



# Town Administrator's Report

*October 2018*



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## Communications & Administration

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- Just over 40 citizens participated in this years flu shot clinic on October 8 which is slightly lower turnout than usual but the provider was still very pleased with the results. One factor contributing to the lower turn-out was the unfortunate fact that the Town Hall parking lot had to stay closed longer than expected after the seal coat was applied due to weather.
- JD and Dana participated in a tour of the north-Denver plant Republic Services uses to process the Town's recycling. It was a fascinating experience and if any trustees would like to participate in another tour next spring, please let staff know.
- Wells Fargo has now taken over the Town's payroll process and will be handling the payroll taxes as well as the W-2's and 1099's at the end of the year.
- Taylor Morrison has completed their obligations to the Town and Willowcroft HOA and the Town has closed out the SIA and returned the bond guaranteeing completion of that development.

### Town Website Sept Statistics

3,112

Total Visits

3,543

August Page Views

### Top Pages

Calendar

Community

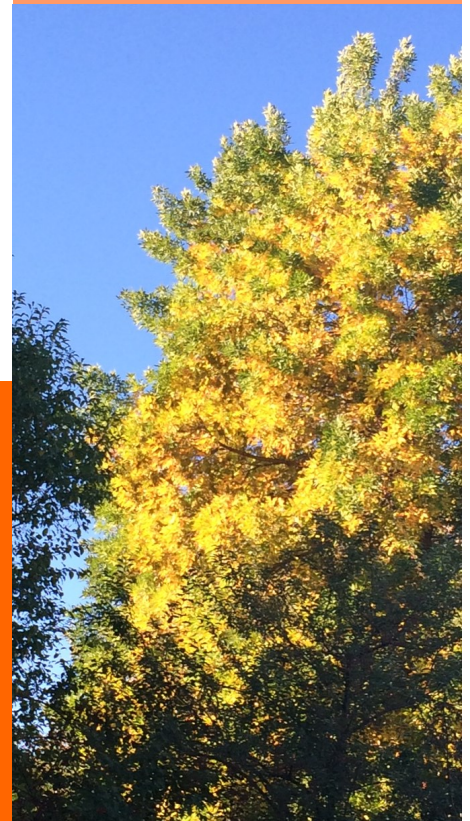
Documents

Dumpsters

### Citizen Contacts:

*Staff has fielded calls, emails or walk-ins on the following topics in September*

- ⇒ Building Department: 123
- ⇒ Comm. Development: 71
- ⇒ Public Works: 241
- ⇒ Municipal Court: 98
- ⇒ Other: 311



# Building Department

## Monthly Stats

11 Permits Issued

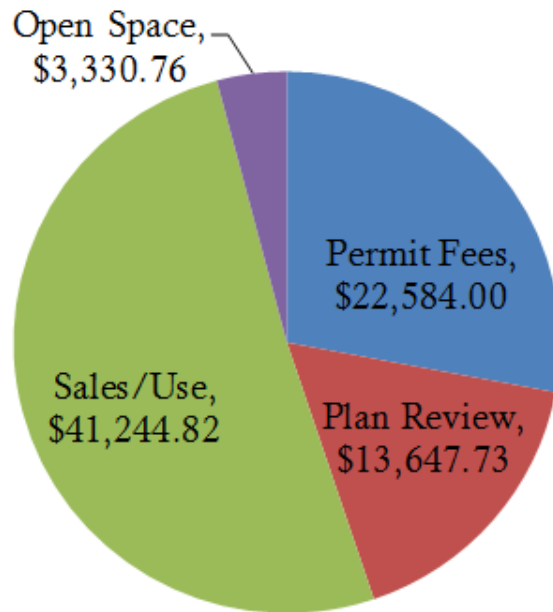
- New SFR: 2
- Major Remodel: 2
- New Roofs: 1
- Other/Misc.: 6

58 Inspections

12 Licenses Issued

- General: 6
- Electrician: 2
- Plumbers: 3
- Mechanical: 0
- Roofer: 1

Sept. Permit Rev.: \$80,807.31



## Wild Plum

95 Total Lots

0 SFR Permits Issued

0 Permits Pending

1 Grading Permit

## Wilder Lane

24 Total Lots

5 Permits Active

0 Permit Pending

11 Completed Homes

11 Occupied Homes



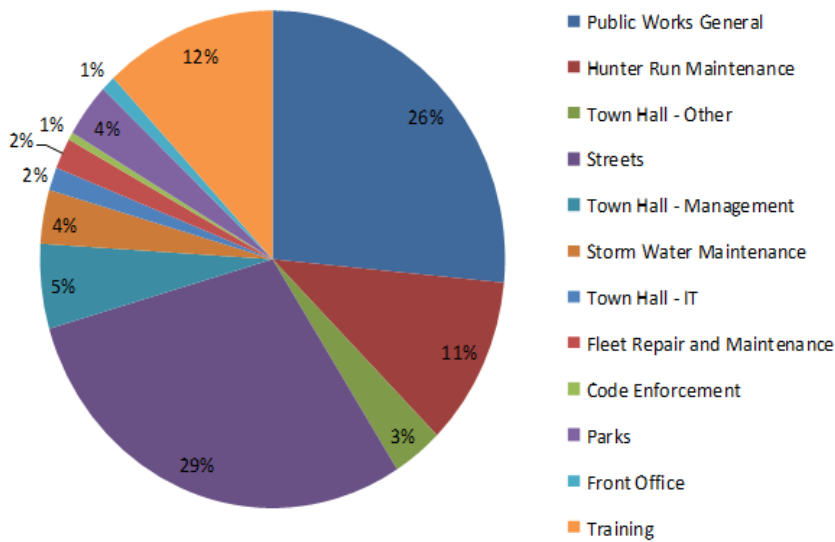
## Building Department Revenue by Month

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
<b>January</b>	\$19,908.26	\$19,908.26	\$33,481.56	\$33,481.56
<b>February</b>	\$56,545.98	\$76,454.24	\$15,406.51	\$48,888.16
<b>March</b>	\$45,844.32	\$122,298.56	\$57,032.86	\$105,921.02
<b>April</b>	\$164,185.81	286,484.37	\$13,164.99	\$119,086.01
<b>May</b>	\$129,819.95	\$416,304.32	\$17,214.40	\$136,300.41
<b>June</b>	\$21,136.83	\$437,441.15	\$35,176.96	\$171,477.37
<b>July</b>	\$14,030.74	\$438,844.89	\$55,551.95	\$227,029.32
<b>August</b>	\$73,657.67	\$512,502.56	\$53,573.29	\$280,602.61
<b>September</b>	<b>\$32,849.07</b>	<b>\$545,351.63</b>	<b>\$80,807.31</b>	<b>\$361,409.92</b>
<b>October</b>	\$22,603.20	\$567,954.84		
<b>November</b>	\$26,129.25	\$594,084.09		
<b>December</b>	\$55,810.24	\$649,894.33		



# Public Works Department

## September Staff Time Allocation (including contractors)



***AN ASIDE:** The American Public Works Snow and Ice Conference includes a snow rodeo competition allowing plow operators to compete and show off their driving skills. Equipment from small bobcat skid steers, to large construction graders all competed on a timed obstacle course. The highlight of the rodeo was jousting front loaders. A broomstick was taped to the bucket of the truck and the operator had to retrieve a ring from a stick, and drop it onto a cone.*



- The concrete portion of the street maintenance program was completed. In Burning Tree, this included a redesign of the cross pan on Doral, a curb along the North entrance of Doral and replacement of failed gutter pans on Spyglass. Town wide, this included a few sections of curb on Club Lane and the Town Hall parking lot to help with storm water drainage.
- The street crack sealing was completed this month. The seal coat was applied to all significant cracking and was applied town wide. Because these cracks received their initial sealing last year, the sealing this year took both less time and less than half of the sealer applied last year, leading to a significant savings on the process.
- Hobbes attended the American Public Works Association: Snow and Ice conference in Loveland. This 3 day conference focused on managing snow and ice removal along the front range. This included a Winter Maintenance Supervisor Workshop, multiple speakers with years of public work experience and a vendor exhibit hall, featuring everything from road salts to diesel snow blowers able to clear 5,400 tons of snow per hour.
- Storm Water Test: A dye test was performed on an inlet in the Village to try to locate where the water joins the storm water system. A bright, biodegradable, neon green dye was added to the water in the storm grate, but the dye was not detected anywhere else in the storm water system. Further testing will need to be performed to locate where this water goes.

## September Weather Report

- High of 93
- Low of 38
- .52" of precipitation

## Municipal Court

	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
Jan	\$6,295.25	\$10,400.00	\$10,400.00
Feb	\$10,074.22	\$9,626.87	\$20,026.87
Mar	\$18,941.22	\$5,824.25	\$25,871.12
Apr	\$25,696.22	\$4,845.00	\$30,716.12
May	\$24,791.22	\$7,185.00	\$37,901.12
June	\$30,558.22	\$6,260.00	\$44,161.12
July	\$35,619.47	\$5,804.47	\$49,965.59
Aug	\$41,766.42	\$13,718.00	\$63,683.59
Sept	<b>\$45,826.42</b>	<b>\$15,366.00</b>	<b>\$79,049.59</b>
Oct	\$56,006.92		
Nov	\$63,096.92		
Dec	\$66,986.04		

### September Total Stats

- Total paid before Court: 48
- Total on docket: 45
- Cases heard by Judge: 27
- Continuances: 5
- Failure to Appear: 5
- Stay of Executions: 2
- Classes Ordered: 3
- Bench Warrants: 2
- Trials: 0



## Community Development

### Wild Plum Farm

The concrete curbs are now complete and asphalt will begin being poured on or around October 15. Weather depending, the street system should be fully installed by the end of October.

The Fairway Lane widening project has been given a green light by the Town and all impacted utilities. A public information meeting was held on October 4 at which residents could ask questions of the developer, contractors and Town representatives about the scope of the project and what disruptions are expected.

A temporary road has been constructed to allow for the water line work to begin this week, and again, if the weather cooperates this project will be complete by Thanksgiving.

### Wild Plum Schedule—as of October 2018

Grading	Complete
Water & Sewer	Complete
Concrete	Pans Complete/Trails after Asph.
Asphalt	Anticipated Complete by Nov. 1
Landscape	Start in the Fall
Model Homes	Start in early 2019
Fairway Widening	Complete by Dec. 1
Platte Canyon	Complete