



The Columbine Valley Municipal Court is conducted in the Littleton Municipal Court House. Commencing June 2, 2020, the Columbine Valley Municipal Court will be implementing processes and procedures to comply with the City of Littleton's latest "Safer-at-Work" guidelines. The Columbine Valley Municipal Court is strictly enforcing these procedures to preserve the health and safety of all persons. Your health and safety are important and the Court is taking these steps to return to regular court functions in a way that preserve your health and safety as well as your legal rights.

If you have a fever, flu-like symptoms, have been tested as positive for Covid-19, have been exposed to the Covid-19 virus or have medical conditions that place you in a "High Risk" category relative to Covid-19, DO NOT COME TO COURT. Call the Court Clerk at 303-795-1434 to reschedule your court date, or to ask for assistance on procedures that will help you resolve your case without requiring you to appear in person if your case is eligible.

When you appear in person for any Court proceeding, the followings procedures will be strictly followed and enforced:

1. The flow of people in and out of the building will be controlled by the Court Clerk, a Police Officer or Security Guard at the front door of the Littleton Municipal Court building.
2. No more than 5 members of the public will be present in the building at any one time. Court staff and Police staff are not included in the 5-person limit.
3. Face masks should be worn at all times an individual is in the building or waiting to enter the building. Gloves are recommended, but not required. You will be required to sanitize your hands/gloves before entering the building.
4. Social distancing is REQUIRED! Maintain a minimum of six (6) feet between yourself and all other non-household persons.
5. When checking in, the Court will make every effort to serve everyone on a first come, first served basis. Please line up outside of the front door, maintaining the required 6-foot separation.
6. Only the named Defendant will be allowed in the building. No family members or children may accompany the Defendant into the building.
7. If you have an attorney, the attorney may accompany you. The attorney will count towards the 5-person limit.
8. If you are a juvenile, your parents/guardians may accompany you, but the Court is encouraging appearance by only one (1) parent or guardian, as parents will count toward the 5-person limit.
9. During the check-in process, the Police Officer or Security Guard will wave you in and you will be provided a rights advisement form and a number. You will keep the rights advisement form, as there will be no exchange of any forms or papers in the building.
10. The Town Prosecutor will meet with you, and you will be directed to him by the Police Officer or Security Guard, based on your number and the 5-person limitation.
11. After you have met with the Town Prosecutor you will be seen by the Judge. Social distancing will be observed inside the courtroom.
12. If you are required to make a payment of any kind, you will be directed to the payment counter by the Court Clerk.
13. If you have any concerns or questions, please contact Court Clerk immediately.
14. You may request a one-time continuance over the phone by contacting the Court Clerk at the number above.