

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
May 19, 2020

Mayor Palmer called the Regular Meeting of the Trustees to order at 6:30 p.m. Due to the COVID-19 pandemic and as allowed under the Towns Electronic Participation in Meeting Policy (Resolution #6, 2020), the meeting was held virtually via Microsoft Teams. Roll call found the following present:

Trustees: Roy Palmer, Bruce Menk, Kathy Boyle, Bill Dotson, Ed Icenogle, Mimi Kuchman, and Jim Tarpey

Also present: Lee Schiller, J.D. McCrumb, Angela Kelly, and Bret Cottrell

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Dotson, the Board of Trustees unanimously approved the minutes of April 21, 2020.

REPORTS

- A. Mayor Palmer remarked that he has been meeting with staff regularly to discuss COVID-19 and discussed the current status of the Town while under its declared disaster.
- B. Trustee Icenogle introduced himself to the other Trustees. Trustee Boyle shared with the Trustees the towns efforts in printing face-shield components for healthcare workers in response to COVID-19.
- C. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- D. Chief Cottrell reviewed his report as presented in the Trustees Packet and informed the Trustees that the PD was back to regular traffic enforcement.
- E. Mrs. Kelly reviewed the Town's financials as presented in the Trustees Packet.

OLD BUSINESS

- A. **Extend Emergency Declaration:** Mr. McCrumb presented the declaration that had been previously approved by the Board of Trustees in response to the COVID-19 pandemic.
ACTION: upon a motion by Trustee Kuchman and a second by Trustee Tarpey, the Board of Trustees unanimously approved extending the Local Disaster Emergency Declaration for Columbine Valley dated March 24, 2020 until June 17, 2020 at which time it may reconsidered.
- B. **Extend Pandemic Mitigation Plan:** Mr. McCrumb presented the mitigation plan that had been previously approved by the Board of Trustees in response to the COVID-19 pandemic.
ACTION: upon a motion by Trustee Kuchman and a second by Trustee Tarpey, the Board of Trustees unanimously approved extending the Pandemic Mitigation Plan – Tier 3 for Columbine Valley dated March 17, 2020 until June 17, 2020 at which time it may be reconsidered.
- C. **Trustee Bill #1, 2020 – Wallace Annexation:** Mr. Schiller presented the ordinance on 1st reading. The Trustees asked clarifying questions.
ACTION: upon a motion by Trustee Dotson and a second by Trustee Tarpey, the Board of Trustees unanimously approved Trustee Bill #1, 2020 on 2nd Reading.

D. Trustee Bill #2, 2020 – Wallace Zoning: Mr. Schiller presented the ordinance on 2nd reading. The Trustees asked clarifying questions.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Boyle, the Board of Trustees voted 6 – 1 (Kuchman), to approve Trustee Bill #2, 2020 on 2nd Reading.

NEW BUSINESS

A. Appointment of Building Commissioner: Mayor Palmer recommended Trustee Ed Icenogle to serve as the Towns Building Commissioner.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Boyle, the Board of Trustees unanimously approved Mr. Icenogle as Building Commissioner.

B. Appointment of Planning and Zoning Commissioners: J.D. McCrumb, P&Z Chairwoman Sandy Graham, and Trustee Boyle recommended the appointment of Dale Irwin, Jeff Sahr, and Jay Neese as members to the Planning and Zoning Commission and Pam Eller, Jack Scheu, and Hailey Theil as Alternate Commissioners through May 2024.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Kuchman, the Board of Trustees unanimously approved the appointments as presented.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 7:25 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed “as attached” are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*