



Town Administrator's Report

May 2017



Town of Columbine Valley
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Communications & Happenings

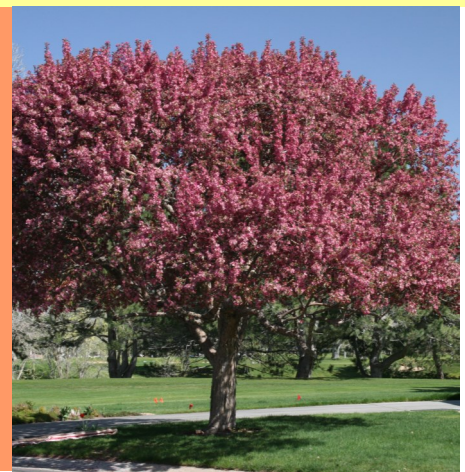
- The 2016 Community Survey Report will be presented to the Trustees at the June meeting. The report is approximately 70 pages long and will provide the Town with a great deal of baseline information to strengthen community engagement and outreach efforts moving forward.
- The Summer Newsletter is currently being created and will be hitting mailboxes in the first week of June. If you have anything you'd like to see included please let J.D. know by the end of this week. The newsletter will also contain an insert details about Concerts in the Park and the 4th of July Parade.
- The "Spring Cleaning" dumpsters will be parked at Town Hall from Thursday, May 18—Saturday, May 20. We will have help on site for most of that weekend to help citizens unload their cars and trucks. Electronics will be accepted (T.V.'s require a \$20+ collection fee) but hazardous and landscape materials will not.
- The spring shred-event occurred on the 6th of May. This is the year this service is being offered semi-annually with one event in the spring and another in the fall. Nearly 400lbs of paper was collected and destroyed at this spring's event, compared with just over 500lbs last fall.
- The Town will be adding a Code Enforcement page to the web site in June. Staff has seen an increase in calls and questions regarding issues including trash cans, loud noise, lawn/yard care and dogs (barking, off leash, etc.).

2017 Town Goal Tracking: 35 Goals Set; 24 Goals in Progress; 4 Goals Completed (11%)

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in April

- ⇒ Building Department: 111
- ⇒ Comm. Development: 54
- ⇒ Public Works: 61
- ⇒ Municipal Court: 49
- ⇒ Other: 88



Town Website Apr. Statistics

3,127

Total Visits

3,450

April Page Views

Top Pages

Development Updates

Building Department

Municipal Court

Community Updates

Building Department

Monthly Stats

16 Permits Issued

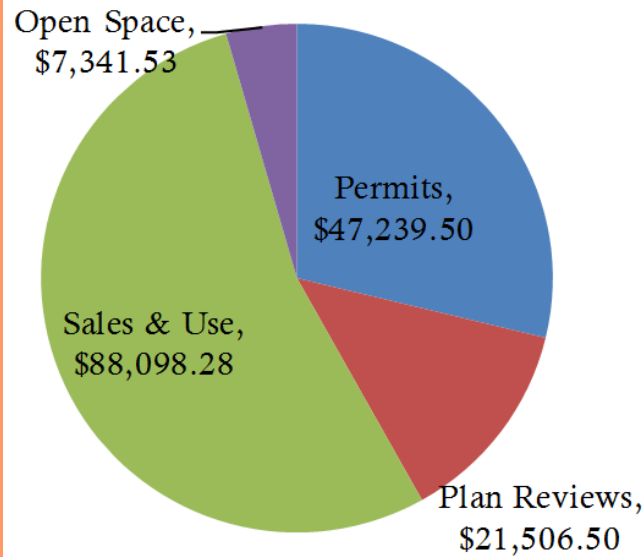
- New SFR: 5
- Major Remodels: 1
- New Roofs: 3
- Other/Misc.: 7

137 Inspections

19 Licenses Issued

- General: 5
- Electrician: 3
- Plumbers: 2
- Mech/Other: 7
- Roofer: 2

April Permit Rev.: \$164,185.81



Willowcroft Manor

41 Total Lots

39 Permits Issued

2 Permit Pending

25 Completed Homes

24 Occupied Homes

Wilder Lane

24 Total Lots

6 Permits Issued

0 Permit Pending

5 Completed Homes

4 Occupied Homes

* This data does not reflect Bow Mar activity.

Building Department Revenue by Month



	<u>2016</u>	<u>2016 YTD</u>	<u>2017</u>	<u>2017 YTD</u>
January	\$2,304.44	\$2,304.44	\$19,908.26	\$19,908.26
February	\$8,570.86	\$10,875.30	\$56,545.98	\$76,454.24
March	\$84,269.53	\$95,144.83	\$45,844.32	\$122,298.56
April	\$64,831.11	\$159,975.94	\$164,185.81	286,484.37
May	\$45,799.17	\$205,775.11		
June	\$30,756.68	\$236,531.79		
July	\$327,329.37	\$563,861.16		
August	\$83,947.48	\$647,808.64		
September	\$28,814.59	\$676,623.23		
October	\$54,077.22	\$730,700.45		
November	\$51,116.09	\$781,816.54		
December	\$42,978.61	\$824,795.15		

Municipal Court

	<u>2016</u>	<u>2016 YTD</u>	<u>2017</u>	<u>2017 YTD</u>
January	\$5,632.49	\$5,632.49	\$6,295.25	\$6,295.25
February	\$3,527.00	\$9,159.49	\$3,778.97	\$10,074.22
March	\$6,170.5	\$15,329.99	\$8,867.00	\$18,941.22
April	\$4,323.50	\$19,653.49	\$6,755.00	\$25,696.22
May	\$1,862.25	\$21,515.74		
June	\$3,638.78	\$25,154.52		
July	\$8,590.86	\$33,744.88		
August	\$5,843.61	\$39,588.49		
September	\$6,111.98	\$45,700.47		
October	\$6,120.00	\$51,820.47		
November	\$3,535.00	\$55,355.47		



March Court Stats

- Total paid before Court: 55
- Total on docket: 36
- Cases heard by Judge: 15
- Continuances: 2
- Failure to Appear: 6
- Stays of Execution: 1
- Classes Ordered: 0
- Bench Warrants: 1
- Trials: 0

Public Works Department

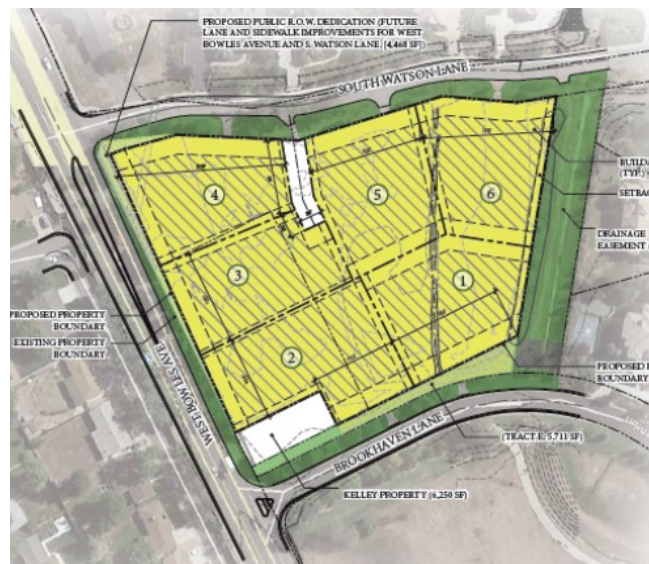


- The City of Littleton completed the spring street sweeping during the week of March 20. This was the first of three passes Littleton will conduct this year, the next happening in mid-summer and early fall, as part of the public works IGA Columbine Valley has with Littleton.
- Snow removal season appears to be over in Columbine Valley. The 2016/2017 snow season saw a total of eight days with snow accumulations over 1/2" and five days when staff treated the roads with ice slicer. The Town spent \$462.50 on contracted removal assistance.
- A number of trees in the Town right-of-way were damaged in the recent spring snow storm. Staff spend the better part of last week cleaning up and mulching fallen branches on Hunter Run and one tree in front of Town Hall had to be removed entirely due to the extend of damage.
- A reoccurring problem with the Town Hall parking lot is that it slopes to the NE corner, causing water to sit for long periods of time. The standing water deteriorates the asphalt and provides a place for bugs and algae to grow. Recently, staff installed a permanent solution by installing a drain and connecting it to the existing storm water pipe running under the lawn. This involved setting a 12 inch drain in the parking lot corner, trenching 20 feet away from the drain and digging 3 feet down to core out a 4 inch hole in the reinforced concrete pipe. The PVC pipe was then installed, routing around the existing sprinkler lines, forming a permanent connection to the town storm water system. The corner of the parking lot quickly dries out after a rain storm and the surrounding grass is no longer water logged.

Community Development

Clayton Family Farms

- A proposal is being discussed with the Littleton City staff that would develop six single family homes on this site. An application has been submitted to the Town for a Minor Subdivision that would allow the transfer of a Tract from Brookhaven HOA to the Town and call the Tract out as open space and right of way.
- The staff has asked for some updated documents and there are some legal issues to be resolved. However, it appears that these issues will be resolved and we may have an application for the Trustees to consider at their June meeting. A sketch of the proposed development is shown. Lots 1 and 2 would access onto Brookhaven Lane and become part of the Brookhaven HOA.



Wild Plum Farm

- The staff report on The Final Plan, Final Plat with architectural illustrations and the Construction Management Plan were presented to the Planning Commission on April 11th. The intention was to continue the meeting to May 9th but there were still major issues with the Construction Management Plan and the May 9th meeting was cancelled and will be continued on June 13th.

Willowcroft Manor

- As of May 10 there have been 39 building permits issued and two additional permits pending builder pick-up. This project is scheduled to be completed by the end of the year or very early 2018.

Wilder Lane

- The existing roadway asphalt and drainage pan cracking along Wilder Lane remains a concern. The developer has plans to review the Town's concerns about the pavement with the Town and Bryan Construction but no progress has been made. The Town staff is preparing a letter of outlining expectations and timetable for repairs for the Mayor's signature.

Platte Canyon Road

- Signal Timing Project: This is a DRCOG program which, if approved, would enable the coordination and timing of the signals from Bowles Avenue to Coal Mine Road. The application has been prepared by the Platte Canyon Task force and will be sponsored by the City of Littleton. The estimated schedule for action by DRCOG is:

May 17	DRCOG staff review
May 24	RTO project ranking discussion
June 9	DRCOG staff completes RTO document
June 26	Document presented to DRCOG TAC
July 18	Document presented to DRCOG RTC
July 19	Document presented to DRCOG Board
- Faster Safety Program: This is the CDOT program under which we would apply for approval of a major improvement to the Bowles Avenue/Platte Canyon Road intersection. The application was prepared by Matt Brown and Brian Weimer (Arapahoe County). The latest communication from CDOT is:

"Although an official determination is still to come, the preliminary evaluation by CDOT HQ was promising and the ability to use FASTER funds seems likely, (even at one million)."

