

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES REGULAR MEETING
July 16, 2019**

A G E N D A

1. ROLL CALL 6:30PM
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss comment or take action at the meeting on any issue raised by public comment. The Mayor may refer the matter to staff to obtain additional information and report back to the Board as appropriate.
5. CONSENT AGENDA Mayor Champion
Approval of Meeting Minutes for June 18, 2019
6. REPORTS
 - A. Mayor
 - B. Trustees
 - C. Town Administrator
 - D. Chief of Police
 - E. Finance Report
7. OLD BUSINESS Mr. Schiller
 - A. Trustee Bill #2, 2019 – Vicious Animals: 2nd Reading
8. NEW BUSINESS Mr. Thelen
Mr. Schiller
 - A. Trustee Bill #5, 2019 – Building Codes
 - B. Trustee Bill #7, 2019 – Estate Sales
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

June 18, 2019

Mayor Champion called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Richard Champion, Bruce Menk, Kathy Boyle, Gale Christy, Bill Dotson, Gary Miles and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, Janet Taylor, and Bret Cottrell

APPROVAL OF AGENDA: The agenda was approved without change.

CITIZEN COMMENTS: Chris Franke, CCC Clubhouse Manager provided an update to the Trustees on the Club's 4th of July plans.

Bill Brittan, 11 Arabian Place, Trustee Bill #2 is too broad and vague, he appreciates the intent but is worried about over reach.

Earl Hosterman, 71 Brookhaven Drive, rooster problem has not been alleviated despite efforts of Robbs, encourages the Town to take action.

Karen Ausfahl, 600 Watson Lane, people knew they were buying a home near Ag property, she objects to the change/limit in the zoning of her property.

John Robb, 701 Watson Lane, asks Trustees not to approve Trustee Bill #6 or #3. Noise problems are already addressed in Town code.

Patricia Robb, 701 Watson Lane, Town action will diminish land value and property rights; they bought property to have a farm/Ag land. This is about property rights not noise.

Nick Nicholson, 15 Driver Lane, agrees with Bill Brittan about Trustee Bill #2.

Ann Baldwin, 73 Brookhaven Drive, believes the Town is required to address noise nuisance, disappointed the Town has taken so long to take action.

Meredith Scult, 69 Brookhaven Drive, a new resident who would not have bought home if had known rooster noise was so bad.

CONSENT AGENDA: The minutes of the May 22, 2019 meeting were approved.

REPORTS:

- A. Mayor Champion reminded everyone of the upcoming concert in the park and 4th of July parade and festival
- B. Trustee Boyle discussed her intentions to fundraise for a stage in Columbine Park and proposed the idea of a 501c3 foundation to help raise the money. She will bring a proposal for the Trustees to consider. Trustee Palmer discussed the Town owned tract near the Willowcroft pedestrian path and his desire for the Town to contribute towards installing turf rather than the proposed native grass. The Trustees directed staff to spend up to \$8,400 from the Public Works budget to contribute towards that project.

- C. Mr. McCrumb presented the attached report and mentioned that the staff was investigating the possible annexation of a surrounded parcel near the Wild Plum development.
- D. Chief Cottrell presented the attached report and updated the Trustees on Officer Goodyear's condition.
- E. Mrs. Taylor presented the attached financials and discussed variances.

OLD BUSINESS:

Trustee Bill #6, 2018 – Rooster/Swine Ban: Mr. Schiller presented the ordinance for consideration on 2nd reading. He informed the Trustees that the proper procedures including a public hearing had been followed. The Trustees discussed this issue at length.

Trustee Dotson: was hoping neighbors could resolve this without Town action; many other municipalities have similar ordinances; CV is a town of quiet neighborhoods – the issue is the noise, not the fowl.

Trustee Menk: frustrated at situation, will vote no because the action is not proportional to the problem; will vote in favor of the noise ordinance.

Trustee Palmer: based on Robbs concession to get rid of the roosters by July 1, will vote no on this measure.

Mayor Champion: appreciates concession, responded to question by Robbs stating that while the current board can make no commitments about action on future animals (noise) does not view those animals to be as disruptive as roosters.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Miles, the Board of Trustees unanimously defeated Trustee Bill #6, 2018.

NEW BUSINESS:

Trustee Bill #2, 2019 – Vicious Animals: Mr. Schiller presented the ordinance to amend and enhance the Town's existing vicious animal ordinance in response to judicial decisions. The Trustees asked clarifying questions and had a brief discussion.

ACTION: upon a motion by Trustee Menk and a second by Trustee Christy, the Board of Trustees unanimously approved Trustee Bill #2, 2019 on 1st reading.

Trustee Bill #3, 2019 – Noisy Animals: Mr. Schiller presented the ordinance to address noisy animals in Columbine Valley. Prior to any discussion or a motion Trustee Menk announced that he was not moving for approval at this time, based on the discussion and results of the rooster issue and citizen concession to remove the noisy animals.

Trustee Bill #4, 2019 – Firearms in Public Buildings: Mr. Schiller presented the ordinance as a follow up to recent incidents at Town Hall and as a measure of best practice followed by neighboring municipalities. Trustee Palmer asked that the required posted language be reduced to the first sentence only.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Boyle, the Board of Trustees unanimously approved Trustee Bill #4, 2019 as amended on an emergency basis.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:11 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*



Town Administrator's Report

July 2019



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Administration

- The upcoming July 18 concert and the August 8 60th Anniversary Concert are expected to be the biggest to date. The 60th anniversary will have kids face painting, free ice cream for the first 100 visitors, and a performance by Hazel Miller.
- SECA Security was on site last week to conduct field work for the Town Hall campus security audit, which will report on both physical, cyber and risk management vulnerabilities of the Town and recommend appropriate changes.
- The Trustees will receive a draft Capital Improvement Program list of projects at the July meeting, with a complete presentation at the August Trustee meeting. The first draft of the 2020 Town budget will be presented in September.
- The Planning and Zoning Commission has been diligently working on a Town Master Plan update, which will be presented to the public in October to the Trustees in November.

Town Website June Statistics

3,684

Total Visits

4,097

June Page Views

Top Pages

Calendar

This Week

Trash and Recycle

Building Department

Citizen Contacts:

Staff has fielded calls, emails or walk-ins on the following topics in June

- ⇒ Building Department: 114
- ⇒ Comm. Development: 67
- ⇒ Public Works: 71
- ⇒ Municipal Court: 58
- ⇒ Other: 219



Building Department

Monthly Stats

13 Permits Issued

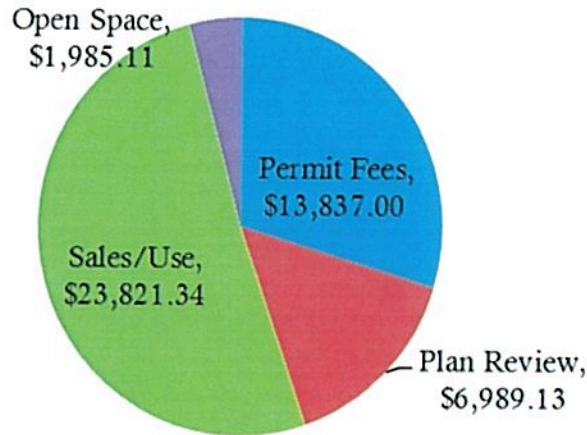
- New SFR: 1
- Major Remodel: 0
- New Roofs: 1
- Other/Misc.: 11

57 Inspections

12 Licenses Issued

- General: 5
- Electrician: 1
- Plumbers: 2
- Mechanical: 3
- Roofer: 1

June Permit Rev.: \$46,632.58

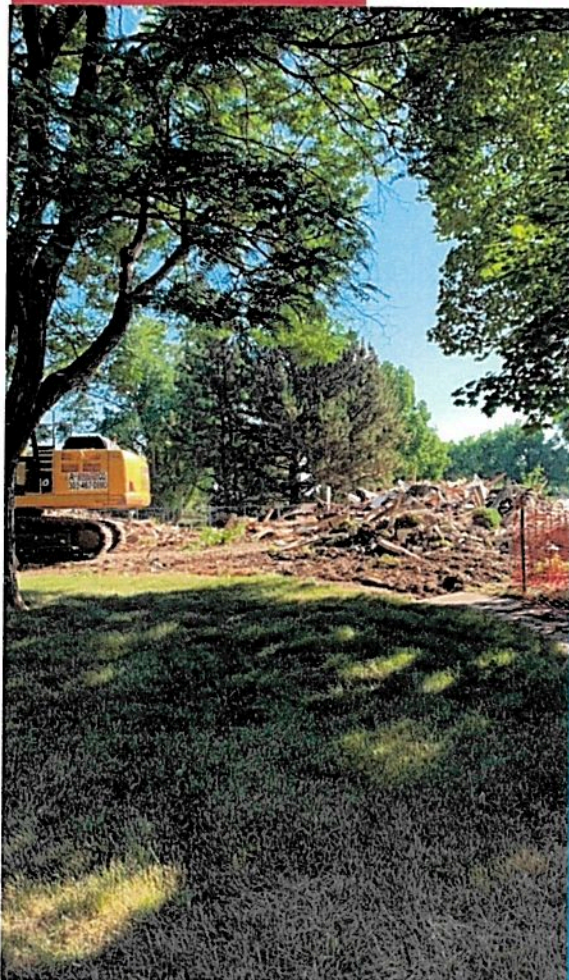


Wild Plum

95 Total Lots
0 SFR Permits Issued
0 Permit Pending
9 Misc. Permits

Wilder Lane

24 Total Lots
5 Permits Active
0 Permit Pending
14 Completed Homes
12 Occupied Home

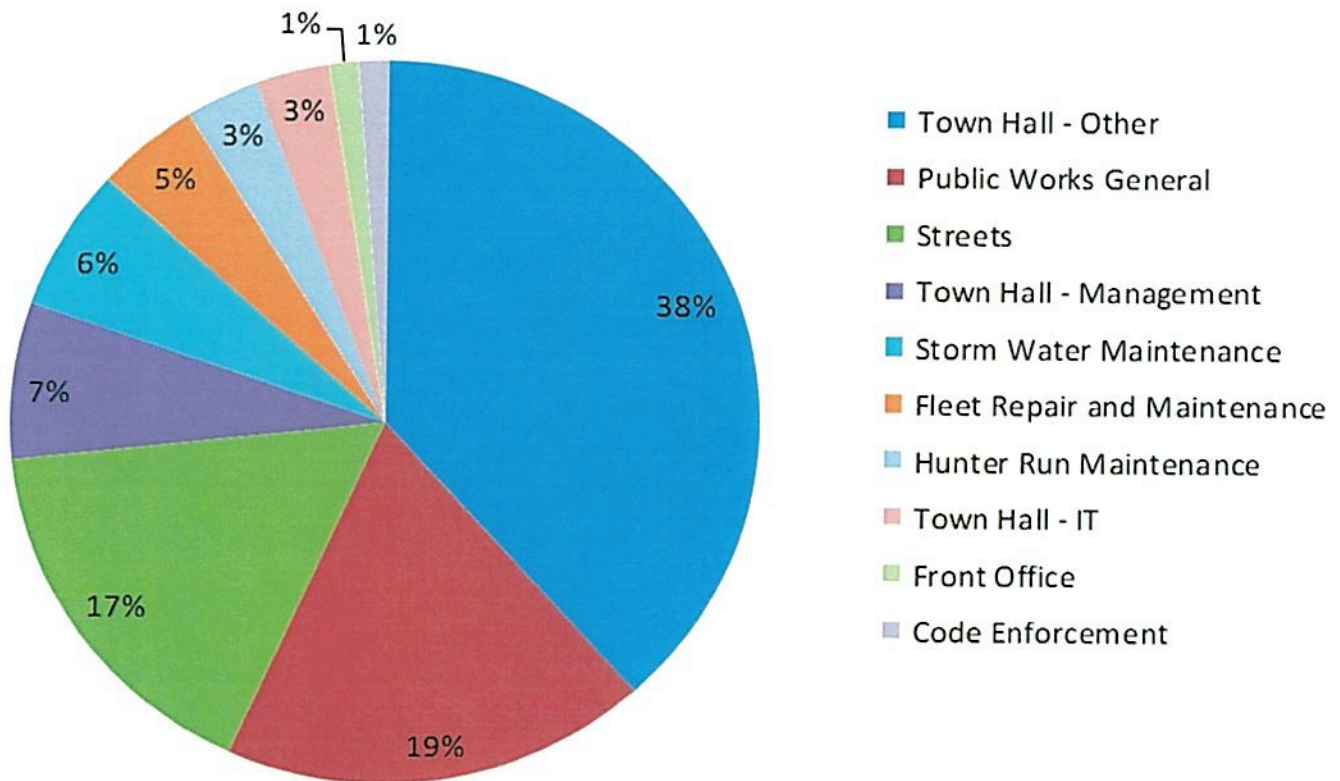


Building Department Revenue by Month

	<u>2018</u>	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
January	\$33,481.56	\$33,481.56	\$23,584.77	\$23,584.77
February	\$15,406.51	\$48,888.16	\$12,990.46	\$36,575.23
March	\$57,032.86	\$105,921.02	\$64,334.11	\$100,909.34
April	\$13,164.99	\$119,086.01	\$55,497.63	\$156,406.97
May	\$17,214.40	\$136,300.41	\$5,595.22	\$162,002.19
June	\$35,176.96	\$171,477.37	\$46,632.58	\$208,634.77
July	\$55,551.95	\$227,029.32		
August	\$53,573.29	\$280,602.61		
September	\$80,807.31	\$361,409.92		
October	\$43,243.16	\$404,653.08		
November	\$30,518.62	\$435,171.70		
December	\$28,949.58	\$464,121.28		

Public Works Department

June Staff Time Allocation (including contractors)



- The temporary stage was set up in Columbine Park to provide shelter for both the first concert in the park as well as the 4th of July festivities. It is dismantled between the 4th and the second concert and in between the 2nd and 3rd concerts to prevent permanent damage to the lawn and to prevent damage to the stage materials.
- The top lift of asphalt was applied to the new section of Fairway this month. The road is fully drivable and the temporary road along Wild Plum is being removed—some of the temporary road materials will remain on site to serve as the truck turn around area required in the Wild Plum construction management plan.
- The Town Hall sprinkler system required several routine repairs. A new drain pipe was installed and buried to carry water from the town hall directly to the gutter on the north side of the building. All of the trees on the property were pruned and trimmed.
- All of the fire extinguishers in Town Hall and all of the police units were tested and recharged. Interior security signs were ordered and installed on doors and windows.

June Weather Report

- High of 95
- Low of 42
- 2.19" of precipitation

Municipal Court

	<u>2018 YTD</u>	<u>2019</u>	<u>2019 YTD</u>
Jan	\$10,400.00	\$6,287.00	\$6,287.00
Feb	\$20,026.87	\$3,130.00	\$9,147.00
Mar	\$25,871.12	\$4,433.25	\$13,580.25
Apr	\$30,716.12	\$2,422.75	\$16,003.00
May	\$37,901.12	\$2,490.00	\$18,493
June	\$44,161.12	\$2,815.00	\$46,976.12
July	\$49,965.59		
Aug	\$63,683.59		
Sept	\$79,049.59		
Oct	\$93,721.59		
Nov	\$101,094.59		
Dec	\$102,154.59		

June Total Stats

- Total paid before Court: 15
- Total on docket: 16
- Cases heard by Judge: 10
- Continuances: 2
- Failure to Appears: 1
- Stay of Executions: 2
- Classes Ordered: 0
- Bench Warrants 0
- Trials 0



Community Development

Wild Plum Farm

The on-site landscaping and infrastructure is expended to be complete in the next eight weeks although these amenities will still not be available for public use for the foreseeable future.

Currently, Toll Brothers is in a phase of due diligence with a pending sale for the 84 semi-custom home sites at Wild Plum. The Metro district and the 11 custom lots are expected to stay under the control of Lennar.

Toll Brothers has indicated to the Town that they do not plan to submit any changes to the approved architectural concepts that have been approved, although they may submit additional plans in the future to supplement the current stock. Those plans would be required to go through the full public process for approval.

Toll brothers hopes to begin construction on two model and 3-4 spec homes in 2019.

Wild Plum Schedule—as of June 2019

Grading	Complete
Pipe & Sewer	Complete
Concrete	Complete
Asphalt	Complete
Fairway Widening	Complete
Platte Canyon	Complete
Landscape	Complete end of August
Model Homes	Late 2019 pending sale of sites



Columbine Valley Police

Department

Serving Bow Mar

2 Middlefield Rd. Columbine Valley, Colorado 80123

www.columbinevalley.org

(303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For June 2019

Full Time Positions	5 of 6
Part Time Positions	3 of 3
Regular	869
OT hours worked	20
Off Duty	0
PTO	28.75

Year to Date Summons

Number of Tickets per Violation

Charges For the Date Range 1/1/2019 Thru 7/31/2019

Qty	Charge
41	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
36	1210(A) ON STREET PARKING PROHIBITED (3-6 AM):
19	703(3) FAIL TO STOP AT A STOP SIGN:
6	1402(1) CARELESS DRIVING:
5	1204(3)(B) STOPPING, STANDING OR PARKING PROHIBITED IN SPECIFIED PLACES (WHERE OFFICIAL SIGNS PROHIBIT):
4	604 TRAFFIC CONTROL SIGNAL:
4	BMC 10-72 TRESPASSING:
3	206 TAIL LIGHT:
3	204(1) HEADLAMPS (FAIL TO DISPLAY HEADLIGHTS):
3	205 HEADLIGHT:
2	1101(2)(H) - OVER 20 SPEEDING 20 AND OVER:
2	238 RED AND BLUE LIGHTS ILLEGAL USE:
1	CMC 9.08.050 POSSESSION OR CONSUMPTION OF INTOXICATING BEVERAGES:
1	CMC 9.08.020 POSSESSION OR CONSUMPTION OF CANNABIS PROHIBITED:
1	CMC 6.08.110 NOISY CATS/DOGS:
1	237(2) SAFETY BELT:
1	705(1) FAIL TO YIELD TO EMERGENCY VEHICLE:
1	1008(1) FOLLOWING TOO CLOSELY:
1	BMC 10-152 POSSESSION OR CONSUMPTION OF INTOXICATING BEVERAGES:
1	1007 IMPROPER LANE USAGE:
1	1409 COMPULSORY INSURANCE:
0	
137	Total Number of Violations Issued

Calls for Service

BM19-0000017	2019-06-03T08:56:00	Criminal Mischief
BM19-0000018	2019-06-09T22:54:00	DOMESTIC VIOLENCE VERBAL IP
BM19-0000019	2019-06-16T21:07:00	DOMESTIC VIOLENCE VERBAL IP
BM19-0000020	2019-06-22T02:29:00	PROPERTY ACCIDENT IP
BM19-0000021	2019-06-25T10:25:00	ASSIST TO OTHER AGENCY IP
BM19-0000022	2019-06-29T07:15:00	Criminal Mischief
CV19-0000063	2019-06-02T12:46:00	LOUD NOISE COMPLAINT IP
CV19-0000064	2019-06-02T15:52:00	FOUND PROPERTY IP*
CV19-0000065	2019-06-03T18:33:00	ANIMAL CALL IP*
CV19-0000066	2019-06-13T05:15:00	RESIDENTIAL ALARM IP
CV19-0000067	2019-06-14T16:42:00	OBSTRUCTION IP
CV19-0000068	2019-06-21T13:52:00	PROPERTY ACCIDENT IP
CV19-0000069	2019-06-25T17:45:00	PROPERTY ACCIDENT IP
CV19-0000070	2019-06-26T22:57:00	TRAFFIC ARREST IP
CV19-0000071	2019-06-27T13:02:00	LOST PROPERTY IP*

12:29 PM 7/8/2019
Data Source: Data Warehouse

Data Source: Data Warehouse

Conclusion:

- Calls canceled before first unit assigned
- Calls canceled before first unit at scene

▼ Export

[illegible]

AD ON ARRIVAL IP									
turbance Physical									
STURBANCE PHYSICAL IP									
turbance Verbal									
STURBANCE VERBAL IP									
domestic Violence Physical									
DOMESTIC VIOLENCE PHYSICAL IP									
domestic Violence Verbal									
DOMESTIC VIOLENCE VERBAL IP		2							2
ug Violation									
UG VIOLATION IP									
UNK SUBJECT IP									
I IP									
er Abuse									
DER ABUSE IP									
REWORKS IP									
UND PERSON IP									
UND PROPERTY IP*			2						2
ud									
AUD IP									
rassment									
RASSMENT IP									
ME CHECK IP*				11					11
ntity Theft									
ENTITY THEFT IP									
POUNDED VEHICLE IP									
FORMATION IP			7						7
ury Accident									
JURY ACCIDENT IP									
TIMIDATING A WITNESS IP									
ENACING IP									
ENTAL SUBJECT IP									
SSAGE FOR DEPUTY IP			27						27
SSING CHILD IP									
ssing Person			1						1
SSING PERSON IP									
STRUCTION IP		1							1
OR INVESTIGATION IP									
EN GARAGE DOOR IP*			13						13
ERSIZED VEHICLE IP*									
RKING COMPLAINT IP*			2						2
roperty Accident			1						1
ROPERTY ACCIDENT IP		2							2
FFING VEHICLE IP*									
COVERED STOLEN PROPERTY IP									
COVERED STOLEN VEHICLE IP									
DI REPORT IP									
POSSESSED VEHICLE IP									
straining Order Vio									
STRAINING ORDER VIO IP									
obbery									
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naway									
NAWAY IP									
LECTIVE ENFORCEMENT IP*				7					7
Assault									
X ASSAULT IP									
ots Fired									
OTS FIRED IP									
ICIDE ATTEMPT IP									
ICIDE COMPLETED IP									
ICIDE THREAT IP									
SPICIOUS CIRCUMSTANCE IP		3							3
spicious Person			1						1

Suspicious Person IP									
Suspicious Vehicle			<u>2</u>						<u>2</u>
Suspicious Vehicle IP		<u>7</u>							<u>7</u>
Theft									
Theft from Motor Vehicle									
Theft from Motor Vehicle IP									
Theft IP									
Traffic Arrest IP									
Traffic Complaint									
Traffic Complaint IP			<u>2</u>						<u>2</u>
Traffic Obstruction IP									
Traffic Stop IP		<u>21</u>							<u>21</u>
Transport IP									
Unauthorized Access to Property									
Unauthorized Access to Property IP									
Unauthorized Access to Vehicle									
Unauthorized Access to Vehicle IP									
Unknown Injury Accident IP									
Unlawful Acts IP									
Wanted Subject									
Wanted Subject IP									
Vehicle Lockout IP									
Warrant Arrest IP									
Warrant Pickup IP									
Weapons Violation									
Weapons Violation IP									
Welfare Check IP		<u>1</u>							<u>1</u>
Wrongdoing IP									
Total		<u>43</u>	<u>66</u>	<u>31</u>					<u>140</u>

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Town of Columbine Valley
Explanation of Variances (Highlights)
For the Month Ended May 31,2019

	Favorable Unfavorable	Page #	Explanation of Variances
REVENUES:			
Property Taxes	81,466	P. 2	Timing Diff. Due to timing difference in the monthly budget vs. actual amount of property taxes received during the 5 months
Sales and use Taxes	(107,452)	P. 2	Wild Plum mainly due to revenues budgeted for the Wild Plum Farm project that did not materialize in 2019
Permits, fees and Services	(48,671)	P. 2	Wild Plum mainly due to revenues budgeted for the Wild Plum Farm project that did not materialize in 2019
Fines	(10,612)	P. 2	Timing Diff. Due to timing difference in the monthly budget vs. actual amount of court fines received during the 5 months
EXPENDITURES:			
Public Safety	17,475	P. 3	Favorable variance in police department expenses per page 3 details
Administration	50,872	P. 3	Favorable variance for most of the admin expenses per page 3 details
Planning and Zoning	(22,734)	P. 3	Wild Plum mainly due to timing difference in Building inspection and Plan review expenses
Public Works	66,830	P. 2	Timing Diff. mainly due to street repairs, actual of 38,965 vs. budget of 105,795 for a difference of 66,830
Capital Expenditures	25,422	P. 2	mainly due to the 25K grant from Arapahoe County for the Police radios budgeted at 52K
Arapahoe County Open Space	(8,000)	P. 2	2019 Budget Amendment Item mainly due to Urban Drainage expenses of 20,000 not in budget

TOWN OF COLUMBINE VALLEY
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
APRIL 30, 2019

	Totals	
	April 30, 2019	December 31, 2018
<u>Assets</u>		
Cash and investments	\$ 1,785,719	1,759,694
Other receivables	182,196	153,015
Property taxes receivable	134,741	371,144
Property and equipment, net	2,530,173	2,530,172
	<u>\$ 4,632,829</u>	<u>4,814,025</u>
<u>Liabilities and Equity</u>		
Liabilities:		
Accounts payable	\$ 51,388	57,421
Accrued liabilities	46,290	41,923
Deferred property tax revenue	134,741	371,144
Fund balance:		
Reserved - TABOR emergency	54,042	54,042
Conservation Trust	16,107	13,094
Arapahoe County Open Space	380,492	397,342
Unavailable - Fixed assets net of outstanding long term debt	2,530,173	2,530,172
Reserved - Capital Improvements	489,742	489,742
Nonspendable		9,269
Unreserved	929,854	849,876
Total equity	<u>4,400,410</u>	<u>4,343,537</u>
	<u>\$ 4,632,829</u>	<u>4,814,025</u>

TOWN OF COLUMBINE VALLEY
COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
BUDGET AND ACTUAL
MONTH ENDED APRIL 30, 2019 AND 2018

Revenue	April Totals		Month Ended April 30, 2019		
	2019	2018	Budget	Actual	Variance
Taxes:					
Property taxes	\$ 80,957	51,635	167,015	236,403	69,388
Specific ownership taxes	1,858	1,929	7,820	9,286	1,466
Sales and use tax	34,551	24,121	231,832	149,662	(82,170)
Utility franchise fees	3,946	3,446	15,332	23,272	7,940
Cable television	-	-	8,000	8,974	974
Permits and fines:					
Permits, fees and services	15,090	3,781	118,332	83,280	(35,052)
Fines	2,423	5,080	25,000	18,148	(6,852)
Intergovernmental:					
Bow Mar IGA	-	-	155,051	155,051	-
State highway user's tax	3,685	3,788	15,332	15,405	73
County highway tax revenue	-	-	4,200	4,693	493
Motor vehicle registration fees	479	440	2,000	1,347	(653)
State cigarette tax apportionment	85	39	268	166	(102)
Conservation Trust Fund entitlement	-	-	1,500	2,747	1,247
Arapahoe County Open Space shareback	-	-	-	-	-
Interest income	2,530	3,617	9,500	10,378	878
Other	(164)	7,905	9,168	8,154	(1,014)
Total revenue	145,440	105,781	770,350	726,966	(43,384)
Expenditures					
Current:					
Public safety	42,762	47,172	236,797	226,255	10,542
Sanitation	7,282	6,721	28,000	28,100	(100)
Administration	39,528	40,282	258,194	218,043	40,151
Planning and zoning	9,005	4,238	22,500	32,445	(9,945)
Public works	10,969	3,610	85,836	30,526	55,310
Other - rounding	1	(1)	-	(2)	2
Capital outlay					
Capital expenditures	(25,000)	-	151,668	114,727	36,941
Arapahoe County Open Space expenditures	-	-	12,000	20,000	(8,000)
Conservation Trust Fund expenditures	-	-	5,000	-	5,000
Total expenditures	84,547	102,022	799,995	670,094	129,901
Excess of revenue over expenditures	60,893	3,759	(29,645)	56,872	86,517
Major projects	-	-	-	-	-
Excess of revenue over (under) expenditures and major projects	60,893	3,759	(29,645)	56,872	86,517
Fund balance - beginning of period	1,809,344	1,743,870	1,379,126	1,813,365	434,239
Fund balance - end of period	\$ 1,870,237	1,747,629	1,349,481	1,870,237	520,756

TOWN OF COLUMBINE VALLEY
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED APRIL 30, 2019 AND 2018

	April 2019	April 2018	Budget	Month Ended April 30, 2019 Actual	Variance
Public safety:					
Automotive expenses	2,140	2,500	13,500	9,046	4,454
Salaries and benefits	36,518	41,291	190,399	182,911	7,488
Municipal court	3,193	3,175	14,168	16,282	(2,114)
Other	911	206	18,730	18,016	714
	<u>42,762</u>	<u>47,172</u>	<u>236,797</u>	<u>226,255</u>	<u>10,542</u>
Sanitation	7,282	6,721	28,000	28,100	(100)
Administration:					
Legal	4,355	4,200	16,000	12,755	3,245
Accounting and audit	2,633	750	13,500	19,445	(5,945)
Inspection	13,612	4,729	53,252	37,123	16,129
Town administration	19,401	23,562	128,692	121,690	7,002
Insurance and bonds	-	677	10,000	5,150	4,850
Office supplies and miscellaneous	(1,753)	3,680	25,996	11,738	14,258
County Treasurer's collection fees	810	516	1,670	2,364	(694)
Rent and building occupancy costs	470	2,168	9,084	7,778	1,306
	<u>39,528</u>	<u>40,282</u>	<u>258,194</u>	<u>218,043</u>	<u>40,151</u>
Planning and zoning					
Planner and Engineering	9,005	4,238	22,500	32,445	(9,945)
Public works:					
Street repairs and maintenance	879	418	70,500	3,778	66,722
Street lighting	969	529	5,000	3,079	1,921
Weed and tree removal	-	225	6,168	-	6,168
Other	9,121	2,438	4,168	23,669	(19,501)
	<u>10,969</u>	<u>3,610</u>	<u>85,836</u>	<u>30,526</u>	<u>55,310</u>
Other - rounding	1	(1)	-	(1)	1
Capital expenditures:					
Public safety	(25,000)	-	142,000	114,727	27,273
Administration	-	-	8,000	-	8,000
Public works	-	-	1,668	-	1,668
	<u>(25,000)</u>	<u>-</u>	<u>151,668</u>	<u>114,727</u>	<u>36,941</u>
Arapahoe Open Space expenditures	-	-	12,000	20,000	(8,000)
Conservation Trust Fund expenditures	-	-	5,000	-	5,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>84,547</u>	<u>102,022</u>	<u>799,995</u>	<u>670,095</u>	<u>129,900</u>
Major projects:					
Town Hall remodel	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures and major projects	<u>84,547</u>	<u>102,022</u>	<u>799,995</u>	<u>670,095</u>	<u>129,900</u>

TOWN OF COLUMBINE VALLEY
SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED APRIL 30, 2019 AND 2018

	April 2019	April 2018	Month Ended April 30, 2019		
			Budget	Actual	Variance
Public Safety:					
Automotive expenses:					
Cruiser gas/oil/maintenance	2,140	2,500	10,000	7,483	2,517
Cruiser insurance	-	-	3,500	1,563	1,937
	2,140	2,500	13,500	9,046	4,454
Salaries and benefits:					
Salaries	27,714	32,389	148,846	144,813	4,033
Pension plan	2,649	3,404	14,885	12,239	2,646
Health/workman's comp insurance	6,155	5,498	26,668	25,859	809
	36,518	41,291	190,399	182,911	7,488
Municipal court:					
Municipal court - judge	750	750	3,000	4,500	(1,500)
Municipal court - legal	2,228	2,145	9,168	10,335	(1,167)
Municipal court - other	215	280	2,000	1,447	553
	3,193	3,175	14,168	16,282	(2,114)
Other:					
Uniforms	-	-	2,668	1,045	1,623
Education/training	-	-	3,000	36	2,964
Arapahoe County dispatch fee	-	-	7,314	7,314	-
Supplies/miscellaneous	911	206	5,748	9,621	(3,873)
	911	206	18,730	18,016	714
Administration:					
Town administration:					
Salaries - administration	15,703	15,401	87,923	70,507	17,416
FICA/Medicare - administration	1,562	1,541	8,308	8,079	229
Health insurance - administration	5,323	3,795	10,668	14,653	(3,985)
Pension - administration	1,058	918	5,192	4,574	618
Telephone/communications	(5,313)	299	1,668	4,704	(3,036)
Computer expense	468	1,008	12,333	14,776	(2,443)
Election expense	-	-	-	-	-
Dues and publications	600	600	2,600	4,397	(1,797)
	19,401	23,562	128,692	121,690	7,002
Office supplies and miscellaneous:					
Advertising/notices	-	-	168	12	156
Miscellaneous	(2,165)	2,810	22,496	5,964	16,532
Supplies - administration	412	870	3,332	5,762	(2,430)
	(1,753)	3,680	25,996	11,738	14,258
Legal	4,355	4,200	16,000	12,755	3,245
Accounting and audit	2,633	750	13,500	19,445	(5,945)
Inspection	13,612	4,729	53,252	37,123	16,129
Insurance and bonds	-	677	10,000	5,150	4,850
County Treasurer's collection fees	810	516	1,670	2,364	(694)
Building occupancy costs	470	2,168	9,084	7,778	1,306

TOWN OF COLUMBINE VALLEY
SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED APRIL 30, 2019 AND 2018

	April 2019	April 2018	Month Ended April 30, 2019		
			Budget	Actual	Variance
Public works:					
Street repairs and maintenance:					
Street/gutter maintenance	-	276	66,668	-	66,668
Snow removal	37	-	1,000	1,016	(16)
Striping	-	-	332	-	332
Signs maintenance	(2,166)	117	332	(2,008)	2,340
Vehicle maintenance	3,008	25	500	4,770	(4,270)
Other drainage	-	-	1,668	-	1,668
Street cleaning	-	-	-	-	-
	879	418	70,500	3,778	66,722
Street lighting	969	529	5,000	3,079	1,921
Ground maintenance	-	225	6,168	-	6,168
Other:					
Labor - Public works	5,540	1,818	-	18,829	(18,829)
Storm water permit process	3,581	620	1,668	4,840	(3,172)
Professional fees	-	-	2,500	-	2,500
	9,121	2,438	4,168	23,669	(19,501)
Capital and Conservation Trust Fund:					
Capital expenditures:					
Administration	-	-	8,000	-	8,000
Public safety	(25,000)	-	142,000	114,727	27,273
Public works	-	-	1,668	-	1,668
	(25,000)	-	151,668	114,727	36,941
Conservation Trust Fund expenditures:					
Miscellaneous	-	-	5,000	-	5,000
	-	-	5,000	-	5,000

TOWN OF COLUMBINE VALLEY
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
MAY 31, 2019

	Totals	
	May 31, 2019	December 31, 2018
<u>Assets</u>		
Cash and investments	\$ 1,818,621	1,759,694
Other receivables	129,709	153,015
Property taxes receivable	104,106	371,144
Property and equipment, net	2,530,173	2,530,172
	<u>\$ 4,582,609</u>	<u>4,814,025</u>
<u>Liabilities and Equity</u>		
Liabilities:		
Accounts payable	\$ 31,842	57,421
Accrued liabilities	47,621	41,923
Deferred property tax revenue	104,106	371,144
Fund balance:		
Reserved - TABOR emergency	54,042	54,042
Conservation Trust	16,179	13,094
Arapahoe County Open Space	419,904	397,342
Unavailable - Fixed assets net of outstanding long term debt	2,530,173	2,530,172
Reserved - Capital Improvements	489,742	489,742
Nonspendable		9,269
Unreserved	889,001	849,876
Total equity	<u>4,399,041</u>	<u>4,343,537</u>
	<u>\$ 4,582,610</u>	<u>4,814,025</u>

TOWN OF COLUMBINE VALLEY
COMBINED STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCE
ALL GOVERNMENTAL FUND TYPES
BUDGET AND ACTUAL
MONTH ENDED MAY 31, 2019 AND 2018

Revenue	May Totals		Month Ended May 31, 2019		
	2019	2018	Budget	Actual	Variance
Taxes:					
Property taxes	\$ 30,635	35,502	185,572	267,038	81,466
Specific ownership taxes	2,305	2,335	9,775	11,592	1,817
Sales and use tax	32,675	24,341	289,790	182,338	(107,452)
Utility franchise fees	-	3,241	19,165	23,272	4,107
Cable television	-	-	8,000	8,974	974
Permits and fines:					
Permits, fees and services	15,963	15,384	147,915	99,244	(48,671)
Fines	2,490	7,320	31,250	20,638	(10,612)
Intergovernmental:					
Bow Mar IGA	-	79,133	155,051	155,051	-
State highway user's tax	3,705	3,734	19,165	19,110	(55)
County highway tax revenue	-	-	4,200	4,693	493
Motor vehicle registration fees	474	498	2,500	1,821	(679)
State cigarette tax apportionment	36	(58)	335	202	(133)
Conservation Trust Fund entitlement	-	-	1,500	2,747	1,247
Arapahoe County Open Space shareback	38,625	35,823	36,000	38,625	2,625
Interest income	2,662	2,127	11,875	13,041	1,166
Other	124	3,735	11,460	8,278	(3,182)
Total revenue	129,694	213,115	933,553	856,664	(76,889)
Expenditures					
Current:					
Public safety	45,014	46,879	288,744	271,269	17,475
Sanitation	7,295	5,935	35,000	35,394	(394)
Administration	42,051	39,596	320,820	260,096	60,724
Planning and zoning	18,415	5,175	28,125	50,859	(22,734)
Public works	8,439	3,408	105,795	38,965	66,830
Other - rounding	(2)	1	-	-	-
Capital outlay					
Capital expenditures	9,851	-	150,000	124,578	25,422
Arapahoe County Open Space expenditures	-	-	12,000	20,000	(8,000)
Conservation Trust Fund expenditures	-	-	5,000	-	5,000
Total expenditures	131,063	100,994	945,484	801,161	144,323
Excess of revenue over expenditures	(1,369)	112,121	(11,931)	55,503	67,434
Major projects	-	-	-	-	-
Excess of revenue over (under) expenditures and major projects	(1,369)	112,121	(11,931)	55,503	67,434
Fund balance - beginning of period	1,870,237	1,747,629	1,403,149	1,813,365	410,216
Fund balance - end of period	\$ 1,868,868	1,859,750	1,391,218	1,868,868	477,650

TOWN OF COLUMBINE VALLEY
GENERAL FUND
SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED MAY 31, 2019 AND 2018

	May 2019	May 2018	Budget	Month Ended May 31, 2019 Actual	Variance
Public safety:					
Automotive expenses	192	1,613	16,000	9,238	6,762
Salaries and benefits	32,644	40,279	233,450	215,555	17,895
Municipal court	3,290	3,178	17,710	19,572	(1,862)
Other	8,888	1,809	21,584	26,904	(5,320)
	<u>45,014</u>	<u>46,879</u>	<u>288,744</u>	<u>271,269</u>	<u>17,475</u>
Sanitation	7,295	5,935	35,000	35,394	(394)
Administration:					
Legal	4,583	4,365	20,000	17,338	2,662
Accounting and audit	1,161	2,250	20,500	20,606	(106)
Inspection	7,941	7,849	66,565	45,064	21,501
Town administration	24,081	21,353	155,549	145,773	9,776
Insurance and bonds	-	(192)	12,500	5,150	7,350
Office supplies and miscellaneous	2,456	1,554	32,495	14,194	18,301
County Treasurer's collection fees	306	356	1,856	2,670	(814)
Rent and building occupancy costs	1,523	2,061	11,355	9,301	2,054
	<u>42,051</u>	<u>39,596</u>	<u>320,820</u>	<u>260,096</u>	<u>60,724</u>
Planning and zoning					
Planner and Engineering	18,415	5,175	28,125	50,859	(22,734)
Public works:					
Street repairs and maintenance	846	1,479	87,875	4,624	83,251
Street lighting	850	(1,489)	6,250	3,929	2,321
Weed and tree removal	1,273	150	6,460	1,273	5,187
Other	5,470	3,268	5,210	29,139	(23,929)
	<u>8,439</u>	<u>3,408</u>	<u>105,795</u>	<u>38,965</u>	<u>66,830</u>
Other - rounding	-	1	-	-	-
Capital expenditures:					
Public safety	-	-	142,000	114,727	27,273
Administration	9,851	-	8,000	9,851	(1,851)
Public works	-	-	-	-	-
	<u>9,851</u>	<u>-</u>	<u>150,000</u>	<u>124,578</u>	<u>25,422</u>
Arapahoe Open Space expenditures	-	-	12,000	20,000	(8,000)
Conservation Trust Fund expenditures	-	-	5,000	-	5,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>131,065</u>	<u>100,994</u>	<u>945,484</u>	<u>801,161</u>	<u>144,323</u>
Major projects:					
Town Hall remodel	-	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures and major projects	<u>131,065</u>	<u>100,994</u>	<u>945,484</u>	<u>801,161</u>	<u>144,323</u>

TOWN OF COLUMBINE VALLEY
SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED MAY 31, 2019 AND 2018

	May 2019	May 2018	Month Ended May 31, 2019		
			Budget	Actual	Variance
Public Safety:					
Automotive expenses:					
Cruiser gas/oil/maintenance	192	1,613	12,500	7,675	4,825
Cruiser insurance	-	-	3,500	1,563	1,937
	192	1,613	16,000	9,238	6,762
Salaries and benefits:					
Salaries	27,869	33,917	181,923	172,682	9,241
Pension plan	2,685	3,437	18,192	14,924	3,268
Health/workman's comp insurance	2,090	2,925	33,335	27,949	5,386
	32,644	40,279	233,450	215,555	17,895
Municipal court:					
Municipal court - judge	750	750	3,750	5,250	(1,500)
Municipal court - legal	2,325	2,228	11,460	12,660	(1,200)
Municipal court - other	215	200	2,500	1,662	838
	3,290	3,178	17,710	19,572	(1,862)
Other:					
Uniforms	660	566	3,335	1,705	1,630
Education/training	425	-	3,750	461	3,289
Arapahoe County dispatch fee	-	-	7,314	7,314	-
Supplies/miscellaneous	7,803	1,243	7,185	17,424	(10,239)
	8,888	1,809	21,584	26,904	(5,320)
Administration:					
Town administration:					
Salaries - administration	16,486	14,997	107,462	86,993	20,469
FICA/Medicare - administration	1,567	1,520	10,154	9,646	508
Health insurance - administration	3,542	2,785	13,335	18,195	(4,860)
Pension - administration	1,012	920	6,346	5,587	759
Telephone/communications	768	-	2,085	5,473	(3,388)
Computer expense	706	946	12,917	15,482	(2,565)
Election expense	-	-	-	-	-
Dues and publications	-	185	3,250	4,397	(1,147)
	24,081	21,353	155,549	145,773	9,776
Office supplies and miscellaneous:					
Advertising/notices	-	11	210	12	198
Miscellaneous	2,219	(764)	28,120	8,183	19,937
Supplies - administration	237	2,307	4,165	5,999	(1,834)
	2,456	1,554	32,495	14,194	18,301
Legal	4,583	4,365	20,000	17,338	2,662
Accounting and audit	1,161	2,250	20,500	20,606	(106)
Inspection	7,941	7,849	66,565	45,064	21,501
Insurance and bonds	-	(192)	12,500	5,150	7,350
County Treasurer's collection fees	306	356	1,856	2,670	(814)
Building occupancy costs	1,523	2,061	11,355	9,301	2,054

TOWN OF COLUMBINE VALLEY
SUPPLEMENTAL SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL
MONTH ENDED MAY 31, 2019 AND 2018

	May 2019	May 2018	Month Ended May 31, 2019		
			Budget	Actual	Variance
Public works:					
Street repairs and maintenance:					
Street/gutter maintenance	-	276	83,335	-	83,335
Snow removal	-	-	1,000	1,016	(16)
Striping	-	-	415	-	415
Signs maintenance	484	422	415	(1,524)	1,939
Vehicle maintenance	362	731	625	5,132	(4,507)
Other drainage	-	50	2,085	-	2,085
Street cleaning	-	-	-	-	-
	846	1,479	87,875	4,624	83,251
Street lighting	850	(1,489)	6,250	3,929	2,321
Ground maintenance	1,273	150	6,460	1,273	5,187
Other:					
Labor - Public works	5,470	2,623	-	24,299	(24,299)
Storm water permit process	-	645	2,085	4,840	(2,755)
Professional fees	-	-	3,125	-	3,125
	5,470	3,268	5,210	29,139	(23,929)
Capital and Conservation Trust Fund:					
Capital expenditures:					
Administration	9,851	-	8,000	9,851	(1,851)
Public safety	-	-	142,000	114,727	27,273
Public works	-	-	-	-	-
	9,851	-	150,000	124,578	25,422
Conservation Trust Fund expenditures:					
Miscellaneous	-	-	5,000	-	5,000
	-	-	5,000	-	5,000



Request for Board of Trustee Action

Date: July 16, 2019

Title: Trustee Bill #2, Series 2019 – Vicious Animals

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: The Town’s current code regarding vicious animals has not been updated in some time. Upon review the attached updates are presented for consideration. This ordinance was heard for 1st reading on June 18, 2019.

Attachments: Trustee Bill #2, Series 2019

Possible Motion: “I move approve Trustee Bill #2, Series 2019 as presented on 2nd Reading”.

TOWN OF COLUMBINE VALLEY

TRUSTEE BILL NO. 2
SERIES OF 2019

INTRODUCED BY
TRUSTEE BRUCE MENK

A BILL

FOR AN ORDINANCE CONCERNING VICIOUS ANIMALS

NOW THEREFORE, be it ordained by the Board of Trustees of the Town of Columbine Valley, Colorado:

Section 1. Section 6.08.100 of the Municipal Code of the Town of Columbine Valley is hereby repealed and reenacted to read as follows:

6.08.100 - Vicious Animals.

1. Prohibited. It shall be unlawful for any person to own, keep, harbor or exercise control over any vicious animal within the municipality. Vicious animal means any animal that, without provocation, bites or attacks humans or other animals; approaches any person or other animal in a vicious or terrorizing manner or in apparent mode of attack, whether the attack is consummated or is capable of being consummated; or has acted in a manner that causes or should cause a reasonable person to know that it is potentially vicious. It shall be an affirmative defense to charges under this Section that the actual or intended victim of any attack has made an unlawful entry into the dwelling of the animal's owner or is threatening or attacking an owner of the animal.
2. Duty to impound; destruction of vicious animal.

It shall be the duty of the animal control officer to impound an animal whose owner or keeper has been cited with a violation of this section if the animal presents a clear and present danger to the public health or safety. Nothing in this chapter shall be construed to prevent the animal control officer from taking whatever action is reasonably necessary to protect the officer's person or members of the public from injury or damage, or injury to any other animals in the community, including immediate destruction of any vicious animal without notice to the owner or keeper.

3. Impoundment; disposition.
 - A. If a complaint has been filed in the municipal court of the town against the owner or keeper of an impounded animal for a charge under this section, the animal shall not be released except on the order of the municipal judge, who may direct the owner or keeper to pay all impounding fees. Any animal which remains unclaimed for five days after

its release as authorized by the municipal judge may be disposed of at the discretion of the operator of the animal shelter.

B. If reasonable efforts have been made to notify the owner or keeper of any proceeding regarding the disposition of their animal and the owner or keeper of the animal fails to appear for any proceeding regarding the disposition of the animal, then the court is empowered to proceed without the owner or keeper. Some examples of reasonable efforts to notify the owner or keeper of a pending court proceeding are:

- i. Personal service on the owner or keeper.
- ii. Notice delivered by regular mail to the last known address of the owner or keeper of the animal.
- iii. Posting notice at the last known residence of the owner or keeper of the animal.
- iv. Any notice given to the owner or keeper by the court.
- v. A promise to appear by the owner or keeper.

C. If the owner or keeper fails to appear after efforts to notify the owner or keeper have been made, then the municipal judge is empowered to hold ex parte hearings to determine the disposition of the animal.

D. If the court finds that reasonable grounds exist to believe that an animal may constitute a danger to any person or persons or to any other animals in the community, the court may order it destroyed or held pending trial. If the court finds that the animal is not a danger, the court may order it released.

E. Surrender of an animal by the owner or keeper to the animal control officer does not relieve the owner or keeper from prosecution or liability for the fees and fines imposed by this section.

Section 2. That should any section, clause, sentence, part or portion of this ordinance be adjudged by any Court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the ordinance as a whole or any part thereof, other than the part or portion declared as such by the Court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 2, Series of 2019, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 18th day of June, 2019, passed by a vote of ___ for and ___ against, on first reading; passed on second reading at a regular meeting of

the Board of Trustees held by a vote of ____ for and ____ against on the ____ day of June, 2019,
and ordered published in the Littleton Independent on the ____ day of _____,
2019.

Richard Champion, Mayor

Attest: _____
JD McCrumb, Town Clerk

Published: _____ in the Littleton Independent Newspaper



Request for Board of Trustee Action

Date: July 16, 2019

Title: Trustee Bill #5 – Series 2019 Building Codes

Presented By: Jim Thelen, Chief Building Official

Prepared By: Jim Thelen, Chief Building Official

Background: Tonight, the Board of Trustees will consider the adoption of the 2018 commercial building code; the International Building, Plumbing, Mechanical, Energy Conservation and, Fuel Gas codes. These codes apply exclusively to the Country Club and will not be used on residential buildings. Earlier this year the trustees adopted the 2018 International Residential Code and the 2017 National Electric Code. These are the only codes needed for residential construction.

The International Code Council, the governing body of the codes omitted references to swimming pools and spas in the 2018 Residential and Building codes and expanded code requirements for safety and construction into the 2018 International Swimming pool and Spa Code. This new code is included with this adoption. Our only amendment is the height of the barrier around a swimming pool be increased from four feet to five feet. The code also allows the use of safety covers for spas and swimming pools. Previous, Trustees In the past, did not accept these devices as providing adequate safety for children, however structural improvements have been made so that a 75-pound child cannot fall through. When walls of the home are part of the barrier an audible alarm will sound when a door, window or screened door is opened.

Significant change to the commercial codes has been reviewed and there does not appear any changes that will result in an unnecessary financial impact on the Country Club.

To reflect a more accurate valuation for decks, patio covers and garages the valuation tables have increased by \$15.00 for each of these projects. The Trustees increased building permit fees with the adoption of the 2015 International Codes. A fee increase is not included in the ordinance, however if the trustees wish to discuss an increase a Resolution will be prepared.

Attachments:	Trustee Bill #5 – Series 2019
Fiscal Impacts:	As presented, the increase in valuation for decks, patio covers and garages would result in a slight increase in overall building department revenue.
Staff Recommendations:	Approve as presented.
Recommended Motion(s):	“I move to approve as presented Trustee Bill #5, 2019 on 1 st reading and set a public hearing for this issue at 6:15 on August 20, 2019”

TOWN OF COLUMBINE VALLEY

TRUSTEE BILL NO. 5
SERIES OF 2019

INTRODUCED BY
TRUSTEE: KATHY BOYLE

A BILL FOR
AN ORDINANCE

CONCERNING ADOPTION OF THE INTERNATIONAL CODE COUNCIL'S 2015 INTERNATIONAL BUILDING CODE; THE INTERNATIONAL CODE COUNCIL'S 2015 INTERNATIONAL RESIDENTIAL CODE; THE INTERNATIONAL CODE COUNCIL'S 2015 MECHANICAL CODE; THE INTERNATIONAL CODE COUNCIL'S 2015 PLUMBING CODE; THE INTERNATIONAL CODE COUNCIL'S 2015 FUEL GAS CODE; THE INTERNATIONAL CODE COUNCIL'S 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE; THE INTERNATIONAL CODE COUNCIL'S 2015 INTERNATIONAL ENERGY CONSERVATION CODE; THE INTERNATIONAL CODE COUNCIL'S 2015 INTERNATIONAL FIRE CODE; THE INTERNATIONAL CONFERENCE OF BUILDING OFFICIAL'S 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS; AMERICAN NATIONAL STANDARD INSTITUTE / AMERICAN SOCIETY OF MECHANICAL ENGINEERS A.17.1 2007; AMERICAN SOCIETY OF MECHANICAL ENGINEERS A.17.3 2005; AMERICAN SOCIETY OF MECHANICAL ENGINEERS A18.1 2005 SAFETY CODE FOR ELEVATORS AND ESCALATORS WITH AMENDMENTS AND ALL APPENDICES THERETO; PROVIDING PENALTIES FOR VIOLATIONS THERETO; ADOPTING AMENDMENTS; AND PROVIDING NOTICE THAT COPIES THEREOF ARE AVAILABLE FOR INSPECTION AT THE TOWN'S OFFICE LOCATED AT 2 MIDDLEFIELD.

WHEREAS, the purpose of the International Building Code is to provide minimum standards to safeguard life or limb, health, property and the public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy. Location and maintenance of all buildings and structures within this jurisdiction and certain equipment specifically regulated therein;

WHEREAS, the purpose of the International Mechanical Code is to provide minimum requirements and standards for the protection of the public welfare by regulating and controlling the design, construction, installation, quality of materials, location, operation and maintenance, or use of heating, ventilating, cooling, refrigeration systems, incinerators, and other miscellaneous heat producing appliances within this jurisdiction;

WHEREAS, the purpose of the International Plumbing Code is to provide minimum standards for the protection of the public health, safety and welfare by providing for the safe installation and maintenance of sewage and water piping systems;

WHEREAS, the purpose the International Fuel Gas Code is to provide minimum standards for the protection of the public health, safety and welfare by providing for the safe installation of fuel gas piping systems, fuel gas utilization equipment and related accessories;

WHEREAS, the purpose of the International Property Maintenance Code is to provide standards to safeguard life, health, and the public welfare by regulating and controlling the uses and occupancy, location and maintenance of all buildings and structures;

WHEREAS, the purpose of the International Energy Conservation Code is to establish minimum standards and regulations for the design of energy efficient construction;

WHEREAS, the purpose of the International Fire Code is to establish the minimum requirements for providing a reasonable level of fire safety and property protection from hazards of fire, explosion or dangerous conditions in new and existing buildings.

WHEREAS, the purpose of the International Swimming Pool and Spa Code is to regulate the construction, alteration, movement, renovation, replacement, repair and maintenance of aquatic recreation facilities, pools and spas.

WHEREAS, copies of the above-mentioned documents are available for inspection in the office Columbine Valley, Colorado during weekday business hours; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, THAT:

Section 1: Chapter 15.08 of the Town of Columbine Municipal code is hereby amended to read:

15.08.010 Code adoption

15.08.020 Amendments, Modifications and Changes

15.08.010 INTERNATIONAL CODES ADOPTED: The following codes are hereby adopted for use and regulation of buildings and structures within the town; said codes shall be available for public inspection at all reasonable hours in the town offices

- (A) International Building Code, 2018 edition of the International Code Council, including Appendix Chapter C and J.
- (B) International Mechanical Code, 2018 edition of the International Code Council, including appendix Chapter A.
- (C) International Plumbing Code, 2018 edition of the International Code Council.

- (D) International Fuel Gas Code, 2018 edition of the International Code Council.
- (E) International Property Maintenance Code, 2018 edition of the International Code Council.
- (F) International Energy Conservation Code, 2018 edition of the International Code Council.
- (G) International Fire Code, 2018 edition of the International Code Council.
(Reserved)
- (H) American National Standard Institute / American Society of Mechanical Engineers (ASME) A17.1 2007 Safety code for Elevators and Escalators; ASME A17.3 2005 and ASME A18.1 2005 American National Standard Institute / American Society of Mechanical Engineers (ASME) A17.1 2007 Safety code for Elevators and Escalators; ASME A17.3 2005 and ASME A18.1 2005
- (I) International Swimming Pool and Spa Code, 2018 edition of the International Code Council

Section 2: Chapter 15.08.020 of the Town of Columbine Valley Municipal Code is repealed and reenacted to read:

15.08.020 AMENDMENTS, MODIFICATIONS AND CHANGES

- (A) Amendments to the International Building Code: The following amendments are hereby adopted to the International Building Code.
 1. Chapter 1 is hereby deleted; the administrative requirements for the International Building Code are located in section 15.04.20 of the Town of Columbine Valley Municipal Code.
 2. Table 508.4 is hereby amended to read:
The required fire separation between a B occupancy and a F-1 occupancy shall be 1 hour; the required fire separation between a B occupancy and a S-1 occupancy shall be 1 hour; the required fire separation between a M occupancy and a F-1 occupancy shall be 1 hour; the required fire separation between a M occupancy and a S-1 occupancy shall be 1 hour.
 3. Section 1011.7.3, Exception is hereby deleted and reenacted to read:

Exception: Spaces under stairways serving and contained with a single residential dwelling unit in Group R-2 or R-3 shall be permitted to be protected on the enclosed side with 5/8" type x gypsum board.

4. Section 1030.1 Exceptions 1, 2, and 4 are hereby deleted in their entirety and without substitution.
5. Section 1601 is hereby amended by the addition of a new paragraph 1601.1 which shall read:

1601.1 Design Criteria: The design criteria for the Town of Columbine Valley shall be as follows:

Roof snow load	30psf
Nominal Wind speed	115mph
Ultimate Wind speed	per section 1609.3 (IBC)
Frost depth	36 inches
Seismic design category	B
Termite	slight to moderate
Decay	none to slight
Weathering	severe
Winter design temperature	1 degree
Ice shield underlayment required	yes (see sec. 1507.2.8.2)
Degree heating days	6200
100-year hourly rainfall	2.67" per hour

6. Section 1704.14 is hereby amended by the deletion of the exceptions.
7. Section 2701.1 is hereby repealed and reenacted to read:

2701.1 Scope: This chapter governs the electrical components, equipment and systems used in buildings and structures covered by this code. The administrative code requirements shall be in accordance with 18.08.020 of the Town of Columbine Valley Municipal Code. Electrical components, equipment shall be designed, installed and constructed in accordance with the National Electrical Code.

- (B) Amendments to the International Plumbing Code: The following amendments are hereby adopted to the International Plumbing Code.

1. Chapter 1 is hereby deleted; the administrative requirements for the International Building Code are located in chapter 15.04.20 of the Town of Columbine Valley Municipal Code.
2. Section 305.4 is hereby repealed and reenacted to read:

305.6 Freezing. Water, soil and waste pipes shall not be installed outside the building, in attics or crawl spaces concealed in outside walls, or in any other place subject to freezing temperatures unless adequate provision is made to protect such

pipes from freezing by insulation or heat or both. Exterior water supply piping shall be installed not less than 60" below grade.

3. Section 903.1 is hereby repealed and reenacted to read:

903.1 Roof Extensions: All open vent pipes that extend through a roof shall be terminated at least 12" above the roof.

4. Subsection 918.1 is hereby amended by the addition of a new paragraph 918.1.1 which shall read:

918.1.1 Isometric Drawings Required: In other than one and two family dwellings, an isometric drawing of the waste and vent system with location of air admittance valves shall be provided. Such drawing shall be prepared and wet stamp and signed by a registered Colorado Professional Engineer.

5. Subsection 1111.1 is hereby repealed and reenacted to read:

1111.1 Subsoil Drains: Subsoil drains shall be installed as required by the engineered geo-technical soils report. Subsoil drains shall be open jointed, horizontally split or perforated pipe conforming to one of the standards listed in table 1102.5. Such drains shall not be less than 4" in diameter. When the building is subjected to backwater, the subsoil drain shall be protected by an accessibly located backwater valve. Subsoil drains shall discharge to a trapped area drain, sump, drywell or approved location above ground. When the subsoil drain discharges into a pit located within the structure, a sump pump shall be provided and installed. The sump and plumbing system shall comply with subsection 1113.1.

- (C) Amendments to the International Fuel Gas Code: The following amendments are hereby adopted to the International Fuel Gas Code.

1. Chapter 1 is hereby deleted; the administrative requirements for the International Fuel Gas Code are located in chapter 15.04.20 of the Town of Columbine Valley Municipal Code.
2. Section 303.3 is hereby amended by the deletion of Exceptions 3 and 4.
3. Section 406.4.1 is hereby repealed and reenacted to read:

406.4.1 Test pressure. The gas piping shall withstand a pressure of not less than 10 pounds per square inch gauge pressure as measured on a 30-pound gauge. Test pressures shall be held for a length of time satisfactory to the administrative authority, but in no case less than 15 minutes, with no perceptible drop in pressure. For welded piping, and for piping carrying gas at pressure in excess of fourteen inches' water column, the test pressure shall not be less than sixty

pounds per square inch and shall be continued for a length of time satisfactory to the Administrative Authority, but in no case less than thirty minutes. These tests shall be made using air, CO₂, or nitrogen pressure only and shall be made in the presence of the administrative authority. All necessary apparatus for conducting tests shall be furnished by the permit holder.

4. Section 406.4.2 is hereby deleted in its entirety and without substitution.
5. Section 501.8 is hereby amended by the deletion of items 8 and 10 thereof.
6. Section 621 is hereby deleted in its entirety and without substitution.

(D) Amendments to the International Mechanical Code. The following amendments are hereby adopted to the International Mechanical Code.

1. Chapter 1 is hereby deleted; the administration requirements for the International Mechanical Code are located in Chapter 15.04.20 of the Town of Columbine Valley Municipal Code.
2. Section 902 is hereby amended by the addition of a new Paragraph 902.1.1 which shall read:

902.1.1 Decorative appliance in solid fuel masonry. Notwithstanding anything contained in this code to the contrary, any new or remodeled solid fuel fireplace shall be one of the following:

1. A gas appliance,
2. An electric device or
3. A fireplace or fireplace inert that meet the most stringent emission standards for wood stoves established by the Air Pollution Control Division Quality Control Commission of the Department of Health of the State of Colorado, or any other clean device that is approved by said Commission.

Any person who installs or constructs any fireplace inert or fireplace shall provide evidence of a certificate issued by the Air Pollution Control Division of the Department of Health of the State of Colorado, and in the case of site-built fireplace shall demonstrate compliance with the certificate.

(E) Amendments to the International Property Maintenance Code. The following amendments are hereby adopted to the International Property Maintenance Code:

1. Subsection 107.1 is hereby amended by the following paragraph to be the last paragraph thereof:

Statements advising that if any owner refuses or neglects to comply with an order issued by the building official, and where conditions exist which make a building or premises unsafe, dangerous or hazardous, that the building official (I) will order the building vacated and posted to prevent further occupancy until the work is completed or/and (ii) may proceed to cause the work to be done and charge the cost thereof against the property or its owners. The giving of the notice provided for hereinabove shall not be a condition precedent to the city's right to prosecute, in its municipal court, any person for any alleged violation of any of the terms of this code.

2. Section 107 shall be amended by the addition of Subsection 107.7 to read:

Section 107.7 Extension of time to perform work. Upon receipt of an application from the person required to conform to the order and by agreement of such person to comply with the order if allowed additional time, the code official may grant an extension of time, not to exceed an additional 120 days, within which to complete said repair, rehabilitation or demolition, if the code official determines that such an extension of time will not create or perpetuate a situation imminently dangerous to life or property. The code official's authority to extend time is limited to the physical repair, rehabilitation or demolition to the premises and will not in any way affect or extend the time to appeal the notice an order.

3. Section 202 is hereby amended by the addition of the following definitions:

NUISANCE: The following shall be defined as nuisances as applied to the 2009 International Property Maintenance Code:

1. Any public nuisance known at common law or in equity jurisprudence.
2. Any attractive nuisance that may prove detrimental to children whether in a building, on the premises of a building or on an unoccupied lot. This includes any abandoned wells, shafts, basements or excavations; abandoned refrigerators and motor vehicles; any structurally unsound fences or structures; or any lumber, trash, debris or vegetation that may prove a hazard for inquisitive minors.
3. Whatever is dangerous to human life or is detrimental to health, as determined by the Building Official.
4. Overcrowding a room with occupants.
5. Insufficient ventilation or illumination.
6. Inadequate or unsanitary sewage or plumbing facilities.
7. Uncleanliness, as determined by the Building Official.
8. Whatever renders air, food or drink unwholesome or detrimental to health of human beings, as determined by the Building Official.

4. Section 302.4 is hereby repealed and reenacted to read:

302.4 Weeds: It is the duty of every person owning vacant or improved property, including easements and drainage-ways within the Town, to keep cut within ten inches of the ground all weeds and to keep said property free from brush and rubbish of all kinds. However, this section shall not apply to vegetable gardens, flower gardens and shrubbery plots. Wheat, barley, oats, rye and similar agricultural commodities also shall be exempt.

Upon failure of the owner or agent having charge of a property to cut destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the Town of Columbine Valley. Upon failure to comply with the notice of violation, any duly authorized employee of the Town or contractor hired by the Town shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal and an administrative fee of forty percent of the cost, shall be paid by the owner of agent responsible for the property.

- (F) Amendments to the International Energy Conservation Code: The following amendments are hereby adopted to the International Energy Conservation Code.

Reserved

- (G) Amendments to the International Fire Code. The following amendments are hereby adopted to the International Fire Code

(Reserved)

- (H) Amendments to the International Swimming Pool and Spa Code. The following amendments are hereby adopted to the International Swimming Pool and Spa Code:

1. Section 305.2.1(1) is hereby amended to read:

1. The top of the barrier shall not be less than 60" above grade where measured on the side of the barrier that face away from the pool or spa. Such height shall exist around the entire perimeter of the barrier and for a distance of 3 feet measured horizontally from the outside of the required barrier.

- (I) Amendments to the American National Standard Institute / American Society of Mechanical Engineers (ASME) A17.1 2007 Safety code for Elevators and Escalators; ASME A17.3 2005 and ASME A18.1 2005 shall be as follows:

Reserved

Section 3: Section 15.08.030 is hereby amended to read:

MISCELLANEOUS PROJECT VALUATION SCHEDULE

PATIO COVER	\$65.00 PER SQUARE FOOT
DECK	\$65.00 PER SQUARE FOOT
GARAGE	\$75.00 PER SQUARE FOOT

Section 4: Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 5: The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published

Section 6: Ordinance shall be in full force and effect upon the expiration of thirty (30) days after publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Section 7: All ordinances or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that this repealer shall not repeal the repealer clauses of such ordinance nor revive any ordinance thereby.

PUBLIC HEARING concerning the Ordinance held on the ____ day of _____, 2019, in the Offices of Columbine Valley, 2 Middlefield. Road, Town of Columbine Valley, Colorado.

Introduced as Trustee Bill No. 5, Series of 2019, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the ____ day of July, 2019, passed by a vote of ____ for and ____ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of ____ for and ____ against on the ____ day of August, 2019, and ordered published in the Littleton Independent on the ____ day of _____, 2019.

Richard Champion, Mayor

Attest: _____
JD McCrumb, Town Clerk

Published: _____ in the Littleton Independent Newspaper



Request for Board of Trustee Action

Date: July 16, 2019

Title: Trustee Bill #7 – Series 2019 Estate Sales

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: Town staff seeks to clarify the existing town code regarding garage sales to include estate sale language.

Attachments: Trustee Bill #7 – Series 2019

Fiscal Impacts: None.

Staff Recommendations: Approve as presented.

Recommended Motion(s): “I move to approve as presented Trustee Bill #7, 2019 on 1st reading and set a public hearing for this issue at 6:20 on August 20, 2019”

A BILL FOR AN ORDINANCE
OF THE TOWN OF COLUMBINE VALLEY CONCERNING ESTATE SALES

WHEREAS, Article III, Section 7, of the Zoning Code and Land Use Regulations of the Town of Columbine Valley prohibit garage sales except in limited circumstances; and

WHEREAS, estate sales are not specifically addressed in Article III, Section 7; and

WHEREAS, garage sales and estate sales are considered synonymous; and

WHEREAS, the Board of Trustees of the Town of Columbine Valley find that an amendment to Article III, Section 7, is necessary, to eliminate any misunderstanding with respect to the conduct of garage sales and estate sales in the Town.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. Article III, Section 7 of the Zoning Code and Land Use Regulations of the Town of Columbine Valley is hereby amended to read as follows:

Section 7. Garage Sales/Estate Sales. Garage sales and estate sales are expressly prohibited, except and unless held under the auspices of a lawfully organized homeowner's association (HOA), if such HOA exists, and only for a period of one day per calendar year, per HOA. Garage sales and estate sales on property not represented by an HOA can be approved by the Board of Trustees or its designee. All signage posted to advertise the garage sales or estate sales must be erected and removed on the same day as the garage sale or estate sale.

Section 2. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 7 at a regular meeting of the Board of Trustees Town of Columbine Valley on the 16th day of July 2019, passed by a vote of ____ for and ____ against on first reading; passed on second reading, after a public hearing held on the ____ day of _____ 2019, at a regular meeting of the Board of Trustees held on the _____ day of _____ 2019, by a vote of ____ for and ____ against and ordered published in the Littleton Independent on the ____ day of _____, 2019.

Richard Champion, Mayor

ATTEST:

J.D. McCrumb, Clerk of the Town of Columbine Valley