



Town Administrator's Report

June 2017



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



**Town Website
May Statistics**

4,007
Total Visits

4,692
May Page Views

Top Pages

- Development Updates
- Building Department
- Documents
- Public Meetings

Communications & Happenings

- The first Concert in the Park will take place on Thursday, June 29. Pavy’s Food Truck will begin serving at 6:00 p.m. and the So What Brother band will begin performing at 7:00 p.m. Columbine Valley families are encouraged to invite their friends and purchase dinner from the food truck or bring a picnic. The event will take place at Columbine Park at Town Hall.
- 4th of July festivities will begin at 7:30 a.m. with a pancake breakfast at Fairway and Driver Lanes, cart decorating contest at 8:00 a.m., parade featuring the American Legion and “Trash Talk” drumline at 8:30 and the activities at Town Hall will go from 9:00—10:00 a.m. Activities will include live entertainment, games, balloon characters and a new family photo booth activity.
- In a partnership with CU-Denver and the Colorado City and County Managers Association, Columbine Valley will host another intern for the 2017/18 school year. Nine students applied for the position, and five are currently being interviewed. A finalist is anticipated to be identified by July and will start in late August or early September.
- Town staff recently met with representatives of the Columbine Country Club for our semi-annual touch base. Topics included development/construction updates, issues of mutual concern such as kids driving golf carts and trespassing on Club property and areas for potential future partnership. The relationship between the two organizations continues to grow and be positive for all the residents of Columbine Valley.

2017 Town Goal Tracking: 35 Goals Set; 24 Goals in Progress; 5 Goals Completed (14%)

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in May.

- ⇒ Comm. Development: 289
- ⇒ Building Department: 212
- ⇒ Public Works: 64
- ⇒ Municipal Court: 19
- ⇒ Other: 187



Building Department

Monthly Stats

19 Permits Issued

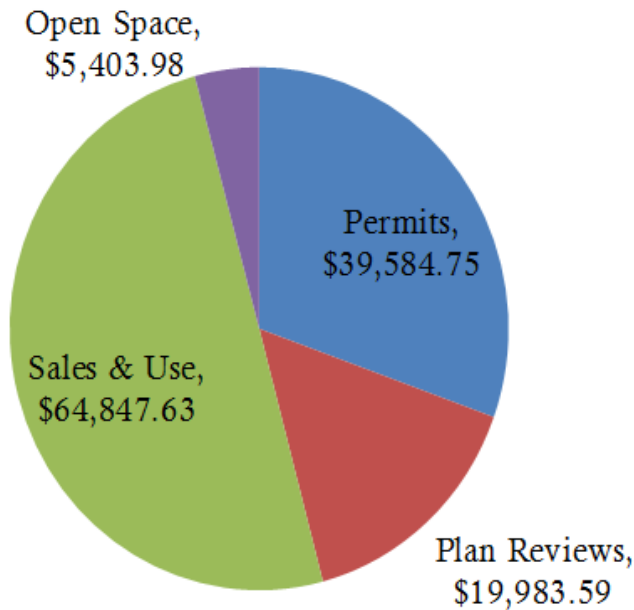
- New SFR: 5
- Major Remodels: 3
- New Roofs: 4
- Other/Misc.: 7

156 Inspections

13 Licenses Issued

- General: 7
- Electrician: 3
- Plumbers 0
- Mechanical: 2
- Roofer: 1

May Permit Rev.: \$129,819.95



Willowcroft Manor

41 Total Lots

41 Permits Issued

27 Completed Homes

26 Occupied Homes

Wilder Lane

24 Total Lots

9 Permits Issued

5 Completed Homes

4 Occupied Homes



Building Department Revenue by Month

	<u>2016</u>	<u>2016 YTD</u>	<u>2017</u>	<u>2017 YTD</u>
January	\$2,304.44	\$2,304.44	\$19,908.26	\$19,908.26
February	\$8,570.86	\$10,875.30	\$56,545.98	\$76,454.24
March	\$84,269.53	\$95,144.83	\$45,844.32	\$122,298.56
April	\$64,831.11	\$159,975.94	\$164,185.81	286,484.37
May	\$45,799.17	\$205,775.11	\$129,819.95	\$416,304.32
June	\$30,756.68	\$236,531.79		
July	\$327,329.37	\$563,861.16		
August	\$83,947.48	\$647,808.64		
September	\$28,814.59	\$676,623.23		
October	\$54,077.22	\$730,700.45		
November	\$51,116.09	\$781,816.54		
December	\$42,978.61	\$824,795.15		

Municipal Court

	<u>2016</u>	<u>2016 YTD</u>	<u>2017</u>	<u>2017 YTD</u>
January	\$5,632.49	\$5,632.49	\$6,295.25	\$6,295.25
February	\$3,527.00	\$9,159.49	\$3,778.97	\$10,074.22
March	\$6,170.5	\$15,329.99	\$8,867.00	\$18,941.22
April	\$4,323.50	\$19,653.49	\$6,755.00	\$25,696.22
May	\$1,862.25	\$21,515.74	-\$905.00 *	\$24,791.22
June	\$3,638.78	\$25,154.52		
July	\$8,590.86	\$33,744.88		
August	\$5,843.61	\$39,588.49		
September	\$6,111.98	\$45,700.47		
October	\$6,120.00	\$51,820.47		

* The Town issued 32 “Motions to Dismiss” and refunded 32 fines paid on tickets incorrectly issued by CVPD to violations that occurred in Arapahoe County at the Coal Mine and Platte Canyon Road intersection.



May Monthly Stats

- Total paid before Court: 40
- Total on docket: 52
- Cases heard by Judge: 9
- Continuances: 0
- Failure to Appear: 6
- Stay of Executions: 2
- Classes Ordered: 2
- Bench Warrants: 0
- Trials: 0

Public Works Department



- Town staff has been working with the company preparing to build the wall on Hunter Run lane in an effort to coordinate all aspects of that project including traffic safety, irrigation, potential tree issues, and all standard building permit procedures. A specific timeline is not yet known but staff estimates work will begin in the next two or three weeks.
- Public Works staff has been monitoring weed mitigation along Platte Canyon Road and throughout Town to ensure compliance with Town code on all properties, particularly those currently under development.
- Public Works projects currently underway include: Pavement 2017 preparations, Ash Bore planning, Town Hall facility assessment including AC units, Town Hall pavement corrections, summer event preparations, Town Hall generator installation, Town Hall drainage project, ongoing street and sign maintenance, ongoing storm water maintenance, and emergency management/response training.
- After the late May snow, Town staff removed tree branches throughout Town including a very large portion of a cottonwood tree that fell into a Burning Tree back yard. This project included relocating a hive of bees and hiring an outside contractor to remove the larger sections of tree. Staff is following up with a professional arborist to conduct a full review of all the cottonwood trees along Hunter Run.

Community Development

Willowcroft Manor

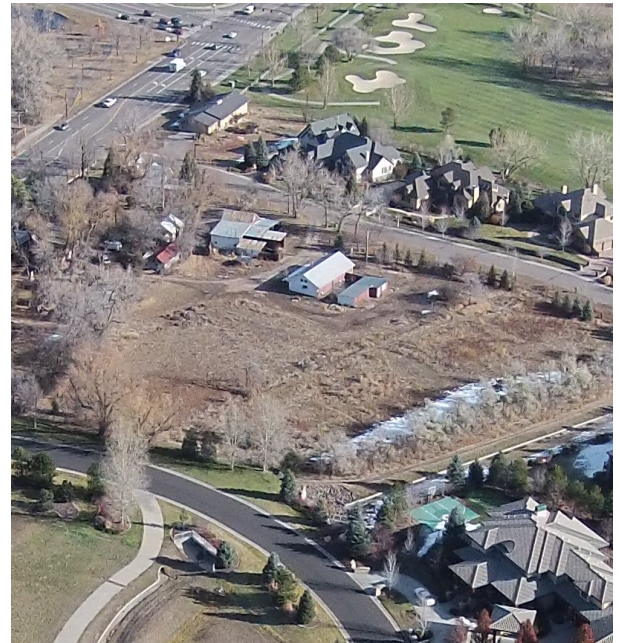
- All 41 building permits have been issued. This project is scheduled to be completed by very early 2018. Town staff has completed the latest punch list and there are only minor items to be addressed.
- On May 25, the Town issued a letter to Taylor Morrison that acknowledged substantial completion of Willowcroft Manor improvements, set the start date of Warranty Period as January 12, 2016, and approved partial release of the construction Bond. The Bond release amount approved is \$1,462,905. Bond retained will be \$572,246 to cover remaining warranty obligations.
- This will be the final published update for this development unless new information merits mentioning.

Wilder Lane

- The existing roadway asphalt and drainage pan cracking along Wilder Lane remains a concern. The Town has discussing the problem with the developer and contractor and awaiting a response.

Wild Plum Farm

- The staff report on The Final Plan, Final Plat with architectural illustrations and the Construction Management Plan were presented to the Planning Commission on April 11th. That meeting was continued until June 13th at which The Planning Commission voted to recommend approval of the Final Development Plan and Final Plat and the Construction Management Plan subject to several revisions and resolution of outstanding issues.



Clayton Family Farms

- The Town has received an official referral from the City of Littleton for the development approval for Watson Lane Meadows by FHT Ventures, Frank Trainer, Managing Member. The applicant proposes to develop six single family homes on lots ranging from 26,000 S.F.-31,000+ S.F., a density of 1.5 DU's per acre.

The illustration below shows the lots and the boundary streets. As proposed Lots 1 and 2 would access onto Brookhaven Lane and those lots would become part of the Brookhaven HOA if approved by 67% of the existing Brookhaven HOA members. The referral has been forwarded to the Brookhaven HOA and they had a meeting on this issue on June 13. It is staff's understanding that the access for Lots 1 and 2 are not a major issue with the Brookhaven HOA. There has been some concern expressed by a few neighbors along the drainage canal about the golf cart access and that is still under discussion. Mr. Trainer has represented that once he improves the Bowles sidewalk bordering his development to be 9' in width, Littleton will allow golf cart access on the sidewalk. This would result in west bound golf carts entering Brookhaven Lane while automobile drivers are looking east to be able to make a right-hand turn onto Bowles. This presents a significant safety concern.

The staff has met with the Littleton staff and has no objections to the development as proposed. There will have to be formal action by the Board of Trustees to accept transfer of ownership of a portion of a Brookhaven HOA tract (subject to approval of the Brookhaven HOA membership allowing the transfer of ownership to the Town to occur) and to allow the driveway access onto Brookhaven Lane. That will be in the form of a Minor Subdivision and will be scheduled for the July meeting.