

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

October 17, 2017

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Dave Cope, Kathy Boyle, Gale Christy, Bill Dotson, Bruce Menk, and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Bret Cottrell, and Brent Kaslon

MINUTES: The minutes of the September 19, 2017 meeting were approved.

CITIZEN CONCERNS: There was no public comment.

MAYOR'S COMMENTS: Mayor Champion informed the Trustees that he had met with Arapahoe County Commissioners in the ongoing effort to secure CDOT approval of a light at Hunter Run Lane. He also complimented the staff and Trustee Palmer for the 2017 Pavement Program.

TRUSTEE COMMENTS: There were no comments from the Trustees.

TOWN ADMINISTRATOR'S REPORT: Mr. McCrumb presented the attached report.

POLICE CHIEF'S REPORT: Chief Cottrell presented the attached report. The Chief informed the Trustees of a slow month with the exception of two recent car break-ins and a small crime spree in Bow Mar.

TOWN TREASURER'S REPORT: Mr. Tempas presented the September financials to the Trustees. The Trustees reviewed and discussed the 2018 Town budget. Trustee Palmer presented a Long Term Capital and Road Maintenance Budget for Trustee consideration. Mr. Tempas will make changes as directed and resubmit a draft for 1st reading in November.

ACTION: upon a motion by Trustee Christy and a second by Trustee Dotson, the Board of Trustees set a Public Hearing on the 2018 Budget for 6:15 p.m. on November 14, 2017.

OLD BUSINESS:

Wild Plum IGA – Hunter Run Maintenance: Mr. McCrumb presented the updated language for the IGA regarding the maintenance of Hunter Run. Bill Brittan, Polo Meadows HOA President and Kent Peterson of Cal Atlantic both accept the arrangement as proposed.

ACTION: the Trustees directed staff to finalize the language for action at the November Meeting.

Gov Pilot Building Department Software: Mr. McCrumb presented a follow up for a software program that would serve the Town's building, public works, communication, and code enforcement software needs. Mr. McCrumb presented references from other Towns currently using the software platform and one municipality currently using the building department function.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Boyle, the Board of Trustees unanimously approved a \$10,000 allocation in the 2018 Budget and authority for the Mayor to sign a three-year agreement pending approval of the contract by the Town Attorney and the inclusion of a delivery date certain in said agreement.

NEW BUSINESS:

Trustee Bill #5, Series 2017: Mr. Schiller presented this ordinance as a follow-up to the utility infrastructure moratorium enacted by the Trustees in June of 2017. Trustee Palmer recused himself from the discussion and vote due to work he does with a company that conducts similar work. That company does not currently have any infrastructure or plans for Columbine Valley.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Menk, the Board of Trustees approved 5-0 Trustee Bill #5, Series 2017 on an emergency basis (Palmer did not vote).

Christy Gulch Solutions: Mr. Kaslon presented several options to improve the appearance of the conglomerate of utility boxes near the intersection of Middlefield and Wilder Lane.

ACTION: upon a motion by Trustee Menk and a second by Trustee Christy, the Board of Trustees unanimously approved a \$5,000 allocation in the 2018 Budget for landscaping and paint. The Trustees directed staff to contact the developers of Wilder Lane to contribute to the cost of this project.

Schedule Special Meeting/Cancel November Meeting: Due to the Thanksgiving holiday, the Trustees are moving the November meeting one week earlier.

ACTION: upon two motions by Trustee Palmer and a second by Trustee Cope, the Board of Trustees unanimously approved a special meeting for Tuesday, November 14, 2017 and canceled the regular meeting scheduled for Tuesday, November 21, 2017.

EXECUTIVE SESSION: Upon a motion by Trustee Palmer and a second by Trustee Cope, the Board unanimously approved entering into executive session at 9:08 p.m. to approve the minutes of September 19, 2017 and to discuss personnel matters pursuant to C.R.S. 24-6-402.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:10 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*