



Town Administrator's Report

June 2016



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Happenings

- The remodel of Town Hall is complete and staff is settling into the new configuration nicely. When able, come by and have a tour. Don't forget to look at the Police Department offices downstairs. All Home Owner Associations and the Country Club can resume using the facility as they did before the work began.
- Staff is early in the process of updating the franchise agreement with Comcast. Trustee Christy met with the Town Attorney and Administrator to review the Comcast proposal and will be meeting with a Comcast representative in the upcoming weeks.
- 4th of July festivities will begin at 7:30 a.m. with a pancake breakfast at Fairway and Driver Lanes, the parade will begin at 8:30 and the activities at Town Hall will go from 9:00—10:30.
- J.D. and Phil met with the Burning Tree, Old Town and Polo Meadows HOAs in the weeks leading up to the Planning and Zoning Commission meeting on the Tuck Property. At this time, no additional meetings are scheduled but staff is always willing to attend meetings as requested.
- In a partnership with CU-Denver and the Colorado City and County Managers Association, Columbine Valley will host its first internship beginning this September. Fourteen candidates applied and nine were interviewed. We will be pleased to welcome Michaela Weber this fall. Michaela will be focusing on improving the Town's communication, outreach and engagement programs.

Town Website May Statistics

3,268

Total Visits

4,337

April Page Views

Top Pages

Development Updates

Documents

Building Department

Public Meetings

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in May.

- ⇒ Building Department: 116
- ⇒ Comm. Development: 322
- ⇒ Public Works: 58
- ⇒ Municipal Court: 32
- ⇒ Other: 116

- In preparation of finalizing the proposed Building Department IGA in August or September, the Town of Bow Mar will be adopting updated Building Codes and the staffs of each Town continue to negotiate details. Columbine Valley Trustees can anticipate seeing this on an agenda in August.
- The Littleton City Council released City Manager Michael Penny last week. There is no anticipated fallout relating to the IGAs and other working agreements the Town has with Littleton at this time, but staff will continue to monitor the situation and recommend Board response if necessary.

Building Department

Monthly Stats

9 Permits Issued

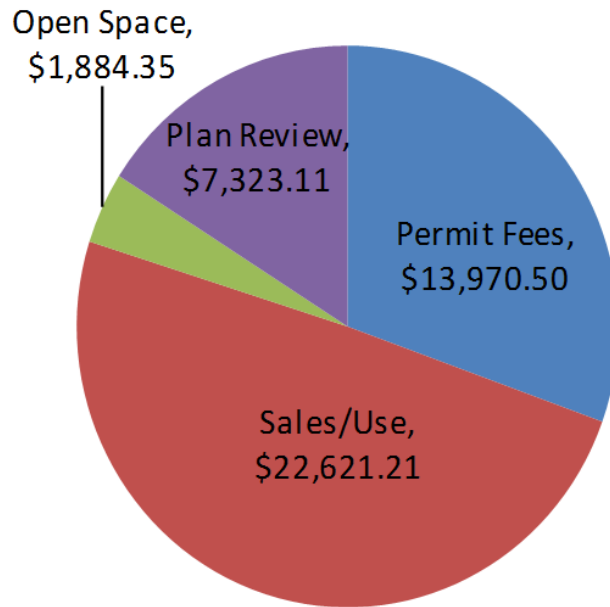
- New SFR: 1
- Major Remodels: 2
- New Roofs: 1
- Other/Misc.: 5

78 Inspections

6 Licenses Issued

- General: 6
- Electrician: 0
- Plumbers 0
- Mechanical: 0
- Roofer: 0

May Permit Rev.: \$45,799.17



Willowcroft Manor

41 Total Lots

22 Permits Issued

14 Completed Homes

12 Occupied Homes

Wilder Lane

24 Total Lots

5 Permits Issued

1 Completed Homes

0 Occupied Homes



Building Department Revenue by Month

	<u>2015</u>	<u>2015 YTD</u>	<u>2016</u>	<u>2016 YTD</u>
January	\$14,742.95	\$14,742.95	\$2,304.44	\$2,304.44
February	\$18,825.38	\$33,568.33	\$8,570.86	\$10,875.30
March	\$50,783.31	\$84,351.64	\$84,269.53	\$95,144.83
April	\$74,019.44	\$158,371.08	\$64,831.11	\$159,975.94
May	\$6,985.21	\$165,356.29	\$45,799.17	\$205,775.11

Building Inspector Update

The Town has resumed the previous arrangement with our building inspector team after last months brief interruption. We have accommodated the City of Littleton's requests by changing the hours certain inspectors are available. We have also purchased Columbine Valley apparel for all inspectors to wear, and have issued Columbine Valley credentials to prevent any "Littleton" identification is made when inspectors are working for the Town.

Staff will follow up with Littleton in several months to insure that the new arrangements are working for all parties involved. If you have any additional questions about our inspection process don't hesitate to contact Jim Thelen or Stephanie at Town Hall.

Municipal Court

	<u>2015</u>	<u>2015 YTD</u>	<u>2016</u>	<u>2016 YTD</u>
January	\$4,120.95	\$4,120.95	\$5,632.49	\$5,632.49
February	\$8,377.50	\$12,498.45	\$3,527.00	\$9,159.49
March	\$8,315.52	\$20,813.97	\$6,170.5	\$15,329.99
April	\$7,540.50	\$28,354.47	\$4,323.50	\$19,653.49
May	\$7,122.00	\$35,476.47	\$1,862.25	\$21,515.74
June	\$6,914.66	\$42,391.13		
July	\$5,201.29	\$47,592.42		
August	\$6,941.67	\$54,534.09		

May Monthly Stats

- Total paid before Court: 22
- Total on docket: 21
- Cases heard by Judge: 13
- Continuances: 3
- Failure to Appears: 2
- Stay of Executions: 2
- Classes Ordered: 1
- Bench Warrants 1
- Trials 0

Public Works Department



- The contract for the 2016 Pavement Program has been signed and work is set for the following dates and locations:
 - Starting on or about July 5, Slurry work will begin on Niblick Lane and Wedge Way in the Old Town neighborhood.
 - Starting on or about July 5, select gutter pans throughout Town will be replaced.
 - Starting on or about July 5, curb work will begin on Middlefield in front of Town Hall.
 - Starting on or about July 5, a bus pad will be poured on Bowles near Middlefield Road
 - Starting on or about July 5, Christy Gulch, adjacent to Wilder Lane, will be eliminated.
 - Towards the end of August, Middlefield Road between Augusta and Club Lane will have a mill and overlay treatment. Once this work is completed, restriping will occur throughout Town.
- Emerald Ash Borer has spread to Boulder and Longmont and is likely to spread throughout the Metro-area. Ash makes up a substantial portion of the urban canopy - there are an estimated 1.45M Ash trees in the metro area. Hobbes will be attending a workshop to learn strategies and best practices combating both the EAB and the voracious and indiscriminate Japanese Beetle.
- The South Suburban Park and Recreation District is embarking on the creation of a Master Plan and Strategic Plan. This will be the first comprehensive Master Plan the District has completed and will be an update to the 2013-2015 Strategic Plan. Both efforts will reflect the community's values and guiding principles. The plans will help the District prioritize development of facilities, parks, trails and open space while also identifying new projects, future acquisitions, facility development and funding opportunities. Brent will attend these meetings and regularly report back to the Trustees as topics relating to Columbine Valley are discussed.

Community Development

Willowcroft Manor

- Taylor Morrison TM has submitted a request letter for probationary acceptance of public improvements and partial bond release. Bond release will continue to be on hold while problems with the sump pump underdrain system and sanitary sewer are discussed and repair options are evaluated.
- Taylor Morrison has determined that the existing sump pump underdrain system has substantial damage, missing services stubs, and is unusable. They are collaborating with their design engineer to investigate alternatives.
- The sanitation district has identified major problems with pipe slopes for the existing sanitary sewer system. After discussions with Columbine Valley Water & Sanitation, Taylor Morrison has indicated that repairs will be needed and impacts to roadways are anticipated.
- Lot 32 (49 Willowcroft Dr) recently had sump pump modifications completed by Taylor Morrison to resolve problems with frequent discharges onto the emergency access and trail. A Structural Opinion Report obtained by the homeowner indicates a poor rating for the foundation drain system and recommends repairs.
- No new Punch List work has been completed. Taylor Morrison has suggested that they will continue landscaping this summer.



Wilder Lane

There have been five building permits issued and a sixth will be submitted in July. Three homes are completed including landscaping and two are under construction. The house at 2 Wilder Lane is under contract for a purchase price of \$1,025,000 and is scheduled for a closing in early July.

A team from Kentwood Real Estate has been retained to handle marketing of Wilder Lane going forward. Kentwood will be putting up new signs with their contact information as the new realtors. The overall height and width of the signage will not change, just the contact information.



The status of the public improvements is:

- Drainage Facilities, Fence and Walls, Water and Sewer, Dry Utilities, Street Signs, Mailbox units, and Entrance Monument: Complete.
- Curb and Street Paving: Complete, except for the traffic island at S. Platte Canyon Rd. The Town is to complete the drainage pan and roadway pavement patch south of Wilder Lane on the west side of Middlefield Rd.
- Landscaping HOA Tracts: work has along the Middlefield Road frontage is complete and work on the remaining HOA tracts is underway.

Other:

Probationary acceptance of public improvements has been approved. The bond amount required under the SIA has been reduced accordingly.



Community Development, cont'd.

Wild Plum Farm

The Wild Plum development has their first Planning Commission Meeting on Tuesday, June 14th at the Arapahoe County East Hearing Room on Prince Street. There were approximately 200-210 citizens that attended the meeting. Town staff shared their staff report and the developer made their presentation about the project. The HOA representatives were able to share their concerns about the proposed project. There were 10 Old Town Citizens that signed to speak during the public comment period that yielded their time to the HOA representative and lawyer. Including the 10 that yielded their time, there were a total of 14 citizens that were able to speak until the meeting was concluded because of time constraints on the hearing room at Arapahoe County. In total 50 or so citizens signed up to give input about the project.

The meeting was continued to August 23rd to allow staff to gather information that was requested by the Planning Commissioners. The public comment will continue from the last meeting with the same speaker list. Citizens that did not speak (or yield their time) are still allowed to come to the next meeting and sign up to give their input on the project in the next available speaking slot.

Platte Canyon Road

The Platte Canyon Task Force met on May 26th and discussed the signal timing study. CDOT and Littleton representatives agreed to meet on the timing request issue. The Task Force set a tentative date of July to have a meeting of selected elected officials to present the Task Force recommendations on how we might proceed with a project to do the intersection improvements.

Other Jurisdictions

Clayton Family Farms:

Clayton Family Farms was heard by the City of Littleton Planning Commission on June 13th. Bill Dotson made a presentation to the Planning Commission on behalf of the Town of Columbine Valley. After a lengthy meeting, the Planning Commission unanimously voted to deny the rezoning application. The Littleton City Planner has informed us that Brian Healy, the Developer of Clayton Farms has decided to not go forward with his proposed plan. He is evaluating options so there may be another proposal coming later in the summer.

Littleton Valley Villas (KB Homes)

The Town of Columbine Valley sent a letter to the Arapahoe County planning office stating our concerns about the proposed project. No new information is available at this time. The applicant is said to receive the comments from Arapahoe County in the next week or so.

