

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
November 17, 2020

Mayor Palmer called the Regular Meeting of the Trustees to order at 6:30 p.m. Due to the COVID-19 pandemic and as allowed under the Towns Electronic Participation in Meeting Policy (Resolution #6, 2020), the meeting was held virtually via Zoom. Roll call found the following present:

Trustees: Roy Palmer, Bruce Menk, Kathy Boyle, Bill Dotson, Ed Icenogle, and Jim Tarpey

Also present: Mike Giesen, Lee Schiller, J.D. McCrumb, Angela Kelly, Brent Kaslon, Jeremy Hayden, and Bret Cottrell

PUBLIC COMMENT

There was no public comment presented at the meeting. Several communications opposing the Transportation fee were submitted in writing by Steve and Mara Marks, 8 Driver Lane, Karrie Malone, 60 Fairway Lane, Mike Cope, 33 Wedge Way, Jared and Sarah Hamilton, 7 Fairway Lane.

AGENDA AMENDMENT

Mayor Palmer asked for a motion to amend the agenda, bringing New Business to the top of the agenda following approval of the consent agenda.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Dotson, the Board of Trustees unanimously approved the change to the agenda.

CONSENT AGENDA

ACTION: upon a motion by Trustee Dotson and a second by Trustee Tarpey, the Board of Trustees unanimously approved the consent agenda as presented.

NEW BUSINESS

A. Appointment of Town Trustee: Trustee Mimi Kuchman resigned her seat on the Board effective November 1, 2020. Mayor Palmer presented Mike Giesen as a candidate for the vacancy. The Trustees offered no other candidates to fill the seat.

ACTION: upon a motion by Trustee Palmer and a second by Trustee Menk, the Board of Trustees unanimously approved the appointment of Mr. Mike Giesen to fill the vacant Trustee seat until April 2022.

ACTION: Mayor Palmer swore in Mike Giesen as a Town Trustee.

B. Set December Trustee Meeting for December 8, 2020: The Town mil levy must be filed by December 15, requiring the Trustees December meeting be moved forward one week to December 8.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Giesen, the Board of Trustees unanimously approved setting the December meeting for the 8th at 6:30 p.m.

REPORTS

- A.** Mayor Palmer noted that Arapahoe County will be moving to COVID level red effective Friday.
- B.** The Trustee's offered no comments or reports.
- C.** Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- D.** Chief Cottrell reviewed his report as presented in the Trustee Packet.
- E.** Mrs. Kelly reviewed the Town's financials as presented in the Trustees Packet.

OLD BUSINESS

- A. **TB#4, 2020 Estate Sales – Public Hearing and 2nd Reading:** Mayor Palmer opened the Public Hearing at 7:09p.m. Mr. McCrumb presented the Trustee Bill. There was no public comment.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Dotson, the Board of Trustees unanimously approved closing the public hearing.

The Trustees discussed the Trustee Bill and asked clarifying questions of staff.

ACTION: upon a motion by Trustee Boyle and a second by Trustee Icenogle, the Board of Trustees unanimously approved TB#4, 2020 on 2nd Reading.

- B. **TB#5, 2020 - Transportation Fee 2nd Reading:** Mr. McCrumb presented the Transportation Fee as presented in the Trustees packet. The Trustees discussed elements of the fee including percentage rate and threshold for implementation. The Trustees reviewed the comments submitted by the public.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Icenogle, the Board of Trustees unanimously approved TB#5, 2020 as presented on 2nd Reading.

- C. **TB#6, 2020 Land Use Code – Public Hearing and 2nd Reading:** Mayor Palmer opened the Public Hearing at 7:29p.m. Mr. Kaslon presented the Trustee Bill. There was no public comment.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Dotson, the Board of Trustees unanimously approved closing the public hearing.

The Trustees discussed the Land Use Code and asked clarifying questions of staff.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Icenogle, the Board of Trustees unanimously approved TB#6, 2020 on 2nd Reading.

- D. **TB#7, 2020 Electric Code – Public Hearing and 2nd Reading:** Mayor Palmer opened the Public Hearing at 7:33p.m. Mr. McCrumb presented the Trustee Bill on Mr. Thelen's behalf. There was no public comment.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Boyle, the Board of Trustees unanimously approved closing the public hearing.

The Trustees discussed the Electric Code and asked clarifying questions of staff.

ACTION: upon a motion by Trustee Icenogle and a second by Trustee Tarpey, the Board of Trustees unanimously approved TB#7, 2020 on 2nd Reading.

- E. **2021 Town Budget - Public Hearing and 2nd Reading:** Mayor Palmer opened the Public Hearing at 7:36 p.m. Mr. McCrumb presented the Town Budget. There was no public comment.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Menk, the Board of Trustees unanimously approved closing the public hearing.

The Trustees discussed the Trustee Bill and asked clarifying questions of staff. The Trustees directed staff to reduce the Snow Truck to \$56,000 and reduce the Administrative salary line item to \$226,000. No other changes were made. The Trustees went into executive session (below) to discuss employee salaries.

ACTION: no action is required. The Budget will be adopted by Resolution in December.

EXECUTIVE SESSION: ACTION: upon a motion by Trustee Dotson and a second by Trustee Tarpey, the Board of Trustees unanimously approved entering executive session at 8:02 p.m. to discuss personnel matters, involving performance and compensation, pursuant to C.R.S. § 24-6-402(4)(f).

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 9:04 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall, 2 Middlefield Road.*

*** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*