

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
March 27, 2020

Mayor Pro Tem Menk called the Special Meeting of the Trustees to order at 8:30 a.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Bruce Menk, Gale Christy, Bill Dotson, and Roy Palmer

Also present: Lee Schiller, J.D. McCrumb, and Bret Cottrell

Excused: Kathy Boyle and Gary Miles

NEW BUSINESS

Ratify Emergency Declaration: Mr. Schiller presented the declaration that had been previously approved by Mayor Pro Tem Menk in response to the COVID-19 pandemic. The Trustees discussed and asked clarifying questions.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Christy, the Board of Trustees unanimously approved ratifying the Local Disaster Emergency Declaration for Columbine Valley dated March 24, 2020 and signed by Mayor Pro Tem Menk until April 21, 2020 at which time it may be extended.

Ratify Pandemic Mitigation Plan: Mr. McCrumb presented the mitigation plan that had been previously approved by Mayor Pro Tem Menk in response to the COVID-19 pandemic. The Trustees discussed and asked clarifying questions.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Christy, the Board of Trustees unanimously approved Pandemic Mitigation Plan – Tier 4 for Columbine Valley dated March 17, 2020 and authorized by Mayor Pro Tem Menk until April 21, 2020 at which time it may be extended.

Mutual Aid Agreement: Chief Cottrell presented the mutual aid agreement in response to the COVID-19 pandemic. The Trustees discussed and asked clarifying questions.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Christy, the Board of Trustees unanimously approved adopting and executing the proposed Mutual Aid Agreement for Emergency Services.

Appoint Municipal Court Judge: Mr. Schiller presented the need to appoint a new municipal court judge. The Trustees discussed and asked clarifying questions.

ACTION: upon a motion by Trustee Menk and a second by Trustee Miles, the Board of Trustees unanimously approved the appointment of Tricia A. McCarthy Columbine Valley Municipal Court Judge effective immediately and directed she be sworn in at the earliest opportunity.

Resolution #6, Series 2020 and policy for electronic participation in meetings: Mr. Schiller presented the need for electronic/virtual meetings in response to the COVID-19 pandemic. The Trustees discussed and asked clarifying questions.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Christy, the Board of Trustees unanimously approved Resolution #6” and the proposed policy addressing electronic participation in meetings.

OTHER BUSINESS

Town staff briefly discussed and answered Trustee questions regarding the operating protocol for Town functions and business under the disaster mitigation plan – tier 4 and local responses to COVID-19.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 9:30 a.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed “as attached” are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered to be in DRAFT form until approved by the Board of Trustees at the next regular meeting.*