

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
January 16, 2018

PUBLIC HEARING: Wild Plum Vacation of Easement

Mayor Champion opened the Public Hearing at 6:15 p.m. at the Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Kathy Boyle, Gale Christy, Bill Dotson, and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Bret Cottrell, Phil Sieber, and Brent Kaslon

Mr. Sieber presented the Trustees with the report on the request to vacate an easement on the Wild Plum property.

There was no public comment. There was no comment from the property owners, Cal Atlantic, and there were no questions from the Trustees. The **public hearing was closed at 6:18 p.m.**

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Kathy Boyle, Gale Christy, Bill Dotson, Bruce Menk, and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Bret Cottrell, Phil Sieber, and Brent Kaslon

MINUTES: The minutes of the November 14, 2017 meeting were approved. The minutes of the December 12, 2017 meeting were approved.

CITIZEN CONCERNS: Tim Vandell, 14 Fairway Lane and Old Town HOA President asked for more time to review the "Change Approval" spreadsheet before the Trustees took action.

Rich Gunlikson, 17 Brookhaven Trail and Brookhaven HOA President expressed concerns he would like reflected in the Town's response to the City of Littleton's Clayton Farms development. These concerns include the drainage report, Urban Drainage access easement and the proposed cart access on to Brookhaven Lane.

Teri and Jim Newland, 14 Brookhaven Trail, concerned about cart access onto Brookhaven Lane

Frank Trainer, Littleton and developer of Clayton Farm property, plans to raise urban drainage access out of flood plain and creating hard surface at request of Urban Drainage.

Mara Marks, 8 Driver Lane, appreciates the "Change Approval" spreadsheet transparency. She also believes the Wild Plum marketing sign on Fairway should only be 5' in height, not 8'.

Ginny Rogliano 15 Driver Lane, asked if the “Change Approval” spreadsheet is a new tool and where its information originated from. She also asked what changes the Town anticipated as a result of Lennar purchasing Cal Atlantic.

MAYOR’S COMMENTS: Mayor Champion reviewed a letter presented to the Trustees by the Village HOA regarding a cut through problem, disregard to stop signs, and ability to cross Platte Canyon

Road to access the trail on the west side. The Mayor asked the Police to monitor the stop signs in question and the Town Administrator to follow up with Village HOA President, Jeff Brooks.

Mayor Champion advised the Trustees that a constitutional amendment may be presented to voters regarding a limit to housing growth in the metro area. He also advised that the new federal tax cut may benefit Colorado.

TRUSTEE COMMENTS: Trustee Christy asked staff if the Bow Mar Building Department IGA had been extended (it has).

TOWN ADMINISTRATOR’S REPORT: Chief Bob Baker and Deputy Chief Mike Dell’Orfano of Southwest Metro Fire presented the board on the issue of the merger with Littleton Fire Protection District and the upcoming vote on a mill levy increase. The Trustees asked questions.

Mr. McCrumb introduced Joanne Czarnecka, who is the Town’s new Senior Construction Manager for the Wild Plum development.

Mr. McCrumb presented the attached report. Mr. Sieber presented on the Development Updates including the request for comment on the Clayton Farm development from the City of Littleton.

DIRECTION: The Trustees directed staff to respond that there were no objections, but the Town encourages the City, developer, HOA and Urban Drainage to work out an amenable solution to the issue of easement access.

POLICE CHIEF’S REPORT: Chief Cottrell presented the attached report and introduced the Trustees to the new report format.

TOWN TREASURER’S REPORT: Mr. Tempas presented the November financials to the Trustees. MR. Tempas and staff are meeting with the auditors next week to prepare for the Town’s 2017 audit, which is scheduled for the first week in March.

OLD BUSINESS: There was no old business.

NEW BUSINESS:

Wild Plum Vacation of Easement: Mr. Sieber reiterated the need for an easement vacation to the Trustees.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Christy, the Board of Trustees unanimously approved vacating the easement.

Wild Plum Entry Monument Change: Mr. Kaslon presented to the Trustees a redesign of the Wild Plum Entry Monument for consideration. Mayor Champion indicated that the sign should read “Town of Columbine Valley”.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Dotson, the Board of Trustees unanimously approved the redesigned monument with the inclusion of “Town of”.

Wild Plum Entry Marketing Sign Variance: Mr. McCrumb presented a request from Cal Atlantic for a sign variance to allow them to begin marketing homes on the Wild Plum development. The Trustees directed Cal Atlantic to make the sign on Fairway Lane no more than 4’ wide and 5’ in height.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Dotson, the Board of Trustees unanimously approved the sign variance as presented on Hunter Run and as discussed on Fairway Lane.

Wild Plum “Change Approval” Spreadsheet: Mr. Sieber presented a spread sheet illustrating the types of changes that may be requested as Wild Plum is developed and what body would have authority in granting those changes.

ACTION: The Board tabled this item for a future meeting.

Resolution #1, Series 2018 – Trash Can Hours: Mr. Schiller presented the attached Resolution for consideration. The Trustees did not have any questions.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Menk, the Board of Trustees unanimously approved Resolution #1, Series 2018

Resolution #2, Series 2018 – Election Judges : Mr. McCrumb presented the attached Resolution for consideration. The Trustees did not have any questions.

ACTION: upon a motion by Trustee Boyle and a second by Trustee Dotson, the Board of Trustees unanimously approved Resolution #2, Series 2018

Resolution #3, Series 2018 – Mail Ballot Election: Mr. McCrumb presented the attached Resolution for consideration. The Trustees did not have any questions.

ACTION: upon a motion by Trustee Boyle and a second by Trustee Christy, the Board of Trustees unanimously approved Resolution #3, Series 2018

Trustee Bill #1, Series 2018 – Building Code Plan Review: Mr. Schiller presented the attached Ordinance for consideration. The Trustees asked clarifying questions.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Boyle, the Board of Trustees unanimously approved Trustee Bill #1, Series 2018

Human Resource Realignment: Mr. McCrumb presented the attached request for consideration. The Trustees asked clarifying questions.

ACTION: upon a motion by Trustee Menk and a second by Trustee Christy, the Board of Trustees unanimously approved request to consolidate the Human Resource function in the Town and allocate \$5,000 for consulting services as presented.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:57 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*