

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES REGULAR MEETING
March 19, 2019**

A G E N D A

1. ROLL CALL 6:30PM
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment. The Mayor may refer the matter to staff to obtain additional information and report back to the Board as appropriate.
5. CONSENT AGENDA Mayor Champion
Approval of Meeting Minutes for February 19, 2019
6. REPORTS
 - A. Mayor
 - B. Trustees
 - C. Town Administrator
 - D. Chief of Police
 - E. Town Treasurer
7. OLD BUSINESS
8. NEW BUSINESS Mr. Sieber
 - A. 1st Amendment to Wild Plum IGA
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
February 19, 2019

Mayor Champion called the Regular Meeting of the Trustees to order at 6:31 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Bruce Menk, Kathy Boyle, Gale Christy, Bill Dotson, Gary Miles and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Bret Cottrell and Brent Kaslon

APPROVAL OF AGENDA: The agenda was approved without change.

CITIZEN CONCERNS: Ginny Rogliano, 15 Driver Lane, asked the Trustees to follow up on any action the Town was taking regarding safe injection sites.

Karen Ausfahl, 600 Watson Lane, (re TB#6) RA zoning before the rest of Columbine was developed, proposed change is against promise of annexation, RA residence strongly against change and will do all they can to prevent it.

Ann Baldwin, 73 Brookhaven Drive, (re TB#6) crowing fowl is life-altering situation, concern for property values, change of lifestyle (can't use outdoor spaces/open windows), rezoning may not be necessary, enforce nuisance ordinance.

Cab Baldwin, 73 Brookhaven Drive, (re TB#6) compromise; utilize nuisance ordinance. Distributed sample language for board to consider.

Carol Carsen, 401 Watson Lane, (re TB#6) last month's tabling of issue was wise – this is an issue between neighbors. If this was a barking dog, would the Town ban dogs? Enforce existing noise ordinance.

Earl Hosterman, 71 Brookhaven Drive, echo what Ann Baldwin said.

John Robb, 701 Watson Lane, appreciate last month's tabling of the issue. Rooster collars have been ordered, been brining roosters in at night. This is a neighbor to neighbor issue and shouldn't involve the Town. Hopefully last 30 days have been better and moving forward should improve further.

Kent Pedersen, Lennar Homes, provided an update on construction activity including background and timeline of Fairway Lane widening. Planning to get started on two models in May. Lennar doesn't have the appetite for this type of project. 11 custom lots will be sold, considering selling others but no offers currently on the table.

Brent Kaslon, Assistant Planner for Columbine Valley presented the results of the Master Plan vision survey and outlined the process moving forward.

CONSENT AGENDA: The minutes of the January 15, 2019 meeting were approved.

REPORTS:

- A. Mayor Champion updated the Trustees on the Metroplex initiative.
- B. Trustee Boyle complimented the work of the CVPD
- C. Mr. McCrumb presented the attached report and updated the Trustees on the hiring of a Finance Supervisor.
- D. Chief Cottrell presented the attached report and updated the Trustees on PD staffing levels and Ring sales.
- E. Mr. Tempas presented the attached financials.

OLD BUSINESS:

Trustee Bill #6, 2018 – Rooster/Swine Ban: Mr. Schiller presented the ordinance on 2nd reading. Trustee Palmer was glad neighbors were talking and felt the dialog was encouraging. He felt there may be other solutions. Trustee Menk stated that felt this was a neighbor problem, not a government problem. Mayor Champion affirmed he didn't want to legislate this problem.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Christy, the Board of Trustees unanimously approved tabling the issue until the April meeting.

Trustee Bill #1, Series 2019: Mr. Schiller presented to the Trustees the attached ordinance addressing vagrancy in Columbine Valley.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Menk, the Board of Trustees approved Trustee Bill #1, Series 2019 on 2nd reading on a vote of 6-0-1 (Champion abstained).

NEW BUSINESS:

911 Authority IGA: Chief Cottrell presented the attached IGA. Trustee Palmer noted concern over the ability to hire a lobbyist.

ACTION: upon a motion by Trustee Menk and a second by Trustee Boyle, the Board of Trustees unanimously approved the IGA.

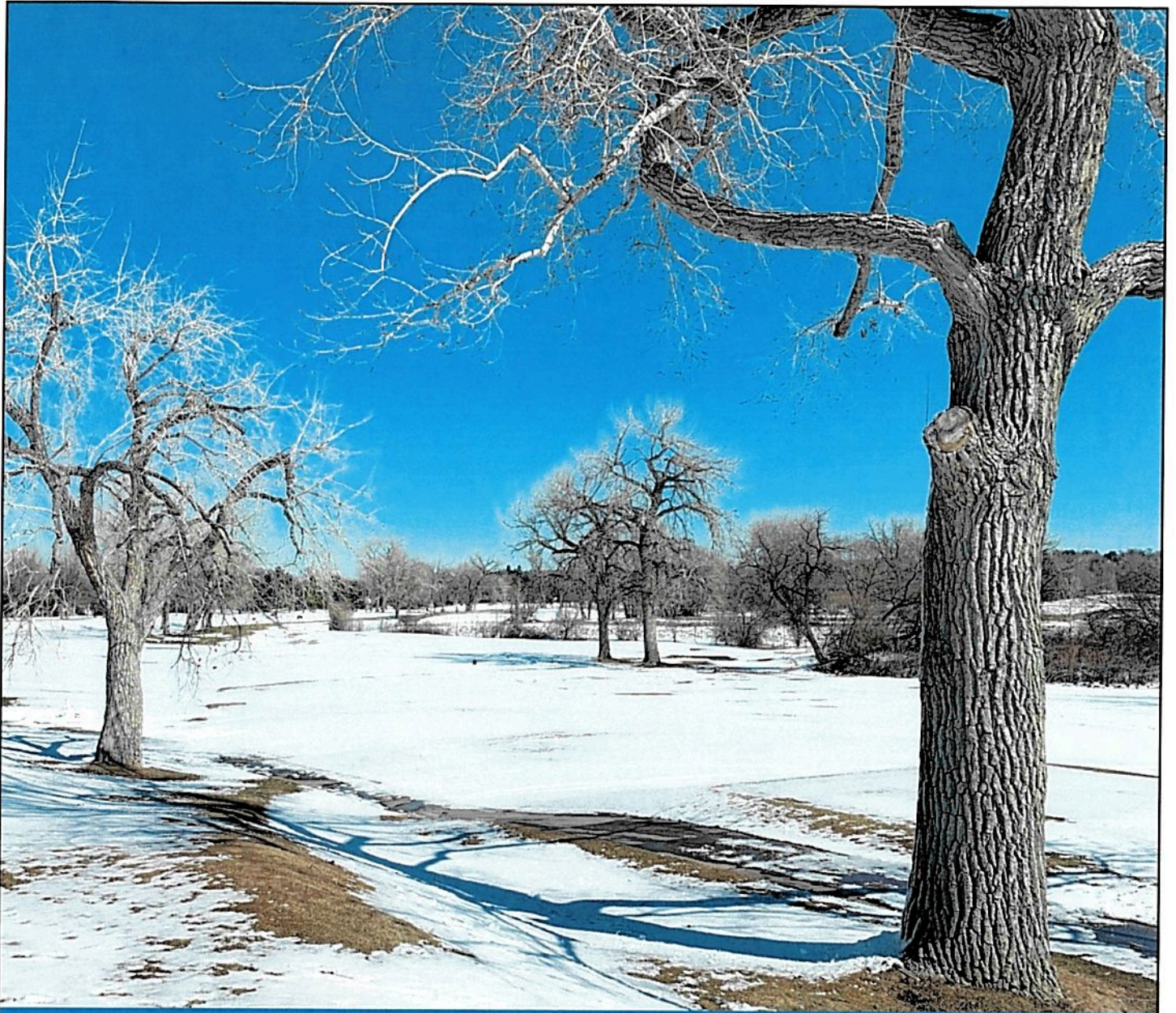
EXECUTIVE SESSION: upon a motion by Trustee Palmer and a second by Trustee Christy, the Board of Trustees unanimously voted to enter into executive session at 8:01 to conference with the Town Attorney for the purpose of receiving legal advice on specific legal questions having to do with Wilder Lane pursuant to C.R.S. § 24-6-402(4)(b).

ADJOURNMENT: upon a motion by Trustee Christy and a second by Trustee Palmer, the Board of Trustees unanimously voted to close the executive session at 8:10. There being no further business, the meeting was adjourned at 8:10 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*



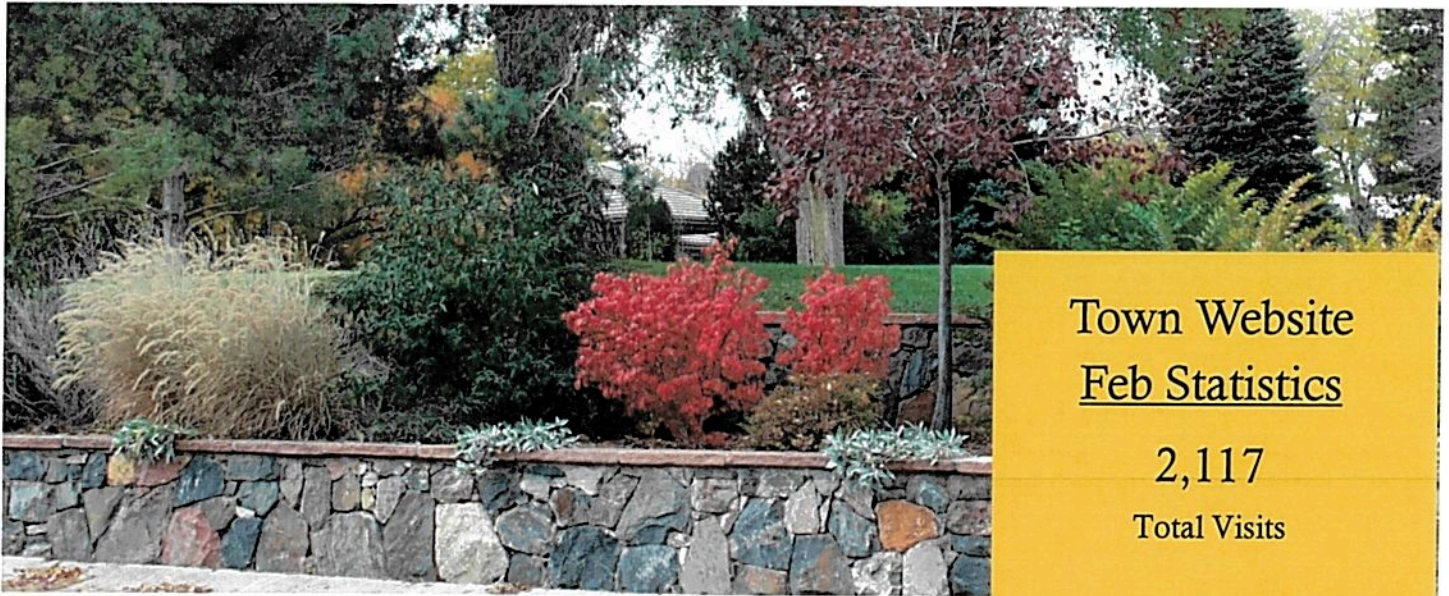
Town Administrator's Report

March 2019



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Administration

- The Summer Concert Series and 4th of July events are starting to come together. The Town is securing primary and secondary level sponsorships and the bands and other event features are confirmed.
- The new web site has received positive reviews. Staff continues to trouble shoot, clean up a few broken links and add new content.
- Staff is working with GovPilot to create a new communications software designed to pinpoint email communication with individual homes, streets, blocks, etc. as needed and appropriate. A firm timetable for completion is not yet been determined.
- Janet Taylor has been contracted as the Town's new Finance Director and is working with Jeff Tempas and Dana Struthers to learn and evaluate the Town's financial systems and policies in preparation for a full transition by the end of April.

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in February

- ⇒ Building Department: 97
- ⇒ Comm. Development: 81
- ⇒ Public Works: 111
- ⇒ Municipal Court: 68
- ⇒ Other: 88

Town Website Feb Statistics

2,117

Total Visits

2,877

February Page Views

Top Pages

This Week

Calendar

Snow Removal

Employment



Building Department

Monthly Stats

6 Permits Issued

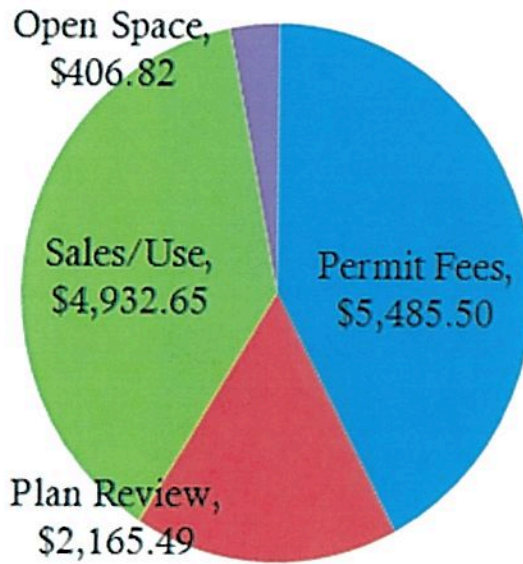
- New SFR: 0
- Major Remodel: 0
- New Roofs: 1
- Other/Misc.: 5

61 Inspections

20 Licenses Issued

- General: 9
- Electrician: 6
- Plumbers: 1
- Mechanical: 2
- Roofer: 2

Feb. Permit Rev.: \$12,990.46



Wild Plum

95 Total Lots

0 SFR Permits Issued

2 Permit Pending

1 Grading Permit

Wilder Lane

24 Total Lots

5 Permits Active

0 Permit Pending

11 Completed Homes

11 Occupied Home

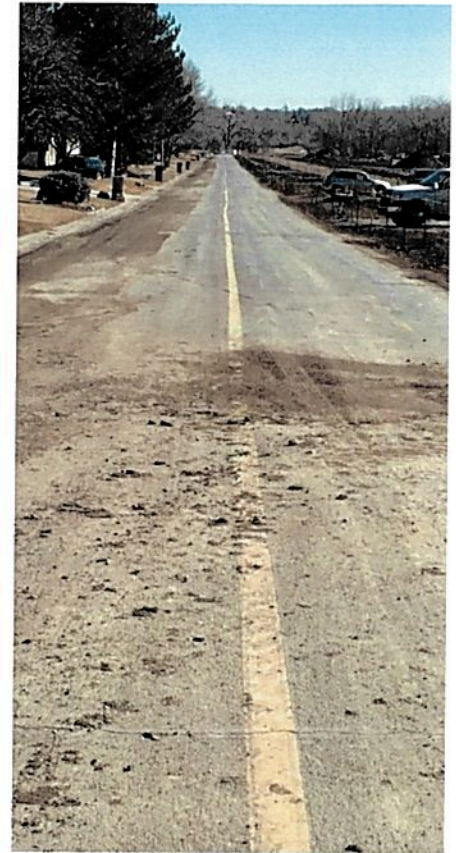
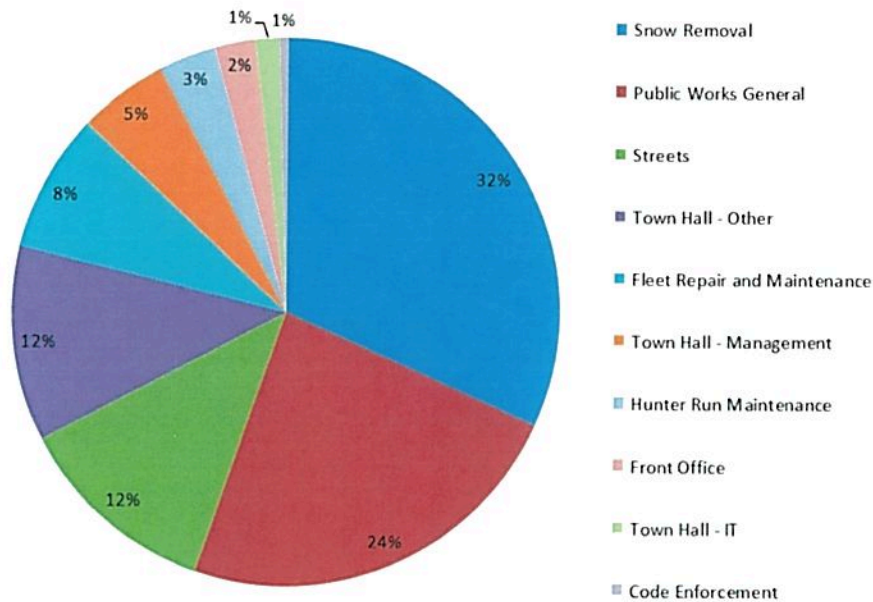
Building Department Revenue by Month

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
January	\$33,481.56	\$33,481.56	\$23,584.77	\$23,584.77
February	\$15,406.51	\$48,888.16	\$12,990.46	\$36,575.23
March	\$57,032.86	\$105,921.02		
April	\$13,164.99	\$119,086.01		
May	\$17,214.40	\$136,300.41		
June	\$35,176.96	\$171,477.37		
July	\$55,551.95	\$227,029.32		
August	\$53,573.29	\$280,602.61		
September	\$80,807.31	\$361,409.92		
October	\$43,243.16	\$404,653.08		
November	\$30,518.62	\$435,171.70		
December	\$28,949.58	\$464,121.28		



Public Works Department

February Staff Time Allocation (including contractors)



- A circuit breaker in the kitchen started failing, randomly tripping when the microwave was in use. The bad breaker has been replaced with a new one, and has not tripped since being installed. With the weather dropping below zero, the battery and heating system on the backup generator was tested to insure proper startup if the power to Town Hall fails.

- While applying salt in sub-zero weather, the chain on the salt spreader broke, rendering the spreader inoperable. A new link was installed and the chain was soaked in solvent to remove any buildup of salt and grease that could cause restrictions in the movement of the chain at sub-zero temperatures.
- Special attention has been given to plowing on Wilder Lane. This is because of the substantial shadow cast due to the proximity of the house to the street and drainage problems due to the crown failure of the street. With the daily freeze and thaw cycles, North facing houses have developed large ice deposits in their gutter pan and parking areas. Extra salt and runs with the steel cutting edge over many warm days has broken the ice back to the edge of the gutter pan. Different plowing techniques, as well as installing snow steaks before a storm have been tried, with the goal of preventing all ice buildup in the town ROW.



February Snow Report

- High of 65, Low of -11
- 5 day with plowing activity
- 8.6" of accumulated snow
- 1 day with sanding activity
- Total of 66 hours of snow removal and ice treatment.

Municipal Court

	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
Jan	\$10,400.00	\$6,287.00	\$6,287.00
Feb	\$20,026.87	\$3,130.00	\$9,147.00
Mar	\$25,871.12		
Apr	\$30,716.12		
May	\$37,901.12		
June	\$44,161.12		
July	\$49,965.59		
Aug	\$63,683.59		
Sept	\$79,049.59		
Oct	\$93,721.59		
Nov	\$101,094.59		
Dec	\$102,154.59		

February Total Stats

- Total paid before Court: 34
- Total on docket: 32
- Cases heard by Judge: 13
- Continuances: 5
- Failure to Appear: 1
- Stay of Executions: 3
- Classes Ordered: 0
- Bench Warrants 2
- Trials 3



Community Development

Wild Plum Farm

There have not been any substantial changes to the development since the January TA Report. The weather continues to slow progress. Fairway widening will recommence once the ground thaws.

Wilder Lane

The Town has received the required assurances from the developer regarding road repairs and permits are now able to be applied for and issued. The Town anticipates 3-5 new permits in the coming weeks on this development, with only 4 lots left available for purchase.

Wild Plum Schedule—as of March 2019

Grading	Complete
Water & Sewer	Complete
Concrete	Complete
Asphalt	Complete
Landscape	Irrigation started; complete fall 19
Model Homes	Start in spring 2019
Fairway Widening	Water service complete
	Concrete complete in spring
	Widening complete in spring



Columbine Valley Police Department

Serving Bow Mar

2 Middlefield Rd. Columbine Valley, Colorado 80123

www.columbinevalley.org

(303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report

March 2019

Full Time Positions	4 of 6
Part Time Positions	3 of 3
Regular / PTO hours	745/3.5
OT hours worked	40
Off Duty	2

Year to Date Summons

Qty	Charge
19	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
5	703(3) FAIL TO STOP AT A STOP SIGN:
4	1210(A) ON STREET PARKING PROHIBITED (3-6 AM):
4	1204(3)(B) STOPPING, STANDING OR PARKING PROHIBITED IN SPECIFIED PLACES (WHERE OFFICIAL SIGNS PROHIBIT):
2	238 RED AND BLUE LIGHTS ILLEGAL USE:
2	1402(1) CARELESS DRIVING:
1	205 HEADLIGHT:
1	1007 IMPROPER LANE USAGE:
1	1101(2)(H) - OVER 20 SPEEDING 20 AND OVER:
1	BMC 10-72 TRESPASSING:
1	1409 COMPULSORY INSURANCE:
0	
41	Total Number of Violations Issued

Discussion:

Homeless people living on the CCC.

New Radios have arrived and repayment request submitted from 911 Authority

Staffing update:

Officer Stanton has resigned

Officer Greg Roebuck has been hired and is completing Field Training

Calls for Service

Case Number	Event Date	Situation Reported
BM19-0000004	2019-02-04T18:44:00	Property Accident
BM19-0000005	2019-02-24T23:46:00	UNLAWFUL ACTS IP
BM19-0000006	2019-02-26T08:50:00	Sex Assault
CV19-0000013	2019-02-01T14:53:00	Fraud
CV19-0000014	2019-02-07T12:42:00	ANIMAL CALL IP*
CV19-0000015	2019-02-11T20:52:00	SUSPICIOUS CIRCUMSTANCE IP
CV19-0000016	2019-02-12T17:45:00	RESIDENTIAL ALARM IP
CV19-0000017	2019-02-14T22:21:00	TRAFFIC ARREST IP
CV19-0000018	2019-02-16T14:06:00	Suspicious Person
CV19-0000019	2019-02-17T09:24:00	INFORMATION IP
CV19-0000020	2019-02-18T13:03:00	Theft
CV19-0000021	2019-02-18T17:04:00	RECOVERED STOLEN VEHICLE IP
CV19-0000022	2019-02-22T19:18:00	MEDICAL IP
CV19-0000023	2019-02-22T18:00:00	ASSIST TO OTHER AGENCY IP
CV19-0000024	2019-02-22T18:48:00	PROPERTY ACCIDENT IP
CV19-0000025	2019-02-23T15:11:00	CITIZEN ASSIST IP

Problem Type Summary

9:38 AM 3/14/2019

Data Source: Data Warehouse

Agency:	ACSO
Location:	Bow Mar, Bow Mar Inactive Personnel, Columbine Valley, Columbine Valley Inactive Pers
Time Range:	Date From 2/1/2019 To 2/28/2019
Conclusion:	<ul style="list-style-type: none"> • Calls canceled before first unit assigned • Calls canceled before first unit at scene

Select a format

Export

Priority	Description
1	P1 In Progress
2	P2 Urgent
3	P3 Non Emergency
4	P4 Police Details
5	P5 On View
6	P6 Phone
7	P7 Dispatch
8	P8 CAD Test Record
9	P9 Call on Hold

Priority

OR INVESTIGATION IP									
EN GARAGE DOOR IP*			9						9
ERSIZED VEHICLE IP*									
ORKING COMPLAINT IP*									
roperty Accident			2						2
ROPERTY ACCIDENT IP		2							2
FFING VEHICLE IP*									
COVERED STOLEN PROPERTY IP									
COVERED STOLEN VEHICLE IP		1							1
DI REPORT IP									
POSSESSED VEHICLE IP									
straining Order Vio									
STRAINING ORDER VIO IP									
obbery									
BBERY IP									
naway									
NAWAY IP									
LECTIVE ENFORCEMENT IP*				5					5
Assault			1						1
X ASSAULT IP									
ots Fired									
OTS FIRED IP									
ICIDE ATTEMPT IP									
ICIDE COMPLETED IP									
ICIDE THREAT IP									
SPICIOUS CIRCUMSTANCE IP		2							2
spicious Person			1						1
SPICIOUS PERSON IP		7							7
spicious Vehicle									
SPICIOUS VEHICLE IP		2							2
eft			1						1
eft from Motor Vehicle									
EFT FROM MOTOR VEHICLE IP									
EFT IP									
AFFIC ARREST IP									
ffic Complaint			1						1
AFFIC COMPLAINT IP			1						1
AFFIC OBSTRUCTION IP									
AFFIC STOP IP		20							20
ANSPORT IP									
epass to Property									
epass to Vehicle									
ESSPASS TO PROPERTY IP									
ESSPASS TO VEHICLE IP									
KNOWN INJURY ACCIDENT IP									
LAWFUL ACTS IP		1							1
wanted Subject									
WANTED SUBJECT IP									
HICLE LOCKOUT IP									
ARRANT ARREST IP									
ARRANT PICKUP IP									
apons Violation									
EAPONS VIOLATION IP									
ELFARE CHECK IP		1							1
NING IP									
Total		42	34	35					111



Request for Board of Trustee Action

Date: March 19, 2019

Title: 1st Amendment to the Wild Plum IGA

Presented By: Phil Sieber, Town Planner

Prepared By: Lee Schiller, Town Attorney; Phil Sieber, Town Planner

Background: The final Drainage Plan for Wild Plum stipulates the installation of six outfall, structures at the south end on the subdivision. These convey stormwater from the WP site into Cooley Pond and the structures necessarily encroach onto property owned by the City of Littleton. The City expressed concerns over the responsibility of the Metro District to adequately maintain the structures and wanted assurances that should the Mero District fail to adequately maintain the structures, the responsibility would become the Town's. In order to provide the City with the assurances they need and to ensure that Metro District and or Town staff would have the right to enter the property to do the maintenance, it is advisable to amend the Town/Metro District IGA. The resolution approving the amendment is on the agenda.

Attachments: 1st Amendment to the Wild Plum IGA

Staff Recommendations: Approve as presented

Recommended Motion(s): "I move to approve the IGA as proposed."

FIRST AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN
THE TOWN OF COLUMBINE VALLEY AND WILD PLUM METROPOLITAN DISTRICT

THIS FIRST AMENDMENT to Intergovernmental Agreement between the Town of Columbine Valley and Wild Plum Metropolitan District entered into the 1st day of January, 2008, by and between the Town of Columbine Valley, a municipal corporation of the State of Colorado (“Town”) and Wild Plum Metropolitan District, a quasi-municipal corporation and political subdivision of the State of Colorado (the “District”) is entered and effective as of the ____ day of March, 2019.

RECITALS

WHEREAS, the Town and District entered into an Intergovernmental Agreement, dated January 1, 2018 (“Intergovernmental Agreement”); and

WHEREAS, the Town and District have agreed to modify the Intergovernmental Agreement in order to address certain maintenance responsibility issues.

NOW THEREFORE, for and inconsideration of the covenants and mutual agreements herein contained and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Paragraph 4, titled Hunter Run Lane, is hereby amended to read as follows:

Off Site Improvements

- a. Hunter Run Lane

Unless otherwise agreed upon by the Town and the District, no later than thirty-six (36) months after execution of this Agreement, the District shall assume the obligation to operate, maintain and replace all landscaping (including irrigation planting, mowing and weeding) and lighting in all areas of the Town right-of-way, for the entire length of Hunter Run Lane. Such operation and maintenance shall be performed in a manner commensurate with the quality of the Town in general and according to best practices in the Denver metropolitan area. The street, curb and gutters for Hunter Run Lane will be operated and maintained by the Town, such operations to include snow plowing.

- b. Pond 1 Tract A

The water quality improvements installed in Tract A including, but not limited to spillways and underdrains, encroaches into property owned by the City of Littleton. It is mutually agreed by the Town and the Metro District that the Metro District has responsibility for the maintenance of these improvements and that, in the event that the operation, maintenance or repair are not

performed by the Metro District, the Town shall have the right to perform the necessary work, the cost of which the Metro District agrees to pay. It is also mutually agreed that the City of Littleton has no responsibility for operation, maintenance or repair of any of the water quality improvements that extend into the adjacent City of Littleton property.

2. In all other respects the terms of the Intergovernmental Agreement remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective the on the date first above written. By the signature of its representative below, each party affirms that it has taken all necessary action to authorize said representative to execute this Agreement.

WILD PLUM METROPOLITAN DISTRICT

By: _____

Its: _____

ATTEST:

By: _____

Its: _____

**TOWN OF COLUMBIME VALLEY,
COLORADO**

By: _____
Richard Champion, Mayor

ATTEST:

By: _____
Town Clerk