



Town Administrator's Report

April 2018



Town of Columbine Valley
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Communications & Administration

- Administrative staff spent a day purging the basement of files (long) past their prescribed retention date.
- Staff is now utilizing the GovPilot software for building permits, demolition permits, street cut permits and contractor licensing. Full utilization of these tools will be in place at the end of April, including the online access for contractors. The “report a concern” module is now testing and will be refined based on feedback. ICON Engineering has updated all Town maps and they will be incorporated in the next two weeks. The entire system is still on schedule to be fully tested and operational by the end of April. Public announcements of the new features will align with the June newsletter.
- The

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in March

- ⇒ Building Department: 96
- ⇒ Comm. Development: 67
- ⇒ Public Works: 55
- ⇒ Municipal Court: 89
- ⇒ Other: 97

Town Website March Statistics

1,678

Total Visits

2,211

March Page Views

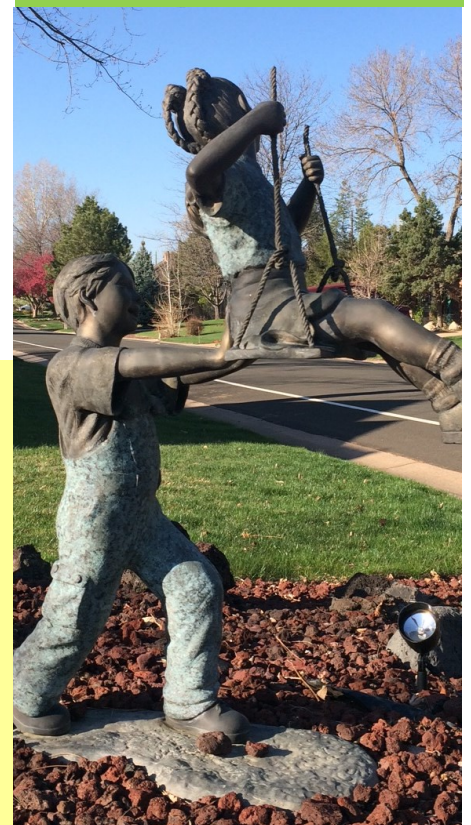
Top Pages

Building Permits

Report a Concern

Development Updates

Pay Ticket



Building Department

Monthly Stats

15 Permits Issued

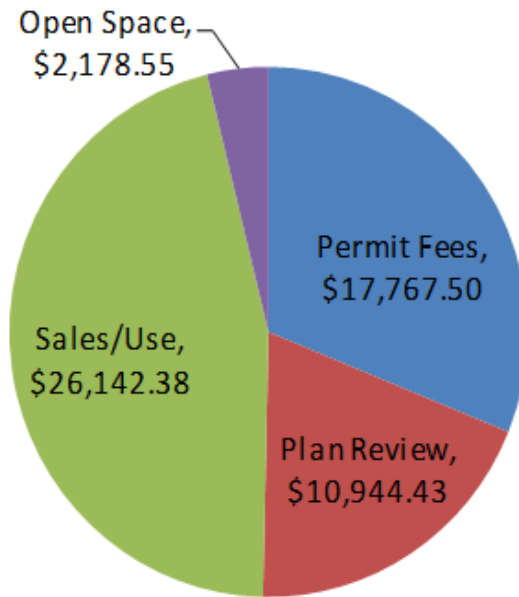
- New SFR: 2
- Major Remodel: 1
- New Roofs: 0
- Other/Misc.: 12

68 Inspections

16 Licenses Issued

- General: 6
- Electrician: 5
- Plumbers: 1
- Mechanical: 3
- Roofer: 1

Mar. Permit Rev.: \$57,032.86



Wild Plum

95 Total Lots

0 SFR Permits Issued

0 Permit Pending

1 Grading Permit

Wilder Lane

24 Total Lots

5 Permits Active

0 Permit Pending

8 Completed Homes

7 Occupied Home

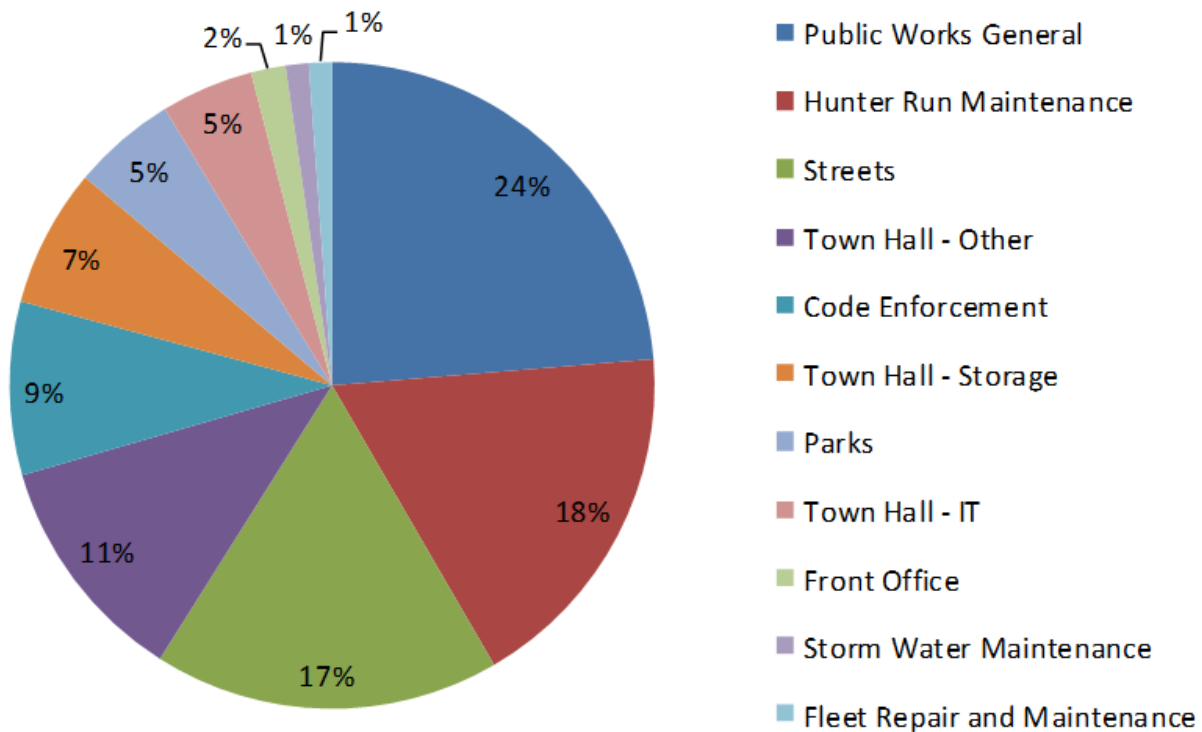


Building Department Revenue by Month

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
January	\$19,908.26	\$19,908.26	\$33,481.56	\$33,481.56
February	\$56,545.98	\$76,454.24	\$15,406.51	\$48,888.16
March	\$45,844.32	\$122,298.56	\$57,032.86	\$105,921.02
April	\$164,185.81	286,484.37		
May	\$129,819.95	\$416,304.32		
June	\$21,136.83	\$437,441.15		
July	\$14,030.74	\$438,844.89		
August	\$73,657.67	\$512,502.56		
September	\$32,849.07	\$545,351.63		
October	\$22,603.20	\$567,954.84		
November	\$26,129.25	\$594,084.09		
December	\$55,810.24	\$649,894.33		

Public Works Department

March Staff Time Allocation (including contractors)



- The Town Hall utility room was updated to provide better functionality for cleaning staff. A splash guard was installed around the mop sink to protect the drywall from water. A leaking faucet was fixed. And a new chemical dispensing station was installed to provide hospital grade cleaning supplies.
- The Coal Mine intersection light project wrapped up. Special attention was paid to the street markings at the Burning Tree entrance to make sure the crosswalks and stop bars were moved closer to the intersection.
- Start of year 2 of the Hunter Run median rehabilitation program. This is focused on the 84 viburnum bushes along the center median. Last year was focused on removing all dead material. This year will focus on evaluating the health of each plant, removing any unhealthy sections. The plants will also start to be pruned back to achieve a more uniform look.

March Weather Report

- High of 70, Low of 14
- 1.3" of precipitation
- 0 day with plowing activity
- 0 day with sanding activity
- Total of 0 hours of snow removal and ice treatment.

Municipal Court

	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
Jan	\$6,295.25	\$10,400.00	\$10,400.00
Feb	\$10,074.22	\$9,626.87	\$20,026.87
Mar	\$18,941.22	\$5,824.25	\$25,871.12
Apr	\$25,696.22		
May	\$24,791.22		
June	\$30,558.22		
July	\$35,619.47		
Aug	\$41,766.42		
Sept	\$45,826.42		
Oct	\$56,006.92		
Nov	\$63,096.92		
Dec	\$66,986.04		

March Total Stats

- Total paid before Court: 43
- Total on docket: 38
- Cases heard by Judge: 16
- Continuances: 1
- Failure to Appears: 8
- Stay of Executions: 7
- Classes Ordered: 3
- Bench Warrants 2
- Trials 0

Community Development

Wild Plum Farm

Following the Trustee's approval of the Final Plan and Final Plat, the staff has been working on the normal post approval documents. The only remaining task are the covenants (CC&R's). The staff reviews the CC&R's to insure that they are consistent with the Town Regulations and the approved Final Plan and Plat. The Town Planner and Town Attorney have almost completed their review.

Willowcroft and Wilder Lane

The staff continues to work through the punch-list items in these communities as they near completion of their obligations to the Town. There remain some unresolved issues and discussions with the developers are ongoing. The affiliated HOA and impacted homeowners are engaged as appropriate.

Wild Plum Schedule—as of April 2018

Grading	Complete beginning of May
Pipe & Sewer	Start end of April – 3 months
Concrete	Start end of July – 1 month
Asphalt	Start end of Aug – 1 month
Landscape	Start in the Fall
Model Homes	Start in the Fall
Fairway Widening	June/July
Platte Canyon	Start in 30 days after approval (Hope to start in May)