF / 262,028 SF = 0.082
BUILDING HEIGHT (MAXIMUM)	34'-9"
SETBACKS (MINIMUM)	
FRONT (CLUB LANE ROW)	240'
SIDE (NORTH PROP. LINE) (FAIRWAY LN. ROW)	127' 38'
REAR (EAST PROP LINE)	50'
PARKING (OFF-STREET)	184 SPACES REQUIRED
WITH ON-STREET PARKING	<u> </u>
WITHOUT ON-STREET PARKING	184 SPACES REQUIRED
SIGNAGE (NUMBERS AND DIMENSIONS)	SEE CLUBHOUSE ELEVATION 3A
PROJECT IDENTIFICATION	TBD
TENANT IDENTIFICATION (GROUND MOUNTED)	TBD
TENANT IDENTIFICATION (FACIA OR WALL)	TBD
DIRECTIONAL INFORMATION	TBD
TEMPORARY	TBD
WALLS, FENCES, HEDGES (MATERIALS AND DIMENSIONS)	TBD
NORTH PROPERTY LINE	NONE
EAST PROPERTY LINE	NONE
SOUTH PROPERTY LINE	NONE
WEST PROPERTY LINE	NONE
EXTERIOR LIGHTING (HEIGHT AND TYPE)	SEE CLUBHOUSE ELEVATION 3A

LEGAL DESCRIPTION:

LOT 1, LOT 2, AND A PORTION OF LOT 1A, ALL IN BLOCK 2, COLUMBINE VALLEY RECORDED UNDER RECEPTION NO. 557709 IN THE ARAPAHOE COUNTY CLERK AND RECORDER'S OFFICE, COUNTY OF ARAPAHOE, STATE OF COLORADO, BEING MORE PARTICULAR

BEGINNING AT THE NORTHWESTERLY CORNER OF LOT 2, BLOCK 2, COLUMBINE VALLEY;

THENCE ON THE NORTHERLY LINE OF SAID LOT 2 AND SAID LINE EXTENDED, N76°54'29"E A DISTANCE OF 312.87 FEET, TO A POINT OF

THENCE ON THE ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 30,00 FEET, A CENTRAL ANGLE OF 48*4038* AND AN ARC LENGTH OF 25.49 FEET, TO A POINT OF TANGENT;

THENCE N28*13'51" E A DISTANCE OF 146.17

THENCE N61°06'37"E A DISTANCE OF 100.58 FEET.

THENCE \$27°00'51"E A DISTANCE OF 49.85 FEET, TO A POINT OF TANGENT,

THENCE ON THE ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 145.00 FEET, A CENTRAL ANGLE OF 24*16*17* AND AN ARC LENGTH OF 61.42 FEET, TO A POINT OF TANGENT;

THENCE S51"17'08"E A DISTANCE OF 62.93 FEET;

THENCE \$39°37'44"E A DISTANCE OF 19.38 FEET, TO A POINT OF TANGENT CURVE-

THENCE ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 65.00 FEET, A CENTRAL ANGLE OF 44"25"04" AND AN ARC LENGTH OF 50.39 FEET, TO A POINT OF TANGENT:

THENCE S04"47"20"W A DISTANCE OF 26,48 FEET

THENCE S11*07*18*W A DISTANCE OF 29.91 FEET, TO A POINT OF TANGENT CURVE:

THENCE ON THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 80.00 FEET, A CENTRAL ANGLE OF 19"41"03" AND AN ARC LENGTH

THENCE \$30"48"21"W A DISTANCE OF 18.12 FEET, TO A POINT OF TANGENT CURVE:

THENCE ON THE ARC OF A CURVE TO THE LEFT, HAVING A RADIUS OF 80,01 FEET, A CENTRAL ANGLE OF 22'58'55" AND AN ARC LENGTH OF 32.09 FEET, TO A POINT OF NON-TANGENT:

THENCE \$74"13'21"WIA DISTANCE OF 13.31 FEET, TO A POINT OF NON-TANGENT CURVE ON THE NORTHERLY RIGHT-OF-WAY LINE OF

THENCE ON SAID NORTHERLY RIGHT-OF-WAY LINE AND THE EASTERLY RIGHT-OF-WAY LINE OF CLUB LANE THE FOLLOWING FOUR (4)

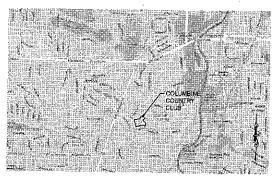
ON THE ARC OF A CURVE TO THE LEFT WHOSE CENTER BEARS \$32*52*10*W, HAVING A RADIUS OF 229.18 FEET, A CENTRAL ANGLE OF 44*4355* AND AN ARC LENGTH OF 178.93 FEET, TO A POINT OF TANGENT;

- 2. \$78"08"29"W A DISTANCE OF 346.93 FEET, TO A POINT OF TANGENT CURVE
- On THE ARC OF A CURVE TO THE RIGHT, HAVING A RADIUS OF 20,00 FEET, A CENTRAL ANGLE OF 88'30'32" AND AN ARC LENGTH OF 30,90 FEET. TO A POINT OF TANGENT:
- 4. N13"20'59"W A DISTANCE OF 385.12 FEET, TO THE POINT OF BEGINNING

CONTAINING A CALCULATED AREA OF 262,028 SQUARE FEET OR 5,0153 ACRES.

COLUMBINE COUNTRY CLUB- FINAL DEVELOPMENT PLAN

LOCATED IN THE EAST HALF OF SECTION 19, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE 6TH P.M. COUNTY OF ARAPAHOE, STATE OF COLORADO



VICINITY MAP

STANDARD NOTES:

THE FOLLOWING NOTES SHALL BE REQUIRED ON THE COVER SHEET OF ALL PLANNED DEVELOPMENT FINAL PLANS

IN WITNESS WHEREOF COLUMBINE COUNTRY CLUB HAS SUBSCRIBED THEIR NAME(S) THIS ______ DAY OF _____

THE OWNER(S) OF THE COLUMBINE COUNTRY CLUB, THEIR RESPECTIVE SUCCESSORS, HEIRS AND/OR ASSIGNS AGREE TO THE FOLLOWING:

IMPROVEMENTS COMPLETED

THAT NO DEVELOPMENT, CONSTRUCTION OR IMPROVEMENTS SHALL BE CERTIFIED FOR OCCUPANCY UNLESS AND UNTIL ALL REQUIRED PUBLIC IMPROVEMENTS, AS DEFINED WITHIN THE SUBDIVIDER IMPROVEMENTS AGREEMENT FOR THIS PLAN ARE IN PLACE AND ACCEPTED BY THE TOWN OF COLUMBINE VALLEY.

EMERGENCY AND SERVICE VEHICLE ACCESS

THE EMERGENCY AND SEATON EVENUE VEHICLE ACCESS EASEMENT(S) SHOWN HEREON SHALL BE CONSTRUCTED AND MAINTAINED BY THE OWNER AND SUBSEQUENT OWNERS, HEIRS, SUCCESSORS AND ASSIGNS OR HOA. IN THE EVENT THAT SUCH CONSTRUCTION AND MAINTENANCE IS NOT PERFORMED BY SAID OWNER, THE TOWN OF COLUMBINE VALLEY SHALL HAVE THE RIGHT TO ENTER SUCH EASEMENTS AND PERFORM NECESSARY WORK, THE COST OF WHICH SAID OWNER, HEIRS, SUCCESSORS AND ASSIGNS AGREE TO PAY UPON BILLING.

STORM DRAINAGE EASEMENTS

SIDEM DISJUNCE LASEMENTS

THE STORMWATER DRAINAGE EASEMENTS SHOWN HEREON ARE FOR THE PURPOSE OF ACCESS, OPERATION, MAINTENANCE, REPAIR AND ALTERNATION OF THE STORMWATER QUANTITY AND QUALITY
THE STORMWATER PRAINAGE HEREON SYSTEMFACILITIES INCLUDED WITHIN THE SAID EASEMENTIS). THE OPERATION, MAINTENANCE AND REPAIR OF SUCH STORMWATER MANAGEMENT SYSTEMFACILITIES SHALL BE THE
RESPONSIBILITY OF THE OWNER AND ADSISSEDUENT OWNERS, HEIRE, SUCCESSORS AND ASSIGNS OR HOMEOVNERS ASSOCIATION. IN THE EVENT THAT THE OPERATION, MAINTENANCE AND REPAIR OF
THE STORMWATER MANAGEMENT SYSTEMFACILITIES ARE NOT PERFORMED BY SAID OWNER, THE TOWN OF COLUMBINE VALLEY SHALL HAVE THE RIGHT TO ALLOW THE HOMEOWNERS ASSOCIATION TO
JUDGMENTS FOR DAMAGE TO DOWNSTREAM PROPERTIES CAUSED BY THE LACK OF ADEQUATE MAINTENANCE BURD PROPERTY OWNER HEALE BE BORNE SCILLY BY THE
SAID PROPERTY OWNER. THE PROPERTY OWNER HEREBY SELECASES, INDEMNIFIES AND HOLDS HARMLESS THE TOWN OF COLUMBINE VALLEY FROM ANY AND ALL LIABILITY RESULTING FROM THE LACK
OF ADEQUATE MAINTENANCE OF SAID STORMWATER MANAGEMENT SYSTEMFACILITIES, NO BUILDINGS, FILLS, EXCAVATIONS, STRUCTURES, FENCES OR OTHER ALTERATIONS SHALL BE CONSTRUCTED
WITHIN A STORMWATER DRAINAGE EASEMENT(S) WITHOUT THE EXPRESS WRITTEN CONSENT OF THE TOWN.

STREET MAINTENANCE

IT IS MUTUALLY UNDERSTOOD AND AGREED THAT THE DEDICATED ROADWAYS SHOWN ON THIS PLAN WILL NOT BE MAINTAINED BY THE TOWN UNTIL AND UNLESS THE STREETS ARE CONSTRUCTED IN ACCORDANCE WITH THE SUBDIVISION REGULATIONS IN EFFECT AT THE DATE CONSTRUCTION PLANS ARE APPROVED, AND PROVIDED CONSTRUCTION OF SAID ROADWAYS IS STARTED WITHIN ONE YEAR AS THE TOWN ACCEPTS THE RESPONSIBILITY FOR MAINTENANCE AS STATED ABOVE.

THE OWNERS, THEIR SUCCESSORS AND/OR ASSIGNS IN INTEREST OR OTHER ENTITY OTHER THAN THE TOWN OF COLUMBINE VALLEY SHALL BE RESPONSIBLE FOR MAINTENANCE AND UPKEEP OF THE PERIMETER FENCING, LANDSCAPED AREAS AND SIDEWALKS WITHIN THE PUBLIC ROW ADJACENT TO THIS PLANNED DEVELOPMENT

THE OWNERS, THEIR SUCCESSORS AND/OR ASSIGNS IN INTEREST OTHER THAN THE TOWN SHALL BE RESPONSIBLE TO MAINTAIN ALL COMMON OPEN SPACE AND OTHER LANDSCAPED AREAS

SIGHT TRIANGLE MAINTENANCE/CLEARANCE
CORNER VISION CLEARANCE REQUIREMENT: NO FENCE, WALL, HEDGE, SHRUB, STRUCTURE OR OTHER OBSTRUCTION TO VIEW THAT IS MORE THAN FORTY-TWO INCHES (42') IN HEIGHT SHALL BE
ERECTED, PLACED OR MAINTAINED WITHIN A TRIANGLE FORMED BY THE POINT OF INTERSECTION OF LOT LINES ABUTTING A STREET AND THE POINTS LOCATED ALONG THE LOT LINES THIRTY FEET (30')
THE DOLL OF THE POINT OF

DRIVES, PARKING AREA AND UTILITY EASEMENTS MAINTENANCE

THE OWNERS, THEIR SUCCESSORS AND/OR ASSIGNS IN INTEREST OTHER THAN THE TOWN OF COLUMBINE VALLEY SHALL BE RESPONSIBLE FOR MAINTENANCE AND UPKEEP OF ANY AND ALL DRIVES, PARKING AREAS AND EASEMENTS (I.E., CROSS ACCESS EASEMENTS, DRAINAGE EASEMENTS, ETC.).

PRIVATE STREET MAINTENANCE (IF APPLICABLE)

IT IS MUTUALLY UNDERSTOOD AND AGREED THAT THE PRIVATE ROADWAYS SHOWN ON THIS PLAN THAT ARE NOT IN CONFORMANCE WITH THE TOWN OF COLUMBINE VALLEY ROADWAY DESIGN AND CONSTRUCTION STANDARDS WILL NOT BE MAINTAINED BY THE TOWN UNTIL AND UNLESS THE STREETS ARE CONSTRUCTED IN CONFORMANCE WITH THE TOWN'S REGULATIONS IN EFFECT AT THE DATE OF THE REQUEST FOR DEDICATION, THE COWNERS, DEVELOPERS AND/ORS SUBJECTORS, THEIR SUCCESSORS AND/OR ASSIGNS IN INTEREST, OR HOA SHALL BE RESPONSIBLE FOR STREET MAINTENANCE UNTIL SUCH TIME AS THE TOWN ACCEPTS RESPONSIBILE FOR STREET MAINTENANCE.

BUILDING PERMITS/CERTIFICATES OF OCCUPANCY

NO BUILDING PERMITS OR CERTIFICATES OF OCCUPANCY (CO'S) WILL BE APPROVED OR ISSUED UNTIL THE TOWN ADMINISTRATOR OR TOWN PLANNER HAVE DETERMINED THAT THE STRUCTURES PROPOSED IN THE BUILDING PERMIT APPLICATIONS OR CERTIFICATE OF OCCUPANCY ARE CONSISTENT WITH THE STRUCTURAL ELEVATIONS.

WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC

(I, WE), COLUMBINE COUNTRY CLUB, BEING THE OWNER(S) OF THE LAND DESCRIBED AS FOLLOWS: LOT 1, LOT 2, AND A PORTION OF LOT 1A, ALL IN BLOCK 2, COLUMBINE VALLEY RECORDED UNDER RECEPTION NO. 557709 IN THE ARAPAHOE COUNTY CLERK AND RECORDERS OFFICE, COUNTY OF ARAPAHOE, STATE OF COLORADO IN THE TOWN OF COLUMBINE VALLEY, COLORADO, UNDER THE NAME OF COLUMBINE COUNTRY CLUB, HAVE LAIP OUT OF LAIP OF COLUMBINE VALLEY, COLORADO, UNDER THE NAME ALLEYS, ROADS AND OTHER PUBLIC AREAS AS SHOWN HEREON AND HEREBY DEDICATE TO THE OWNER OF PUBLIC AREAS AS SHOWN HEREON AND HEREBY DEDICATE TO THE OWNER OF PUBLIC OF PUBLIC OF PUBLIC AREAS AS SHOWN HEREON AND HEREBY DEDICATE THOSE PORTIONS OF LAND LABELED AS EASEMENTS FOR THE INSTALLATION AND MAINTENANCE OF PUBLIC

OWNER(S)			
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DUNTY OF ARAPAHOE		•	
IE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS DAY OF	AD BY		
TE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS DAY OF	AD BY	гз	

LIST OF CONTACTS

COLUMBINE COUNTRY CLUB

17 FAIRWAY LANE

LITTLETON, CO 80123 DEVELOPER

7525 SOUTH JASMINE COURT

CENTENNIAL, CO 80112 (720)-532-2674 CONTACT: CONOR BANCROFT

CVL CONSULTANTS OF COLORADO INC.

ATTN: JAMES JANNICKE, P.E. 10333 E. DRY CREEK ROAD, STE 240 ENGLEWOOD, CO 80112

GOVERNING AUTHORITY 2 MIDDLEFIELD ROAD COLUMBINE VALLEY, CO 80123

(303)-795-1434 CONTACT: J.D. MCCRLIMB

SEWER AUTHORITY PLATTE CANYON WATER & SANITATION DISTRICT

8739 W. COAL MINE AVE LITTLETON, CO 80123 (303)-979-2333

CONTACT: TONY COCOZZELLA WATER AUTHORITY

DENVER WATER 1600 W 12TH AVE **DENVER, CO 80204**

FIRE DISTRICT LITTLETON FIRE RESCUE

2255 WEST BERRY AVENUE LITTLETON, CO 80165 (303)-795-3862 CONTACT: TIM STOVER

BOARD OF TRUSTEES APPROVAL This final development plan/plat was approved by the Board of Trustees of the Town of Columbine Valley, Colorado, this _____ day of _____ AD

Attest: Town Clerk

TOWN ENGINEER REVIEW

The town engineer has reviewed this plan and found it to be in general conformance with the Town's engineering standards. The signature of the Town Engineer does not absolve the applicant's design engineer responsibility to provide adequate and professional design.

STATEMENT OF OWNERSHIP AND CONTROL Be it known that Columbine Country Club are the owners of the property known as the Columbine Country Club, Incated at 17 Fairway Ln., Littleton, CO 80123 in Columbine Valley, Colorado, which property is described on this plan and that as the owners of the property we have the legal right and authority to request appropriat of this Plannard Davidencent from the Town of Columbine Authority

igned thisday of	AD
ignature	
lie .	_
OTARIES isle of Colorado	
outstand Aranahoo	

My Commission expires My address is Wilness my hand and official seal.

COUNTY CLERK AND RECORDER'S ACCEPTANCE

Notary Public

BASIS OF BEARING

THE SOUTHERLY LINE OF LOT 1A, BLOCK 2, COLUMBINE VALLEY, PER LAND SURVEY PLAT BY GILLIANS LAND CONSULTANTS DATED 3-25-2011 BEARS \$78'08'29W.

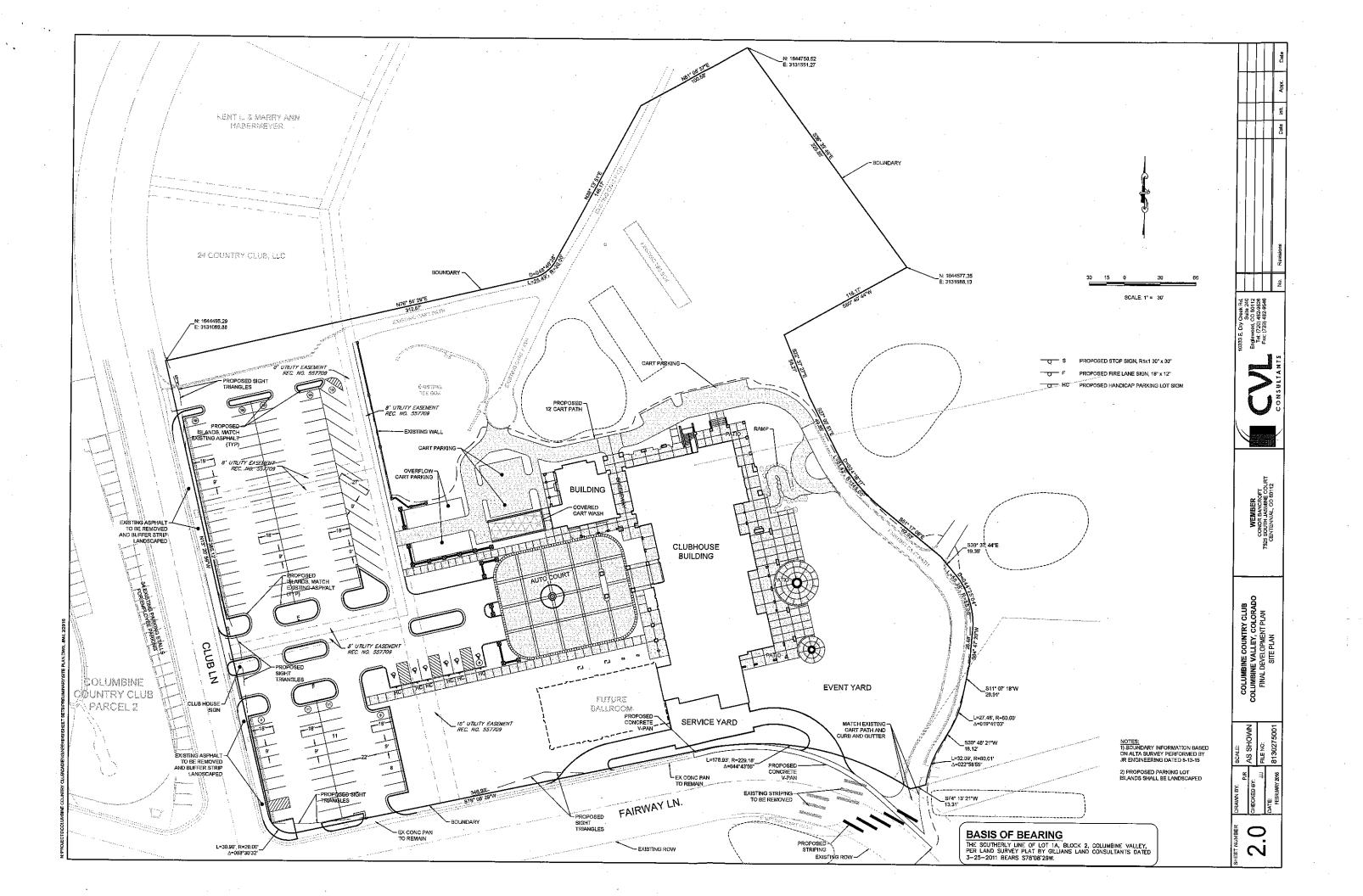
This plan was accepted for filing in the office of the Clerk and Recorder of Arapahoe County,

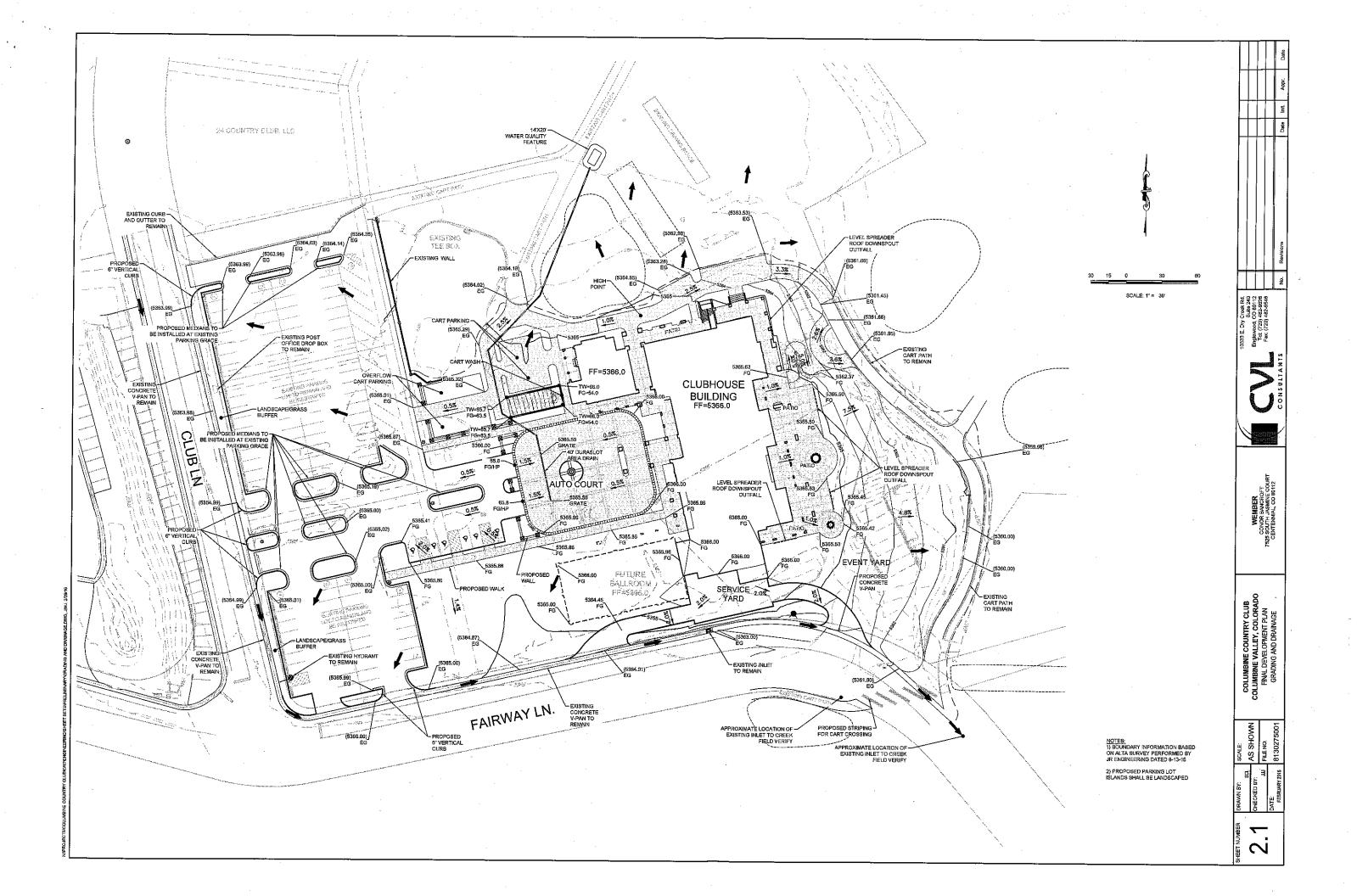
County Clerk

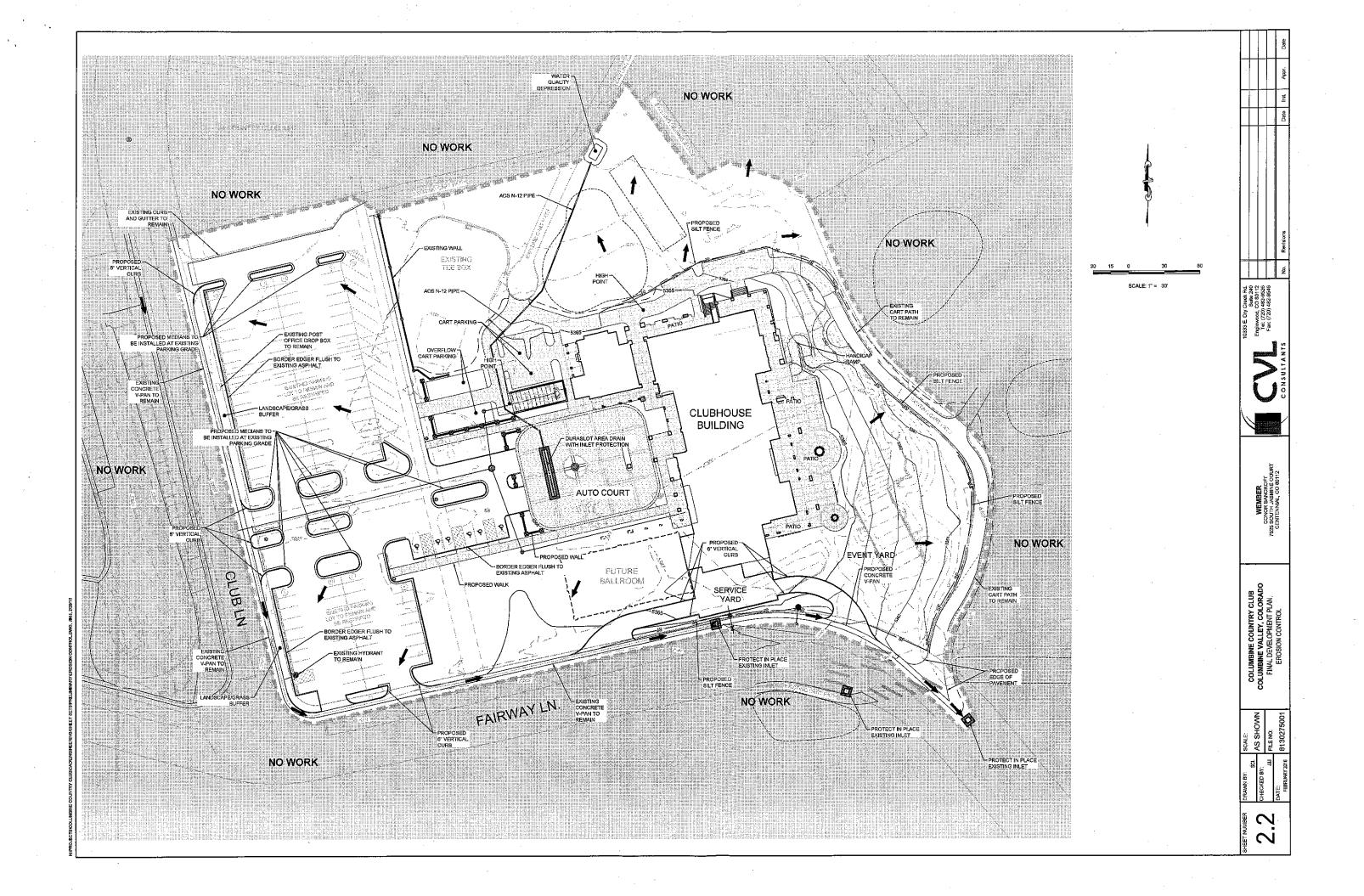
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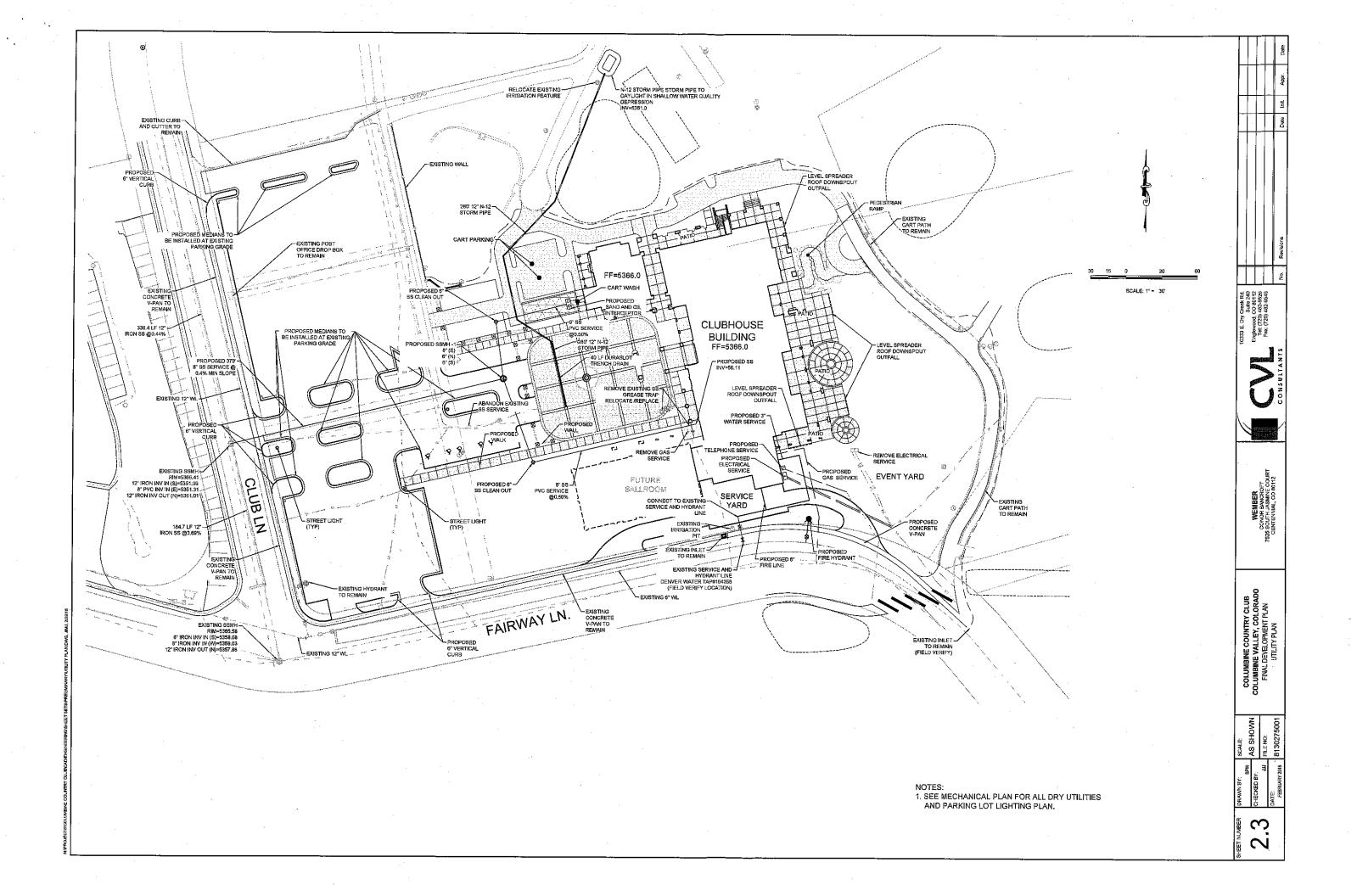
BENCHMARK

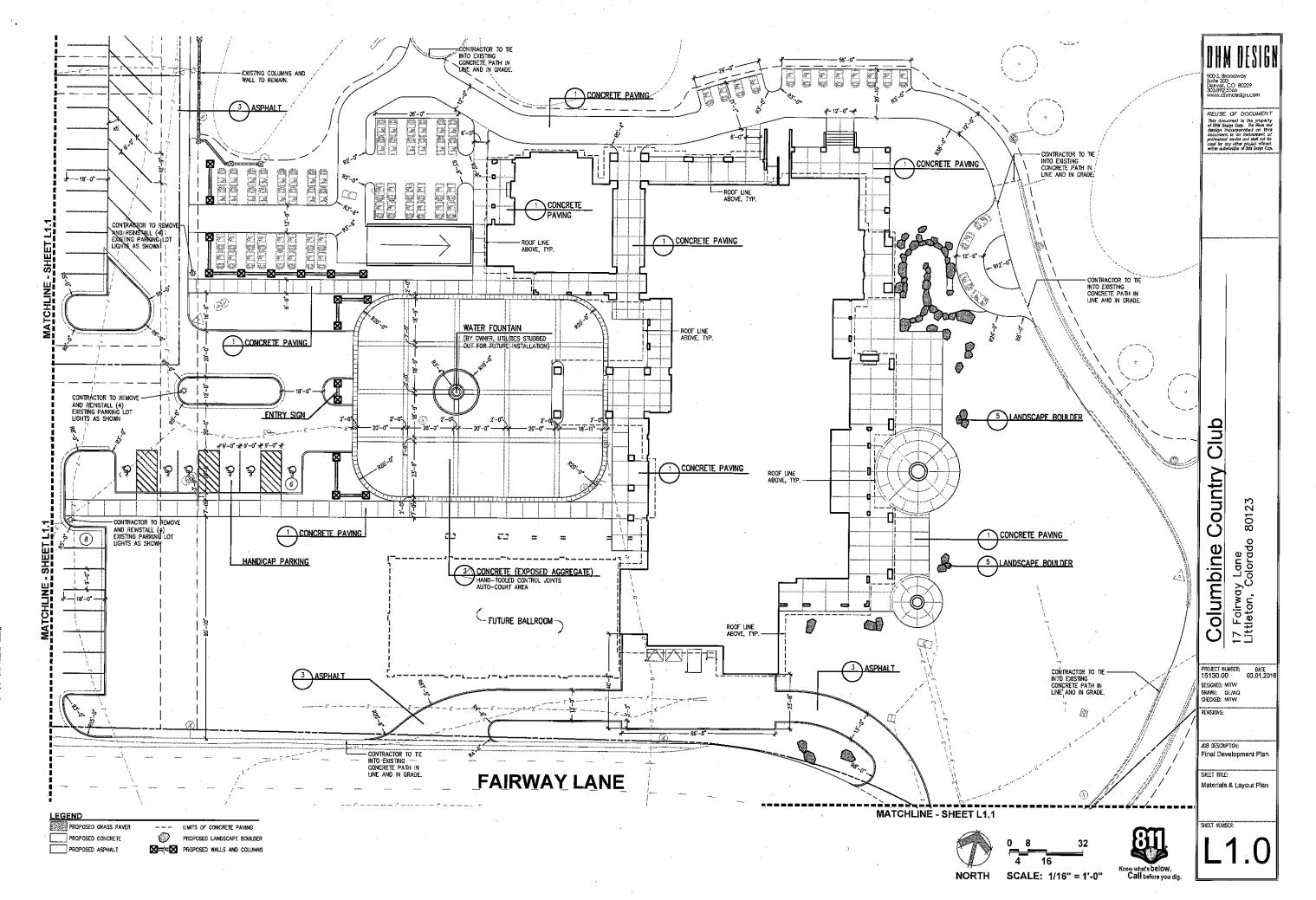
NGS CONTROL POINT DESIGNATION "P 409" BEING A STEEL ROD IN RANGE BOX, LOCATED 0.25 MILES SOUTH OF THE INTERSECTION OF WADSWORTH BLVD, AND BELLEVIEW AVE. ON THE WEST SIDE OF THE ROAD 21.7' EAST OF THE EAST EDGE OF PARKING LOT 20.2' SOUTHEAST OF UNDERGROUND CABLE BOX #5385 AND 2,7 WEST OF THE EDGE OF AN 8' SIDEWALK, SAID POINT HAVING A PUBLISHED ELEVATION OF 5581.37 FEET (NAVD88).





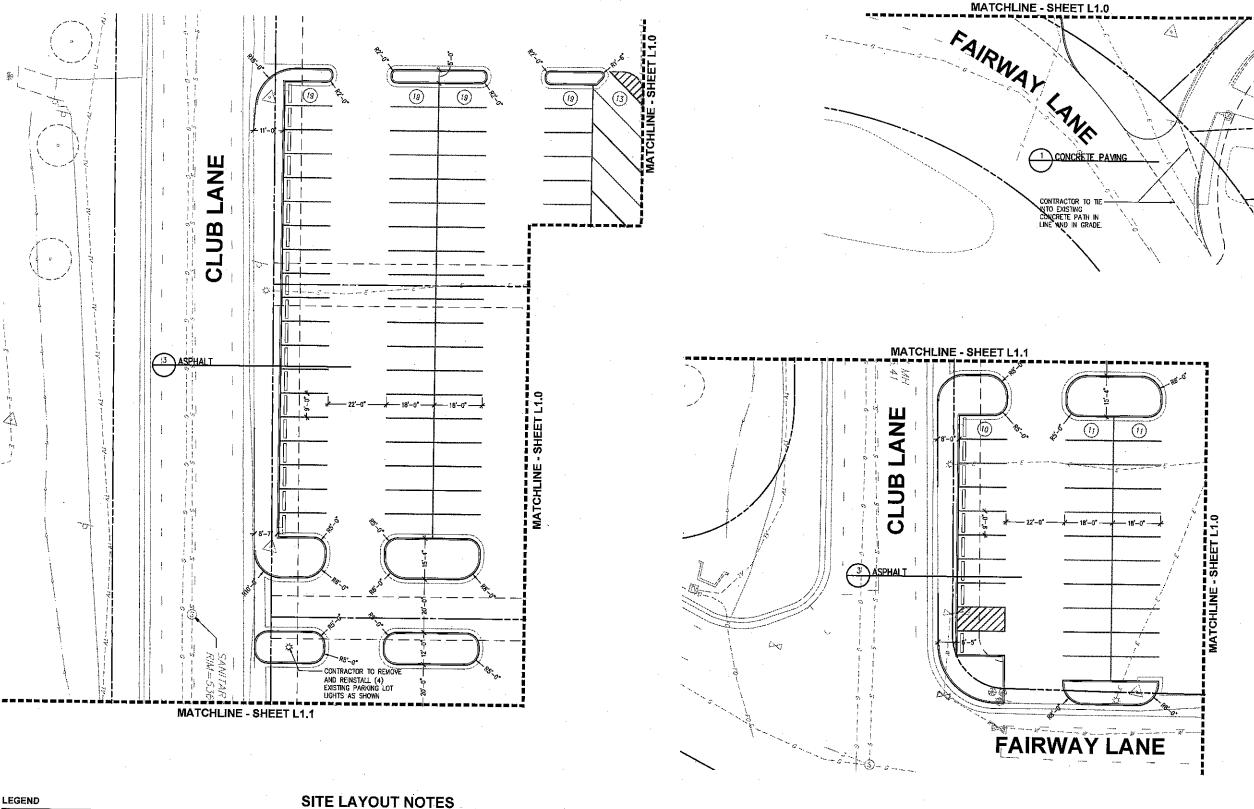






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PROPOSED GRASS PAVER PROPOSED CONCRETE PROPOSED ASPHALT

LIMITS OF CONCRETE PAYING PROPOSED LANDSCAPE BOULDER PROPOSED WALLS AND COLUMNS

- THE CONTRACTOR SHALL BE RESPONSIBLE FOR STAKING BOTH LINE AND GRADE. ANY DISCREPANCIES, ERRORS OR OMISSIONS ON THE CONSTRUCTION DRAWINGS SHALL BE BROUGHT TO THE ATTENTION OF THE LANDSCAPE ARCHITECT.
- THE CONTRACTOR SHALL STAKE ALL KEY AREAS AND SHALL RECEIVE APPROVAL FROM THE OWNER'S REPRESENTATIVE PRIOR TO PROCEEDING WITH CONSTRUCTION.
- REFER TO SITE SURVEY FOR ADDITIONAL INFORMATION. CONTRACTOR TO FIELD VERIFY EXISTING CONDITIONS PRIOR TO BIDDING OR PERFORMING ANY CONSTRUCTION OPERATIONS.
- PROVIDE PROTECTIVE BARRIERS, FENCING, ETC., AS REQUIRED BY THE TOWN OF COLUMBINE VALLEY, PLANS AND SPECIFICATIONS.
- 5. REFORE CONSTRUCTION, LOCATE ALL PUBLIC AND PRIVATE UNDERGROUND UTILITIES WITH RESPECTIVE UTILITY COMPANIES.
- 6. CONTRACTOR TO REPAIR ANY ASPHALT, CONCRETE AND OTHER SITE IMPROVEMENTS DAMAGED DURING CONSTRUCTION AT NO ADDITIONAL COST TO OWNER.
- CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ANY PERMITS OR LICENSES REQUIRED FOR THE PERFORMANCE OF THE WORK AS APPLICABLE TO THIS PROJECT.
- 8. PROVIDE RECESSED AND CAULKED EXPANSION JOINTS, PER WRITTEN SPECIFICATIONS, WHERE CONCRETE FLATWORK MEETS VERTICAL STRUCTURES SUCH AS POSTS, WALLS, RAMPS, CURBS, STEPS, AND BUILDING ELEMENTS.
- ADDITIONAL LAYOUT INFORMATION WILL BE PROVIDED TO THE CONTRACTOR PRIOR TO CONSTRUCTION AS NEEDED. ELECTRONIC FILES MAY ALSO BE OBTAINED BY THE CONTRACTOR FOR LAYOUT PURPOSES.
- 10. ALL CONTROL JOINTS TO BE SAWCUT ON ALL TRAILS/WALKS AND HAND TOOLED IN ALL PLAZA LOCATIONS UNLESS MOTIFICATION FROM LANDSCAPE ARCHITECT IS GIVEN, NO EXCEPTIONS. CONTRACTOR TO COORDINATE WITH LANDSCAPE ARCHITECT PRIOR TO ANY CONCRETE WORK TO ENSURE PROPER SCORING TYPE IN SPECIFIC LOCATIONS.
- . ALL CONTROL JOINTS WITHIN WALKS TO BE SAW CUT 1/3 OF DEPTH OF CONCRETE, ALL SAWCUTS TO BE NO MORE THAN 8"-0" O.C. MAX AND MUST BE CUT PERPENDICULAR TO EDGE OF WALK. ALL SAWCUTS THAT ARE NOT PLACED PERPENDICULAR TO EDGE OF WALK ARE SUBJECT TO REMOVAL AND REPLACEMENT AT NO ADDITIONAL COST TO OWNER, TYP.
- DUE TO SCALE OF DRAWINGS, NOT ALL CONDITIONS/ITEMS CARRY A DETAIL CALLOUT ON THE PLAN. THIS DOES NOT EXCLUDE THIS CONDITION/ITEM FROM THE PROJECT.
- ALL PEDESTRIAN LIGHT FIXTURES TO BE PLACED 2'-0" FROM EDGE OF WALKS TO EDGE OF LIGHT FIXTURE BASE.





SCALE: 1/16" = 1'-0"



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Club

80123 17 Fairway Lane Littleton, Colorado

Country

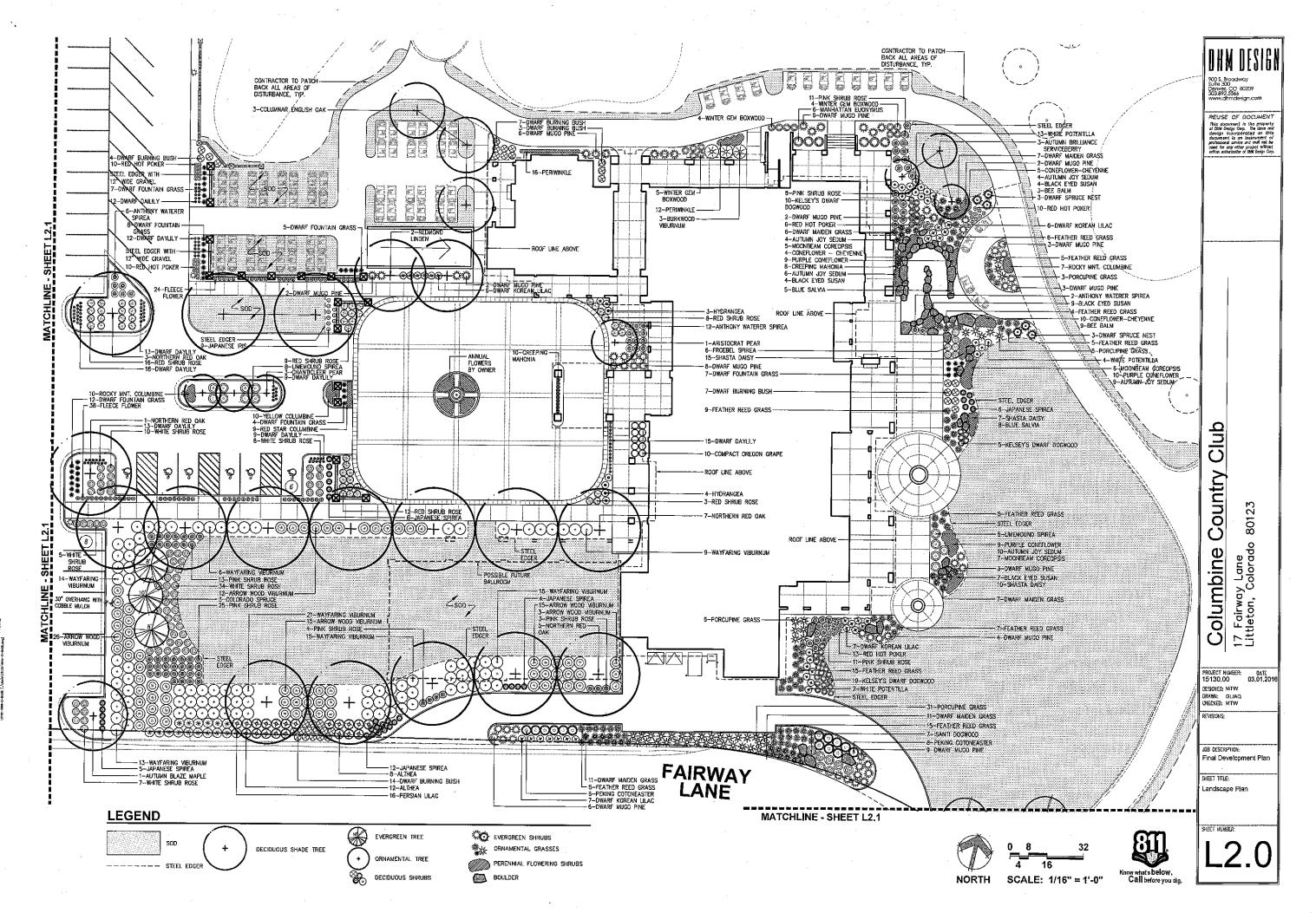
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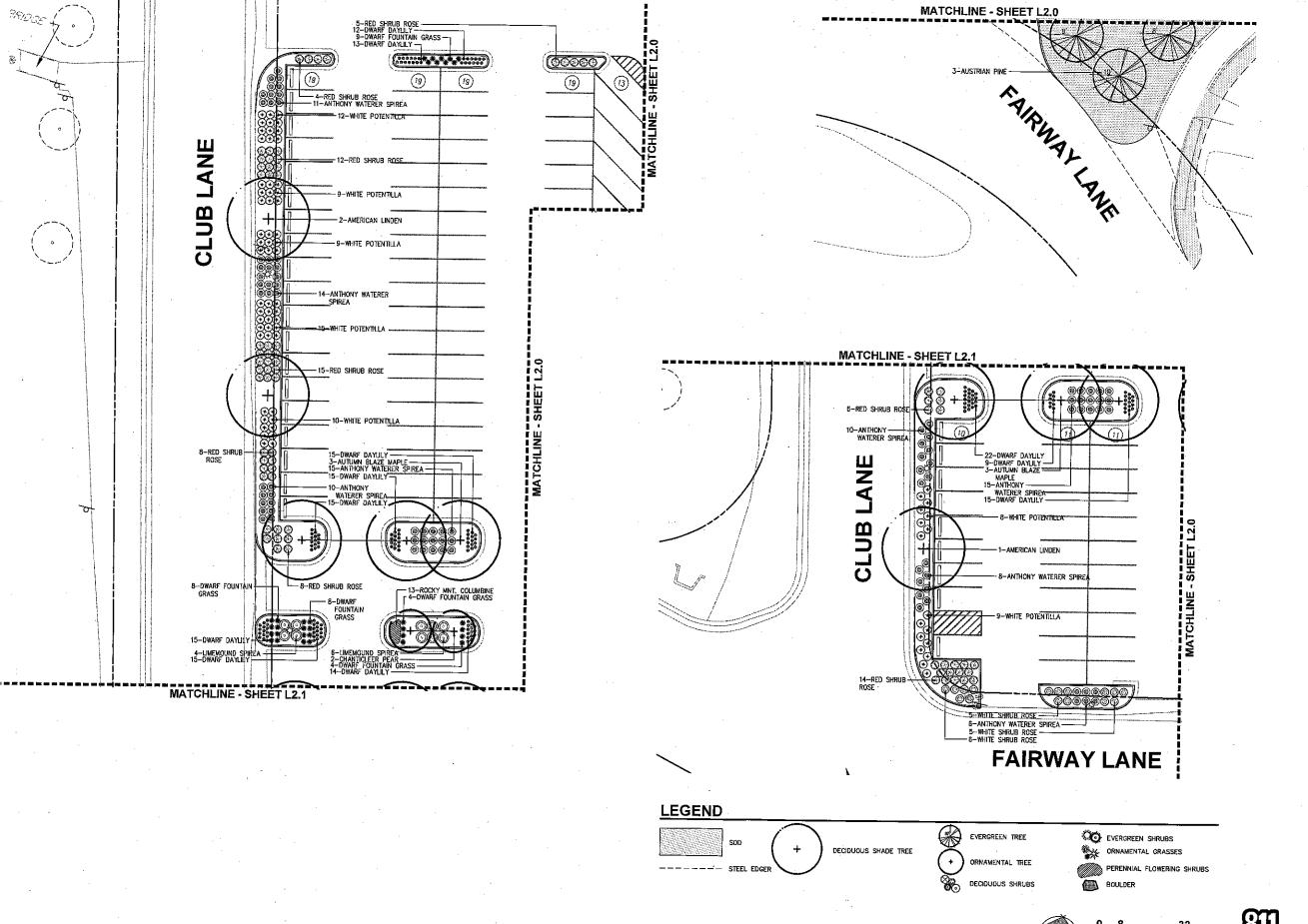
DESIGNED; MTW DRAYN: GL/AQ CHECKED: MTW

REVISIONS:

Final Development Plan

SHEET TILE: Layout & Materials Plan





DHM DESIGN

900 S. Broadway Suite 300 Denver, CO 80209 303.892.5566 www.dhmdesign.com

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Club Columbine Country 17 Fairway Lane Littleton, Colorado

80123

PROJECT NUMBER: DATE 15130,00 03.01.2016 DESIGNED: MTW
DRAWN: GL/AQ
CHECKED: MTW

REVISIONS:

JOS DESCRIPTION; Final Development Plan

SHEET TITLE:

Landscape Plan

SHEET NUMBER:

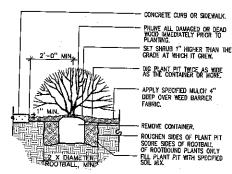
SCALE: 1/16" = 1'-0"

SET ALL EDGING 1" MAXIMUM ABOVE FINISH GRADE AS SHOWN
 EDGING SHALL ABUT ALL CONCRETE CURBS, WALKS AND CRUSHER FINES
 TRAILS FLUSH WITH ADJACENT GRADES
 ALL JOINTS TO BE SECURELY STAYED
 CONTRACTOR TO DRILL 3/4" WEEP HOLES, CENTERED VERTICALLY, 2"—0"
 O.C.

STEEL EDGER

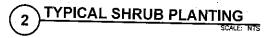
PLANT LIST Oty. Common Name EVERGREEN TREES Botanical Name Min. Siza 3 Austrian Fine 3 Colorado Spruo 6'-10' Height, B&B, Specimer 8'-10' Height, B&B, Specimer DECIDUOUS TREES Northern Red Ook Columnar English O Redmond Linden American Unden Auturm Blaze Keph DECOUCLS OF WARFITAL TH Aristocrat Peor Charticleer Peor Auturm Brilliance Serviceberry EVERGREEN SHRUBS Compact Oregon Grape Ha Marhotton Euronymus Winter Gern Basacod Dwarf Spruce Nest Owarf Muga Pine Maharia aquilatum "Compact Europrus kiautscheriaus "Ma Busus microphylia insularis "M Reco atries "Malfarnis" Prus mugo pun'ilia DECIDIOUS SHRUBS Hortman
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Japanese iris
Red Het Peler
Derd Dorffy - Yelow
Black Eyed Steen
Black Eyed Steen
Horberton Conspiels
Blue Salvin
Harple Ornerhower
Concliner - Cheyma Auturn Joy Sedurn
Blee Bidm
Red Stor Columbine
Yellow Columbine
Petrimitel Leucontherrum x superbum "A-kis ensola Robel Robes" Kipinofia "Starks Early Hjohds" Hameroccilis "Happy Returns" Rubesida fatjalo Ocropois wifellato Microboan Sakin nemarosa 'Blue Queen' Echinocoa Obeyerne, Spirit' Sestim "Auturna Joy' Monarda FI CONTAINER
FI CONTAINER OFNAMENTAL GRASSE Feather Reed Grass Dwarf Fauntain Grass Parcupine Grass Dwarf Maiden Grass Colomograstis contilloro 'Korl Foes Pernisetum okpeuroides 'Homen' Miscanthus sinensis 'Strictus' Miscanthus sinensis 'Yokushima' 5 Container 6 Container 5 Container 5 Container GROUND COVER

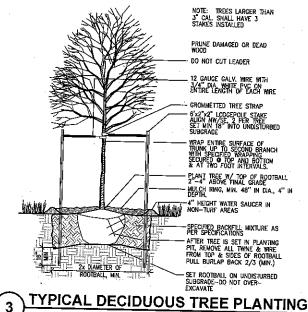
A CONTAINER



GENERAL NOTES

- HOLD GRADE 1" BELOW EDGE OF WALK OR CURB
- SHRUB PLANTING REFER TO SHRUB BED LAYOUT FOR PLACEMENT OF SHRUBS.
- FOR GROUPINGS OF SHRUBS, MULCH ENTIRE PLANTING AREA. FOR INDIVIDUAL SHRUBS, MULCH PLANTING PIT AREA ONLY.
- GRADE EDGE OF PLANTING AREAS TO RETAIN MULCH. ANY BROKEN OR CRUMBLING ROOTBALL WILL BE REJECTED.
 REMOVING THE CONTAINERS WILL NOT BE AN EXCUSE FOR DAMAGED ROOTBALLS.





Country Columbine

SE

17 Fairway Lane Littleton, Colorado PROJECT NUMBER: 15130,00 DATE 03.01,2010

801

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DESIGNED: MTW DRAWN; GL/AQ CHECKED: MTW

REVISIONS:

JOB DESCRIPTION: Final Development Plan

SHEET TITLE: Landscape Details

LANDSCAPE NOTES

ALL PLANT MATERIAL IS TO BE APPROVED BY THE OWNER'S REPRESENTATIVE PRIOR TO INSTALLATION.

ALL SHRUB BED AND TREE LOCATIONS ARE TO BE STAKED OUT ON THE SITE FOR APPROVAL BY THE OWNER'S REPRESENTATIVE PRIOR TO INSTALLATION. PROVIDE SHRUB BED LAYOUT BASED UPON THIS LANDSCAPE PLAN AND NOT THE IRRIGATION PLAN.

THE CONTRACTOR SHALL FINE GRADE ALL AREAS TO BE PLANTED. THE CONTRACTOR SHALL REMOVE RECOURED DEPTH OF SOIL ALONG CURBS AND WALKWAYS TO ACCOMMODATE SEED, SOO OR MULCH DEPTH.

5. ALL BED AREAS AND TREE PLANTINGS WILL RECEIVE A MINIMUM OF 4" OF FIR FIBER MULCH OR APPROVED EQUAL. THE CONTRACTOR IS RESPONSBILE FOR WEED CONTROL ON BEDS AND SEEDED AREAS UNTIL FIRML PROJECT ACCEPTANCE. TREE PLANTINGS AND PLANTING BEDS WILL BE TREATED WITH DIFFIANT TRANSPLANT (TREES) AND DIFFARD BED PREP (PLANTING BEDS) MICORRHIZA INOCULANTS INSTALLED AND AT THE RATE RECOMMENDED BY THE MANUFACTURER.

ALL PLANT MATERIALS WILL CONFORM TO THE AMERICAN ASSOCIATION OF NURSEREYMEN AND STATE
OF COLORADO INDUSTRY STANDARDS.

THE CONTRACTOR IS RESPONSIBLE FOR VERHFYING ALL PLANT QUANTITIES. SYMBOLS ON ALL SHRUBS AND TREES SHALL TAKE PRECEDENCE OVER WRITTEN QUANTITIES.

8. CONTRACTOR TO INSTALL TEMPORARY GRANGE CONSTRUCTION FENCING AROUND ALL SEEDED AREAS.

THE CONTRACTOR SHALL MAINTAIN POSITIVE DRAIMAGE AWAY FROM ALL STRUCTURES AND WALKWAYS. HAVE ALL FINE GRADING APPROVED PRIOR TO SEEDING.

11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIR OF ANY DAMAGE TO EXISTING UTILITIES, CUBB AND GUTTER, WALKWAYS, IRRIGATION SYSTEM AND OTHER EXISTING STRUCTURES THAT IS A RESULT OF HIS WORK. THE REPAIR OF SUCH DAMAGE WILL BE AT NO ADDITIONAL COST TO THE OTHER.

4. ALL AREAS TO BE PLANTED, SEEDED OR SODDED WILL HAVE THE TOPSOIL INSTALLED. THESE AREAS WILL THEN BE TILLED TO A MINIMUM 6" DEPTH INCORPORATING A-1 ORGANICS BIOCOMP CLASS 1
THEN BE FINE GRADED IN PREPARATION FOR SEEDING, SODDING OR PLANTING AS SPECIFICATIONS.

10. CONTRACTOR SHALL INSTALL SLEEVING FOR IRRIGATION IMPROVEMENTS PRIOR TO INSTALLING CONCRETE FLATWORK.

11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE REPAIR OF ANY DAMAGE TO EXISTING UT CURB AND CUTTER, WALKWAYS, IRRIGATION SYSTEM AND OTHER EXISTING STRUCTURES THAT RESULTS OF HIS YORK, THE FEBRUR OF STRUCT DALAGE WALL BE AT NO ADDITIONAL COSTOR

Marsh & Associates, COLORADO • TE

CONCEPTUAL CLUBHOUSE ELEVATIONS 2.26.2016 S C A L E: 1/8" = 1'-0"

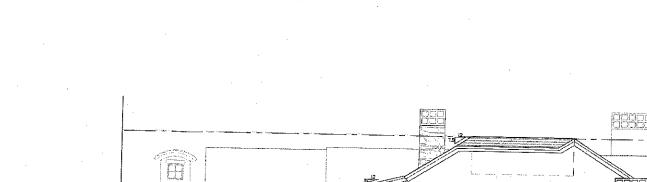


RANGE (NORTH) ELEVATION

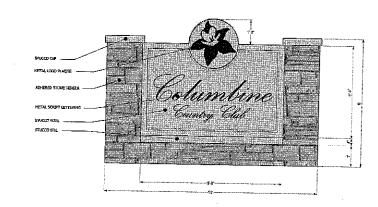
CONCEPTUAL CLUBHOUSE ELEVATIONS 2.26,2016

5 C A L E : 1/8" = 1'-0"

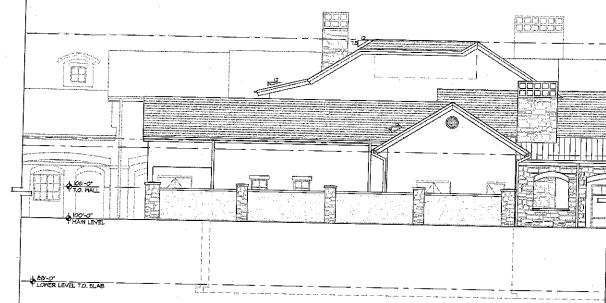




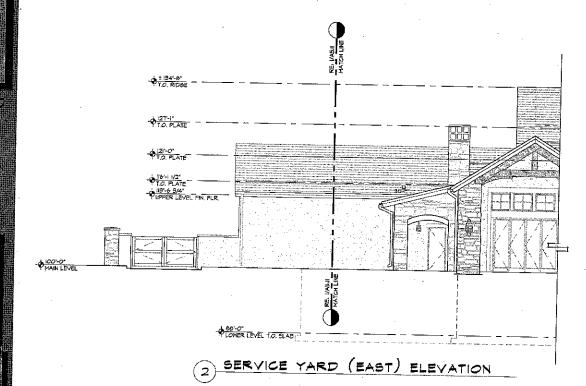




4 ENTRY SIGNAGE



SERVICE YARD (SOUTH) ELEVATION



UPPER LEVEL FIX, FLR.

SERVICE YARD (WEST) ELEVATION

CONCEPTUAL CLUBHOUSE ELEVATIONS 2.26.2016



Columbine Country Club - Parking Plan

This parking plan was developed at the request of the Town of Columbine Valley to better explain the number of parking spaces required by the proposed new Clubhouse, the different areas that will be utilized to meet the demand, and the operational protocols that will ensure parking is not an issue.

Number of Required Spaces

Per Town guidelines, one parking space is required for every 150 SF of Net Building Square Footage. The new Clubhouse and future Ballroom have a net square footage of 27,560 SF which dictates that 184 parking spaces are needed. Please reference the attached parking layout map for lot locations.

The main parking lot (1) at the Clubhouse will have 128 parking spaces, the employee parking area (2) along Club Lane has 34 parking spaces, and the maintenance yard (3) has an additional 25 spaces. This totals to 187 spaces which is 3 more than the number required.

Additional Parking Spaces

The future auto court (4) will be able to accommodate an additional 10 vehicles.

The Employee Lot (5) will be used as employee parking during the construction process. Since this is typically used for the swim/tennis facility, we have not included these spaces in the count. Similarly, we have not included the Swim/Tennis Lot (6) in the count, but we will also use it for valet services if necessary. Lastly, the on-street parking spaces (7) were not included either, but they are commonly used by club members since no homes are in close proximity to these spots.

Off-Site Parking Spaces

While this has not been necessary in the past year, the club has coordinated with the church across the street for overflow parking. This practice is common at several prominent Denver clubs, especially during multi-club swim meets or major golf events.

Golf Car Access

One attractive feature of living in Columbine Valley is that access to the club is possible via golf car. We currently store 36 vehicles on-site, but have nearly 150 additional golf cars which members store at their homes. Having these 150 vehicles stored off-site takes much of the pressure off our clubhouse parking lots. When at the club, these vehicles park behind the driving range and in specified areas around the clubhouse. They do not generally utilize the parking lot at all.

Service Yard Access

The service yard at the Clubhouse has been re-designed. The new plan allows trucks to simply enter off of Club Lane and continue through the other side of the yard onto Club Lane. The loading dock was relocated to the main level to accommodate this change and we believe the fact that trucks will no longer be required to back into the service area will be a huge improvement. To turn around, large trucks will utilize the maintenance yard as to not impede local traffic. Trucks will be able to safely enter and exit the yard while being screened from view.

Zevada Ditai 5. Employee Lot

> Used for Valet Overflow 6. Swim/Tennis Lot

34 Spaces Main Parking 2. Employee Lot Lot

128 Spaces

4. Future Auto Court Valet Parking

4. .

Not Included 7. On-Street Parking

> 3. Maintenance Parking Lot

Columbine"

HYDER

Logistics Plan
Columbine Country Club - Club House



$\underline{\textbf{ESTIMATES OF FEES}}$ & TAXES OWED TO THE TOWN BY PROJECT VALUATION March 8, 2016

CURRENT BUILDING PERMIT VALUATION	VALUATION EFFECTIVE MARCH 26, 2016
Total Valuation of Project: \$14,000,000.00 Building Permit (includes inspections): \$66,844.00* Plan Review Fee: \$43,844.40** Sales and Use Tax: \$210,000.00 Open Space Tax: \$17,500.00***	\$72,600.00* \$47,190.00** \$210,000.00 \$17,500.00***
Total Due: \$338,188.40	\$347,290.00
Total Valuation of Project: \$15,000,000.00 Building Permit (includes inspections): \$71,444.40* Plan Review Fee: \$46,438.86** Sales and Use Tax: \$225,000.00 Open Space Tax: \$18,750.00***	\$77,600.00* \$50,440.00** \$225,000.00 \$18,750.00***
Total Due: \$361,633.26	\$371,790.00
Total Valuation of Project: \$16,000,000.00 Building Permit (includes inspections): \$76,044.44* Plan Review Fee: \$49,428.89** Sales and Use Tax: \$240,000.00 Open Space Tax: \$20,000.00***	\$82,600.00* \$53,690.00** \$240,000.00 \$20,000.00***
Total Due: \$385,473.33	\$396,290.00
Total Valuation of Project: \$17,000,000.00 Building Permit (includes inspections): \$80,644.40* Plan Review Fee: \$52,418.86** Sales and Use Tax: \$255,000.00 Open Space Tax: \$21,250.00***	\$87,600.00* \$56,940.00** \$255,000.00 \$21,250.00***
Total Due: \$409,313.26	\$420,790.00
Total Valuation of Project: \$18,000,000.00 Building Permit (includes inspections): \$85,244.44* Plan Review Fee: \$55,408.88** Sales and Use Tax: \$270,000.00 Open Space Tax: \$22,500.00***	\$92,600.00* \$60,190.00** \$270,000.00 \$22,500.00***
Total Due: \$433,153.32	\$445,290.00

^{*} Up to \$10,000.00 of this amount will be paid to inspectors for building inspections

** The Town will pay 80% of this amount for plan reviews

*** This amount is collected by the Town for Arapahoe County. The Town retains a 5% administration fee

The Columbine Country Club Campus Improvement Project (CIP)

"A Case for a Strong L/T Economic Impact for CV"

1. One Project / Two Sides of the Road:

While CCC's CIP is one development, it has two start dates and work on two sides of Club Lane. If Columbine Valley considered it one project, the Club could save a little money. Like all projects, every little bit helps. But this one project has multiple winners.

	P	ool & Tennis		Clubhouse		Combined
Construction Value	\$1	,650,000.00	\$1	3,600,000.00	\$1	5,250,000.00
Building Permit	\$	10,034.40	\$	65,004.40	\$	72,594.40
Plan Review Fee	\$	6,522.36	\$	42,252.86	\$	47,186.36
Sales & Use Tax	\$	24,750.00	\$	204,000.00	\$	228,750.00
Arapahoe County Open Space Tax	\$	2,062.50	\$	17,000.00	\$	19,062.50
Total	\$	43,369.26	\$	328,257.26	\$	367,593.26

2. Economic Impact for CV:

It's unanimous - every real estate professional in CV considers the CIP an economic engine for CV. Yet, no one has made the case to the Town. That is totally on us. We take responsibility for not getting in front of the economic impact prospects of this very important CV development.

All one has to do is to look at the three newest houses on Club Lane and see what the prospects of this new Clubhouse project has done for speculations on property values in CV. This trend will certainly accelerate once construction begins. Some time ago real estate professionals were saying; doing nothing to the clubhouse versus building a new building was a 30% swing in property values. Today they

are saying, interest in CV is exploding and will continue when the new building opens and into the future. So let the realization begin.

First, scrapes on the golf course are now getting \$750K. Even using an aggressive 1/3 land value ratio to construction costs, predicates a \$2,250,000 home "today" and that will only increase as CIP construction begins. Those new homes together with accelerated re-models will drive permits and fees and tax revenues to CV through their increased property values. People are already sending existing homeowner's letters trying to get them to sell, knowing those values are going to increase substantially on opening day and beyond.

As it has been said, Columbine Valley is a "little oasis". Those neighborhoods exist in every major city. That's how Cherry Creek, Wash Park or Hill Top evolved into expensive chic neighborhoods. Denver is growing and becoming more sophisticated. We have an opportunity to be "the club everyone (moving here) needs to consider" in a league of upscale and sophisticated, but with an approachable yet secure private club community lifestyle.

The Club's Director of Sales and Marketing believes that soon after our opening, Initiation Fee's will be approaching \$75K. While no one knows for sure what pricing will be in the future, we do know the significance of living in CV will improve substantially when this project is complete and will undoubtedly keep attracting new residents 30 years from now.

3. Impartiality:

No one wants others to have an unfair advantage, but everyone wants to receive fair treatment commensurate with the value of their proposition. The economic impact of this project will be like no other in its ability to draw new residents and revenues to CV. The Club is the commercial center piece of CV. Always was and always will be.

The ability to build a building with features and finishes, the likes of the very best private clubs in the Denver area is the "mission" of the membership. We do not want special treatment, but we also do not want to feel burdened because of our unique relationship with the town. Every private/public economic development plan has benefits for both sides and we see plenty.

4. Shared Benefits:

Columbine's Campus Improvement Project has already been one of the most successful Denver private club redevelopment projects in recent history. We had one of the highest percentage votes to approve the \$24.5 Million project, with the lowest member attrition in the market. At the same time, we have one of the highest retention rates for members writing their personal checks. Members at every level have reached into their pockets for one of the largest assessments by a private club in Colorado. No one predicted that they would support the Club and therefore our Town completely in this process, but they did.

This is a 60 year opportunity for all of us. As the town of CV is certainly one of the largest benefactors with the shared benefits of these new campus improvements (including the future Event Center); we ask the town, again all our longtime friends and neighbors, to help make this project the best it can be and support (as the individual members have) this development like no other in our sixty year history.

5. Short term versus Long term Impact:

Given the state of commercial construction in Denver, we are facing budget challenges much like any other major development project today. We ask the Town and its Trustees to consider a long term view of the CIP. We ask you to consider eliminating all short term permit fees, review fees and sales/use taxes as noted in the graph above less what has already been paid (approximately \$307K); knowing the long term benefits of this project will reap paybacks for many years to come in increased revenues to CV both from sales taxes of a growing and more successful club, as well as the impact this will have on future residential real estate taxes. We ask this of our partner who we have shared the mutual success of our community for more than a half a century and with whom we look forward to another 60 years.

Thank you for your commitment,

David A. Henry
President and Chairman
Columbine Country Club



Request for Board of Trustee Action

Date:

March 15, 2016

Title:

Resolution # 1, Series 2016: Canceling Municipal Election

Presented By:

Lee Schiller, Town Attorney

Prepared By:

Lee Schiller, Town Attorney

Background:

Under Colorado law and Columbine Valley Municipal Code, municipal elections may be canceled by the Town Clerk if instructed

to do so by the Board of Trustees under certain conditions.

As not enough candidates filed petitions to have any contested seats for Mayor or Trustee in the 2016 municipal elections, and as there were no other issues to be put before the voters, there is no need to

conduct an election in 2016.

Attachments:

Resolution # 1, Series 2016

Notice of Cancellation

Fiscal Impacts:

The 2016 Budget allocated \$2,000 for election expenses. No portion

of this money will be spent if the election is canceled.

Staff Recommendations:

Approve as presented

Recommended Motion:

"I move to approve Resolution # 1, Series 2016 as presented"

RESOLUTION NO. 1 SERIES OF 2016

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWN CLERK TO PUBLISH NOTICE OF CANCELLATION OF A GENERAL ELECTION AND DECLARING THE ELECTION OF CANDIDATES

WHEREAS, Section 31-10-507, C.R.S. 1973, as amended, and Section 2.32.050 of the Municipal Code of the Town of Columbine Valley, allows the cancellation of an election when the only matter before the voters is the election of persons to office and if at the close of business on the nineteenth day before the election there are not more candidates than offices to be filled at such election, including filed Affidavits of Intent; and

WHEREAS, Section 31-10-507, C.R.S. 1973, as amended, as well as Section 2.32.050 of the Municipal Code of the Town of Columbine Valley, allows the Town Clerk, if instructed by Resolution of the Board of Trustees, either before or after such state, to cancel the election and by Resolution, declare the candidates elected; and

WHEREAS, Richard Champion was a candidate for Mayor, Roy Palmer, a candidate for Trustee and Gale Christy, a candidate for Trustee.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, AS FOLLOWS:

Section 1. The Town Clerk is hereby authorized and directed to cancel the elections scheduled for April 5, 2016.

Section 2. The following candidates are declared elected:

Mayor:

Richard Champion –2 year term

Board of Trustees:

Roy Palmer – 4 year term

Trustee:

Gale Christy – 4 year term

Section 3. The Town Clerk is hereby authorized and directed to post and publish notice of the cancellation of election and declare the above candidates to be elected to the office specified.

Section 4. Should any one or more sections or provisions of this Resolution be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, the intention being that the various sections and provisions are severable.

Section 5. Any and all Resolutions or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided however, that the repeal of any such Resolution or part thereof shall not revive any other section or part of any Resolution heretofore repealed or superseded.

thisday of March, 2016.	PROVED by a vote of for and against
JD McCrumb, Clerk	Gale Christy, Mayor

NOTICE OF CANCELLATION OF REGULAR ELECTION BY THE DESIGNATED ELECTION OFFICIAL

NOTICE IS HEREBY GIVEN by the Town of Columbine, State of Colorado, that at the close of business on the nineteenth day before the election, there were not more candidates for Mayor or Trustees than offices to be filled, including candidates filing Affidavits of Intent to be Write-In candidates; therefore, the election to be held on April 5, 2016, is hereby cancelled.

The following candidates are declared elected:

Mayor:

Richard Champion – 2 year term

Board of Trustees:

Roy Palmer – 4 year term

Trustee:

Gale Christy – 4 year term

DESIGNATED ELECTION OFFICIAL TOWN OF COLUMBINE VALLEY

JD McCrumb, Town Clerk



Request for Board of Trustee Action

Date:

March 15, 2016

Title:

Planning and Zoning Commission Appointment

Presented By:

Mark Best, Trustee; Phil Sieber, Town Planner

Prepared By:

J.D. McCrumb, Town Administrator

Background:

Per section 2.44.020 of the Columbine Valley Municipal Code, the Board of Trustees may appoint up to seven qualified individuals to serve in the capacity of Planning and Zoning Commissioner and up to three qualified individuals to serve in the capacity of Alternate Commissioner. Each Commissioner is appointed to a term of four

years.

Effective April 13, 2016 the P & Z will have two vacancies.

Attachments:

Biographies of Mr. Jeff Sahr and Mr. Jay Neese

Fiscal Impacts:

None

Staff Recommendations:

Recommended Motion:

Approve the following appointments for the Planning and Zoning Commission.

"I move to approve the appointment of Dale Irwin as a voting member of the Planning and Zoning Commission effective immediately."

"I move to approve the appointment of Jeff Sahr as an alternate member of the Planning and Zoning Commission effective immediately."

"I move to approve the appointment of Mimi Kuchman as a voting member of the Planning and Zoning Commission effective April 13, 2016."

"I move to approve the appointment of Jay Neese as an alternate member of the Planning and Zoning Commission effective April 13, 2016."

Jeff C. Sahr

Jeff C. Sahr lives at 26 Eagle Drive. Shortly after moving to Colorado from Washington state in 1988, my wife and I settled into Burning Tree and have lived in the Town ever since. When deciding to downsize, we found a terrific home in Columbine Villas where we have lived since 2014. I spent nearly 22 years with US WEST (now Century Link) in a variety of leadership positions, before leaving in 2000. I spent the next 10 years in the Information Technology industry managing engineering and technical teams. For the last 4 years, I have developed and managed a portfolio of HOAs located in Summit/Grand Counties, as well as several in the Front Range (including Columbine Villas). My education includes a BS in Electrical Engineering and an MBA.

I have been a member of Littleton Sertoma for 25 years and currently serve as Lt. Governor for the annual Freedom Week initiative. My wife and I are members of Littleton Christian Church (Evangelical Presbyterian). I am also a Trustee of the Scudder Foundation, which is a family Foundation committed to furthering education excellence in the Tempe, Arizona schools.

My interests include tennis, skiing, golf and, of course, a huge Denver Broncos fan!

My wife, Rebecca, is owner of Sahr Bookkeeping Services and serves as Administrator for our church. My daughter, Kathryn (a CU graduate), lives in San Francisco and is employed at a software start-up.

Jay B. Neese

Jay B. Neese lives at 35 Brookhaven Lane with his wife Debra and daughter Tiffany. Neese, who has lived in Brookhaven for 10 years, has two daughters and two grandsons.

Neese retired from the oil and gas exploration and production business a little over two (2) years ago. Neese was Executive Vice President of QEP Resources, Inc. at the time of his retirement. Neese worked for QEP and its former parent company, Questar Corp., for 36 years. Neese holds a Bachelor of Science Degree in Business Management from the University of Utah. Prior to retirement, Neese was on the Executive Committee and Boards of Directors for the Colorado Oil & Gas Association and Western Energy Alliance and on the Donor Relations Board for the United Way.

Since retiring, Neese has stayed involved in the oil and gas business through consulting and expert witness work for several clients.

Neese is Co-Managing Partner in Platte Canyon Partners, LLC which was the developer of the 24 lot Wilder Lane subdivision in Columbine Valley. Development work at Wilder Lane is essentially complete and home construction is underway.



Request for Board of Trustee Action

Date:

August 18, 2015

Title:

Set Study Session for 2016 Planning and Updates

Presented By:

J.D. McCrumb, Town Administrator

Prepared By:

J.D. McCrumb, Town Administrator

Background:

In past years the Board of Trustees has convened a study session in order to provide direction to staff and receive updates on major

initiatives within the Town.

There are a good number of large projects in various stages of completion that merit updates, particularly with new Trustees being

elected/appointed in April.

Attachments:

None

Fiscal Impacts:

None

Staff Recommendations:

Identify a Saturday in late April or May on which the Trustees can meet for a retreat/study session from approximately 9:00 a.m. – 2:00

p.m. Possible dates are: April 23, 30, May 7, 14 or 21, 2016.

Recommended Motion:

None