

## **Job Description**

### **Town of Columbine Valley Temporary Part time Public Works opening.**

**Compensation:** \$20 Hourly.

**Contract:** 15 hours per week.

**Opening Date:** Immediately through September

**Location:** Town of Columbine Valley, CO

**Department:** Public Works

#### **Primary Duties and Responsibilities:**

The Town of Columbine Valley is seeking a candidate for a variety of landscaping and general maintenance duties

- Performs grounds maintenance tasks such as fertilizing, weeding, tree pruning, mulching, edging, removing leaves and irrigation repair.
- Performs routine maintenance and minor repairs on Town Facilities.
- Maintenance of storm water system by inspection and cleaning of storm drains and gutters.

#### **Minimum Qualifications:**

- Must be at least 18 years of age and possess a valid driver's license.
- Ability to follow instructions and maintain a safe working environment.
- Knowledge of methods, techniques, tools and equipment used in performing facility and grounds maintenance.
- Operate a variety of hand tools and light equipment.
- Work independently and in a team environment and show initiative to complete tasks.
- Display professionalism and integrity, work efficiently, effectively and accurately.
- Must be able to pass a criminal background check.

#### **Working Conditions:**

- Light to moderate physical work requiring ability to lift and carry objects weighing up to 50 pounds.
- Frequent performance of activities requiring a full range of body movement including bending, stooping, pushing, pulling and climbing.
- Works primarily outdoors in varying weather conditions with exposure to dust, fumes, chemicals, noise and hazardous conditions.

#### **Equipment Used:**

- Trimmers, shears, leaf blowers, chain saws, weed sprayers and other tools related to grounds maintenance.
- Hand and power tools related to building maintenance and repair.