



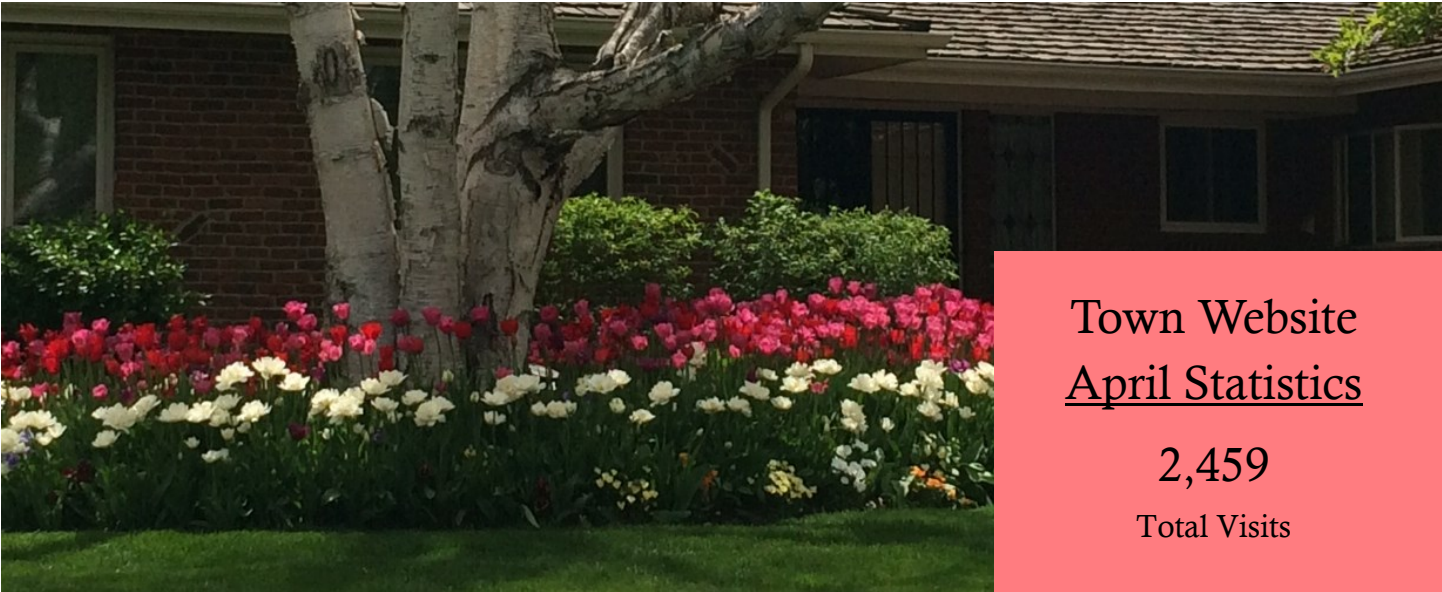
Town Administrator's Report

May 2019



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Communications & Administration

- The Town's masterplan update continues with nearly 100 citizens participating in the most recent survey addressing parks, trails, and open space. Traffic counts are underway and will occur again in July in preparation for the chapter addressing Transportation. The process will also utilize the summer concerts and/or 4th of July as citizen touch points to gather information.
- Janet Taylor is now in full acting capacity as the Finance Director and Jeff Tempas is currently operating in an as needed advisory capacity.
- With the finance transition now complete, Staff will begin the Capital Improvement Program process for 2019, with a presentation for the Trustees scheduled for July.
- In response to recent regional and local occurrences, staff has begun an evaluation of Town Hall security and staff training/readiness for a variety of situations that may be faced in future. We will report back to the Board as appropriate moving forward.

Town Website April Statistics

2,459

Total Visits

3,132

April Page Views

Top Pages

This Week/Updates

Trash and Recycle

Building Permits

Employment

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in April

- ⇒ Building Department: 98
- ⇒ Comm. Development: 118
- ⇒ Public Works: 87
- ⇒ Municipal Court: 97
- ⇒ Other: 198



Building Department

Monthly Stats

18 Permits Issued

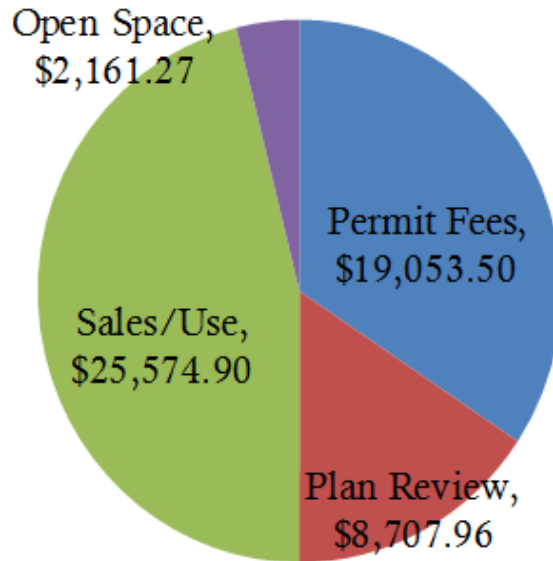
- New SFR: 1
- Major Remodel: 1
- New Roofs: 3
- Other/Misc.: 13

95 Inspections

18 Licenses Issued

- General: 3
- Electrician: 4
- Plumbers: 3
- Mechanical: 3
- Roofer: 5

Apr. Permit Rev.: \$55,497.63



Wild Plum

95 Total Lots

0 SFR Permits Issued

Seven permits issued for landscape irrigation, and street light electrical

Wilder Lane

24 Total Lots

6 Permits Active

0 Permit Pending

13 Completed Homes

12 Occupied Home

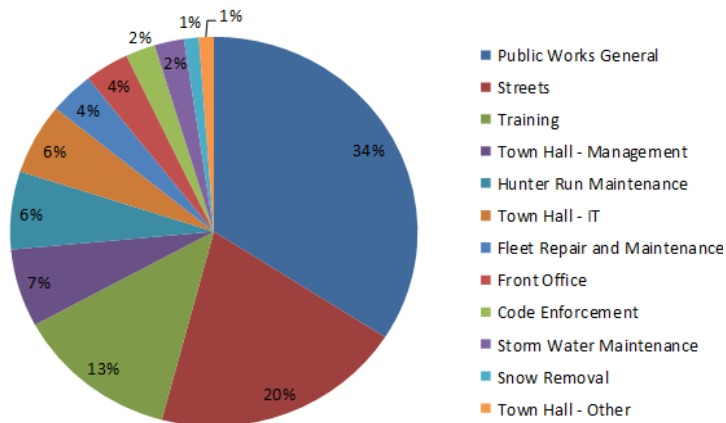


Building Department Revenue by Month

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
January	\$33,481.56	\$33,481.56	\$23,584.77	\$23,584.77
February	\$15,406.51	\$48,888.16	\$12,990.46	\$36,575.23
March	\$57,032.86	\$105,921.02	\$64,334.11	\$100,909.34
April	\$13,164.99	\$119,086.01	\$55,497.63	\$156,406.97
May	\$17,214.40	\$136,300.41		
June	\$35,176.96	\$171,477.37		
July	\$55,551.95	\$227,029.32		
August	\$53,573.29	\$280,602.61		
September	\$80,807.31	\$361,409.92		
October	\$43,243.16	\$404,653.08		
November	\$30,518.62	\$435,171.70		
December	\$28,949.58	\$464,121.28		

Public Works Department

April Staff Time Allocation (including contractors)



- Hobbes Hayden attended the American Public Works Association Spring Streets Conference in Grand Junction. Sessions included evaluating asphalt pavement conditions, updates to the regulations on signing and pavement markings, and sidewalk ownership and maintenance issues. There were many vendors with new technology for pavement, including new Kevlar reinforced asphalt pavement and new QwikDots for sealing utility potholing street cuts. Time was also spent running backhoes and skid steers, and Hobbes recertified in CPR.
- A utility pothole left open in the middle of the street by Xcel in Brookhaven Drive was filled. It will be a test case to try out the new QwikDots, testing if they can keep out water better than a standard asphalt cold patch and crack seal.



- The re-outfitted Expedition has taken the place of the Tahoe as the primary public works vehicle. After a new battery, the 13 year newer Expedition out performs the Tahoe in all aspects, providing a smoother ride and a larger carrying capacity. The Expedition will be outfitted with snow removal equipment after this snow season and the Tahoe will be sold.
- In preparing for a potential flood of Dutch Creek, Hobbes was the point of contact for The Town, attending meetings with the Arapahoe County Emergency Management office. While staying up to date on the remediation of the threat, I was able to review town emergency policies and start to update them to include potential town flooding.
- Dave Mamitch is back as a part-time contractor this summer. His primary task will be to maintain Hunter Run landscaping but he will also spend a few hours to help maintain the exterior of Town Hall.

April Weather Report

- High of 80, Low of 17
- 6.1" of accumulated snow
- 1 day with plowing activity
- Total of 2 hours of snow removal and ice treatment.



Municipal Court

	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
Jan	\$10,400.00	\$6,287.00	\$6,287.00
Feb	\$20,026.87	\$3,130.00	\$9,147.00
Mar	\$25,871.12	\$4,433.25	\$13,580.25
Apr	\$30,716.12	\$2,422.75	\$16,003.00
May	\$37,901.12		
June	\$44,161.12		
July	\$49,965.59		
Aug	\$63,683.59		
Sept	\$79,049.59		
Oct	\$93,721.59		
Nov	\$101,094.59		
Dec	\$102,154.59		

April Total Stats

- Total paid before Court: 9
- Total on docket: 12
- Cases heard by Judge: 5
- Continuances: 0
- Failure to Appear: 0
- Stay of Executions: 0
- Classes Ordered: 0
- Bench Warrants: 0
- Trials: 0

Community Development

Wild Plum Farm

No changes of ownership have occurred with the property as of the date of this writing, although a contract is anticipated in the days or weeks to come. On site, everything is progressing on schedule with the exception of home construction which has stalled due to the anticipated ownership change.

On Fairway Lane, existing asphalt was milled last week. This process revealed that the subgrade soil is too wet to continue new road placement without remedy. The fix will entail a combination of cement into the subgrade layer in order to stabilize it and installation of asphalt on stabilized surface afterwards. Unfortunately, all this will prolong the project by approximately one week but the goal is to have a drivable surface on the main road by the end of the month. Other improvements and clean-up are also in the final stages with anticipated conclusion in June.

Wild Plum Schedule—as of May 2019

Grading	Complete
Water & Sewer	Complete
Concrete	Complete
Asphalt	Complete
Landscape	Started, complete in Fall 2019
Model Homes	Town review complete
Fairway Widening	Water service complete Concrete underway Widening complete in late May