

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES REGULAR MEETING
June 18, 2019**

A G E N D A

1. ROLL CALL 6:30PM
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment. The Mayor may refer the matter to staff to obtain additional information and report back to the Board as appropriate.
5. CONSENT AGENDA Mayor Champion
Approval of Meeting Minutes for May 22, 2019
6. REPORTS
 - A. Mayor
 - B. Trustees
 - C. Town Administrator
 - D. Chief of Police
 - E. Finance Report
7. OLD BUSINESS Mr. Schiller
 - A. Trustee Bill #6, 2018 – Rooster/Swine Ban
8. NEW BUSINESS Mr. Schiller
 - A. Trustee Bill #2, 2019 – Vicious Animals Mr. Schiller
 - B. Trustee Bill #3, 2019 – Noisy Animals Mr. Schiller
 - C. Trustee Bill #4, 2019 – Firearms in Public Buildings Mr. Schiller
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
May 22, 2019

Mayor Champion called the Special Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Bruce Menk, Gale Christy, Bill Dotson, Gary Miles and Roy Palmer

Absent: Kathy Boyle

Also present: Lee Schiller, J.D. McCrumb, Janet Taylor, and Bret Cottrell

APPROVAL OF AGENDA: The agenda was approved without change.

CITIZEN COMMENTS: There was no public comment.

CONSENT AGENDA: The minutes of the April 16, 2019 meeting were approved.

REPORTS:

- A. Mayor Champion updated the Trustees on the Metroplex initiative stating that the impact on CV may not be as great as initially thought.
- B. There were no Trustee reports
- C. Mr. McCrumb presented the attached report and updated the Trustees on the ongoing Fairway Lane construction project.
- D. Chief Cottrell presented the attached report, he noted that new Officer Rogers would be sworn in tomorrow.
- E. Mrs. Taylor presented the attached financials and discussed variances.

OLD BUSINESS:

There was no old business.

NEW BUSINESS:

2018 Town Audit: Mrs. Taylor and Mr. John-Paul LeChevallier presented the 2018 Financial Audit of the Town. Of interest was the ongoing management comment noting the importance of strict oversight by the Treasurer because of minimal checks and balances due to limited administrative personnel. The auditors have given the Town a clean financial audit. They found no misappropriation, mismanagement or fraud in the handling of any funds by staff or management of the Town. They will file the audit with the Department of Local Affairs with the State of Colorado.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Christy, the Board of Trustees unanimously approved the 2018 audit.

Wild Plum Minor Amendment: Mr. McCrumb presented the request from the developers of Wild Plum to reduce the lot size of lot 29 to accommodate the required trail system without having to remove several large trees. The Trustees asked clarifying questions.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Christy, the Board of Trustees unanimously approved the minor amendment as presented.

Columbine Country Club Fireworks Request: Mr. McCrumb reviewed with the Trustees the details of the 2019 Country Club fireworks display sponsorship including an invitation to all residents of Columbine Valley and food available for purchase.

ACTION: upon a motion by Trustee Christy and a second by Trustee Dotson, the Board of Trustees unanimously approved a \$7,500 sponsorship of the CCC's 2019 Fireworks 4th of July fireworks display.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:33 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*



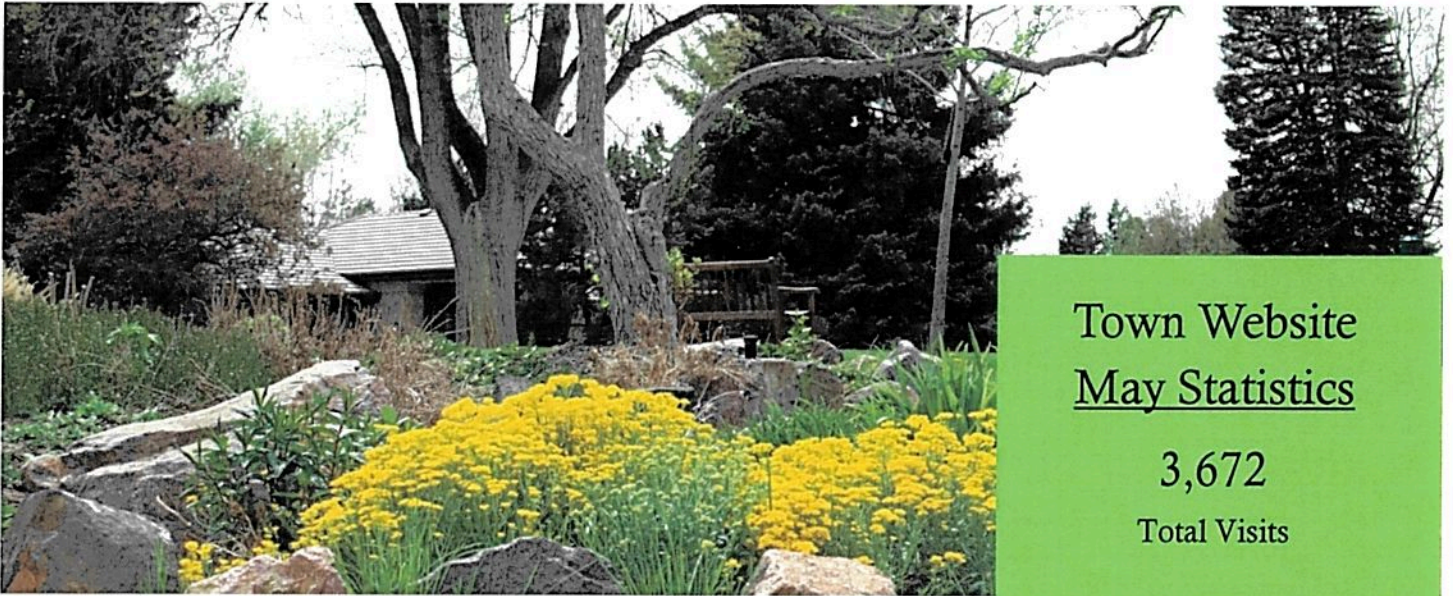
Town Administrator's Report

June 2019



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Administration

- The first Concert in the Park will take place on Thursday, June 27 Mac 'N Noodles will begin serving at 6:00 p.m. and JET will begin performing at 6:30 p.m.
- 4th of July festivities will begin at 7:30 a.m. with a pancake breakfast at Fairway and Driver Lanes, cart decorating contest at 8:00 a.m., parade featuring the American Legion and "Broncos Stampede" drumline at 8:30 and the activities at Town Hall will go from 9:00—10:00 a.m.
- The spring shredding event was held at Town Hall, providing secure shredding for papers from The Town and its residents. The spring dumpster event was held during the week this time, filling 4 roll off dumpsters.
- Staff is in the early stages of reviewing the franchise renewal agreement with Xcel Energy. This process will continue for several months and conclude towards the end of the year with Trustee action.

Town Website May Statistics

3,672

Total Visits

4,134

May Page Views

Top Pages

This Week

Building Department

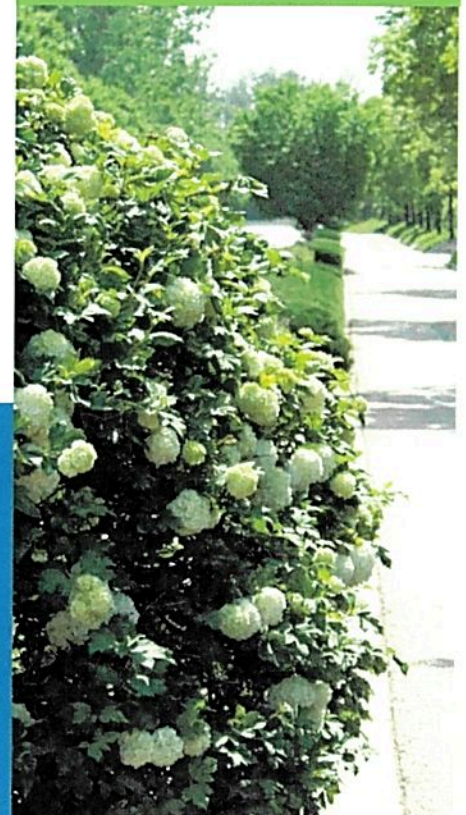
Building Permits

Employment

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in May

- ⇒ Building Department: 74
- ⇒ Comm. Development: 78
- ⇒ Public Works: 98
- ⇒ Municipal Court: 47
- ⇒ Other: 178



Building Department

Monthly Stats

8 Permits Issued

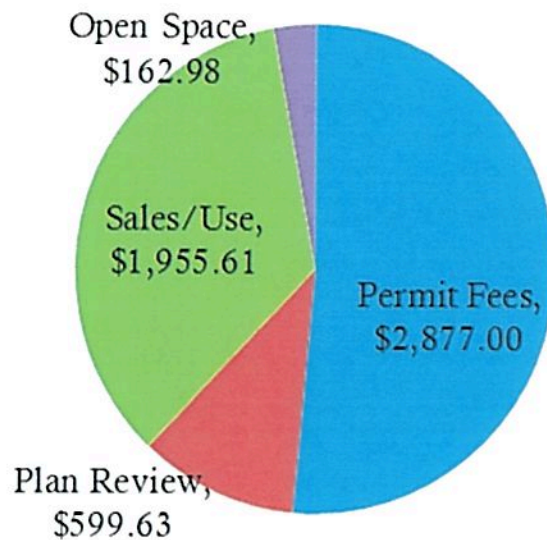
- New SFR: 0
- Major Remodel: 0
- New Roofs: 1
- Other/Misc.: 7

80 Inspections

18 Licenses Issued

- General: 5
- Electrician: 8
- Plumbers: 4
- Mechanical: 1
- Roofer: 0

May Permit Rev.: \$5,595.22



Wild Plum

95 Total Lots

0 SFR Permits Issued

0 Permit Pending

9 Misc. Permits

Wilder Lane

24 Total Lots

5 Permits Active

0 Permit Pending

13 Completed Homes

12 Occupied Home

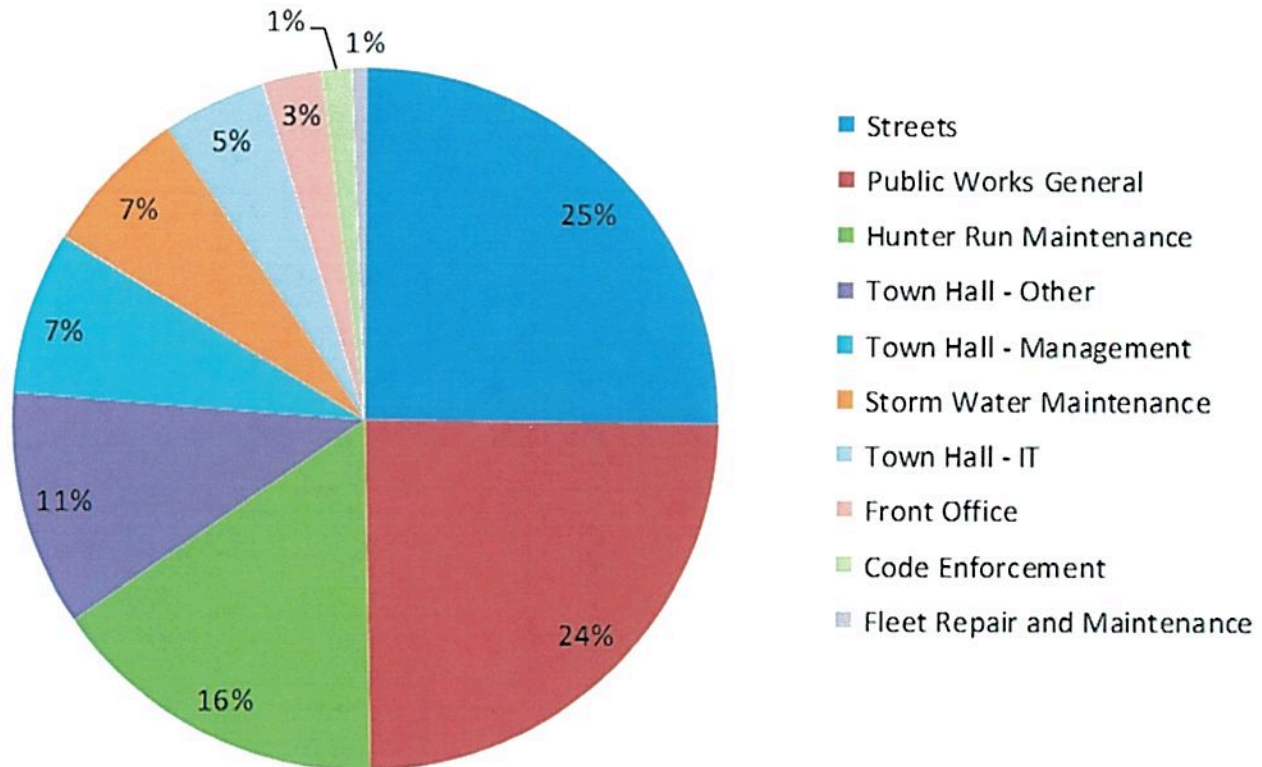


Building Department Revenue by Month

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
January	\$33,481.56	\$33,481.56	\$23,584.77	\$23,584.77
February	\$15,406.51	\$48,888.16	\$12,990.46	\$36,575.23
March	\$57,032.86	\$105,921.02	\$64,334.11	\$100,909.34
April	\$13,164.99	\$119,086.01	\$55,497.63	\$156,406.97
May	\$17,214.40	\$136,300.41	\$5,595.22	\$162,002.19
June	\$35,176.96	\$171,477.37		
July	\$55,551.95	\$227,029.32		
August	\$53,573.29	\$280,602.61		
September	\$80,807.31	\$361,409.92		
October	\$43,243.16	\$404,653.08		
November	\$30,518.62	\$435,171.70		
December	\$28,949.58	\$464,121.28		

Public Works Department

May Staff Time Allocation (including contractors)



- To increase the integrity of the Town Hall security camera system, all accessible exposed wires have been incased in steel conduit.
- All smoke alarms in the building have been replaced with new units, good for another 10 years, after one smoke alarm failed due to age.
- All of the Town Hall ash trees received their yearly root injections to fight off the Emerald Ash Borer.
- In preparation for Capital Improvement Program update to the Trustees, a street audit is underway. The focus will be on asphalt subgrade issues and large drainage issues in the gutter pan system.
- After reviewing the current sign configuration of Willowcroft, it was determined that four "No Parking" signs were unnecessary. As these signs also detracted from the curb appeal, they were removed in conjunction with the HOA.

April Weather Report

• High of 83 • Low of 30 • 3.2" of rain • 4.4" of snow

Municipal Court

	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
Jan	\$10,400.00	\$6,287.00	\$6,287.00
Feb	\$20,026.87	\$3,130.00	\$9,147.00
Mar	\$25,871.12	\$4,433.25	\$13,580.25
Apr	\$30,716.12	\$2,422.75	\$16,003.00
May	\$37,901.12	\$2,490.00	\$18,493
June	\$44,161.12		
July	\$49,965.59		
Aug	\$63,683.59		
Sept	\$79,049.59		
Oct	\$93,721.59		
Nov	\$101,094.59		
Dec	\$102,154.59		

May Total Stats

- Total paid before Court: 26
- Total on docket: 14
- Cases heard by Judge: 910
- Continuances: 1
- Failure to Appears: 0
- Stay of Executions: 2
- Classes Ordered: 3
- Bench Warrants 0
- Trials 0



Community Development

Wild Plum Farm

The on-site landscaping continues on schedule with the play area and public gathering areas installed—these areas will still not be available for public use for the foreseeable future. The Fairway Lane widening project is complete with only minor cleanup and fixes to be done. The City of Littleton will consider the Cooley Lake drainage easement agreement at their City Council meeting on July 2nd. At this time no changes are known regarding the ownership status of the Wild Plum development. Two house plans have been reviewed by the Town and are ready for permitting with two additional sets of plans ready for review upon notice to proceed from Lennar.

Wilder Lane

No road improvements have been conducted at this time, the deadline for the identified fixes remains September.

Wild Plum Schedule—as of June 2019

Grading	Complete
Pipe & Sewer	Complete
Concrete	Complete
Asphalt	Complete
Fairway Widening	Complete
Platte Canyon	Complete
Landscape	Ongoing through Summer
Model Homes	TBD pending sale of development



Columbine Valley Police

Department

Serving Bow Mar

2 Middlefield Rd. Columbine Valley, Colorado 80123

www.columbinevalley.org

(303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report

For May 2019

Full Time Positions	5 of 6
Part Time Positions	3 of 3
Regular / PTO hours	735.5/35.5
OT hours worked	20
Off Duty	0

Year to Date Summons

Charges For the Date Range 1/1/2019 Thru 4/30/2019

Number of Tickets per Violation

Charges For the Date Range 1/1/2019 Thru 5/31/2019

Qty	Charge
39	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
28	1210(A) ON STREET PARKING PROHIBITED (3-6 AM):
11	703(3) FAIL TO STOP AT A STOP SIGN:
6	1402(1) CARELESS DRIVING:
4	BMC 10-72 TRESPASSING:
4	1204(3)(B) STOPPING, STANDING OR PARKING PROHIBITED IN SPECIFIED PLACES (WHERE OFFICIAL SIGNS PROHIBIT):
3	204(1) HEADLAMPS (FAIL TO DISPLAY HEADLIGHTS):
3	604 TRAFFIC CONTROL SIGNAL:
3	205 HEADLIGHT:
2	1101(2)(H) - OVER 20 SPEEDING 20 AND OVER:
2	238 RED AND BLUE LIGHTS ILLEGAL USE:
1	1008(1) FOLLOWING TOO CLOSELY:
1	CMC 9.08.050 POSSESSION OR CONSUMPTION OF INTOXICATING BEVERAGES:
1	CMC 9.08.020 POSSESSION OR CONSUMPTION OF CANNABIS PROHIBITED:
1	705(1) FAIL TO YIELD TO EMERGENCY VEHICLE:
1	206 TAIL LIGHT:
1	BMC 10-152 POSSESSION OR CONSUMPTION OF INTOXICATING BEVERAGES:
1	1007 IMPROPER LANE USAGE:
1	1409 COMPULSORY INSURANCE:
0	
113	Total Number of Violations Issued

Calls for Service

Case Number	Event Date	Situation Reported
BM19-0000013	2019-05-04T18:20:00	TRAFFIC ARREST IP
BM19-0000014	2019-05-12T10:50:00	DEAD ON ARRIVAL IP
BM19-0000015	2019-05-19T06:37:00	SUSPICIOUS VEHICLE IP
BM19-0000016	2019-05-25T08:10:00	Theft from Motor Vehicle
CV19-0000051	2019-05-02T14:43:00	PROPERTY ACCIDENT IP
CV19-0000052	2019-05-03T11:59:00	MESSAGE FOR DEPUTY IP
CV19-0000053	2019-05-04T18:20:00	TRAFFIC ARREST IP
CV19-0000054	2019-05-13T16:40:00	FOUND PROPERTY IP*
CV19-0000055	2019-05-14T16:39:00	INFORMATION IP
CV19-0000056	2019-05-15T15:42:00	HARASSMENT IP
CV19-0000057	2019-05-16T23:11:00	TRAFFIC ARREST IP
CV19-0000058	2019-05-18T20:29:00	TRAFFIC STOP IP
CV19-0000059	2019-05-23T07:17:00	Burglary
CV19-0000060	2019-05-23T20:38:00	TRAFFIC ARREST IP
CV19-0000061	2019-05-24T18:01:00	INJURY ACCIDENT IP
CV19-0000062	2019-05-28T19:44:00	Animal Call

10:12 AM 6/13/2019
Data Source: Data Warehouse

Data Source: Data Warehouse

Conclusion:

- Calls canceled before first unit assigned
- Calls canceled before first unit at scene

▼ Export

[illegible]

Suspicious Vehicle IP		<u>3</u>							<u>3</u>
Left									
Left from Motor Vehicle			<u>1</u>						<u>1</u>
Left from Motor Vehicle IP									
Left IP									
Affidavit Arrest IP			<u>2</u>						<u>2</u>
Affidavit Complaint									
Affidavit Complaint IP			<u>3</u>						<u>3</u>
Affidavit Obstruction IP		<u>2</u>							<u>2</u>
Affidavit Stop IP		<u>28</u>							<u>28</u>
Transport IP									
Transport to Property									
Transport to Property IP									
Transport to Vehicle									
Transport to Vehicle IP									
Known Injury Accident IP									
Lawful Acts IP									
Wanted Subject									
Wanted Subject IP									
Vehicle Lockout IP									
Warrant Arrest IP									
Warrant Pickup IP									
Weapons Violation									
Weapons Violation IP									
Welfare Check IP		<u>1</u>							<u>1</u>
Training IP									
Total	<u>1</u>	<u>52</u>	<u>40</u>	<u>13</u>					<u>106</u>

Town of Columbine Valley
Explanation of Variances (Highlights)
For the Month Ended March 31, 2019

	Favorable Unfavorable	Page #	Explanation of Variances
REVENUES:			
Property Taxes	88,640	P. 2	Timing Diff. Due to 1st Quarter actual Property taxes of 155,446 vs. budget of 66,806 for a difference of 88,640
Sales and use Taxes	(58,763)	P. 2	Wild Plum mainly due to revenues budgeted for the Wild Plum Farm project that did not materialize in 2019
Permits, fees and Services	(20,559)	P. 2	Wild Plum mainly due to revenues budgeted for the Wild Plum Farm project that did not materialize in 2019
Bow Mar IGA	77,525	P. 2	Timing Diff. mainly due to 2nd Qtr IGA revenue of 71,275 collected in February
EXPENDITURES:			
Accounting & Audit	(10,062)	P. 3	Timing Diff. 7,000 of Audit fees was budgeted in April
Inspection	16,427	P. 3	Wild Plum mainly due to timing difference in Building inspection and Plan review expenses
Planning and Zoning	(6,565)	P. 2	Timing Diff. mainly due to Town Planner expenses actual of 21,061 vs. budget of 13,137 for a variance of (7,924)
Public Works	41,319	P. 2	Timing Diff. mainly due to street repairs, actual of 2,900 vs. budget of 53,125 for a difference of 50,225
Capital Expenditures	(41,727)	P. 2	Timing Diff. 2018 Ford SUV cost of 87,309 plus new radios of 52,418 = 139,727. The 25,000 rebate was received from Arapahoe County in April
Arapahoe County Open Space	(8,000)	P. 2	2019 Budget Amendment Item mainly due to Urban Drainage expenses of 20,000 not in budget

TOWN OF COLUMBINE VALLEY
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
MARCH 31, 2019

	Totals	
	March 31, 2019	December 31, 2018
<u>Assets</u>		
Cash and investments	\$ 1,705,303	1,759,694
Other receivables	171,281	153,015
Property taxes receivable	215,698	371,144
Property and equipment, net	2,530,173	2,530,172
	<u>\$ 4,622,455</u>	<u>4,814,025</u>
<u>Liabilities and Equity</u>		
Liabilities:		
Accounts payable	\$ 22,144	57,421
Accrued liabilities	45,096	41,923
Deferred property tax revenue	215,698	371,144
Fund balance:		
Reserved - TABOR emergency	54,042	54,042
Conservation Trust	16,037	13,094
Arapahoe County Open Space	379,722	397,342
Unavailable - Fixed assets net of outstanding long term debt	2,530,173	2,530,172
Reserved - Capital Improvements	489,742	489,742
Nonspendable		9,269
Unreserved	869,801	849,876
Total equity	<u>4,339,517</u>	<u>4,343,537</u>
	<u>\$ 4,622,455</u>	<u>4,814,025</u>

TOWN OF COLUMBINE VALLEY
COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
BUDGET AND ACTUAL
MONTH ENDED MARCH 31, 2019 AND 2018

Revenue	March Totals		Month Ended March 31, 2019		
	2019	2018	Budget	Actual	Variance
Taxes:					
Property taxes	\$ 42,494	35,009	66,806	155,446	88,640
Specific ownership taxes	2,177	2,340	5,865	7,429	1,564
Sales and use tax	50,925	53,232	173,874	115,111	(58,763)
Utility franchise fees	5,357	4,319	11,499	19,327	7,828
Cable television	8,878	8,812	8,000	8,974	974
Permits and fines:					
Permits, fees and services	37,262	35,398	88,749	68,190	(20,559)
Fines	4,863	5,844	18,750	15,725	(3,025)
Intergovernmental:					
Bow Mar IGA	-	79,133	77,526	155,051	77,525
State highway user's tax	3,380	3,466	11,499	11,720	221
County highway tax revenue	4,693	4,246	-	4,693	4,693
Motor vehicle registration fees	376	517	1,500	868	(632)
State cigarette tax apportionment	41	(54)	201	81	(120)
Conservation Trust Fund entitlement	2,747	1,571	1,500	2,747	1,247
Arapahoe County Open Space shareback	-	-	-	-	-
Interest income	2,584	1,674	7,125	7,849	724
Other	125	1,718	6,876	8,318	1,442
Total revenue	165,902	237,225	479,770	581,529	101,759
Expenditures					
Current:					
Public safety	77,789	79,005	183,099	183,493	(394)
Sanitation	7,258	6,721	21,000	20,817	183
Administration	77,233	66,007	195,004	178,515	16,489
Planning and zoning	(4,694)	4,353	16,875	23,440	(6,565)
Public works	6,228	8,423	60,877	19,558	41,319
Other - rounding	(3)	-	-	-	-
Capital outlay					
Capital expenditures	-	-	98,000	139,727	(41,727)
Arapahoe County Open Space expenditures	-	-	12,000	20,000	(8,000)
Conservation Trust Fund expenditures	-	-	-	-	-
Total expenditures	163,811	164,509	586,855	585,550	1,305
Excess of revenue over expenditures	2,091	72,716	(107,085)	(4,021)	103,064
Major projects	-	-	-	-	-
Excess of revenue over (under) expenditures and major projects	2,091	72,716	(107,085)	(4,021)	103,064
Fund balance - beginning of period	1,807,253	1,671,154	1,486,211	1,813,365	327,154
Fund balance - end of period	\$ 1,809,344	1,743,870	1,379,126	1,809,344	430,218

TOWN OF COLUMBINE VALLEY
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED MARCH 31, 2019 AND 2018

	March 2019	March 2018	Budget	Month Ended March 31, 2019 Actual	Variance
Public safety:					
Automotive expenses	4,033	4,577	9,250	6,905	2,345
Salaries and benefits	57,803	61,785	147,347	146,393	954
Municipal court	5,970	3,373	10,626	13,090	(2,464)
Other	9,983	9,270	15,876	17,105	(1,229)
	<u>77,789</u>	<u>79,005</u>	<u>183,099</u>	<u>183,493</u>	<u>(394)</u>
Sanitation	7,258	6,721	21,000	20,817	183
Administration:					
Legal	1,290	4,168	12,000	8,400	3,600
Accounting and audit	9,889	9,750	6,750	16,812	(10,062)
Inspection	14,760	11,084	39,939	23,512	16,427
Town administration	40,597	30,867	101,837	102,289	(452)
Insurance and bonds	5,150	5,878	7,500	5,150	2,350
Office supplies and miscellaneous	4,116	1,913	19,497	13,490	6,007
County Treasurer's collection fees	425	350	668	1,554	(886)
Rent and building occupancy costs	1,006	1,997	6,813	7,308	(495)
	<u>77,233</u>	<u>66,007</u>	<u>195,004</u>	<u>178,515</u>	<u>16,489</u>
Planning and zoning					
Planner and Engineering	(4,694)	4,353	16,875	23,440	(6,565)
Public works:					
Street repairs and maintenance	323	1,843	53,125	2,900	50,225
Street lighting	111	951	3,750	2,111	1,639
Weed and tree removal	-	25	876	-	876
Other	5,794	5,604	3,126	14,547	(11,421)
	<u>6,228</u>	<u>8,423</u>	<u>60,877</u>	<u>19,558</u>	<u>41,319</u>
Other - rounding	(3)	-	-	-	-
Capital expenditures:					
Public safety	-	-	90,000	139,727	(49,727)
Administration	-	-	8,000	-	8,000
Public works	-	-	-	-	-
	-	-	98,000	139,727	(41,727)
Arapahoe Open Space expenditures	-	-	12,000	20,000	(8,000)
Conservation Trust Fund expenditures	-	-	-	-	-
Total expenditures	<u>163,811</u>	<u>164,509</u>	<u>586,855</u>	<u>585,550</u>	<u>1,305</u>
Major projects:					
Town Hall remodel	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Total expenditures and major projects	<u>163,811</u>	<u>164,509</u>	<u>586,855</u>	<u>585,550</u>	<u>1,305</u>

TOWN OF COLUMBINE VALLEY
SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED MARCH 31, 2019 AND 2018

	March 2019	March 2018	Month Ended March 31, 2019		
			Budget	Actual	Variance
Public Safety:					
Automotive expenses:					
Cruiser gas/oil/maintenance	2,470	3,014	7,500	5,342	2,158
Cruiser insurance	1,563	1,563	1,750	1,563	187
	<u>4,033</u>	<u>4,577</u>	<u>9,250</u>	<u>6,905</u>	<u>2,345</u>
Salaries and benefits:					
Salaries	48,823	50,578	115,769	117,099	(1,330)
Pension plan	4,480	5,073	11,577	9,590	1,987
Health/workman's comp insurance	4,500	6,134	20,001	19,704	297
	<u>57,803</u>	<u>61,785</u>	<u>147,347</u>	<u>146,393</u>	<u>954</u>
Municipal court:					
Municipal court - judge	2,250	750	2,250	3,750	(1,500)
Municipal court - legal	3,308	2,303	6,876	8,108	(1,232)
Municipal court - other	412	320	1,500	1,232	268
	<u>5,970</u>	<u>3,373</u>	<u>10,626</u>	<u>13,090</u>	<u>(2,464)</u>
Other:					
Uniforms	635	1,225	2,001	1,045	956
Education/training	36	387	2,250	36	2,214
Arapahoe County dispatch fee	7,314	6,945	7,314	7,314	-
Supplies/miscellaneous	1,998	713	4,311	8,710	(4,399)
	<u>9,983</u>	<u>9,270</u>	<u>15,876</u>	<u>17,105</u>	<u>(1,229)</u>
Administration:					
Town administration:					
Salaries - administration	23,786	21,870	68,385	54,804	13,581
FICA/Medicare - administration	2,322	2,231	6,462	6,517	(55)
Health insurance - administration	1,851	2,431	8,001	9,330	(1,329)
Pension - administration	1,501	1,349	4,038	3,516	522
Telephone/communications	8,587	299	1,251	10,017	(8,766)
Computer expense	1,551	1,011	11,750	14,308	(2,558)
Election expense	-	-	-	-	-
Dues and publications	999	1,676	1,950	3,797	(1,847)
	<u>40,597</u>	<u>30,867</u>	<u>101,837</u>	<u>102,289</u>	<u>(452)</u>
Office supplies and miscellaneous:					
Advertising/notices	12	68	126	12	114
Miscellaneous	1,730	943	16,872	8,129	8,743
Supplies - administration	2,374	902	2,499	5,349	(2,850)
	<u>4,116</u>	<u>1,913</u>	<u>19,497</u>	<u>13,490</u>	<u>6,007</u>
Legal	1,290	4,168	12,000	8,400	3,600
Accounting and audit	9,889	9,750	6,750	16,812	(10,062)
Inspection	14,760	11,084	39,939	23,512	16,427
Insurance and bonds	5,150	5,878	7,500	5,150	2,350
County Treasurer's collection fees	425	350	668	1,554	(886)
Building occupancy costs	1,006	1,997	6,813	7,308	(495)

TOWN OF COLUMBINE VALLEY
SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED MARCH 31, 2019 AND 2018

	March 2019	March 2018	Month Ended March 31, 2019		
			Budget	Actual	Variance
Public works:					
Street repairs and maintenance:					
Street/gutter maintenance	-	75	50,001	-	50,001
Snow removal	(89)	627	1,000	980	20
Striping	-	50	249	-	249
Signs maintenance	157	588	249	157	92
Vehicle maintenance	255	503	375	1,763	(1,388)
Other drainage	-	-	1,251	-	1,251
Street cleaning	-	-	-	-	-
	323	1,843	53,125	2,900	50,225
Street lighting	111	951	3,750	2,111	1,639
Ground maintenance	-	25	876	-	876
Other:					
Labor - Public works	5,794	3,110	-	13,288	(13,288)
Storm water permit process	-	2,494	1,251	1,259	(8)
Professional fees	-	-	1,875	-	1,875
	5,794	5,604	3,126	14,547	(11,421)
Capital and Conservation Trust Fund:					
Capital expenditures:					
Administration	-	-	8,000	-	8,000
Public safety	-	-	90,000	139,727	(49,727)
Public works	-	-	-	-	-
	-	-	98,000	139,727	(41,727)
Conservation Trust Fund expenditures:					
Miscellaneous	-	-	-	-	-
	-	-	-	-	-



Request for Board of Trustee Action

Date: June 18, 2019

Title: Trustee Bill #6, Series 2018 – Roosters and Swine

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: There has been a notable increase in complaints to the Town regarding noise caused by roosters within the Town. A Public Hearing was held and this ordinance was discussed then tabled at the January 15, 2019 meeting, at the February 19, 2019 meeting, and at the April 16, 2019 meeting.

Attachments: Trustee Bill #6, Series 2018

Possible Motion: “I move approve Trustee Bill #6, Series 2018 as presented on 2nd Reading”.

A BILL FOR AN ORDINANCE
OF THE TOWN OF COLUMBINE VALLEY CONCERNING SWINE AND ROOSTERS

WHEREAS, There is currently no prohibition against any person possessing, selling or giving away swine or roosters in the Town of Columbine Valley; and

WHEREAS, possessing and maintaining swine and roosters causes annoying and offensive odors and noises;

WHEREAS, the Board of Trustees of a the Town of Columbine Valley find that the possessing, maintaining and displaying of swine and roosters constitute a public nuisance; and

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. Section 6.04.090 of the Municipal Code of the Town of Columbine Valley is hereby amended to add 6.04.090C as follows: Notwithstanding the provisions heretofore set forth, no swine or male fowl capable of crowing shall be kept by any person within the boundaries of the Town.

Section 2. Section 1C, Article II, of the Zoning Code of the Town of Columbine Valley shall be amended to add the following sentence: Notwithstanding the provisions heretofore set forth, no swine or male fowl capable of crowing shall be kept by any person within the boundaries of the Town.

Section 3. Any person possessing or owning swine or male fowl in the Town at the time of the enactment of this ordinance, shall have a period of 30 days within which to remove such animal or animals from the jurisdiction of the Town.

Section 4. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 5. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 6. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton,

Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 6 at a regular meeting of the Board of Trustees Town of Columbine Valley on the 16th day of October, 2018 passed by a vote of ____ for and ____ against on first reading; passed on second reading, after a public meeting held on the ____ day of ____, 2019, at a regular meeting of the Board of Trustees held on the ____ day of ____ 2019, by a vote of ____ for and ____ against and ordered published in the Littleton Independent on the ____ day of ____, 2019.

Richard Champion, Mayor

ATTEST:

J.D. McCrumb, Clerk of the Town of Columbine Valley



Request for Board of Trustee Action

Date: June 18, 2019

Title: Trustee Bill #2, Series 2019 – Vicious Animals

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: The Town’s current code regarding vicious animals has not been updated in some time. Upon review the attached updates are presented for consideration.

Attachments: Trustee Bill #2, Series 2019

Possible Motion: “I move approve Trustee Bill #2, Series 2019 as presented on 1st Reading”.

TOWN OF COLUMBINE VALLEY

TRUSTEE BILL NO. 2
SERIES OF 2019

INTRODUCED BY
TRUSTEE BRUCE MENK

A BILL

FOR AN ORDINANCE CONCERNING VICIOUS ANIMALS

NOW THEREFORE, be it ordained by the Board of Trustees of the Town of Columbine Valley, Colorado:

Section 1. Section 6.08.100 of the Municipal Code of the Town of Columbine Valley is hereby repealed and reenacted to read as follows:

6.08.100 - Vicious Animals.

1. Prohibited. It shall be unlawful for any person to own, keep, harbor or exercise control over any vicious animal within the municipality. Vicious animal means any animal that, without provocation, bites or attacks humans or other animals; approaches any person or other animal in a vicious or terrorizing manner or in apparent mode of attack, whether the attack is consummated or is capable of being consummated; or has acted in a manner that causes or should cause a reasonable person to know that it is potentially vicious. It shall be an affirmative defense to charges under this Section that the actual or intended victim of any attack has made an unlawful entry into the dwelling of the animal's owner or is threatening or attacking an owner of the animal.
2. Duty to impound; destruction of vicious animal.

It shall be the duty of the animal control officer to impound an animal whose owner or keeper has been cited with a violation of this section if the animal presents a clear and present danger to the public health or safety. Nothing in this chapter shall be construed to prevent the animal control officer from taking whatever action is reasonably necessary to protect the officer's person or members of the public from injury or damage, or injury to any other animals in the community, including immediate destruction of any vicious animal without notice to the owner or keeper.

3. Impoundment; disposition.
 - A. If a complaint has been filed in the municipal court of the town against the owner or keeper of an impounded animal for a charge under this section, the animal shall not be released except on the order of the municipal judge, who may direct the owner or keeper to pay all impounding fees. Any animal which remains unclaimed for five days after

its release as authorized by the municipal judge may be disposed of at the discretion of the operator of the animal shelter.

B. If reasonable efforts have been made to notify the owner or keeper of any proceeding regarding the disposition of their animal and the owner or keeper of the animal fails to appear for any proceeding regarding the disposition of the animal, then the court is empowered to proceed without the owner or keeper. Some examples of reasonable efforts to notify the owner or keeper of a pending court proceeding are:

- i. Personal service on the owner or keeper.
- ii. Notice delivered by regular mail to the last known address of the owner or keeper of the animal.
- iii. Posting notice at the last known residence of the owner or keeper of the animal.
- iv. Any notice given to the owner or keeper by the court.
- v. A promise to appear by the owner or keeper.

C. If the owner or keeper fails to appear after efforts to notify the owner or keeper have been made, then the municipal judge is empowered to hold ex parte hearings to determine the disposition of the animal.

D. If the court finds that reasonable grounds exist to believe that an animal may constitute a danger to any person or persons or to any other animals in the community, the court may order it destroyed or held pending trial. If the court finds that the animal is not a danger, the court may order it released.

E. Surrender of an animal by the owner or keeper to the animal control officer does not relieve the owner or keeper from prosecution or liability for the fees and fines imposed by this section.

Section 2. That should any section, clause, sentence, part or portion of this ordinance be adjudged by any Court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the ordinance as a whole or any part thereof, other than the part or portion declared as such by the Court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 2, Series of 2019, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 18th day of June, 2019, passed by a vote of ___for and ___against, on first reading; passed on second reading at a regular meeting of

the Board of Trustees held by a vote of ____ for and ____ against on the ____ day of June, 2019,
and ordered published in the Littleton Independent on the ____ day of _____,
2019.

Richard Champion, Mayor

Attest: _____
JD McCrumb, Town Clerk

Published: _____ in the Littleton Independent Newspaper



Request for Board of Trustee Action

Date: June 18, 2019

Title: Trustee Bill #3, Series 2019 – Noisy Animals

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: The Town’s current code regarding noise generated by animals has not been updated in some time. Upon review the attached updates are presented for consideration.

Attachments: Trustee Bill #3, Series 2019

Possible Motion: “I move approve Trustee Bill #3, Series 2019 as presented on 1st Reading”.

TOWN OF COLUMBINE VALLEY

TRUSTEE BILL NO. 3
SERIES OF 2019

INTRODUCED BY
TRUSTEE BRUCE MENK

A BILL

FOR AN ORDINANCE CONCERNING NOISY ANIMALS

NOW THEREFORE, be it ordained by the Board of Trustees of the Town of Columbine Valley, Colorado:

Section 1. Sections 6.08.110 of the Municipal Code of the Town of Columbine Valley is hereby amended to read as follows:

6.08.110 – Noisy Animals.

It shall be unlawful for any person to own or keep any animal that by any unreasonably loud and persistent barking, howling, baying, yelping, crowing, crying or other utterance disturbs the peace and quiet of the neighborhood. Any violation of this section is deemed to be a nuisance.

A. It shall be a defense to the violation of this section that the complainant provoked the animal whose noise is complained of by the complainant.

B. No person shall be convicted at trial of violating this section unless some testimonial or demonstrative evidence is presented corroborating the complaining witness's allegation of the unreasonably loud and persistent nature of the noise. A corroborating witness shall not include the complainant nor a member of the complainant's household.

C. For the purposes of this section, "neighborhood" means the area within five hundred feet of the exterior boundaries of the premises where the animal resides; "disturb" means to unreasonably annoy, perturb or interfere with the quiet enjoyment of another's premises.

Section 2. That should any section, clause, sentence, part or portion of this ordinance be adjudged by any Court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the ordinance as a whole or any part thereof, other than the part or portion declared as such by the Court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 3, Series of 2019, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 18th day of June, 2019, passed by a vote of ___ for and ___ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of ___ for and ___ against on the ___ day of June, 2019, and ordered published in the Littleton Independent on the ___ day of _____, 2019.

Richard Champion, Mayor

Attest: _____
JD McCrumb, Town Clerk

Published: _____ in the Littleton Independent Newspaper



Request for Board of Trustee Action

Date: June 18, 2019

Title: Trustee Bill #4, Series 2019 – Open Carry of Firearms

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: After recent security events at the Town Hall facility, staff undertook a review of security procedures and best practices of municipal governments throughout Colorado.

Trustee Bill #4 is a response to the recommended practices of security professionals regarding municipal facilities.

Attachments: Trustee Bill #4, Series 2019

Possible Motion: “I move approve Trustee Bill #4, Series 2019 as presented on 1st Reading”.

TOWN OF COLUMBINE VALLEY

TRUSTEE BILL NO. 4
SERIES OF 2019

INTRODUCED BY
TRUSTEE BRUCE MENK

A BILL

FOR AN ORDINANCE OPEN CARRYING OF FIREARMS

WHEREAS, the illegal use of firearms in public areas and buildings in the State of Colorado resulting in serious injury and death is a matter of great concern to the Board of Trustees; and

WHEREAS, the Board of Trustees wishes to take action to protect the public in the Town of Columbine Valley; and

WHEREAS, pursuant to C.R.S. 29-11.7-104, a local government may enact an ordinance, regulation or other law, that prohibits the open carrying of a firearm in a building or specific area within the local government's jurisdiction.

NOW THEREFORE, be it ordained by the Board of Trustees of the Town of Columbine Valley, Colorado:

Section 1. Section 9.12.120 of the Municipal Code of the Town of Columbine Valley is hereby added as follows:

9.12.120 – Open Carrying of Firearms.

A. It is unlawful for any person to openly carry any firearm in any public area or building in the Town of Columbine Valley where there is posted at every public entrance to that public area or building a sign indicating that the open carrying of firearms is prohibited.

B. Each sign shall contain a notice in substantially the following form with type that is at least one (1) inch in height:

OPEN CARRYING OF FIREARMS IS PROHIBITED IN THIS
PUBLIC AREA (AREA OR BUILDING). VIOLATORS ARE
SUBJECT TO A FINE OF UP TO THE MAXIMUM FINE
ALLOWED UNDER TITLE 9 OF THE TOWN OF COLUMBINE
VALLEY MUNICIPAL CODE AND UP TO 180 DAYS IN JAIL.

C. The Town Administrator shall determine which public areas and buildings where the open carrying of firearms will be prohibited.

D. Nothing in this section shall be construed to forbid any law enforcement officer from carrying or wearing such weapons and firearms as shall be necessary in the proper discharge of his or her duties.

Section 2. That should any section, clause, sentence, part of portion of this ordinance be adjudged by any Court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the ordinance as a whole or any part thereof, other than the part or portion declared as such by the Court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 4, Series of 2019, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 18th day of June, 2019, passed by a vote of ___ for and ___ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of ___ for and ___ against on the ___ day of June, 2019, and ordered published in the Littleton Independent on the ___ day of _____, 2019.

Richard Champion, Mayor

Attest: _____
JD McCrumb, Town Clerk

Published: _____ in the Littleton Independent Newspaper