



Town Administrator's Report

May 2018



Town of Columbine Valley
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Communications & Administration

- The Town's 2017/18 interns, Drew Woodward and Riley McCormick are wrapping up their time with the Town. Collectively, they worked on a variety of projects including a Trustee Orientation, Emergency Management Plan, FAQ Database, Volunteer Programs and Policy, Administrative Standard Operating Procedures, Communications Program, Records Retention Guidelines, HOA Board Orientation, and a Town Government 101 Presentation. We will miss having them in the office.
- Staff has now fully transitioned all Building Department functions to the GovPilot software for building permits. The "report a concern" module is also live. Staff is working with GovPilot to build out Records Request and Municipal Court modals in the coming weeks.
- The cities of Littleton, Englewood, Sheridan and Columbine Valley are in early stages of developing a task force to address homelessness along the Platte River.

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in April

- ⇒ Building Department: 112
- ⇒ Comm. Development: 88
- ⇒ Public Works: 68
- ⇒ Municipal Court: 91

Town Website April Statistics

2,611

Total Visits

2,913

April Page Views

Top Pages

Trash and Recycle

Building Permits

Report a Concern

Employment



Building Department

Monthly Stats

10 Permits Issued

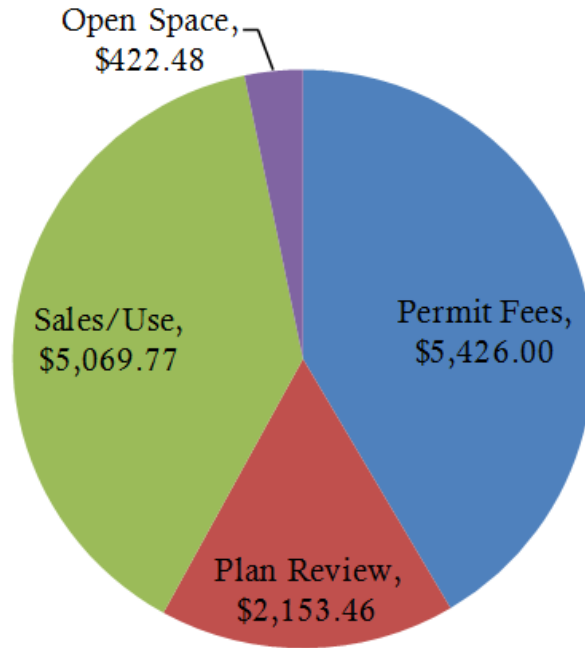
- New SFR: 0
- Major Remodel: 1
- New Roofs: 2
- Other/Misc.: 7

71 Inspections

21 Licenses Issued

- General: 7
- Electrician: 4
- Plumbers: 2
- Mechanical: 6
- Roofer: 2

Apr. Permit Rev.: \$13,164.99



Wild Plum

95 Total Lots

0 SFR Permits Issued

0 Permit Pending

1 Grading Permit

Wilder Lane

24 Total Lots

4 Permits Active

0 Permit Pending

9 Completed Homes

8 Occupied Home

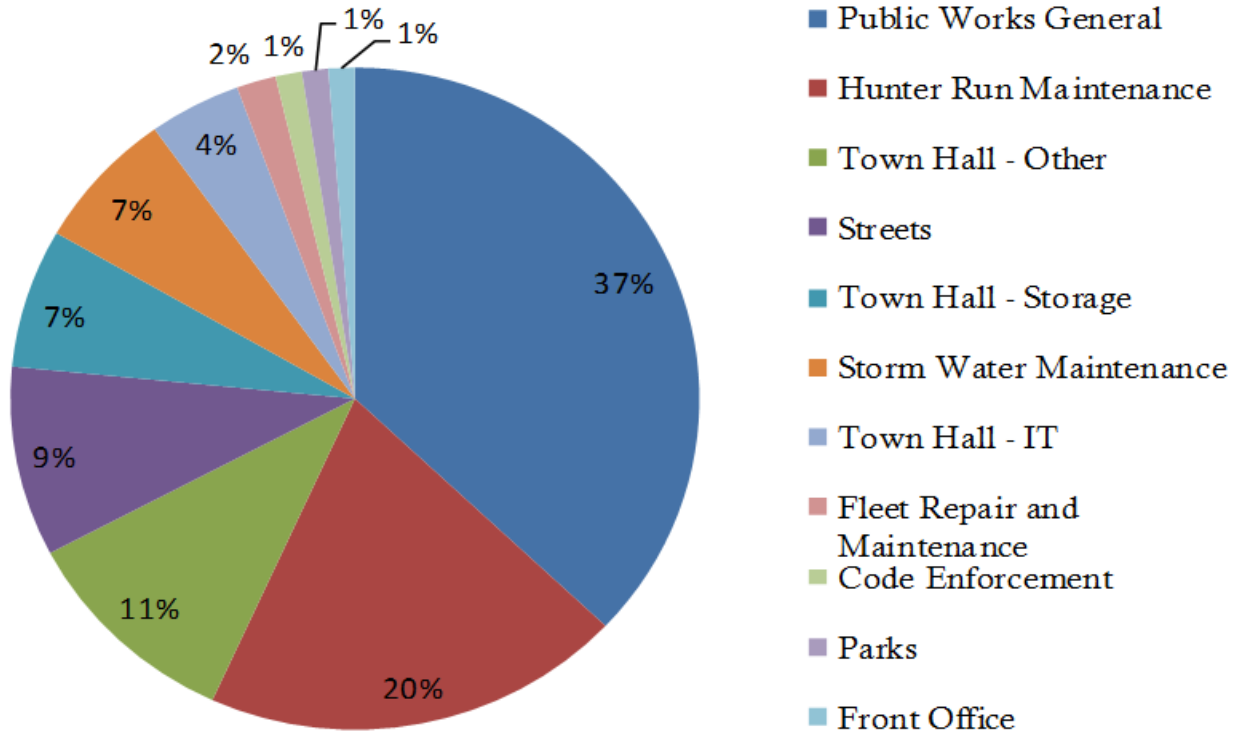


Building Department Revenue by Month

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
January	\$19,908.26	\$19,908.26	\$33,481.56	\$33,481.56
February	\$56,545.98	\$76,454.24	\$15,406.51	\$48,888.16
March	\$45,844.32	\$122,298.56	\$57,032.86	\$105,921.02
April	\$164,185.81	286,484.37	\$13,164.99	\$119,086.01
May	\$129,819.95	\$416,304.32		
June	\$21,136.83	\$437,441.15		
July	\$14,030.74	\$438,844.89		
August	\$73,657.67	\$512,502.56		
September	\$32,849.07	\$545,351.63		
October	\$22,603.20	\$567,954.84		
November	\$26,129.25	\$594,084.09		
December	\$55,810.24	\$649,894.33		

Public Works Department

April Staff Time Allocation (including contractors)



- Town Hall fire safety. All of the fire extinguishers around Town Hall, in the fleet vehicles and PD vehicles were tested, inspected and recharged.
- Town Hall spring startup. The sprinkler system was tested and put back into service for the summer. The lawn, trees and bushes were sprayed for pests and infections. The lawn was fertilized and received its first mowing for the year.
- Hunter Run spring startup. The sprinkler system was charged after repairs were made to broken sections of the main line. Repairs were started to damaged and missing heads due to construction. Weed control was started for the full length of Hunter Run as well as North and South along Platte Canyon. The stop sign post at Thoroughbred was cleaned and repainted. Initial pest control for wasps and Japanese Beetles was started.
- Fleet Maintenance. All plow blades were cleaned and put away for the summer. Tahoe repairs included replacing a failing thermostat in the cooling system, replacing a bad wheel bearing and performing a full inspection of the front end suspension system.

April Weather Report

- High of 79
- Low of 22
- .82" of precipitation



Municipal Court

	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
Jan	\$6,295.25	\$10,400.00	\$10,400.00
Feb	\$10,074.22	\$9,626.87	\$20,026.87
Mar	\$18,941.22	\$5,824.25	\$25,871.12
Apr	\$25,696.22	\$4,845.00	\$30,716.12
May	\$24,791.22		
June	\$30,558.22		
July	\$35,619.47		
Aug	\$41,766.42		
Sept	\$45,826.42		
Oct	\$56,006.92		
Nov	\$63,096.92		
Dec	\$66,986.04		

April Total Stats

- Total paid before Court: 36
- Total on docket: 31
- Cases heard by Judge: 21
- Continuances: 3
- Failure to Appear: 0
- Stay of Executions: 7
- Classes Ordered: 6
- Bench Warrants 2
- Trials 0

Community Development

Wild Plum Farm

Work is underway and approximately on schedule. The Town continues to monitor the progress and the developers adherence to the Construction Management Plan. When violations of the CMP are identified the developer is fined accordingly. The Town has continued to engage with HOAs, CDOT, SSPRD and other jurisdictions as appropriate based on what work is being completed on site.

Willowcroft and Wilder Lane

The staff continues to work through the punch-list items in these communities as they near completion of their obligations to the Town. There remain some unresolved issues and discussions with the developers are ongoing. The affiliated HOA and impacted homeowners are engaged as appropriate.

Wild Plum Schedule—as of May 2018

Grading	Complete beginning of May
Pipe & Sewer	Underway through July
Concrete	Start end of July – 1 month
Asphalt	Start end of Aug – 1 month
Landscape	Start in the Fall
Model Homes	Start in the Fall
Fairway Widening	June/July
Platte Canyon	Start in 30 days after approval (Hope to start in May)