



Town Administrator's Report

January 2019



Town of Columbine Valley
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Communications & Administration

- Town Vision Surveys have been sent to every home in Columbine Valley with an invitation for every resident to participate. Individuals can complete the survey on paper or electronically. Non-residents (primarily members of Columbine Country Club) are also invited to complete the survey. Results will be reported to the Planning Commission in February as part of the Master Plan update process.
- The Town's web site redesign is nearing completion and will be launched by the end of January.
- Staff is working with the GovPilot team to develop a communication/email system to help better target specific communications to the appropriate residents.
- The annual Colorado Municipal League conference is scheduled for June 18-21 in Breckenridge. Registration and lodging will open in late January. This conference provides great education and networking opportunities with other elected officials and Columbine Valley Trustees are encouraged to attend.

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in December

- ⇒ Building Department: 98
- ⇒ Comm. Development: 314
- ⇒ Public Works: 136
- ⇒ Municipal Court: 49
- ⇒ Other: 221

Town Website Dec Statistics

1,872

Total Visits

2,111

August Page Views

Top Pages

Trash/Recycle

Community

Snow Removal

Employment



Building Department

Monthly Stats

9 Permits Issued

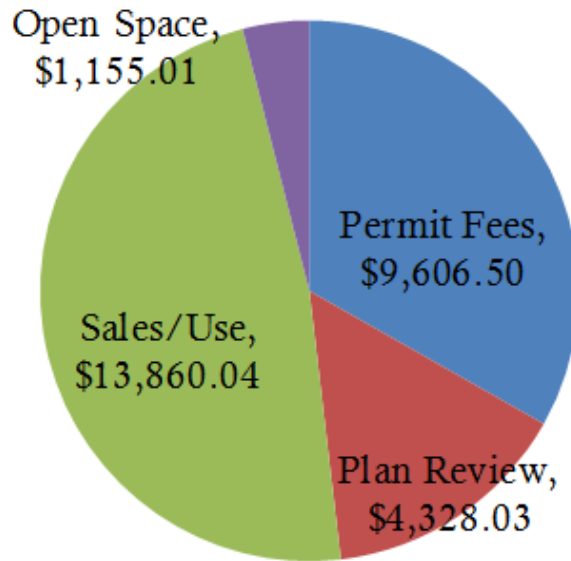
- New SFR: 0
- Major Remodel: 1
- New Roofs: 0
- Other/Misc.: 8

44 Inspections

4 Licenses Issued

- General: 0
- Electrician: 3
- Plumbers: 0
- Mechanical: 1
- Roofer: 0

Dec. Permit Rev.: \$28,949.58



Wild Plum

95 Total Lots

0 SFR Permits Issued

0 Permits Pending

1 Grading Permit

Wilder Lane

24 Total Lots

5 Permits Active

0 Permit Pending

11 Completed Homes

11 Occupied Homes

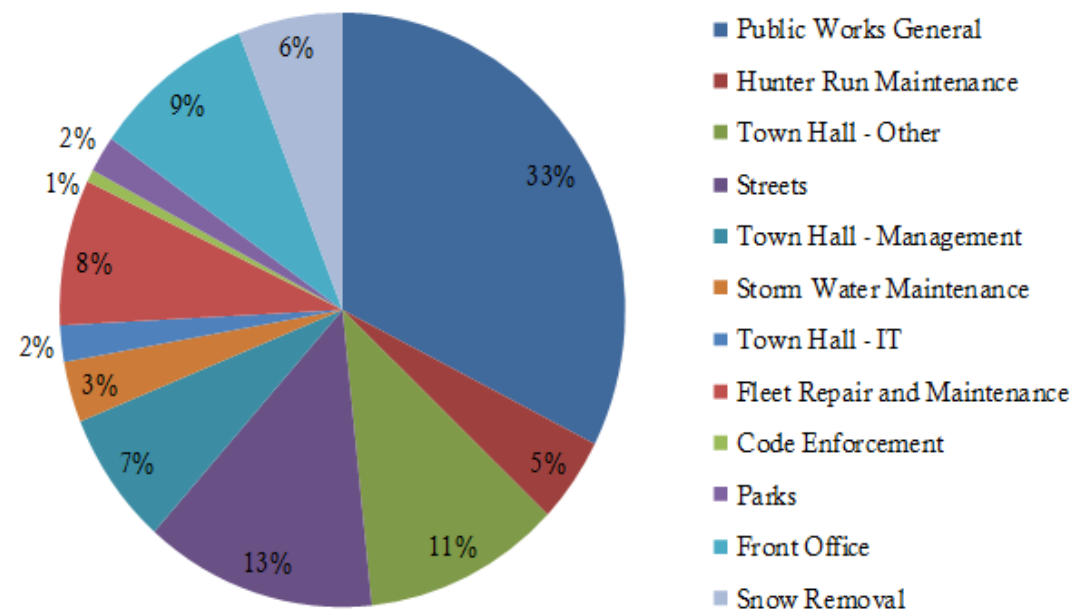


Building Department Revenue by Month

	<u>2017</u>	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
January	\$19,908.26	\$19,908.26	\$33,481.56	\$33,481.56
February	\$56,545.98	\$76,454.24	\$15,406.51	\$48,888.16
March	\$45,844.32	\$122,298.56	\$57,032.86	\$105,921.02
April	\$164,185.81	286,484.37	\$13,164.99	\$119,086.01
May	\$129,819.95	\$416,304.32	\$17,214.40	\$136,300.41
June	\$21,136.83	\$437,441.15	\$35,176.96	\$171,477.37
July	\$14,030.74	\$438,844.89	\$55,551.95	\$227,029.32
August	\$73,657.67	\$512,502.56	\$53,573.29	\$280,602.61
September	\$32,849.07	\$545,351.63	\$80,807.31	\$361,409.92
October	\$22,603.20	\$567,954.84	\$43,243.16	\$404,653.08
November	\$26,129.25	\$594,084.09	\$30,518.62	\$435,171.70
December	\$55,810.24	\$649,894.33	\$28,949.58	\$464,121.28

Public Works Department

December Staff Time Allocation (including contractors)



The furnace providing heat for the basement at Town Hall broke down this winter; a new ignitor was installed. Additionally, a failing breaker was replaced when it started tripping every time the microwave was used.

The Tahoe received a new windshield due to multiple cracks in the old one. The battery also failed during a dip in the winter temperature. A new, heavy duty battery was installed. During the most recent snow plowing run, the Tahoe blew out a gasket in the oil system, draining all oil out of the engine and causing it to stall. After staff towed the Tahoe back to Town Hall, the oil, filter and gasket were replaced and a cleaner was run through the oil system. It is now back to its normal running condition.

In preparations for the next snow event, 2.6 tons of ice slicer was picked up from the Littleton service center. Due to the large weight placed on the F350 plow truck, a storage bin was set up in the garage to house a majority of the ice slicer until it is needed. The reduced weight allows for better handling and stopping while using the plow truck. It also helps to add longevity to the suspension system.

December Weather Report

- High of 62
- Low of 2
- 2.25" of precipitation
- 1 day of snow operations totaling 9 hours



Municipal Court

	<u>2017 YTD</u>	<u>2018</u>	<u>2018 YTD</u>
Jan	\$6,295.25	\$10,400.00	\$10,400.00
Feb	\$10,074.22	\$9,626.87	\$20,026.87
Mar	\$18,941.22	\$5,824.25	\$25,871.12
Apr	\$25,696.22	\$4,845.00	\$30,716.12
May	\$24,791.22	\$7,185.00	\$37,901.12
June	\$30,558.22	\$6,260.00	\$44,161.12
July	\$35,619.47	\$5,804.47	\$49,965.59
Aug	\$41,766.42	\$13,718.00	\$63,683.59
Sept	\$45,826.42	\$15,366.00	\$79,049.59
Oct	\$56,006.92	\$14,672.00	\$93,721.59
Nov	\$63,096.92	\$7,373.00	\$101,094.59
Dec	\$66,986.04	\$1,060.00	\$102,154.59

2018 Total Stats

- Total paid before Court: 472
- Total on docket: 438
- Cases heard by Judge: 164
- Continuances: 22
- Failure to Appears: 56
- Stay of Executions: 44
- Classes Ordered: 25
- Bench Warrants 15
- Trials 3

Community Development

Wild Plum Farm

The building department is now regularly communicating with Lennar. Several small architectural changes were submitted to the Town and approved administratively. The Town anticipates the 1st set of plans to be submitted for a model home in late January or early February.

The Fairway Lane water line/widening project is taking substantially longer than anticipated. After many days of trenching down Fairway, the new 12" water main was connected into the Denver Water system. This is replacing the old 6" main from 1955. There were several brakes in the old main during this process, but all houses are now tapped into the new main, allowing the old, unstable pipe to be abandoned. Residents along the new main should experience an increase in water pressure and fresher water now that the water main is looped and no longer dead-ends.

Wild Plum Schedule—as of January 2019

Grading	Complete
Water & Sewer	Complete
Concrete	Complete
Asphalt	Complete
Landscape	Irrigation started; complete fall 19
Model Homes	Start in spring 2019
Fairway Widening	Water service complete 1/16/19
	Concrete north side by 2/1/19
	Widening complete in spring