

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES MEETING**

March 15, 2022

6:30PM

A G E N D A

1. ROLL CALL 6:30
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The Mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.
4. CONSENT AGENDA Mayor Palmer
 - a. Approval of February 15, 2022 Minutes
5. REPORTS
 - a. Mayor
 - b. Trustees
 - c. Finance Report
 - d. Town Administrator
 - e. Chief of Police
6. OLD BUSINESS
 - a. Trustee Bill #2 – 2022, An Ordinance Regarding Insurance Mr. Schiller
7. NEW BUSINESS
 - a. Trustee Bill #1 - 2022, An Ordinance Regarding Dumpsters Mr. Schiller
 - b. Resolution #3 – 2022, Canceling the 2022 Town Election Mr. McCrumb
 - c. Trails Master Plan Addendum Mr. Kaslon
8. ADJOURNMENT

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
February 15, 2022

Mayor Palmer called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Roy Palmer, Bruce Menk, Kathy Boyle, Bill Dotson, Mike Giesen, Ed Icenogle, and Jim Tarpey
Also present: Lee Schiller, J.D. McCrumb, Sue Blair, Bret Cottrell, and Jamie Milliman

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA:

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Giesen, the Board of Trustees unanimously approved the consent agenda as presented.

REPORTS

- A. The Mayor thanked and recognized the efforts of all Trustees and staff for a great 2021.
- B. Trustee Dotson requested a follow-up on the town's 3-year forecast; it will be presented as part of the CIP in the coming months.
- C. Mrs. Blair reviewed the Town's January financials as presented in the Trustees Packet.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E. Chief Cottrell reviewed his report as presented in the Trustee Packet.

OLD BUSINESS: There was no old business

NEW BUSINESS

Trustee Bill #1, 2022 – regarding dumpsters: Mr. Schiller presented the ordinance on first reading. The Trustees asked clarifying questions and discussed some revisions.

ACTION: there was no action. Staff will update the ordinance and bring back for 1st reading in March.

Trustee Bill #2, 2022 – regarding insurance: Mr. Schiller presented the ordinance on first reading. The Trustees asked clarifying questions.

ACTION: upon a motion by Trustee Menk and a second by Trustee Icenogle, the Board of Trustees unanimously approved Trustee Bill #2 on 1st reading.

Appointment of Planning and Zoning Commission Members: Mr. McCrumb presented three members of the Commission whose seats were up for renewal.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Giesen, the Board of Trustees unanimously approved the appointments of Sandy Graham and Eric Chekal to 4-year terms as commissioners, and Cinamon Watson to a 4 year term as an alternate commissioner, through January 19, 2026.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:43 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

* All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall.
** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.

TOWN OF COLUMBINE VALLEY
Financial Statements Ending February 28, 2022
Variance Summary

General Fund

Revenues

- General Fund Revenues are at 19% of budget
 - o Property taxes \$200,740, 33% of budget
 - o Permits, fees and services \$60,601, 11% of budget

Administration – 10% of budget

- Special Projects, Municode of \$10,350 unbudgeted

Public Safety – 16% of budget

- Govpilot & Juvenile assessment is paid for the year
- Offsite server backup – paid quarterly

Public Works – 22% of budget

- Street and gutter maintenance - \$48K for patching & drain pan of asphalt

General Fund Expenditures

- General Fund Expenditures are at 14% of budget. In addition, a transfer to the Capital fund was made in the amount of \$2,300,000.
- The ending fund balance is \$1,129,758.

Capital Fund

- Transfer from the general fund of \$2,300,000, the ending fund balance is \$3,744,029.

Conservation Trust Fund

- Ending fund balance \$22,984.

Arapahoe County Open Space Fund

- Ending fund balance \$487,630.

Impact Fees

- Impact Fee revenues \$50,800 (17% of budget) with zero expenditures to date.
- Ending fund balance \$927,674.

Transportation Fees

- Transportation fees \$3,379 (4% of budget) with zero expenditures to date.
- Ending fund balance \$110,718.

**TOWN OF COLUMBINE VALLEY
CASH POSITION
YEAR TO DATE (YTD) AS OF FEBRUARY 28, 2022**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
Wells Fargo checking	\$ 353,149	\$ -	\$ 353,149
Bank of the West checking	100	-	100
Bank of the West money market	-	100	100
Vectra Bank money market	-	4,943	4,943
Vectra Bank investment	-	413,944	413,944
C-Safe Primary	-	3,533,388	3,533,388
C-Safe Impact fee	-	940,374	940,374
C Safe CTF	-	20,720	20,720
Arapahoe County shareback	-	493,308	493,308
YTD Cash Balances	353,249	5,406,777	5,760,026
Less amount allocated for capital	-	(3,744,029)	(3,744,029)
Less amount restricted for ACOS	-	(487,630)	(487,630)
Less amount restricted for CTF	-	(22,984)	(22,984)
Less amount restricted for impact fees	-	(927,674)	(927,674)
Less amount restricted for transportation fees	-	(110,718)	(110,718)
CURRENT UNRESTRICTED/UNALLOCATED BALANCE	\$ 353,249	\$ 113,742	\$ 466,991

**TOWN OF COLUMBINE VALLEY
ALLOCATION OF AVAILABLE FUND BALANCES
YEAR TO DATE (YTD) AS OF FEBRUARY 28, 2022**

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Impact Fees	Transportation Fees	TOTALS
BEGINNING FUND BALANCES	\$ 3,155,667	\$ 1,444,029	\$ 22,983	\$ 489,744	\$ 876,843	\$ 107,339	\$ 6,096,605
YTD REVENUES PER FINANCIAL STATEMENTS							
Taxes	419,418	-	-	-	-	-	419,418
Permits and fines	75,555	-	-	-	-	-	75,555
Intergovernmental	91,777	-	-	-	-	-	91,777
Interest	128	-	1	17	31	-	177
Other	1,539	-	-	-	-	-	1,539
Impact fees	-	-	-	-	50,800	-	50,800
Transportation fees	-	-	-	-	-	3,379	3,379
Total YTD revenues	588,417	-	1	17	50,831	3,379	642,645
Total YTD expenditures	(314,326)	-	-	(2,131)	-	-	(316,457)
Excess of revenues over (under) expenditures	274,091	-	1	(2,114)	50,831	3,379	326,188
Transfers	(2,300,000)	2,300,000	-	-	-	-	-
Net change in fund balance	(2,025,909)	2,300,000	1	(2,114)	50,831	3,379	326,188
YTD ENDING FUND BALANCES	\$ 1,129,758	\$ 3,744,029	\$ 22,984	\$ 487,630	\$ 927,674	\$ 110,718	\$ 6,422,793
Budget vs actual reference	(page 4)	(page 8)	(page 9)	(page 10)	(page 11)	(page 12)	

**TOWN OF COLUMBINE VALLEY
BALANCE SHEET - ALL FUNDS
February 28, 2022
Unaudited**

	General
ASSETS	
Cash and investments	\$ 5,760,026
Accrued revenue	376,115
Other receivables	376,350
Property tax receivable	414,679
TOTAL ASSETS	\$ 6,927,170
 LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts payable	\$ 77,550
Accrued liabilities	12,148
Deferred property tax revenue	414,679
Total liabilities	504,377
 FUND BALANCES	
General	1,129,758
Capital	3,744,029
Conservation trust fund	22,984
Arapahoe county open space	487,630
Impact fees	927,674
Transportation fees	110,718
Total fund balances	6,422,793
TOTAL LIABILITIES AND FUND BALANCES	\$ 6,927,170

**TOWN OF COLUMBINE VALLEY
GENERAL - SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE TWO MONTHS ENDED FEBRUARY 28, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Taxes	\$ 419,418	\$ 2,129,498	\$ (1,710,080)	20%
Permits and fines	75,555	630,000	(554,445)	12%
Intergovernmental	91,777	382,259	(290,482)	24%
Interest	128	1,000	(872)	13%
Other	1,539	-	1,539	-
Total revenues	<u>588,417</u>	<u>3,142,757</u>	<u>(2,554,340)</u>	<u>19%</u>
EXPENDITURES				
Administration	94,369	953,612	(859,243)	10%
Planning and engineering	3,050	53,500	(50,450)	6%
Public safety	138,113	867,980	(729,867)	16%
Public works	78,794	361,849	(283,055)	22%
Total expenditures	<u>314,326</u>	<u>2,236,941</u>	<u>(1,922,615)</u>	<u>14%</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>274,091</u>	<u>905,816</u>	<u>(631,725)</u>	<u>30%</u>
OTHER FINANCING USES				
Transfer to capital	(2,300,000)	(2,700,000)	400,000	85%
Total other financing uses	<u>(2,300,000)</u>	<u>(2,700,000)</u>	<u>400,000</u>	<u>85%</u>
NET CHANGE IN FUND BALANCE	(2,025,909)	<u>\$ (1,794,184)</u>	<u>\$ (231,725)</u>	
BEGINNING FUND BALANCE	<u>3,155,667</u>			
ENDING FUND BALANCE	<u>\$ 1,129,758</u>			

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE ONE MONTH AND TWO MONTHS ENDED FEBRUARY 28, 2022
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (17% YTD)
REVENUES					
Taxes					
Cable television	\$ 3,000	\$ 6,000	\$ 36,000	\$ (30,000)	17%
Property taxes	194,466	200,740	615,419	(414,679)	33%
Sales and use taxes	51,195	197,799	1,385,000	(1,187,201)	14%
Specific ownership taxes	3,502	6,546	43,079	(36,533)	15%
Utility franchise fees	4,166	8,333	50,000	(41,667)	17%
Total taxes	256,329	419,418	2,129,498	(1,710,080)	20%
Permits and fines					
Court fines	6,690	14,954	100,000	(85,046)	15%
Permits, fees and services	2,640	60,601	530,000	(469,399)	11%
Total permits and fines	9,330	75,555	630,000	(554,445)	12%
Intergovernmental					
Bow Mar IGA	-	76,208	300,259	(224,051)	25%
Bow Mar IGA admin	-	5,000	20,000	(15,000)	25%
County highway tax revenue	1,250	2,500	15,000	(12,500)	17%
Motor vehicle registration fees	472	810	6,000	(5,190)	14%
State cigarette tax apportionment	404	487	1,000	(513)	49%
State highway user's tax	3,439	6,772	40,000	(33,228)	17%
Total intergovernmental	5,565	91,777	382,259	(290,482)	24%
Interest	-	128	1,000	(872)	13%
Other	1,539	1,539	-	1,539	-
TOTAL REVENUES	272,763	588,417	3,142,757	(2,554,340)	19%
EXPENDITURES					
Administration					
Accounting and audit	6,270	9,560	63,500	(53,940)	15%
Advertising/notices	-	-	500	(500)	0%
Bank/credit card fees	401	419	5,100	(4,681)	8%
Building inspection and planning review	15,763	15,763	238,500	(222,737)	7%
Building maintenance and utilities	1,432	1,993	22,011	(20,018)	9%
Community functions	4,500	4,500	55,000	(50,500)	8%
Computer expense	1,460	1,460	14,500	(13,040)	10%
County treasurer's collection fees	1,945	2,008	6,154	(4,146)	33%
Dues and publications	293	440	8,850	(8,410)	5%
Education and training	15	15	12,000	(11,985)	0%
Election	-	-	4,000	(4,000)	0%
Emergency response and preparedness	13	13	3,000	(2,987)	0%
Health insurance	3,573	6,334	47,000	(40,666)	13%
Insurance and bonds	-	-	34,047	(34,047)	0%
Legal	2,505	2,505	45,000	(42,495)	6%
Mayor/monthly breakfasts	-	-	2,000	(2,000)	0%
Miscellaneous	282	282	2,300	(2,018)	12%
Payroll taxes	565	1,268	12,575	(11,307)	10%
Pension	815	1,680	12,575	(10,895)	13%
Salaries	15,891	33,595	251,500	(217,905)	13%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE ONE MONTH AND TWO MONTHS ENDED FEBRUARY 28, 2022
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (17% YTD)
Special projects	10,350	10,350	-	10,350	-
Supplies, printing, postage	680	978	13,000	(12,022)	8%
Telephone/communications	1,031	1,206	6,500	(5,294)	19%
Emergency reserve	-	-	94,000	(94,000)	0%
Total administration	67,784	94,369	953,612	(859,243)	10%
Planning and engineering					
Town planning	1,050	3,050	36,000	(32,950)	8%
Town engineer	-	-	16,000	(16,000)	0%
Miscellaneous	-	-	1,500	(1,500)	0%
Total planning and engineering	1,050	3,050	53,500	(50,450)	6%
Public safety					
Operations					
Cruiser gas	1,694	2,917	22,100	(19,183)	13%
Cruiser oil/maintenance	538	1,321	18,000	(16,679)	7%
Cruiser insurance	-	-	8,487	(8,487)	0%
Education/training	-	-	11,750	(11,750)	0%
Equipment repair	-	-	5,875	(5,875)	0%
Health insurance	5,778	12,489	70,900	(58,411)	18%
Workers comp insurance	1,430	1,430	29,705	(28,275)	5%
Payroll taxes	1,546	3,226	24,730	(21,504)	13%
Pension	3,797	7,594	49,459	(41,865)	15%
Salaries	41,410	83,692	494,590	(410,898)	17%
Supplies/miscellaneous	297	392	15,980	(15,588)	2%
Telephones/air cards	160	160	2,938	(2,778)	5%
Uniforms	698	1,670	11,750	(10,080)	14%
Total operations	57,348	114,891	766,264	(651,373)	15%
Municipal court					
Judge	500	1,000	8,000	(7,000)	13%
Legal	3,825	3,825	27,500	(23,675)	14%
Administration	152	330	2,000	(1,670)	17%
Supplies	-	936	2,000	(1,064)	47%
Interpreter	200	400	2,000	(1,600)	20%
Total municipal court	4,677	6,491	41,500	(35,009)	16%
Contracts					
Arapahoe county dispatch fee	-	700	33,709	(33,009)	2%
Tri-tech software	-	-	1,225	(1,225)	0%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	595	782	(187)	76%
Netmotion	-	-	500	(500)	0%
CACP	-	-	250	(250)	0%
CISC	-	-	1,000	(1,000)	0%
WhenIWork	-	-	450	(450)	0%
Total contracts	-	1,295	38,416	(37,121)	3%
Computer/IT					
Offsite server backup	-	450	1,800	(1,350)	25%
Office 365 accounts	372	372	2,500	(2,128)	15%
Scheduled computer replacement	614	614	3,500	(2,886)	18%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE ONE MONTH AND TWO MONTHS ENDED FEBRUARY 28, 2022
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (17% YTD)
Govpilot	-	14,000	14,000	-	100%
Total computer/IT	986	15,436	21,800	(6,364)	71%
Total public safety	63,011	138,113	867,980	(729,867)	16%
Public works					
Ground maintenance	-	-	8,578	(8,578)	0%
Health insurance	564	1,455	7,934	(6,479)	18%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	199	410	4,193	(3,783)	10%
Pension	272	545	4,193	(3,648)	13%
Professional fees-mosquito control	-	-	7,500	(7,500)	0%
Salary	5,300	10,600	83,850	(73,250)	13%
Sanitation/trash/recycle service	8,122	16,192	92,000	(75,808)	18%
Signs maintenance	-	-	1,061	(1,061)	0%
Snow removal	428	628	5,500	(4,872)	11%
Storm water permit process/NPDES	-	-	7,500	(7,500)	0%
Street and gutter maintenance	-	15,000	15,000	-	100%
Streets and gutters contingency	2,199	33,264	75,000	(41,736)	44%
Street lighting	223	223	40,000	(39,777)	1%
Striping	-	-	1,040	(1,040)	0%
Vehicle maintenance	477	477	3,500	(3,023)	14%
Total public works	17,784	78,794	361,849	(283,055)	22%
TOTAL EXPENDITURES	149,629	314,326	2,236,941	(1,922,615)	14%
EXCESS OF REVENUES OVER EXPENDITURES	123,134	274,091	905,816	(631,725)	30%
OTHER FINANCING USES					
Transfer to capital	-	(2,300,000)	(2,700,000)	400,000	85%
Total other financing uses	-	(2,300,000)	(2,700,000)	400,000	85%
NET CHANGE IN FUND BALANCE	\$ 123,134	\$ (2,025,909)	\$ (1,794,184)	\$ (231,725)	
BEGINNING FUND BALANCE		3,155,667			
ENDING FUND BALANCE		\$ 1,129,758			

**TOWN OF COLUMBINE VALLEY
CAPITAL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE TWO MONTHS ENDED FEBRUARY 28, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Total revenues	\$ -	\$ -	\$ -	-
EXPENDITURES				
Public safety				
Flock camera system	-	17,500	(17,500)	0%
Vehicle	-	55,000	(55,000)	0%
Public works				
Lightpole replacement	-	12,000	(12,000)	0%
Truck - snow removal	-	68,000	(68,000)	0%
Total expenditures	<u>-</u>	<u>152,500</u>	<u>(152,500)</u>	<u>0%</u>
EXCESS OF EXPENDITURES OVER REVENUES	<u>-</u>	<u>(152,500)</u>	<u>152,500</u>	<u>0%</u>
OTHER FINANCING SOURCES				
Transfer from general	2,300,000	2,700,000	(400,000)	85%
Transfer from impact fee	-	9,520	(9,520)	0%
Total other financing sources	<u>2,300,000</u>	<u>2,709,520</u>	<u>(409,520)</u>	<u>85%</u>
NET CHANGE IN FUND BALANCE	2,300,000	<u>\$ 2,557,020</u>	<u>\$ (257,020)</u>	
BEGINNING FUND BALANCE	<u>1,444,029</u>			
ENDING FUND BALANCE	<u>\$ 3,744,029</u>			

**TOWN OF COLUMBINE VALLEY
 CONSERVATION TRUST
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 BUDGET AND ACTUAL
 FOR THE TWO MONTHS ENDED FEBRUARY 28, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Conservation Trust Fund entitlement	\$ -	\$ 8,700	\$ (8,700)	0%
CTF interest	1	7	(6)	14%
Total revenues	<u>1</u>	<u>8,707</u>	<u>(8,706)</u>	<u>0%</u>
EXPENDITURES				
Conservation trust fund expenditures	-	6,000	(6,000)	0%
Total expenditures	<u>-</u>	<u>6,000</u>	<u>(6,000)</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	1	<u>\$ 2,707</u>	<u>\$ (2,706)</u>	
BEGINNING FUND BALANCE	<u>22,983</u>			
ENDING FUND BALANCE	<u>\$ 22,984</u>			

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE TWO MONTHS ENDED FEBRUARY 28, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Arapahoe County open space revenues	\$ -	\$ 46,114	\$ (46,114)	0%
ACOP interest	17	184	(167)	9%
Total revenues	<u>17</u>	<u>46,298</u>	<u>(46,281)</u>	<u>0%</u>
EXPENDITURES				
Nevada ditch	2,131	30,000	(27,869)	7%
Total expenditures	<u>2,131</u>	<u>30,000</u>	<u>(27,869)</u>	<u>7%</u>
NET CHANGE IN FUND BALANCE	(2,114)	<u>\$ 16,298</u>	<u>\$ (18,412)</u>	
BEGINNING FUND BALANCE	<u>489,744</u>			
ENDING FUND BALANCE	<u>\$ 487,630</u>			

**TOWN OF COLUMBINE VALLEY
IMPACT FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE TWO MONTHS ENDED FEBRUARY 28, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Impact fees	\$ 50,800	\$ 292,100	\$ (241,300)	17%
Interest	31	145	(114)	21%
Total revenues	<u>50,831</u>	<u>292,245</u>	<u>(241,414)</u>	<u>17%</u>
EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>50,831</u>	<u>292,245</u>	<u>(241,414)</u>	<u>17%</u>
OTHER FINANCING USES				
Transfer to capital	-	(9,520)	9,520	0%
Total other financing uses	<u>-</u>	<u>(9,520)</u>	<u>9,520</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	50,831	<u>\$ 282,725</u>	<u>\$ (231,894)</u>	
BEGINNING FUND BALANCE	<u>876,843</u>			
ENDING FUND BALANCE	<u>\$ 927,674</u>			

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE TWO MONTHS ENDED FEBRUARY 28, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Transportation fees	\$ 3,379	\$ 90,000	\$ (86,621)	4%
Total revenues	<u>3,379</u>	<u>90,000</u>	<u>(86,621)</u>	<u>4%</u>
EXPENDITURES	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	3,379	<u>\$ 90,000</u>	<u>\$ (86,621)</u>	
BEGINNING FUND BALANCE	<u>107,339</u>			
ENDING FUND BALANCE	<u>\$ 110,718</u>			



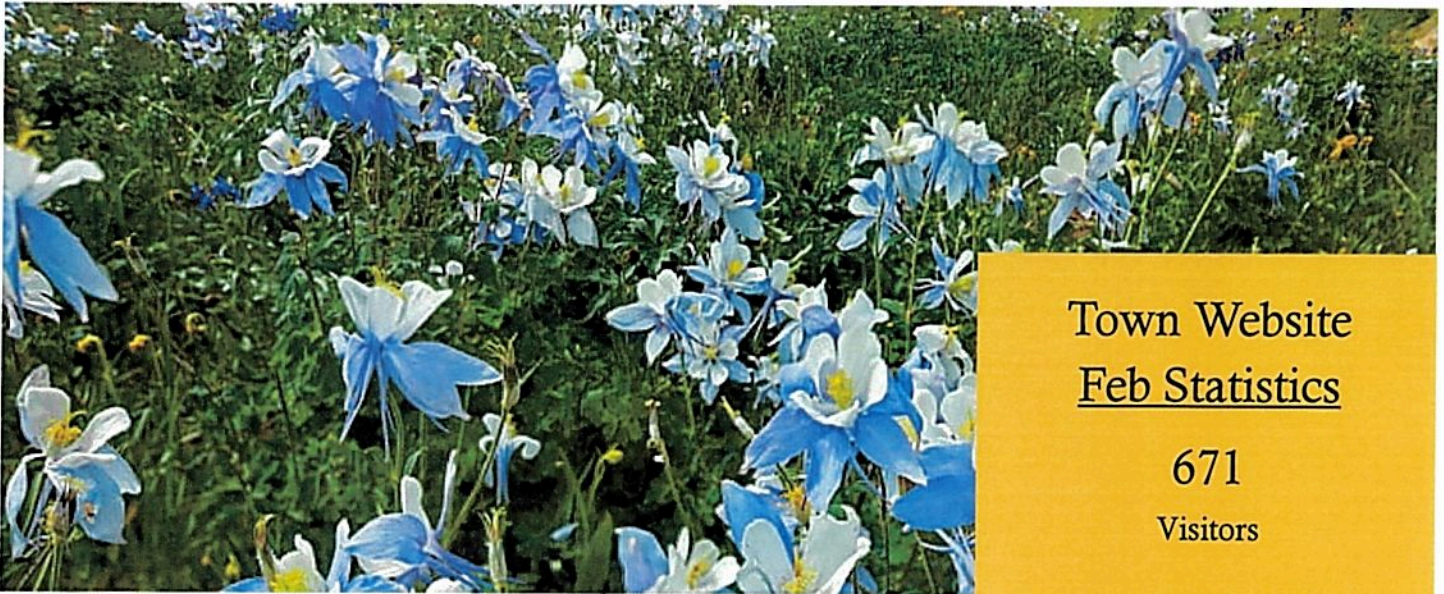
Town Administrator's Report

March 2022



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Administration

- Staff is reviewing an application for subdivision of property on Watson Lane. This will likely be considered by the Planning and Zoning Commission in May and may find its way to the Board of Trustees in the summer.
- Preparations to move the Town's municipal court to a primarily virtual format continue, with plans for a complete transition in June. Collection agencies are also being reviewed at the request of the Municipal Judge.
- Updates to the Town's municipal code and employee handbook continue. The handbook is currently being reviewed by Employers Council to ensure compliance with all state and federal laws and will be ready for adoption by the Trustees at the April meeting.
- HR Pixy, an Human Resource consultant, has been retained to provide professional support to the Town Administrator and Chief of Police in an on-call capacity. Support will be extended for ongoing compliance audits, employee hiring, onboarding and transitions, and other services as needed.
- The Town will release a Request of Qualification for a new public works/maintenance support contractor to support Staff at Town Hall and throughout Columbine Valley. This has been a challenging position to keep filled based on the expertise required and limited hours allotted. Until filled, some non-essential maintenance and projects are being suspended.
- Directory Update: Over 170 printed directories have been picked up at Town Hall. Approximately 55 households have also opted in for DirectorySpot so far, the Town's new online directory. Priority email communications with residents will begin in April. Residents must be opted in to receive these communications.

Town Website Feb Statistics

671

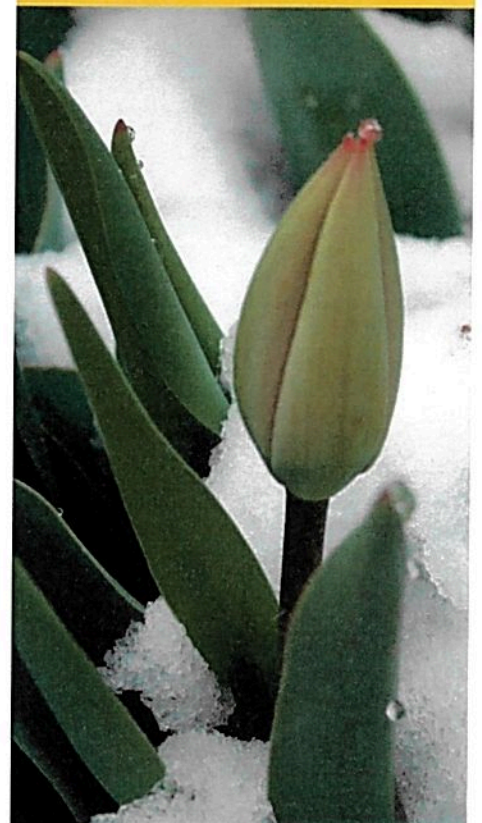
Visitors

2,485

February Page Views

Top Pages

Building Permits
Police Department
Building Permits
Calendar



Public Works Department

- Denver Water has commenced their project to replace all of the original water mains in Old Town. This entails trenching down through the street to get to the old metal pipe, installing a new section of blue PVC pipe and moving the lines running to the house from the old pipe to the new pipe. After the new pipe is in, the trench is backfilled and a temporary asphalt patch is placed. The project started at the intersection of Fairway and Platte Canyon. After tying into the upgraded system under Platt Canyon, the work moved into town, headed towards the Clubhouse. They have just turned north on Club and will eventually head east down Niblick. This will complete Phase 1, leaving two more phases before the project is complete.
- After a long section of pipe has been replaced, the temporary asphalt patch is removed and replaced with hot mix asphalt.
- The streets in Wild Plum have been accumulating a large amount of dirt and trash since the start of the year. To help encourage maintaining clean streets in compliance with the Construction Management Plan, daily fines are now being assessed. These will be applied to every lot under construction that is not cleaning the street at the end of each work day.
- The playground at Wild Plum had been shut down for the last few months due to safety concerns with the installation of some of the equipment. The builder was recently able to repair these issues and all of the equipment has been opened back up for use.
- The new snowplow F450 is still on backorder with no delivery date known at this time.

Municipal Court

	<u>2021</u>	<u>2021 YTD</u>	<u>2022</u>	<u>2022 YTD</u>
Jan	\$2,816.00	\$2,816.00	\$8,264.00	\$8,264.00
Feb	\$11,445.00	\$14,261.00	\$6,540.00	\$14,804.00
Mar	\$13,540.00	\$27,801.00		
Apr	\$15,330.12	\$43,131.12		
May	\$13,577.12	\$56,708.24		
June	\$11,777.00	\$68,485.24		
July	\$5,895.00	\$74,380.24		
Aug	\$8,090.00	\$82,470.24		
Sept	\$3,276.80	\$85,747.04		
Oct	\$6,856.45	\$92,603.49		
Nov	\$11,440.00	\$104,043.49		
Dec	\$11,777.12	\$115,820.61		

February Total Stats

- Total paid before Court: 36
- Total on docket: 36
- Cases heard by Judge: 19
- Continuances: 4
- Default Judgments 4
- Stays of Execution: 3
- Classes Ordered: 2
- Bench Warrants 1
- Trials 1



Columbine Valley Police

Department

Serving Bow Mar
 2 Middlefield Rd. Columbine Valley, Colorado 80123
www.columbinevalley.org
 (303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For March 2022

Full Time Positions	6 of 6
Part Time Positions	2 of 4
Regular hours	972
OT hours worked	78
Off Duty	0
PTO	41.5

February 2022 Violations

Charges For the Date Range 2/1/2022 Thru 2/28/2022

Qty	Charge
40	703(3) FAIL TO STOP AT A STOP SIGN:
4	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
2	1101(3) SPECIAL HAZARDS:
1	205 HEADLIGHT:
0	
47	Total Number of Violations Issued

Monthly Case # Report

Case Number	Event Date	Situation Reported
CV22-0000018	02/01/2022 12:18:00 PM	TRAFFIC ARREST IP
CV22-0000019	02/03/2022 12:24:41 AM	TRAFFIC ARREST IP
CV22-0000020	02/06/2022 02:16:39 AM	THEFT FROM MOTOR VEHICLE IP
CV22-0000021	02/06/2022 09:23:50 AM	INFORMATION IP
CV22-0000022	02/06/2022 03:58:13 PM	Theft from Motor Vehicle
CV22-0000023	02/07/2022 02:51:21 PM	ANIMAL CALL IP*
CV22-0000024	02/08/2022 09:51:10 AM	Identity Theft
CV22-0000025	02/08/2022 11:24:37 AM	ANIMAL CALL IP*
CV22-0000026	02/09/2022 12:10:18 AM	DOMESTIC VIOLENCE VERBAL IP
CV22-0000027	02/10/2022 10:15:12 AM	Fraud
CV22-0000028	02/13/2022 03:10:32 AM	TRAFFIC ARREST IP
CV22-0000029	02/15/2022 04:21:50 PM	TRAFFIC ARREST IP
CV22-0000030	02/16/2022 08:17:36 PM	FOLLOW UP IP*
CV22-0000031	02/18/2022 11:53:05 AM	Fraud
CV22-0000032	02/18/2022 09:16:25 PM	INFORMATION IP
CV22-0000033	02/19/2022 03:34:05 PM	SUSPICIOUS CIRCUMSTANCE IP
CV22-0000034	02/19/2022 09:29:59 PM	DUI IP
CV22-0000035	02/20/2022 04:52:13 PM	WARRANT ARREST IP
CV22-0000036	02/24/2022 08:07:48 AM	SUSPICIOUS PERSON IP
CV22-0000037	02/26/2022 08:14:49 PM	TRAFFIC STOP IP
CV22-0000038	02/27/2022 04:36:19 AM	DOMESTIC VIOLENCE VERBAL IP
CV22-0000039	02/27/2022 06:39:02 PM	UNWANTED SUBJECT IP

RESTRaining ORDER VIO IP									
robbery									
ROBBERY IP									
runaway									
UNAWAY IP									
SAFE 2 TELL									
SELECTIVE ENFORCEMENT IP*				9					9
Sex Assault									
SEX ASSAULT IP									
Sex Crime									
SEX CRIME IP									
Shots Fired									
SHOTS FIRED IP									
Suicide Attempt									
SUICIDE ATTEMPT IP									
SUICIDE COMPLETED IP									
SUICIDE THREAT IP									
SUSPICIOUS CIRCUMSTANCE IP	4								4
SUSPICIOUS PERSON IP		1							1
SUSPICIOUS VEHICLE IP	3								3
Theft									
Theft from Motor Vehicle		1							1
THEFT FROM MOTOR VEHICLE IP	1								1
THEFT IP									
TRAFFIC ARREST IP			3						3
Traffic Complaint									
TRAFFIC COMPLAINT IP			1						1
TRAFFIC OBSTRUCTION IP									
TRAFFIC STOP IP	70								70
TRANSPORT IP									
trespass to Property									
RESPASS TO PROPERTY IP									
trespass to Vehicle									
RESPASS TO VEHICLE IP									
UNKNOWN INJURY ACCIDENT IP									
UNLAWFUL ACTS IP									
UNWANTED SUBJECT IP									
VEHICLE LOCKOUT IP									
WARRANT ARREST IP									
WARRANT PICKUP IP									
Weapons Violation									
WEAPONS VIOLATION IP									
WELFARE CHECK IP	1								1
Z-Animal Call									
Z-Suspicious Person									
Z-Suspicious Vehicle									
Z-Unwanted Subject									
Z-ZONING IP									
Total	97	34	18						149



Request for Board of Trustee Action

Date: March 15, 2022

Title: Trustee Bill #2, Series 2022 – Concerning Insurance (2nd Reading)

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: It is standard practice, but not a requirement by Town municipal code, for contractors applying for a license to perform work in Columbine Valley to provide general liability and (when appropriate) workers compensation coverage. This ordinance passed on first reading at the Trustees meeting on February 15, 2022.

Attachments: Trustee Bill #2, Series 2022 – Concerning Insurance (2nd Reading)

Suggested Motion: “I move to approve Trustee Bill #2, Series 2022 on 2nd reading as presented.”

OR

“I move to approve Trustee Bill #2, Series 2022 on 2nd reading with the following changes.....”

TOWN OF COLUMBINE VALLEY

TRUSTEE BILL NO. 2
SERIES OF 2022

INTRODUCED BY
ED ICENOGLA

**A BILL FOR AN ORDINANCE OF THE TOWN OF COLUMBINE VALLEY
CONCERNING CONTRACTOR INSURANCE**

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF COLUMBINE VALLEY, AS FOLLOWS:

Section 1. Section 15.50.060D shall be amended in its entirety as follows:

15.50.060D. Proof of Insurance.

(a) Every contractor shall procure workers' compensation coverage as required by state law and general liability coverage with the following minimum limits:

Commercial general liability insurance, including broad form property damage, completed operations contractual liability, explosion hazard, collapse hazard, underground property damage hazard, commonly known as XCU, for limits not less than one million dollars (\$1,000,000.00) each occurrence for damages of bodily injury or death to one (1) or more persons; and five hundred thousand dollars (\$500,000.00) each occurrence for damage to or destruction of property.

(b) No contractor's license shall be issued under this Article until the following documents are filed with the building official:

(1) A statement or certificate signed by an authorized agent of an insurance company licensed to do business in the State, stating that a policy or policies have been issued to the applicant with the coverage amounts set forth in Subsection (a) hereof, and including the effective date and expiration date of the policy or policies; and

(2) A copy of an endorsement to the policy requiring at least thirty (30) days' prior written notice to the building official of cancellation of the policy for any reason.

(c) In the event of cancellation of any policy required by this Section, the building official shall immediately suspend the contractor's license. The license shall be reinstated when the licensee furnishes the documentation required by Subsection (b) hereof.

Section 2. That should any section, clause, sentence, part or portion of this ordinance be adjudged by any Court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the ordinance as a whole or any part thereof, other than the part or portion declared as such by the Court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 2, Series of 2022, at a regular meeting of the Board of Trustees held at the Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, Arapahoe County, Colorado, on the 15th day of February 2022, passed by a vote of ___ for and ___ against on first reading; passed on second reading, after a meeting held on the 15th day of March, 2022, at a regular meeting of the Board of Trustees by a vote of ___ for and ___ against and ordered published in the Littleton Independent on the ___ day of _____, 2022.

PASSED AND APPROVED this ___ day of _____, 2022.

Roy Palmer, Mayor

Attest: _____
JD McCrumb, Town Clerk

Published: _____, in the Littleton Independent Newspaper



Request for Board of Trustee Action

Date: March 15, 2022

Title: Trustee Bill #1, Series 2022 – Temporary On-Site Accessories (1st Reading)

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: At their meeting in January 2022, the Board of Trustees identified concerns regarding an increase in roll-off style dumpsters in the Town right-of-way. At that time, staff was directed to research solutions and bring an ordinance for the Trustees to consider. At the next meeting in February, the Trustees reviewed a draft ordinance presented by staff. After discussion, the Trustees directed staff to make several changes.

Attachments: Trustee Bill #1, Series 2022 - Temporary On-Site Accessories (1st Reading)

Suggested Motion: “I move to approve Trustee Bill #1, Series 2022 on 1st reading as presented.”

OR

“I move to approve Trustee Bill #1, Series 2022 on 1st reading with the following changes.....”

TOWN OF COLUMBINE VALLEY

TRUSTEE BILL NO. 1
SERIES OF 2022

INTRODUCED BY
ED ICENOGLE

**A BILL FOR AN ORDINANCE OF THE TOWN OF COLUMBINE VALLEY
CONCERNING THE USE OF PORTABLE TOILETS, TRASH RECEPTACLES, DUMPSTERS
AND STORAGE CONTAINERS**

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF
THE TOWN OF COLUMBINE VALLEY, AS FOLLOWS:

Section 1. Section 15.08.070 shall be amended to add the following:

15.08.070 F. Portable Toilets, Trash Receptacles, Dumpsters and Storage Containers.

(a) Prior to the commencement of construction of any residential or commercial building on any building site within the Town, the owner of the site or the contractor shall place an enclosed portable toilet on the site at a location to be determined by the building official. The portable toilet shall remain on the site from the commencement of overlot grading until indoor toilet facilities on the site are available for use. The toilet shall be removed prior to a request for a certificate of occupancy. The building official may require that more than one (1) portable toilet be placed on a building site if he or she determines that proper sanitation requires more than one (1) toilet.

(b) Prior to the commencement of construction of any residential or commercial building on any building site within the Town, and after the issuance of a Building Permit, the owner of the property or the contractor shall place on the site, at a location approved by the building official, a trash-retaining receptacle and/or dumpster of size sufficient to cause retention of trash, paper, lunch bags, shingles, tar paper and other items which could be blown about by the wind. By 6:00 p.m. each day, the owner of the site or the contractor shall deposit or cause to be deposited in the receptacle all trash which could be blown about by the wind. The trash receptacle or dumpster shall be regularly serviced so as to preclude the contents from becoming airborne. The owner of the property or the contractor shall also be permitted to place a storage container on the site. The trash receptacle or dumpster and/or storage container shall be located on the construction site.

(c) Trash receptacles or dumpsters and/or storage containers subject to subsection (b) shall be removed upon expiration of the Building Permit or upon issuance of a Certificate of Occupancy, whichever occurs first.

(d) After issuance of a cost-free permit by the Town, an owner of property in the Town, who desires to use a trash receptacle or dumpster and/or storage container for purposes other than use at a construction site shall, except for the requirement to obtain a Building Permit, be subject to the provisions set forth in subsection (b) hereof and locate the trash receptacle or dumpster and/or storage container on the property owner's property. Such trash receptacle or dumpster and/or storage container shall be removed within thirty (30) days after issuance of the cost-free permit.

- (e) A failure to provide the portable toilet or trash enclosure required by Subsections (a) and b hereof shall be the basis for the immediate issuance of a stop work order.
- (f) Trash receptacles or dumpsters and/or storage containers shall not be located within any right of way.
- (g) Each and every day during which any violation of this Section 15.08.070 continues shall be deemed a separate offense and shall be punishable as such.
- (h) A violation of this Section 15.08.070 shall be punishable by a fine of not more than \$2,650.00 or imprisoned for not more than one year, or both, so fined and imprisoned, in the discretion of the court.

Section 2. That should any section, clause, sentence, part of portion of this ordinance be adjudged by any Court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the ordinance as a whole or any part thereof, other than the part or portion declared as such by the Court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 1, Series of 2022, at a regular meeting of the Board of Trustees held at the Columbine Valley Town Hall, 2 Middlefield Road, Columbine Valley, Arapahoe County, Colorado, on the 15th day of February 2022, passed by a vote of ___ for and ___ against on first reading; passed on second reading, after a meeting held on the 15th day of March, 2022, at a regular meeting of the Board of Trustees by a vote of _____ for and _____ against and ordered published in the Littleton Independent on the ___ day of _____, 2022.

PASSED AND APPROVED this ___ day of _____, 2022.

Roy Palmer, Mayor

Attest: _____
JD McCrumb, Town Clerk

Published: _____, in the Littleton Independent Newspaper



Request for Board of Trustee Action

Date: March 15, 2022

Title: Resolution #3, Series 2022 – Municipal Election Cancellation

Presented By: J.D. McCrumb, Town Administrator

Prepared By: J.D. McCrumb, Town Administrator

Background: As there were fewer interested candidates to file petitions or affidavits of write-in candidacy than there were seats to be filled, and as there were no other issues for consideration on the ballot, the 2022 Columbine Valley municipal election may be canceled.

Attachments: Resolution #3, Series 2022
Notice of Cancellation

Staff Recommendations: Approve Resolution #3, Series 2022 as presented.

Recommended Motion(s): “I move to approve Resolution #3, Series 2022 as presented.”

RESOLUTION NO. 3
SERIES OF 2022

A RESOLUTION AUTHORIZING AND DIRECTING THE TOWN CLERK TO PUBLISH NOTICE OF CANCELLATION OF A GENERAL ELECTION AND DECLARING THE ELECTION OF CANDIDATES

WHEREAS, Section 31-10-507, C.R.S. 1973, as amended, and Section 2.32.050 of the Municipal Code of the Town of Columbine Valley, allows the cancellation of an election when the only matter before the voters is the election of persons to office and if at the close of business on the nineteenth day before the election there are not more candidates than offices to be filled at such election, including filed Affidavits of Intent; and

WHEREAS, Section 31-10-507, C.R.S. 1973, as amended, as well as Section 2.32.050 of the Municipal Code of the Town of Columbine Valley, allows the Town Clerk, if instructed by Resolution of the Board of Trustees, either before or after such state, to cancel the election and by Resolution, declare the candidates elected; and

WHEREAS, Roy Palmer was a candidate for Mayor, Bill Dotson, a candidate for Trustee Ed Icenogle, a candidate for Trustee, and Al Timothy, a candidate for Trustee.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, AS FOLLOWS:

Section 1. The Town Clerk is hereby authorized and directed to cancel the elections scheduled for April 5, 2022.

Section 2. The following candidates are declared elected:

Mayor:	Roy Palmer – 2 year term
Trustee:	Bill Dotson – 4 year term
Trustee:	Ed Icenogle – 4 year term
Trustee:	Al Timothy – 4 year term

Section 3. The Town Clerk is hereby authorized and directed to post and publish notice of the cancellation of election and declare the above candidates to be elected to the office specified.

Section 4. Should any one or more sections or provisions of this Resolution be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, the intention being that the various sections and provisions are severable.

Section 5. Any and all Resolutions or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided however, that the repeal of any such Resolution or part thereof shall not revive any other section or part of any Resolution heretofore repealed or superseded.

PASSED, ADOPTED AND APPROVED by a vote of _____ for and _____ against this 15th day of March, 2022.

JD McCrumb, Clerk

Roy Palmer, Mayor

NOTICE OF CANCELLATION OF REGULAR ELECTION BY THE DESIGNATED ELECTION OFFICIAL

NOTICE IS HEREBY GIVEN by the Town of Columbine, State of Colorado, that at the close of business on the nineteenth day before the election, there were not more candidates for Mayor or Trustees than offices to be filled, including candidates filing Affidavits of Intent to be Write-In candidates; therefore, the election to be held on April 5, 2022, is hereby cancelled.

The following candidates are declared elected:

Mayor: Roy Palmer – 2 year term
Board of Trustees: Bill Dotson – 4 year term
Board of Trustees: Ed Icenogle – 4 year term
Board of Trustees: Al Timothy – 4 year term

**DESIGNATED ELECTION OFFICIAL
TOWN OF COLUMBINE VALLEY**

/s/ J.D. McCrumb
Town Clerk
Published 3/24/22



Request for Board of Trustee Action

Date: March 15, 2022

Title: 2022 Trails Addendum

Presented By: Brent Kaslon, Town Planner
JD McCrumb, Town Administrator

Prepared By: Brent Kaslon, Town Planner

Background: In the fall of 2021 the Board of Trustees directed the creation of a community committee to consider options for trails in Columbine Valley. The trails committee met during the first quarter of 2022 for a total of three meetings to discuss and the possibilities for a trail system within the Town of Columbine Valley. Proposals for creating connections within Town limits were identified, discussed, and finalized in concept. These proposals include the Platte Canyon Road Sidewalk, new trails connections, and the changes to the existing infrastructure as improvements are made to create a loop “trail” within the Town limits of Columbine Valley.

Consensus was gained by all the members of the committee that the proposals included in the addendum to the master plan were feasible but would also add to the betterment of the Town. Careful consideration of the needs of the community and the concerns made by Columbine Country Club comments were addressed. These proposals were presented in concept and were also endorsed in concept by the Club Executive Board.

This committee consisted of Trustee Boyle, the Planning Commission Chair, two residents of the Town at large, a Columbine Country Club Representative, the Town Planner, and the Town Administrator.

Attachments: 2022 Trails Addendum

Staff Recommendations: Approve as presented.

Recommended Motion: “I move to approve the 2022 Trails Addendum as presented.”



Town of

Columbine Valley

Colorado

Master Plan 2020

Trails Addendum 2022

Acknowledgments

Committee Members:

- Kathy Boyle - Trustee
- Sandy Graham - Planning Commission Chair
- Tony Gorski - Columbine Country Club Representative
- Marti Cardi - Community Member
- Kimberly Danielson - Community Member
- JD McCrumb - Town Administrator

Staff:

- Brent Kaslon - Town Planner
- Kristen Ruberg - Associate - Valerian LLC
- Becca Randolph - Landscape Designer - Valerian LLC

Columbine Valley Trails Addendum

Purpose

In 2019, the Town completed a rigorous Master Planning effort that presented a comprehensive vision for moving Columbine Valley into the next decade. During the public engagement process, some residents expressed a desire for trails within the Town of Columbine Valley. Thus the Master Plan included the goals of expanding the trail system within the Town limits as much as possible and improving off-street movement of pedestrians, bicycles, and golf carts. This plan is an addendum to the 2020 Town of Columbine Valley Master Plan.

Background

The existing pedestrian and bicycle modalities mix off-street pathways and streets. Off-street pathways are found only in a few spots including dedicated trails in the Wild Plum neighborhood, the Burning Tree drainage connection to Fairway Lane, and maintenance paths through the Drainageway D corridor in the Willowcroft and Brookhaven neighborhoods. The town also has a few sidewalk connections along Hunter Run Lane, Platte Canyon Road, and Bowles Avenue. Most pedestrians use the streets when walking through Town considering the Town does not have an identified trail system. The current configuration requires an “out and back” route that is caused by the lack of connection between the streets and pathways through Town. An out and back trip is identified as starting at a certain spot, reaching a goal or end of a street, turning back around, and reversing down the same path that was originally taken.



Columbine Valley Residents using multi-modal streets for walking. (Photo courtesy of Jay Neese)

Trails Addendum

A Board of Trustees-appointed citizen working group has identified a composite system that could be implemented using both existing infrastructure and new connections or linkages with the goal of creating a “loop” system within the Town boundaries. This loop system would include both off-street

and on-street pedestrian and bicycle movement modalities. These different proposed action items are discussed and illustrated on the following pages. The loop system could then be supplemented by other segments including a Brookhaven Extension, a Watson Lane connection, a Burning Tree/ Polo Meadows Extension, and a Platte River Extension. These extensions would help to connect the remaining neighborhoods not directly adjacent to the primary loop as identified in the supplemental map. Street striping would also be added to select streets to delineate the on-street trail system as identified in the supplemental maps and separate pedestrians and bicyclists from vehicular traffic.

Many of the proposals in this plan involve constraints both identified and unidentified such as existing easements, ownership hurdles, and stakeholder feedback gathering. As each proposal moves forward, the Town would seek input from residents and stakeholders and look for solutions to constraints.

Lastly, funding the proposed linkage program will be considered. Staff is prepared to explore the use of grants through jurisdictions including Arapahoe County and the Colorado Department of Transportation and funding that may include but is not limited to the Mile High Flood District and South Suburban Parks and Recreation District.

The identified missing links in the system have been delineated as the following proposals. An implementation plan is listed at the end of this document that discusses timing for each of the proposals.

Proposal A - Platte Canyon Road Sidewalk from Village Court to the Ponds Circle Pedestrian Light

While taking public comment for the Master Plan in 2019, the Town learned that children were using the intersection of Village Court and Platte Canyon Road to get to Wilder Elementary. Pedestrians also are crossing Platte Canyon Road to access the Columbine Trail on the west side of the highway. This is an unsignalized crossing that is highly dangerous and needs mitigation. Staff is working on the feasibility of extending the sidewalk that currently runs from Fairway Lane to the Ponds Circle signal to create a safer alternative to crossing Platte Canyon Road. The trails committee considers this a priority for action.

Proposal B - Dutch Creek Connection from Fairway Lane at Platte Canyon Road to Fairway Lane on the south side of Dutch Creek

Currently, pedestrians, bicyclists, and golf carts from the south side of Town (Old Town, Burning Tree, Polo Meadows, and Wild Plum) must loop around Fairway Lane or cross through the golf course to get to the club, pool, or anywhere on the north side of Columbine Valley. This proposed connection would use the open space along Dutch Creek to create a trail from the south side of the creek to the north side of the creek linking the north side of Fairway Lane to south side of Fairway Lane. The surrounding area would be kept largely in a natural state to align with the use as a drainageway and serve as more of a passive-use park. This trail would provide a safer route to school for southern neighborhoods as well as a safer route to the club that does not require using the cart paths that could interrupt golf play.

Proposal C - Brookhaven Trail Connection from Brookhaven Trail to Brookhaven Lane

This connection would finish the maintenance pathway from Brookhaven open space, connecting Watson Lane and the rest of Columbine Valley. This could bring pedestrian, bicycle and golf cart use off Brookhaven Lane, thus improving safety. This project would also add a soft surface secondary trail through the open space with added benches and plantings.

Proposal D - Watson Lane Connection

The current connection between Watson Lane and Brookhaven Trail is designated only for residents in those two neighborhoods. Opening this connection to everyone would help to serve the larger Town of Columbine Valley community by creating new routes to Bowles, but could also serve the larger Watson Lane Sub-Area if or when it is ever redeveloped.

Proposal E - Formalize the South Platte Levee Trail Loop at Fairway Lane and Wild Plum

This connection is currently being used as an unauthorized trail along the South Platte River levee along an old gravel maintenance path. This connection would allow for the formalization of the path with crusher fines and better access from Wild Plum Lane instead of through the cart path on hole #13 at the intersection into Wild Plum. This South Segment would create a loop away from the line of play in the naturalized area east of Hole #13 of the Columbine Country Club. This trail would also establish the only spot in the Town to experience the South Platte River.

Proposal F - Formalize the South Platte Levee Trail from South Platte Loop Trail (Proposal E) to Driver Lane

Continuing the South Platte River extension loop in Proposal E, this trail would follow the existing Columbine County Club maintenance path, pass the maintenance facility, and connect to Driver Lane. There would also be a connection created north of the tee boxes at #14 near the maintenance facility to Driver Lane, helping to complete a loop system.

Proposal G - Striping of the Streets to be used as Trails

As streets are resurfaced as a part of the Capital Improvements Program, the streets that are identified to be used as trails may be redesigned to remove the steep crowns and re-striped to show the areas in which pedestrians and bicyclists are to use the streets. This striping will be used to help create a safe environment for the users, help identify the loop, and to make vehicle drivers aware that these streets are to be shared.

Proposal H - Fairway Lane - Dutch Creek Bridge

The existing bridge on Fairway Lane that crosses over Dutch Creek, just south of the Columbine Country Club Clubhouse, has been identified as a pinch point for pedestrians, bicyclists, golf cart and passenger vehicles. The proposal will investigate the use of the turfgrass shoulder area for the separation of pedestrians and bicyclists from the golf cart and passenger vehicles on Fairway Lane.

These proposals are also shown on the maps in the appendix of this document.

Maps included:

- Map A - Existing Trail System
- Map B - Comprehensive Trail Map
- Map C - Identified Linkage Program
- Map D - Nevada Ditch Locator

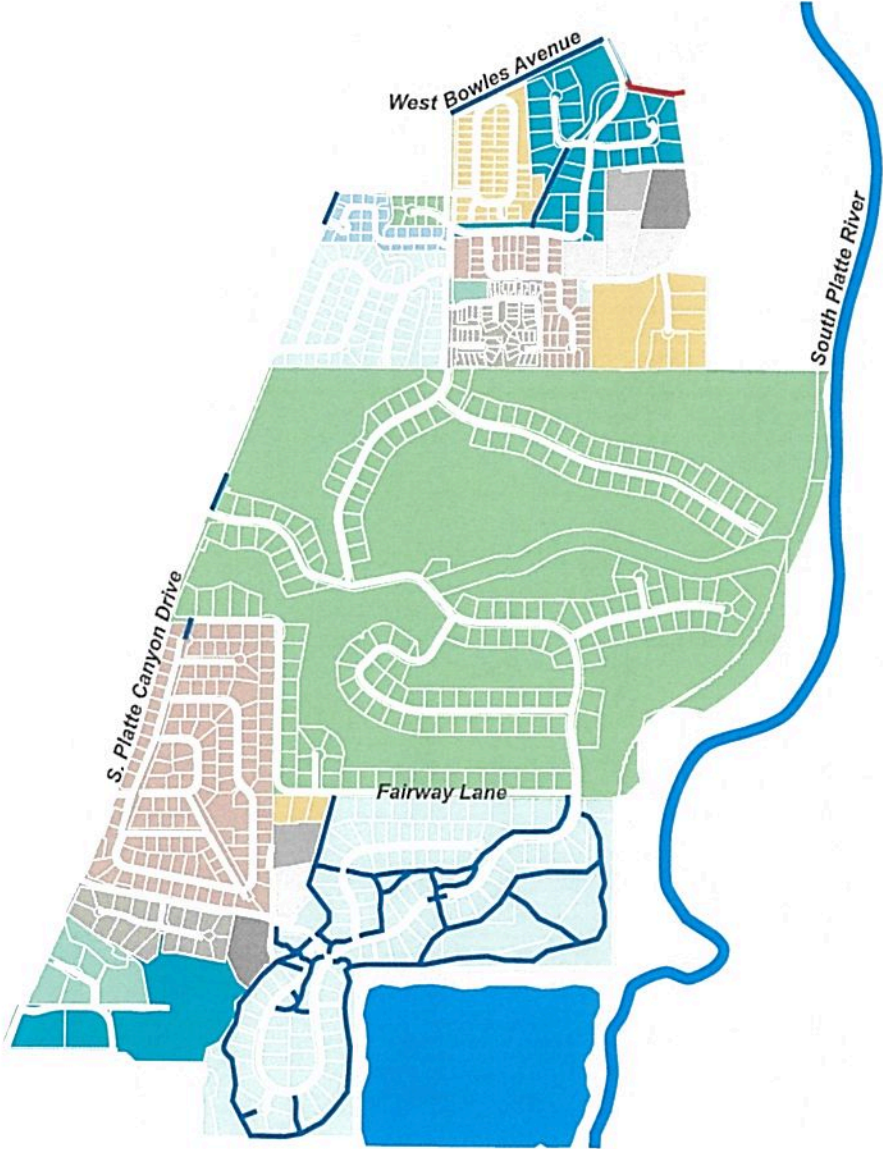
Implementation

Implementation of this trail master plan is likely to take many years and there is not currently a formal strategy for each of the proposals to be completed. The plan is intended to be a working guide for the future as opportunities may be presented to the Town with funding partners or as other needed infrastructure improvements are completed. The Trail Committee recommends Proposal A as the top priority due to the current safety concerns at Platte Canyon Road. The Committee then recommends to continue down the list of proposals for Proposal B, C, and E. Proposal D would be on a development timeline, as properties sell and redevelop in the future. Proposal F would be an on-going coordination effort with the Columbine County Club, The Town of Columbine Valley and Corps of Engineers as easements are renewed. Proposal G will be ongoing as streets are updated. Prior to any completion or construction of any of these projects, the Board of Trustees shall be presented with the project for approval in coordination with any stakeholders.

Nevada Ditch

The Trail Committee acknowledges that the addendum does not cover every potential trail in the Town, and urges the Town to periodically identify additional ways to encourage walking and bicycling as the years pass. One potential addition to the trail system could be the Nevada Ditch. The ditch is omitted from this addendum because first, it is not necessary for completion of the loop system and second, its future has not been determined. The ditch's ownership, water flow, and stormwater management are just a few of the variables that must be determined before it could be considered as an amenity to the trail system.

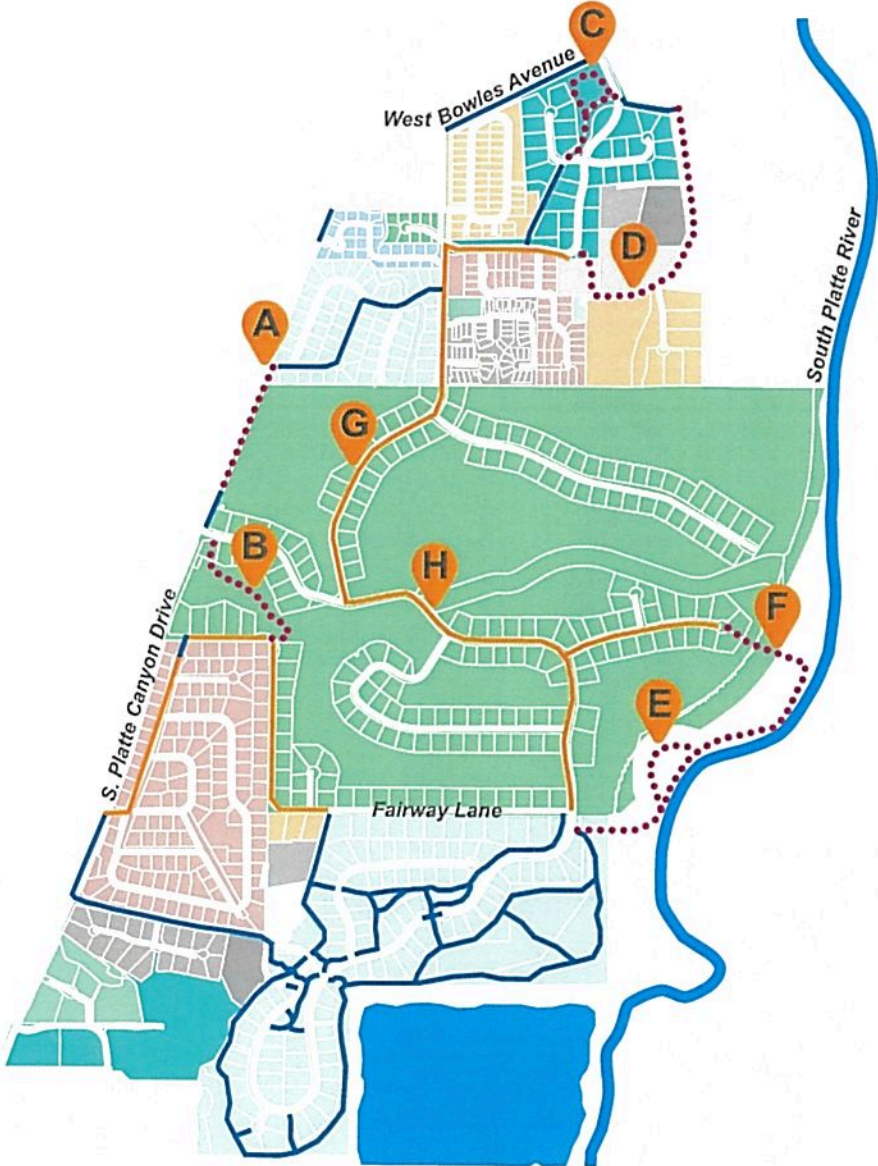
Map A – Existing Trails Within Columbine Valley



Legend

- Existing Trails (On-Street and Off-Street)
- Existing Trails (Private)
- Outside Town of Columbine Valley Limits

Map B – Identified Linkage Program

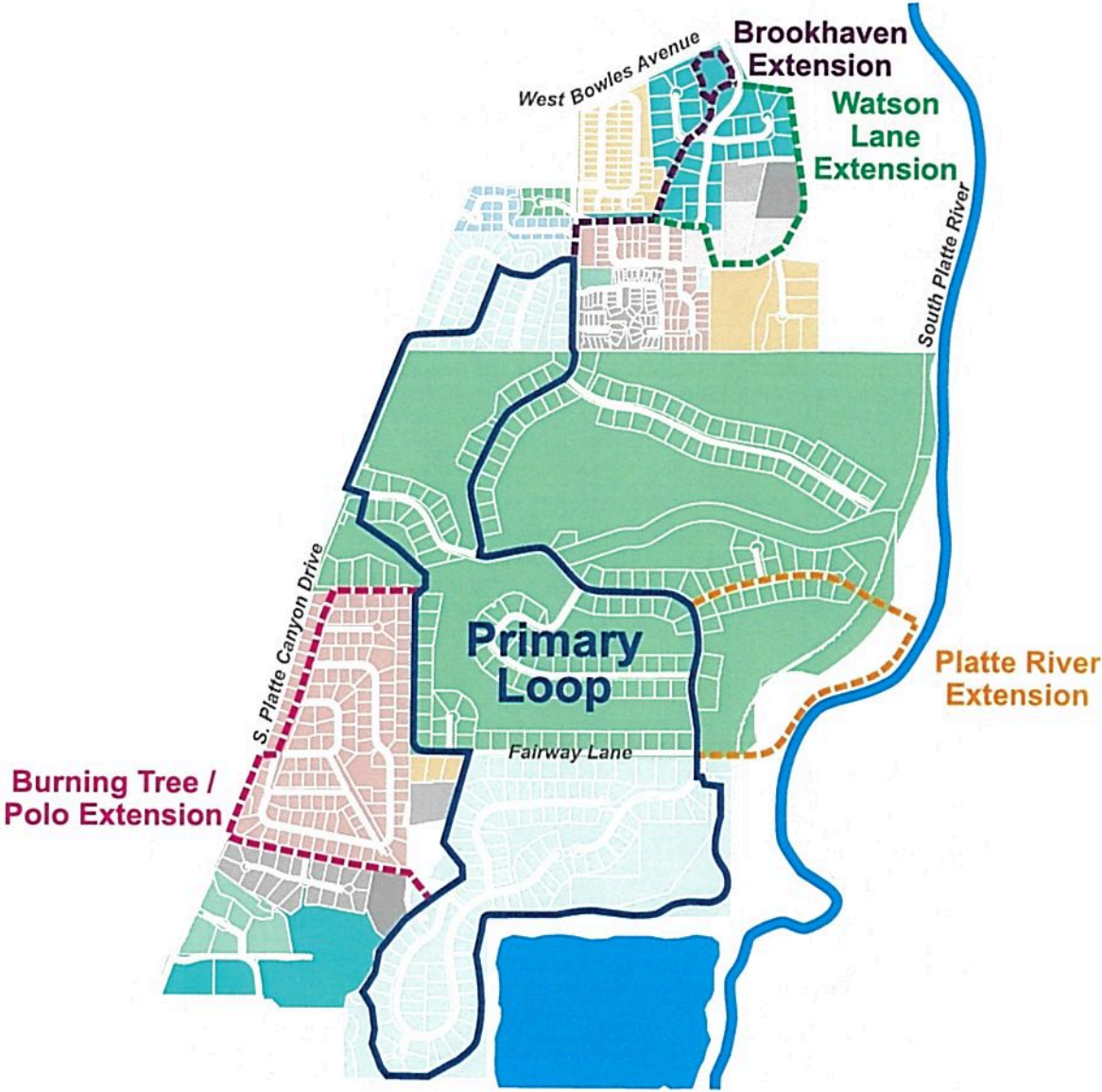


Legend

- Existing Trails
- ⋯ Potential Trails
- On-Street Trail Striping Proposal
- A Identified Linkage Proposals
- Outside Town of Columbine Valley Limits

- A Platte Canyon Road Sidewalk
- B Dutch Creek Trail Connection
- C Brookhaven Trail Connection
- D Watson Lane Connection
- E South Platte River Loop Trail
- F South Platte River Trail Connection to Driver Lane
- G Striping of Streets as Trails
- H Fairway Lane/Dutch Creek Bridge

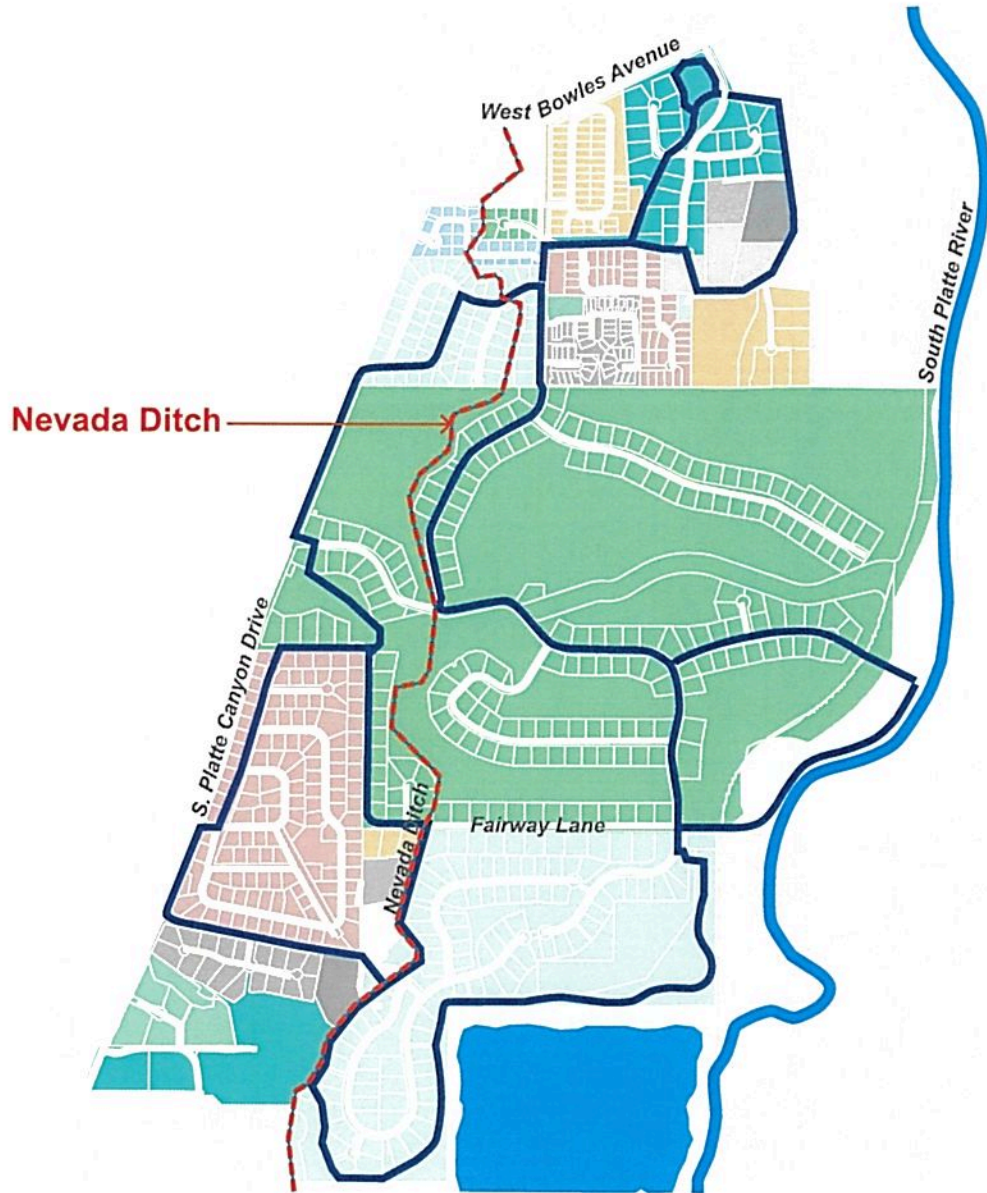
Map C – Comprehensive Trail System





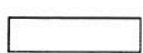
Legend

- Primary Loop
- Burning Tree / Polo Extension
- Brookhaven Extension
- Watson Lane Extension
- Platte River Extension
- Outside Town of Columbine Valley Limits

Map D – Nevada Ditch Locator



Legend

-  Proposed Trail System
-  Nevada Ditch
-  Outside Town of Columbine Valley Limits