

**TOWN OF COLUMBINE VALLEY  
BOARD OF TRUSTEES REGULAR MEETING  
April 16, 2019**

**A G E N D A**

1. ROLL CALL 6:30PM
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT  
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment. The Mayor may refer the matter to staff to obtain additional information and report back to the Board as appropriate.
5. CONSENT AGENDA Mayor Champion  
Approval of Meeting Minutes for March 19, 2019
6. REPORTS
  - A. Mayor
  - B. Trustees
  - C. Town Administrator
  - D. Chief of Police
  - E. Town Treasurer
7. OLD BUSINESS Mr. Schiller
  - A. Trustee Bill #6, 2018 – Rooster/Swine Ban
8. NEW BUSINESS Mr. McCrumb
  - A. Special Meetings/Cancel Meetings for May and June
9. ADJOURNMENT

**TOWN OF COLUMBINE VALLEY**  
**BOARD OF TRUSTEES**  
Minutes  
March 19, 2019

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Bruce Menk, Kathy Boyle, Gale Christy, Bill Dotson, Gary Miles and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Jeff Tempas, Bret Cottrell and Phil Sieber

**APPROVAL OF AGENDA:** The agenda was approved without change.

**CITIZEN COMMENTS:** There was no public comment.

**CONSENT AGENDA:** The minutes of the February 19, 2019 meeting were approved.

**REPORTS:**

- A. Mayor Champion updated the Trustees on the Metroplex initiative and complimented the Town's snow operations team for a job well done.
- B. No other Trustees had a comment.
- C. Mr. McCrumb presented the attached report and updated the Trustees on the Fairway widening effort.
- D. Chief Cottrell presented the attached report and updated the Trustees on PD staffing levels.
- E. Mr. Tempas updated the Trustees on the audit report, which is currently being reviewed and prepared for a May presentation.

**OLD BUSINESS:**

There was no old business.

**NEW BUSINESS:**

**1<sup>st</sup> Amendment to the Wild Plum IGA:** Mr. Sieber presented the attached IGA. The Trustees asked clarifying questions.

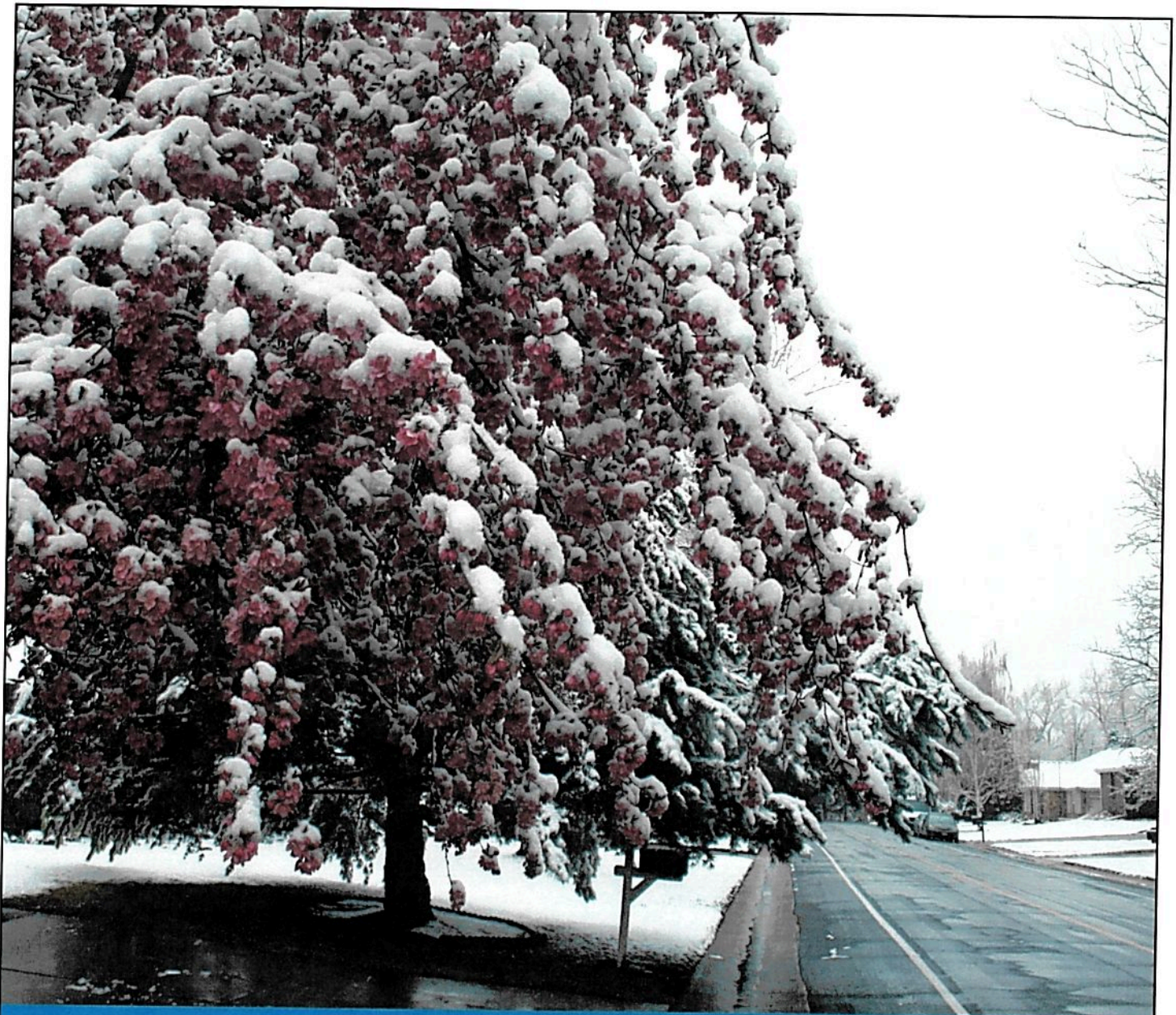
**ACTION:** upon a motion by Trustee Dotson and a second by Trustee Christy, the Board of Trustees unanimously approved the IGA amendment as presented.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:04 p.m.

Submitted by,  
J.D. McCrumb, Town Administrator

*\* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*\*\* All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*



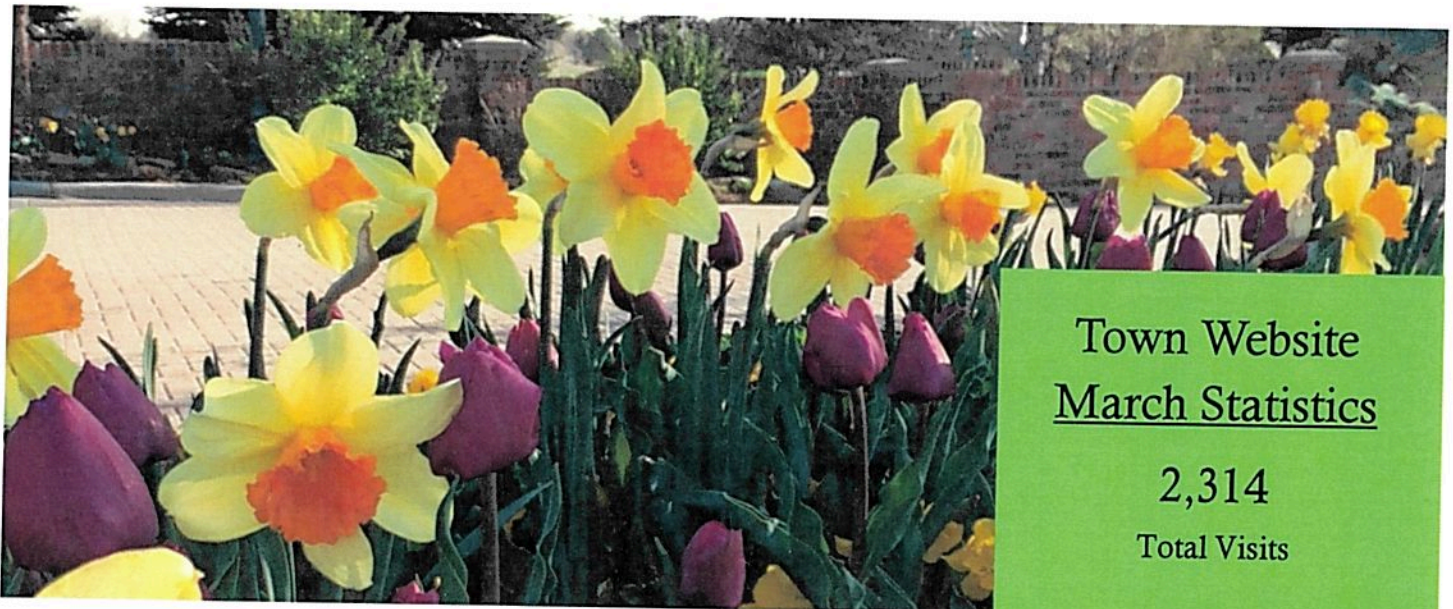
# Town Administrator's Report

*April 2019*



Town of Columbine Valley  
2 Middlefield Road  
Columbine Valley, CO 80123

Tel: 303-795-1434  
Fax: 303-795-7325  
[jdmccrumb@columbinevalley.org](mailto:jdmccrumb@columbinevalley.org)



## Town Website March Statistics

2,314

Total Visits

2,998

March Page Views

## Top Pages

This Week/Updates

Calendar

Government 101

Pay Ticket

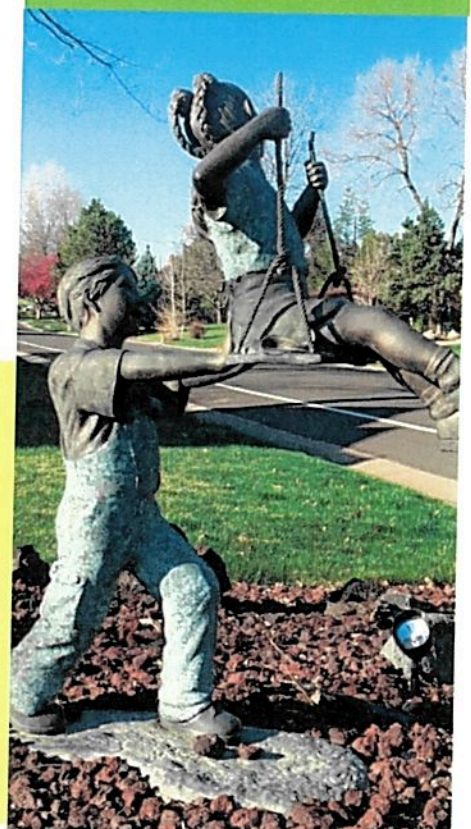
## Communications & Administration

- The Master Plan update continues to progress with high levels of citizen engagement. The first survey and open house were well received and while the second open house saw a notable drop off in attendance, the survey released to capture information on Parks, Trails and Open Space is being returned at a satisfactory rate. More opportunities for public engagement are scheduled for the summer concerts and 4th of July.
- Staff continues to investigate solutions for enhanced public email communications. GovPilot is being explored as are several other platforms that will help staff deliver on the Trustees goal of maximizing external relations.
- Work also continues to align the Town's website with other tools including GovPilot, Authorize.net and Nextdoor.com in an effort to create a single stream of communication and information that is easy to use for both staff and end-users.

## Citizen Contacts:

*Staff has fielded calls, emails or walk-ins on the following topics in March*

- ⇒ Building Department: 111
- ⇒ Comm. Development: 89
- ⇒ Public Works: 79
- ⇒ Municipal Court: 71
- ⇒ Other: 122



# Building Department

## Monthly Stats

20 Permits Issued

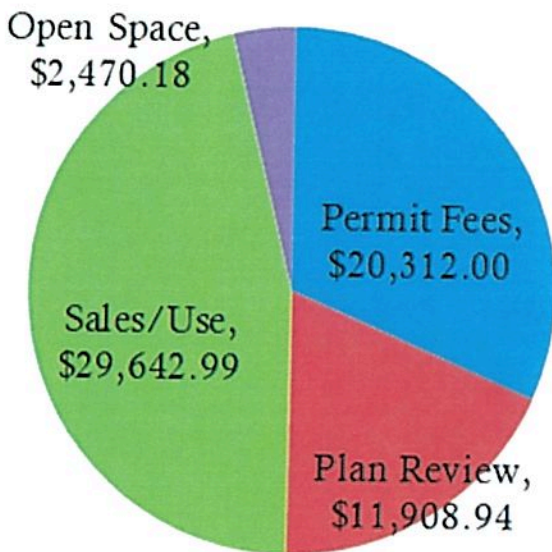
- New SFR: 2
- Major Remodel: 1
- New Roofs: 1
- Other/Misc.: 16

70 Inspections

15 Licenses Issued

- General: 3
- Electrician: 2
- Plumbers: 7
- Mechanical: 2
- Roofer: 1

Mar. Permit Rev.: \$64,334.11



## Wild Plum

95 Total Lots

0 SFR Permits Issued

4 Permit Pending

1 Grading Permit

## Wilder Lane

24 Total Lots

6 Permits Active

1 Permit Pending

13 Completed Homes

12 Occupied Home

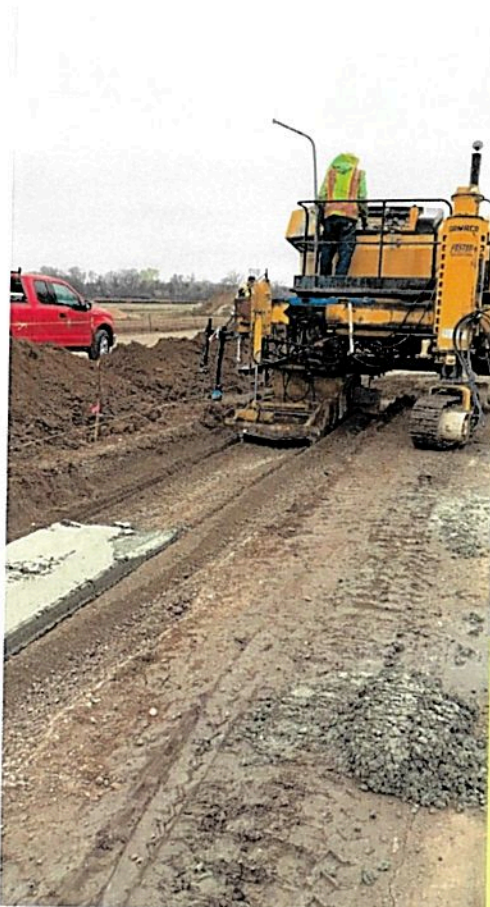
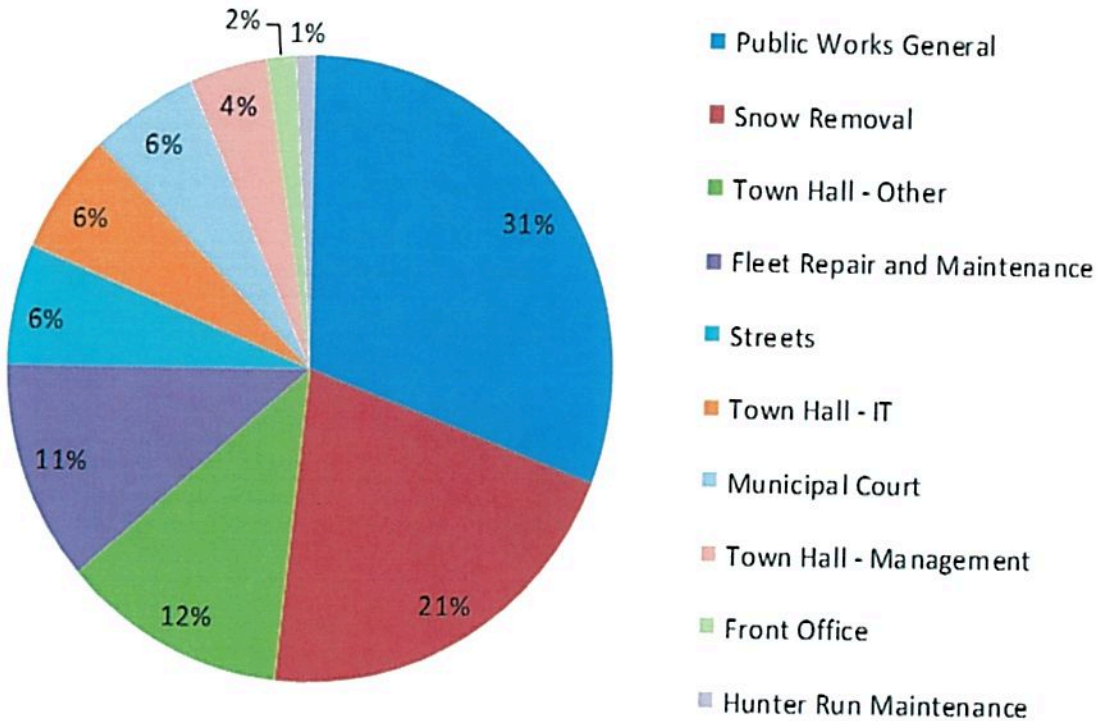
## Building Department Revenue by Month

|           | <u>2018</u> | <u>2018 YTD</u> | <u>2019</u> | <u>2019 YTD</u> |
|-----------|-------------|-----------------|-------------|-----------------|
| January   | \$33,481.56 | \$33,481.56     | \$23,584.77 | \$23,584.77     |
| February  | \$15,406.51 | \$48,888.16     | \$12,990.46 | \$36,575.23     |
| March     | \$57,032.86 | \$105,921.02    | \$64,334.11 | \$100,909.34    |
| April     | \$13,164.99 | \$119,086.01    |             |                 |
| May       | \$17,214.40 | \$136,300.41    |             |                 |
| June      | \$35,176.96 | \$171,477.37    |             |                 |
| July      | \$55,551.95 | \$227,029.32    |             |                 |
| August    | \$53,573.29 | \$280,602.61    |             |                 |
| September | \$80,807.31 | \$361,409.92    |             |                 |
| October   | \$43,243.16 | \$404,653.08    |             |                 |
| November  | \$30,518.62 | \$435,171.70    |             |                 |
| December  | \$28,949.58 | \$464,121.28    |             |                 |



# Public Works Department

## March Staff Time Allocation (including contractors)



- The Tahoe had its first oil change since the gasket failure last month and everything appears to be running normal. While changing the oil, a new transmission fluid leak was detected and fixed.
- A new approach of clearing of snow on Wilder Lane has moved the icy buildup on the street. To get a cleaner path, snow stakes are installed prior to the snowfall to give a better indication of the edge of all lawns. Additional passes with salt help to dissolve any residual ice on the surface.
- Wild Plum is getting ready to install street signs and has ordered a set of 17 tops and bases from the town. This is the second large order of parts that the town is able to print out on the 3D printer.
- In a change of pace, the Public Works department was able to help serve multiple subpoenas to local residents for an upcoming court case.

### March Weather Report

- High of 73, Low of -6
- 9.8" of accumulated snow
- 4 day with plowing activity
- 0 day with sanding activity
- Total of 40 hours of snow removal and ice treatment.

## Municipal Court

|      | <u>2018 YTD</u>     | <u>2019</u>       | <u>2019 YTD</u>    |
|------|---------------------|-------------------|--------------------|
| Jan  | \$10,400.00         | \$6,287.00        | \$6,287.00         |
| Feb  | \$20,026.87         | \$3,130.00        | \$9,147.00         |
| Mar  | <b>\$25,871.12</b>  | <b>\$4,433.25</b> | <b>\$13,580.25</b> |
| Apr  | \$30,716.12         |                   |                    |
| May  | \$37,901.12         |                   |                    |
| June | \$44,161.12         |                   |                    |
| July | \$49,965.59         |                   |                    |
| Aug  | \$63,683.59         |                   |                    |
| Sept | \$79,049.59         |                   |                    |
| Oct  | \$93,721.59         |                   |                    |
| Nov  | \$101,094.59        |                   |                    |
| Dec  | <b>\$102,154.59</b> |                   |                    |

### March Total Stats

- Total paid before Court: 20
- Total on docket: 19
- Cases heard by Judge: 9
- Continuances: 3
- Failure to Appear: 1
- Stay of Executions: 2
- Classes Ordered: 1
- Bench Warrants 1
- Trials 1



## Community Development

### Wild Plum Farm

Staff will bring forward a request from the developer in May for a Minor Amendment to the FDP. This action would adjust the size of one lot to accommodate a portion of the trail system around two existing large trees. The lot will be reduced by <5% from 17,695 sqft to 16,825 sqft, keeping it above the 15,000 sqft minimum and maintaining a development wide average lot size above 0.5 acres.

Lennar has started to market the 11 custom home lots along Fairway Lane. At the time of this printing no lots are known to have been sold.

The Fairway Lane widening project has resumed and will be completed, weather dependent, in late April/early May. This work included gutter pans on both the north and south side of Fairway, asphalt work and site repair. The temporary road will be used for this work.

### Wild Plum Schedule—as of April 2019

|                  |                                |
|------------------|--------------------------------|
| Grading          | Complete                       |
| Water & Sewer    | Complete                       |
| Concrete         | Complete                       |
| Asphalt          | Complete                       |
| Landscape        | Started, complete in Fall 2019 |
| Model Homes      | Town review complete           |
| Fairway Widening | Water service complete         |
|                  | Concrete underway              |
|                  | Widening complete in May       |



# Columbine Valley Police Department

Serving Bow Mar

2 Middlefield Rd. Columbine Valley, Colorado 80123

www.columbinevalley.org

(303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report

March 2019

|                     |        |
|---------------------|--------|
| Full Time Positions | 4 of 6 |
| Part Time Positions | 3 of 3 |
| Regular / PTO hours | 834/24 |
| OT hours worked     | 19     |
| Off Duty            | 0      |
|                     |        |

## Year to Date Summons

## Number of Tickets per Violation

Charges For the Date Range 1/1/2019 Thru 3/31/2019

| Qty       | Charge   |
|-----------|--|
| 23        | 1101(2)(H) SPEEDING 10 - 19 MPH OVER:  |
| 13        | 1210(A) ON STREET PARKING PROHIBITED (3-6 AM):   |
| 8         | 703(3) FAIL TO STOP AT A STOP SIGN:  |
| 4         | 1204(3)(B) STOPPING, STANDING OR PARKING PROHIBITED IN SPECIFIED PLACES (WHERE OFFICIAL SIGNS PROHIBIT): |
| 2         | 238 RED AND BLUE LIGHTS ILLEGAL USE:   |
| 2         | 1402(1) CARELESS DRIVING:  |
| 1         | 1008(1) FOLLOWING TOO CLOSELY:   |
| 1         | 604 TRAFFIC CONTROL SIGNAL:  |
| 1         | 205 HEADLIGHT:   |
| 1         | BMC 10-152 POSSESSION OR CONSUMPTION OF INTOXICATING BEVERAGES:  |
| 1         | 1101(2)(H) - OVER 20 SPEEDING 20 AND OVER:   |
| 1         | 1007 IMPROPER LANE USAGE:  |
| 1         | BMC 10-72 TRESPASSING:   |
| 1         | 1409 COMPULSORY INSURANCE:   |
| 0         |  |
| <b>60</b> | <b>Total Number of Violations Issued</b>   |







|                                    |  |           |  |           |   |           |  |  |            |
|------------------------------------|--|-----------|--|-----------|---|-----------|--|--|------------|
| POSSESSED VEHICLE IP               |  |           |  |           |   |           |  |  |            |
| Restraining Order Vio              |  |           |  |           |   |           |  |  |            |
| STRAINING ORDER VIO IP             |  |           |  |           |   |           |  |  |            |
| Robbery                            |  |           |  |           |   |           |  |  |            |
| ROBBERY IP                         |  |           |  |           |   |           |  |  |            |
| Runaway                            |  |           |  |           |   |           |  |  |            |
| UNAWAY IP                          |  |           |  |           |   |           |  |  |            |
| SELECTIVE ENFORCEMENT IP*          |  |           |  |           |   |           |  |  |            |
| Assault                            |  |           |  |           | 1 |           |  |  | 1          |
| UNASSAULT IP                       |  |           |  |           |   |           |  |  |            |
| Guns Fired                         |  |           |  |           |   |           |  |  |            |
| GUNS FIRED IP                      |  |           |  |           |   |           |  |  |            |
| MURDER ATTEMPT IP                  |  |           |  |           |   |           |  |  |            |
| MURDER COMPLETED IP                |  |           |  |           |   |           |  |  |            |
| MURDER THREAT IP                   |  |           |  |           |   |           |  |  |            |
| SUSPICIOUS CIRCUMSTANCE IP         |  | 3         |  |           |   |           |  |  | 3          |
| Suspicious Person                  |  |           |  |           |   |           |  |  |            |
| SUSPICIOUS PERSON IP               |  | 2         |  |           |   |           |  |  | 2          |
| Suspicious Vehicle                 |  |           |  |           |   |           |  |  |            |
| SUSPICIOUS VEHICLE IP              |  | 4         |  |           |   |           |  |  | 4          |
| Theft                              |  |           |  | 1         |   |           |  |  | 1          |
| Theft from Motor Vehicle           |  |           |  |           |   |           |  |  |            |
| THEFT FROM MOTOR VEHICLE IP        |  |           |  |           |   |           |  |  |            |
| THEFT IP                           |  |           |  |           |   |           |  |  |            |
| Traffic Arrest IP                  |  |           |  |           |   |           |  |  |            |
| Traffic Complaint                  |  |           |  |           |   |           |  |  |            |
| Traffic Complaint IP               |  |           |  | 1         |   |           |  |  | 1          |
| Traffic Obstruction IP             |  | 3         |  |           |   |           |  |  | 3          |
| Traffic Stop IP                    |  | 20        |  |           |   |           |  |  | 20         |
| Transport IP                       |  |           |  |           |   |           |  |  |            |
| Unauthorized Access to Property    |  |           |  |           |   |           |  |  |            |
| Unauthorized Access to Vehicle     |  |           |  |           |   |           |  |  |            |
| UNAUTHORIZED ACCESS TO PROPERTY IP |  |           |  |           |   |           |  |  |            |
| UNAUTHORIZED ACCESS TO VEHICLE IP  |  |           |  |           |   |           |  |  |            |
| UNKNOWN INJURY ACCIDENT IP         |  |           |  |           |   |           |  |  |            |
| LAWFUL ACTS IP                     |  |           |  |           |   |           |  |  |            |
| Wanted Subject                     |  |           |  |           |   |           |  |  |            |
| WANTED SUBJECT IP                  |  |           |  |           |   |           |  |  |            |
| Vehicle Lockout IP                 |  |           |  |           |   |           |  |  |            |
| WARRANT ARREST IP                  |  |           |  |           |   |           |  |  |            |
| WARRANT PICKUP IP                  |  |           |  |           |   |           |  |  |            |
| Weapons Violation                  |  |           |  |           |   |           |  |  |            |
| WEAPONS VIOLATION IP               |  |           |  |           |   |           |  |  |            |
| WELFARE CHECK IP                   |  | 5         |  |           |   |           |  |  | 5          |
| WELDING IP                         |  |           |  |           |   |           |  |  |            |
| <b>Total</b>                       |  | <b>41</b> |  | <b>39</b> |   | <b>46</b> |  |  | <b>126</b> |

TOWN OF COLUMBINE VALLEY  
 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS  
 JANUARY 31, 2019

| Assets   | Totals              |                      |
|--|---------------------|----------------------|
|  | January 31,<br>2019 | December 31,<br>2018 |
| Cash and investments   | \$ 1,803,864        | 1,759,694            |
| Other receivables  | 117,031             | 153,015              |
| Property taxes receivable                                    | 366,046             | 371,144              |
| Property and equipment, net                                  | 2,530,173           | 2,530,172            |
|  | \$ 4,817,114        | 4,814,025            |
| <u>Liabilities and Equity</u>                                |                     |                      |
| Liabilities:   |                     |                      |
| Accounts payable   | \$ 161,166          | 57,421               |
| Accrued liabilities  | 44,424              | 41,923               |
| Deferred property tax revenue                                | 366,046             | 371,144              |
| Fund balance:  |                     |                      |
| Reserved - TABOR emergency                                   | 54,042              | 54,042               |
| Conservation Trust   | 13,095              | 13,094               |
| Arapahoe County Open Space                                   | 377,342             | 397,342              |
| Unavailable - Fixed assets net of outstanding long term debt | 2,530,173           | 2,530,172            |
| Reserved - Capital Improvements                              | 489,742             | 489,742              |
| Nonspendable   |                     | 9,269                |
| Unreserved   | 781,084             | 849,876              |
| Total equity   | 4,245,478           | 4,343,537            |
|  | \$ 4,817,114        | 4,814,025            |

TOWN OF COLUMBINE VALLEY  
 COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE  
 ALL GOVERNMENTAL FUND TYPES  
 BUDGET AND ACTUAL  
 MONTH ENDED JANUARY 31, 2019 AND 2018

| Revenue   | January Totals      |                  | Month Ended<br>January 31, 2019 |                  |                 |
|---|---------------------|------------------|---------------------------------|------------------|-----------------|
|   | 2019                | 2018             | Budget                          | Actual           | Variance        |
| <b>Taxes:</b>   |                     |                  |                                 |                  |                 |
| Property taxes  | \$ 5,098            | 58,892           | 7,423                           | 5,098            | (2,325)         |
| Specific ownership taxes  | 2,327               | 2,212            | 1,955                           | 2,327            | 372             |
| Sales and use tax   | 30,584              | 31,262           | 57,958                          | 30,584           | (27,374)        |
| Utility franchise fees  | 3,392               | 5,352            | 3,833                           | 3,392            | (441)           |
| Cable television  | 96                  | -                | -                               | 96               | 96              |
| <b>Permits and fines:</b>   |                     |                  |                                 |                  |                 |
| Permits, fees and services  | 16,002              | 23,862           | 29,583                          | 16,002           | (13,581)        |
| Fines   | 6,532               | 10,400           | 6,250                           | 6,532            | 282             |
| <b>Intergovernmental:</b>   |                     |                  |                                 |                  |                 |
| Bow Mar IGA   | 77,526              | 79,133           | 77,526                          | 77,526           | -               |
| State highway user's tax  | 4,335               | 3,727            | 3,833                           | 4,335            | 502             |
| County highway tax revenue  | -                   | -                | -                               | -                | -               |
| Motor vehicle registration fees                                       | -                   | 488              | 500                             | -                | (500)           |
| State cigarette tax apportionment                                     | 45                  | -                | 67                              | 45               | (22)            |
| Conservation Trust Fund entitlement                                   | -                   | -                | -                               | -                | -               |
| Arapahoe County Open Space shareback                                  | -                   | -                | -                               | -                | -               |
| Interest income   | -                   | 1,450            | 2,375                           | -                | (2,375)         |
| Other   | 8,159               | 68               | 2,292                           | 8,159            | 5,867           |
| <b>Total revenue</b>  | <b>154,096</b>      | <b>216,846</b>   | <b>193,595</b>                  | <b>154,096</b>   | <b>(39,499)</b> |
| <b>Expenditures</b>   |                     |                  |                                 |                  |                 |
| <b>Current:</b>   |                     |                  |                                 |                  |                 |
| Public safety   | 60,742              | 51,576           | 53,698                          | 60,742           | (7,044)         |
| Sanitation  | 6,780               | 6,733            | 7,000                           | 6,780            | 220             |
| Administration  | 62,534              | 60,418           | 66,745                          | 62,534           | 4,211           |
| Planning and zoning   | 8,293               | 3,434            | 5,625                           | 8,293            | (2,668)         |
| Public works  | 6,496               | 4,832            | 20,459                          | 6,496            | 13,963          |
| Other - rounding  | 2                   | (3)              | -                               | 2                | (2)             |
| Capital outlay  |                     |                  |                                 |                  |                 |
| Capital expenditures  | 87,309              | 8,748            | 90,000                          | 87,309           | 2,691           |
| Arapahoe County Open Space expenditures                               | 20,000              | 7,500            | -                               | 20,000           | (20,000)        |
| Conservation Trust Fund expenditures                                  | -                   | -                | -                               | -                | -               |
| <b>Total expenditures</b>   | <b>252,156</b>      | <b>143,238</b>   | <b>243,527</b>                  | <b>252,156</b>   | <b>(8,629)</b>  |
| <b>Excess of revenue over expenditures</b>                            | <b>(98,060)</b>     | <b>73,608</b>    | <b>(49,932)</b>                 | <b>(98,060)</b>  | <b>(48,128)</b> |
| <b>Major projects</b>   | <b>-</b>            | <b>-</b>         | <b>-</b>                        | <b>-</b>         | <b>-</b>        |
| <b>Excess of revenue over (under) expenditures and major projects</b> | <b>(98,060)</b>     | <b>73,608</b>    | <b>(49,932)</b>                 | <b>(98,060)</b>  | <b>(48,128)</b> |
| <b>Fund balance - beginning of period</b>                             | <b>1,813,365</b>    | <b>1,558,884</b> | <b>1,536,143</b>                | <b>1,813,365</b> | <b>277,222</b>  |
| <b>Fund balance - end of period</b>                                   | <b>\$ 1,715,305</b> | <b>1,632,492</b> | <b>1,486,211</b>                | <b>1,715,305</b> | <b>229,094</b>  |

TOWN OF COLUMBINE VALLEY  
GENERAL FUND  
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL  
MONTH ENDED JANUARY 31, 2019 AND 2018

|                                       | January<br>2019 | January<br>2018 | Budget         | Month Ended<br>January 31, 2019<br>Actual | Variance       |
|---------------------------------------|-----------------|-----------------|----------------|---|----------------|
| Public safety:                        |                 |                 |                |   |                |
| Automotive expenses                   | 1,335           | 3,238           | 4,250          | 1,335                                     | 2,915          |
| Salaries and benefits                 | 51,404          | 43,247          | 43,052         | 51,404                                    | (8,352)        |
| Municipal court                       | 3,409           | 3,393           | 3,542          | 3,409                                     | 133            |
| Other                                 | 4,594           | 1,698           | 2,854          | 4,594                                     | (1,740)        |
|                                       | <u>60,742</u>   | <u>51,576</u>   | <u>53,698</u>  | <u>60,742</u>                             | <u>(7,044)</u> |
| Sanitation                            | 6,780           | 6,733           | 7,000          | 6,780                                     | 220            |
| Administration:                       |                 |                 |                |   |                |
| Legal                                 | 3,038           | 4,043           | 4,000          | 3,038                                     | 962            |
| Accounting and audit                  | 6,017           | 750             | 750            | 6,017                                     | (5,267)        |
| Inspection                            | 6,771           | 6,792           | 13,313         | 6,771                                     | 6,542          |
| Town administration                   | 39,060          | 34,287          | 36,855         | 39,060                                    | (2,205)        |
| Insurance and bonds                   | -               | 4,514           | 2,500          | -   | 2,500          |
| Office supplies and miscellaneous     | 3,505           | 7,650           | 6,499          | 3,505                                     | 2,994          |
| County Treasurer's collection fees    | 51              | 589             | 557            | 51  | 506            |
| Rent and building occupancy costs     | 4,092           | 1,793           | 2,271          | 4,092                                     | (1,821)        |
|                                       | <u>62,534</u>   | <u>60,418</u>   | <u>66,745</u>  | <u>62,534</u>                             | <u>4,211</u>   |
| Planning and zoning                   |                 |                 |                |   |                |
| Planner and Engineering               | 8,293           | 3,434           | 5,625          | 8,293                                     | (2,668)        |
| Public works:                         |                 |                 |                |   |                |
| Street repairs and maintenance        | 1,137           | 1,214           | 17,875         | 1,137                                     | 16,738         |
| Street lighting                       | 1,010           | 1,070           | 1,250          | 1,010                                     | 240            |
| Weed and tree removal                 | -               | 184             | 292            | -   | 292            |
| Other                                 | 4,349           | 2,364           | 1,042          | 4,349                                     | (3,307)        |
|                                       | <u>6,496</u>    | <u>4,832</u>    | <u>20,459</u>  | <u>6,496</u>                              | <u>13,963</u>  |
| Other - rounding                      | 2               | (3)             | -              | 2   | (2)            |
| Capital expenditures:                 |                 |                 |                |   |                |
| Public safety                         | 87,309          | 8,748           | 90,000         | 87,309                                    | 2,691          |
| Administration                        | -               | -               | -              | -   | -              |
| Public works                          | -               | -               | -              | -   | -              |
|                                       | <u>87,309</u>   | <u>8,748</u>    | <u>90,000</u>  | <u>87,309</u>                             | <u>2,691</u>   |
| Arapahoe Open Space expenditures      | 20,000          | 7,500           | -              | 20,000                                    | -              |
| Conservation Trust Fund expenditures  | -               | -               | -              | -   | -              |
|                                       | <u>232,156</u>  | <u>135,738</u>  | <u>243,527</u> | <u>232,156</u>                            | <u>11,371</u>  |
| Total expenditures                    |                 |                 |                |   |                |
| Major projects:                       |                 |                 |                |   |                |
| Town Hall remodel                     | -               | -               | -              | -   | -              |
|                                       | <u>-</u>        | <u>-</u>        | <u>-</u>       | <u>-</u>                                  | <u>-</u>       |
|                                       | <u>-</u>        | <u>-</u>        | <u>-</u>       | <u>-</u>                                  | <u>-</u>       |
| Total expenditures and major projects | <u>232,156</u>  | <u>135,738</u>  | <u>243,527</u> | <u>232,156</u>                            | <u>11,371</u>  |

TOWN OF COLUMBINE VALLEY  
 SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL  
 MONTH ENDED JANUARY 31, 2019 AND 2018

|                                    | January<br>2019 | January<br>2018 | Month Ended<br>January 31, 2019 |               |                |
|------------------------------------|-----------------|-----------------|---------------------------------|---------------|----------------|
|                                    |                 |                 | Budget                          | Actual        | Variance       |
| Public Safety:                     |                 |                 |                                 |               |                |
| Automotive expenses:               |                 |                 |                                 |               |                |
| Cruiser gas/oil/maintenance        | 1,335           | 1,488           | 2,500                           | 1,335         | 1,165          |
| Cruiser insurance                  | -               | 1,750           | 1,750                           | -             | 1,750          |
|                                    | <u>1,335</u>    | <u>3,238</u>    | <u>4,250</u>                    | <u>1,335</u>  | <u>2,915</u>   |
| Salaries and benefits:             |                 |                 |                                 |               |                |
| Salaries                           | 35,659          | 33,368          | 33,077                          | 35,659        | (2,582)        |
| Pension plan                       | 2,661           | 3,379           | 3,308                           | 2,661         | 647            |
| Health/workman's comp insurance    | 13,084          | 6,500           | 6,667                           | 13,084        | (6,417)        |
|                                    | <u>51,404</u>   | <u>43,247</u>   | <u>43,052</u>                   | <u>51,404</u> | <u>(8,352)</u> |
| Municipal court:                   |                 |                 |                                 |               |                |
| Municipal court - judge            | 750             | 750             | 750                             | 750           | -              |
| Municipal court - legal            | 2,415           | 2,003           | 2,292                           | 2,415         | (123)          |
| Municipal court - other            | 244             | 640             | 500                             | 244           | 256            |
|                                    | <u>3,409</u>    | <u>3,393</u>    | <u>3,542</u>                    | <u>3,409</u>  | <u>133</u>     |
| Other:                             |                 |                 |                                 |               |                |
| Uniforms                           | -               | 1,061           | 667                             | -             | 667            |
| Education/training                 | -               | -               | 750                             | -             | 750            |
| Arapahoe County dispatch fee       | -               | -               | -                               | -             | -              |
| Supplies/miscellaneous             | 4,594           | 637             | 1,437                           | 4,594         | (3,157)        |
|                                    | <u>4,594</u>    | <u>1,698</u>    | <u>2,854</u>                    | <u>4,594</u>  | <u>(1,740)</u> |
| Administration:                    |                 |                 |                                 |               |                |
| Town administration:               |                 |                 |                                 |               |                |
| Salaries - administration          | 15,672          | 15,340          | 19,538                          | 15,672        | 3,866          |
| FICA/Medicare - administration     | 2,276           | 1,499           | 1,846                           | 2,276         | (430)          |
| Health insurance - administration  | 5,518           | 2,704           | 2,667                           | 5,518         | (2,851)        |
| Pension - administration           | 1,001           | 920             | 1,154                           | 1,001         | 153            |
| Telephone/communications           | 815             | 299             | 417                             | 815           | (398)          |
| Computer expense                   | 980             | 10,619          | 10,583                          | 980           | 9,603          |
| Election expense                   | -               | -               | -                               | -             | -              |
| Dues and publications              | 12,798          | 2,906           | 650                             | 12,798        | (12,148)       |
|                                    | <u>39,060</u>   | <u>34,287</u>   | <u>36,855</u>                   | <u>39,060</u> | <u>(2,205)</u> |
| Office supplies and miscellaneous: |                 |                 |                                 |               |                |
| Advertising/notices                | -               | 10              | 42                              | -             | 42             |
| Miscellaneous                      | 1,130           | 7,248           | 5,624                           | 1,130         | 4,494          |
| Supplies - administration          | 2,375           | 392             | 833                             | 2,375         | (1,542)        |
|                                    | <u>3,505</u>    | <u>7,650</u>    | <u>6,499</u>                    | <u>3,505</u>  | <u>2,994</u>   |
| Legal                              | 3,038           | 4,043           | 4,000                           | 3,038         | 962            |
| Accounting and audit               | 6,017           | 750             | 750                             | 6,017         | (5,267)        |
| Inspection                         | 6,771           | 6,792           | 13,313                          | 6,771         | 6,542          |
| Insurance and bonds                | -               | 4,514           | 2,500                           | -             | 2,500          |
| County Treasurer's collection fees | 51              | 589             | 557                             | 51            | 506            |
| Building occupancy costs           | 4,092           | 1,793           | 2,271                           | 4,092         | (1,821)        |

TOWN OF COLUMBINE VALLEY  
 SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL  
 MONTH ENDED JANUARY 31, 2019 AND 2018

|                                       | January<br>2019 | January<br>2018 | Month Ended<br>January 31, 2019 |        |          |
|---------------------------------------|-----------------|-----------------|---------------------------------|--------|----------|
|                                       |                 |                 | Budget                          | Actual | Variance |
| Public works:                         |                 |                 |                                 |        |          |
| Street repairs and maintenance:       |                 |                 |                                 |        |          |
| Street/gutter maintenance             | -               | 363             | 16,667                          | -      | 16,667   |
| Snow removal                          | 188             | 57              | 500                             | 188    | 312      |
| Striping                              | -               | -               | 83                              | -      | 83       |
| Signs maintenance                     | -               | 38              | 83                              | -      | 83       |
| Vehicle maintenance                   | 949             | 531             | 125                             | 949    | (824)    |
| Other drainage                        | -               | -               | 417                             | -      | 417      |
| Street cleaning                       | -               | 225             | -                               | -      | -        |
|                                       | 1,137           | 1,214           | 17,875                          | 1,137  | 16,738   |
| Street lighting                       | 1,010           | 1,070           | 1,250                           | 1,010  | 240      |
| Ground maintenance                    | -               | 184             | 292                             | -      | 292      |
| Other:                                |                 |                 |                                 |        |          |
| Miscellaneous minor public works      | 3,749           | 2,039           | -                               | 3,749  | (3,749)  |
| Storm water permit process            | 600             | 325             | 417                             | 600    | (183)    |
| Professional fees                     | -               | -               | 625                             | -      | 625      |
|                                       | 4,349           | 2,364           | 1,042                           | 4,349  | (3,307)  |
| Capital and Conservation Trust Fund:  |                 |                 |                                 |        |          |
| Capital expenditures:                 |                 |                 |                                 |        |          |
| Administration                        | -               | -               | -                               | -      | -        |
| Public safety                         | 87,309          | 8,748           | 90,000                          | 87,309 | 2,691    |
| Public works                          | -               | -               | -                               | -      | -        |
|                                       | 87,309          | 8,748           | 90,000                          | 87,309 | 2,691    |
| Conservation Trust Fund expenditures: |                 |                 |                                 |        |          |
| Miscellaneous                         | -               | -               | -                               | -      | -        |
|                                       | -               | -               | -                               | -      | -        |





**Request for Board of Trustee Action**

**Date:** April 16, 2019

**Title:** Trustee Bill #6, Series 2018 – Roosters and Swine

**Presented By:** Lee Schiller, Town Attorney

**Prepared By:** Lee Schiller, Town Attorney

**Background:** There has been a notable increase in complaints to the Town regarding noise caused by roosters within the Town. A Public Hearing was held and this ordinance was tabled at the January 15, 2019 meeting and at the February 19, 2019 meeting.

**Attachments:** Trustee Bill #6, Series 2018

**Possible Motion:** “I move approve Trustee Bill #6, Series 2018 as presented on 2<sup>nd</sup> Reading”.

A BILL FOR AN ORDINANCE  
OF THE TOWN OF COLUMBINE VALLEY CONCERNING SWINE AND ROOSTERS

WHEREAS, There is currently no prohibition against any person possessing, selling or giving away swine or roosters in the Town of Columbine Valley; and

WHEREAS, possessing and maintaining swine and roosters causes annoying and offensive odors and noises;

WHEREAS, the Board of Trustees of a the Town of Columbine Valley find that the possessing, maintaining and displaying of swine and roosters constitute a public nuisance; and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. Section 6.04.090 of the Municipal Code of the Town of Columbine Valley is hereby amended to add 6.04.090C as follows: Notwithstanding the provisions heretofore set forth, no swine or male fowl capable of crowing shall be kept by any person within the boundaries of the Town.

Section 2. Section 1C, Article II, of the Zoning Code of the Town of Columbine Valley shall be amended to add the following sentence: Notwithstanding the provisions heretofore set forth, no swine or male fowl capable of crowing shall be kept by any person within the boundaries of the Town.

Section 3. Any person possessing or owning swine or male fowl in the Town at the time of the enactment of this ordinance, shall have a period of 30 days within which to remove such animal or animals from the jurisdiction of the Town.

Section 4. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 5. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 6. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton,

Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 6 at a regular meeting of the Board of Trustees Town of Columbine Valley on the 16<sup>th</sup> day of October, 2018 passed by a vote of \_\_\_\_ for and \_\_\_\_ against on first reading; passed on second reading, after a public meeting held on the \_\_\_\_ day of \_\_\_\_, 2019, at a regular meeting of the Board of Trustees held on the \_\_\_\_ day of \_\_\_\_ 2019, by a vote of \_\_\_\_ for and \_\_\_\_ against and ordered published in the Littleton Independent on the \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Richard Champion, Mayor

ATTEST:

\_\_\_\_\_  
J.D. McCrumb, Clerk of the Town of Columbine Valley



**Request for Board of Trustee Action**

**Date:** April 16, 2019

**Title:** Set dates for Special Meetings and Cancel Regular Meetings

**Presented By:** J.D. McCrumb, Town Administrator

**Prepared By:** J.D. McCrumb, Town Administrator

**Background:** Since the Regular trustee meetings fall in conflict with Twilight Golf on May 21, 2019 and June 18, 2019, special meetings will be held on Wednesday, May 22, 2019 and June 19, 2019 at 6:30 p.m. at the Columbine Valley Town Hall. The regular meetings will be canceled.

**Recommended Motion:** “I move to set Special Meetings for Wednesday, May 22, 20189 and Wednesday, June 19, 2019 at 6:30 p.m. to consider Town business and to cancel the Regular Meetings on Tuesday, May 21, 2019 and Tuesday, June 18, 2019”.