

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES**

Minutes

September 16, 2020

Mayor Palmer called the Special Meeting of the Trustees to order at 6:30 p.m. Due to the COVID-19 pandemic and as allowed under the Towns Electronic Participation in Meeting Policy (Resolution #6, 2020), the meeting was held virtually via Microsoft Teams. Roll call found the following present:

Trustees: Roy Palmer, Bruce Menk, Kathy Boyle, Bill Dotson, Mimi Kuchman, and Jim Tarpey

Also present: Lee Schiller, J.D. McCrumb, Angela Kelly, and Bret Cottrell

REPORTS

- A. Mayor Palmer noted that he would be serving as the Town's representative to DRCOG; he also noted that he would be performing a trial on new iPad that is being considered as a tool for all trustees in the future.
- B. Trustee Dotson updated the Trustees on the process of bidding the Town's annual audit; Trustee Tarpey reported on a police ride-along he recently participated on.
- C. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- D. Chief Cottrell reviewed his report as presented in the Trustees Packet.
- E. Mrs. Kelly reviewed the Town's financials as presented in the Trustees Packet.

DISCUSSION TOPICS

- A. & B. Extend Emergency Declaration and Pandemic Mitigation Plan – Mr. McCrumb informed the Trustees that Mayor Palmer would be signing the aforementioned documents and the Trustees would be asked to ratify those signatures at the next meeting.
- C. Mr. Schiller presented a draft of the Estate Sale Ordinance; the Trustees discussed the draft and the it will be presented for consideration at the October meeting.
- D. Mr. McCrumb presented a conceptual Transportation Road Fee; the Trustees discussed the draft and the it will be presented for consideration at the October meeting. The Trustees directed staff to draft the ordinance with a 1% fee on valuations over \$25,000.
- E. Mrs. Kelly presented four draft policies for their review and discussion. The policies will be presented by resolution at the October meeting.
- F. Mr. McCrumb distributed a draft 2021 Town Budget for the Trustees to review before the October meeting.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 8:36 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*