

The Town strives to keep its citizens informed of events, issues and services of relevance and interest to the community. This guide outlines the various ways the Town transmits information and is intended to direct citizens to the best source for the information they seek.

WEBSITE

The Town's official website (www.ColumbineValley.org) contains a great deal of general information about the Town and the services and programs it provides, including Trustee and Commission meetings, information about our Columbine Valley Police Department, Court and Building Department, an event calendar, and staff contact information. You can also download and submit forms or permit requests, read our quarterly newsletter, pay a ticket online, or report a community concern.

TOWN HALL

Town Hall is open Monday through Friday from 8:00 a.m. until 4:00 p.m. with the exception of eight administrative holidays throughout the year. Staff is also available by appointment for citizen meetings. Staff emails may be found on the website at www.columbinevalley.org/town-staff or call us at 303-795-1434.



WELCOME PACKET

New residents are invited to come to Town Hall to pick up a welcome packet filled with helpful information you will need to know. Much of the information included in the packet may also be found on the website at www.columbinevalley.org/new-residents.

NEWSLETTERS

The Town produces a quarterly newsletter, the Columbine Valley Voice, which is mailed to all residents and can be accessed on the website at www.columbinevalley.org/newsletters. Content includes an update from the Mayor, details on upcoming events, and information about projects and Town business.

TOWN DIRECTORY

The Town also produces an annual directory of resident names, addresses, phone numbers and other helpful information about the town. Citizens can update their information for the directory using the directory form at www.columbinevalley.org/new-residents or by contacting Communications Coordinator Erin Acheson at eacheson@columbinevalley.org.



TOWN EVENTS SIGNS

Large poster signs announcing programs and events for citizens are placed at the side of the road near the entrances to the Town. Details about these events may be found on the website.

DOOR HANGERS

The Town will occasionally utilize door hangers to inform residents of upcoming projects.

HOA EMAILS

The Town periodically communicates via email directly with HOA presidents with neighborhood specific announcements or as issues arise. HOA may distribute this information to their residents through their individual communication networks.

TOWN ADMINISTRATOR REPORT

Each month the Town Administrator writes a report to the Board of Trustees with updates from the Town Staff. The report is posted to the website at www.columbinevalley.org/town-staff and is included in the monthly board packet.

BOARD AND COMMISSION MEETINGS

Agendas and informational packets for public Board of Trustee and commission meetings are made public on the website. Agendas are also posted on the Town Hall bulletin board. Packets are typically made available the Friday prior to each meeting. Citizens and other interested parties are welcome to attend meetings and address the Board during the designated public comment time period on each agenda.

NEXTDOOR

The Town utilizes the community social media platform Nextdoor (www.nextdoor.com) to post community updates and news. Residents can sign up for a free account through the website above. Please note that as the community representative, Town staff cannot see or engage with content that is posted by residents.



If you have questions or ideas around Town communications, please contact Communications Coordinator Erin Acheson at eacheson@columbinevalley.org.

Thank you!

