

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES MEETING**

June 21, 2022

6:30PM

A G E N D A

1. ROLL CALL 6:30
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The Mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.
4. CONSENT AGENDA Mayor Palmer
 - a. Approval of May 17, 2022 Minutes
5. REPORTS
 - a. Mayor
 - b. Trustees
 - c. Finance Report
 - d. Town Administrator
 - e. Chief of Police
6. OLD BUSINESS
 - a. There is no old business
7. NEW BUSINESS Mr. Schiller
 - a. Trustee Bill #4, 2022 – Villas Parking (1st Reading)
8. EXECUTIVE SESSION - An executive session for the purposes of receiving legal advice on specific legal questions and to discuss personnel matters, involving performance and compensation, pursuant to C.R.S. § 24-6-402(4)(b) and (f). Mayor Palmer
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
May 17, 2022

Mayor Pro Tem Dotson called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Roy Palmer*, Bill Dotson, Kathy Boyle, Ed Icenogle, Jim Tarpey, and Al Timothy*
** Participated remotely but did not contribute to quorum*

Also present: Lee Schiller, J.D. McCrumb, and Bret Cottrell,

PUBLIC COMMENT: Kim Manning, 5026 Christensen Drive commented on the Arapahoe/Jefferson Counties development at the end of Christensen and asked the Town to represent the residents concerns over access/traffic.

CONSENT AGENDA:

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Icenogle, the Board of Trustees unanimously approved the consent agenda as presented.

REPORTS

- A. The mayor shared the concerns he has been receiving from residents regarding the condition of the streets related to the Denver Water project. He also asked if any Trustee was interested in serving on the DRCOG board.
- B. There were no Trustee comments.
- C. Mr. McCrumb reviewed the Town's April. financials as presented in the Trustees Packet.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E. Chief Cottrell reviewed his report as presented in the Trustee Packet.

OLD BUSINESS: There was no old business

- A. **Public Hearing on Trustee Bill #3, 2022 – Swimming Pools:** Mayor Pro Tem Dotson opened the Public Hearing at 7:02 p.m.. Mr. Schiller presented ordinance regarding swimming pool size.
Public Comment: There was no public comment.
The public hearing was closed at 7:04 with a motion by Trustee Icenogle and a second by Trustee Tarpey.
- B. **Trustee Bill #3, 2022 – Swimming Pools:** Mr. Schiller presented the ordinance on second reading.
ACTION: upon a motion by Trustee Icenogle and a second by Trustee Boyle, the Board of Trustees unanimously approved Trustee Bill #3 on 2nd reading.
- C. **Resolution #4, 2022 – Capital Improvement Program:** Mr. McCrumb presented the draft Capital Improvement Program for 2023. The Trustees asked clarifying questions
ACTION: upon a motion by Trustee Icenogle and a second by Trustee Boyle, the Board of Trustees unanimously approved Resolution #4

NEW BUSINESS

Arapahoe County Shareback IGA: Mr. McCrumb presented an updated IGA with the county regrading open space shareback funds. The Trustees asked clarifying questions.
ACTION: upon a motion by Trustee Icenogle and a second by Trustee Boyle, the Board of Trustees unanimously approved the IGA.

EXECUTIVE SESSION: ACTION: upon a motion by Trustee Tarpey and a second by Trustee Boyle, the Board of Trustees unanimously approved entering executive session at 7:59 p.m. for the purposes of receiving legal advice on specific legal questions and to discuss personnel matters, involving performance and compensation, pursuant to C.R.S. § 24-6-402(4)(b) and (f). The Trustees came out of Executive Session at 8:53 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 8:54 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall.
** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*

TOWN OF COLUMBINE VALLEY
Financial Statements Ending May 31, 2022
Variance Summary

General Fund

Revenues

- General Fund Revenues are at 59% of budget
 - o Property taxes \$478,932, 78% of budget

Administration – 33% of budget

- Special Projects, Municode of \$10,350 unbudgeted
- Bank/Credit card fees – both Wells Fargo and Bank of the West are active
- Dues and publications, Employers Council Srv annual renewal of \$3,300

Public Safety – 43% of budget

- Workers comp insurance – paid in advance
- Municipal Court \$750 for court forms
- Govpilot & Juvenile assessment is paid for the year
- Offsite server backup – paid quarterly

Public Works – 25% of budget

- Street and gutter maintenance - \$48K for patching & drain pan of asphalt moved to 2021.

General Fund Expenditures

- General Fund Expenditures are at 35% of budget. In addition, a transfer to the Capital fund was made in the amount of \$3,000,000.
- The ending fund balance is \$1,087,408.

Capital Fund

- Transfer from the general fund of \$3,000,000, the ending fund balance is \$4,448,068.

Conservation Trust Fund

- Ending fund balance \$20,809.

Arapahoe County Open Space Fund

- Ending fund balance \$486,277.

Impact Fees

- Impact Fee revenues \$177,800 (61% of budget) with zero expenditures to date.
- Ending fund balance \$1,055,987.

Transportation Fees

- Transportation fees \$33,960 (38% of budget) with zero expenditures to date.
- Ending fund balance \$141,299.

**TOWN OF COLUMBINE VALLEY
CASH POSITION
YEAR TO DATE (YTD) AS OF MAY 31, 2022**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
Wells Fargo checking	\$ 862,630	\$ -	\$ 862,630
Bank of the West checking	587,718	-	587,718
Bank of the West money market	-	40	40
Vectra Bank money market	-	4,931	4,931
Vectra Bank investment	-	413,961	413,961
C-Safe Primary	-	3,537,878	3,537,878
C-Safe Impact fee	-	1,119,487	1,119,487
C Safe CTF	-	20,747	20,747
Arapahoe County shareback	-	493,935	493,935
YTD Cash Balances	1,450,348	5,590,979	7,041,327
Less amount allocated for capital	-	(4,448,068)	(4,448,068)
Less amount restricted for CTF	-	(20,809)	(20,809)
Less amount restricted for ACOS	-	(486,277)	(486,277)
Less amount restricted for impact fees	(420,162)	(635,825)	(1,055,987)
Less amount restricted for transportation fees	(141,299)	-	(141,299)
CURRENT UNRESTRICTED/UNALLOCATED BALANCE	\$ 888,887	\$ -	\$ 888,887

TOWN OF COLUMBINE VALLEY
ALLOCATION OF AVAILABLE FUND BALANCES
YEAR TO DATE (YTD) AS OF MAY 31, 2022

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe City Open Space	Impact Fees	Transportation Fees	TOTALS
BEGINNING FUND BALANCES	\$ 3,224,939	\$ 1,448,068	\$ 18,183	\$ 489,744	\$ 876,843	\$ 107,339	\$ 6,165,116
YTD REVENUES PER FINANCIAL STATEMENTS							
Taxes	1,180,538	-	-	-	-	-	1,180,538
Permits and fines	462,694	-	-	-	-	-	462,694
Intergovernmental	191,650	-	-	-	-	-	191,650
Interest	4,841	-	27	644	1,344	-	6,856
Other	3,059	-	-	-	-	-	3,059
Grants	-	-	-	-	-	-	-
Conservation Trust Fund entitlement	-	-	2,599	-	-	-	2,599
Arapahoe County open space fund	-	-	-	-	-	-	-
Impact fees	-	-	-	-	177,800	-	177,800
Transportation fees	-	-	-	-	-	33,960	33,960
Total YTD revenues	1,842,782	-	2,626	644	179,144	33,960	2,059,156
Total YTD expenditures	(780,278)	-	-	(4,111)	-	-	(784,389)
Excess of revenues over (under) expenditures	1,062,504	-	2,626	(3,467)	179,144	33,960	1,274,767
Loss	(200,035)	-	-	-	-	-	(200,035)
Transfers	(3,000,000)	3,000,000	-	-	-	-	-
Net change in fund balance	(2,137,531)	3,000,000	2,626	(3,467)	179,144	33,960	1,074,732
YTD ENDING FUND BALANCES	\$ 1,087,408	\$ 4,448,068	\$ 20,809	\$ 486,277	\$ 1,055,987	\$ 141,299	\$ 7,239,848

Budget vs actual reference (page 4) (page 8) (page 9) (page 10) (page 11) (page 12)

**TOWN OF COLUMBINE VALLEY
BALANCE SHEET - ALL FUNDS
GOVERNMENTAL FUNDS
May 31, 2022
Unaudited**

	General
ASSETS	
Cash and investments	\$ 7,041,327
Accrued revenue	274,227
Other receivables	251,558
Property tax receivable	136,487
TOTAL ASSETS	\$ 7,703,599
 LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts payable	\$ 122,730
Accrued liabilities	204,534
Deferred property tax revenue	136,487
Total liabilities	463,751
 FUND BALANCES	
General	1,087,408
Capital	4,448,068
Conservation trust fund	20,809
Arapahoe county open space	486,277
Impact fees	1,055,987
Transportation fees	141,299
Total fund balances	7,239,848
TOTAL LIABILITIES AND FUND BALANCES	\$ 7,703,599

**TOWN OF COLUMBINE VALLEY
GENERAL - SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2022**

	Unaudited			
	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (42% YTD)
REVENUES				
Taxes	\$ 1,180,538	\$ 2,129,498	\$ (948,960)	55%
Permits and fines	462,694	630,000	(167,306)	73%
Intergovernmental	191,650	382,259	(190,609)	50%
Interest	4,841	1,000	3,841	484%
Other	3,059	-	3,059	-
Total revenues	1,842,782	3,142,757	(1,299,975)	59%
EXPENDITURES				
Administration	314,290	953,612	(639,322)	33%
Planning and engineering	6,000	53,500	(47,500)	11%
Public safety	370,304	867,980	(497,676)	43%
Public works	89,684	361,849	(272,165)	25%
Total expenditures	780,278	2,236,941	(1,456,663)	35%
EXCESS OF REVENUES OVER EXPENDITURES	1,062,504	905,816	156,688	117%
OTHER FINANCING USES				
Other loss	(200,035)	-	(200,035)	-
Transfer to capital	(3,000,000)	(2,700,000)	(300,000)	111%
Total other financing uses	(3,200,035)	(2,700,000)	(500,035)	119%
NET CHANGE IN FUND BALANCE	(2,137,531)	\$ (1,794,184)	\$ (343,347)	
BEGINNING FUND BALANCE	3,224,939			
ENDING FUND BALANCE	\$ 1,087,408			

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND FIVE MONTHS ENDED MAY 31, 2022
Unaudited

	<u>Current Month</u>	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES					
Taxes					
Cable television	\$ 3,000	\$ 15,934	\$ 36,000	\$ (20,066)	44%
Property taxes	69,930	478,932	615,419	(136,487)	78%
Sales and use taxes	79,558	641,957	1,385,000	(743,043)	46%
Specific ownership taxes	2,866	15,871	43,079	(27,208)	37%
Utility franchise fees	4,167	27,844	50,000	(22,156)	56%
Total taxes	<u>159,521</u>	<u>1,180,538</u>	<u>2,129,498</u>	<u>(948,960)</u>	<u>55%</u>
Permits and fines					
Court fines	11,445	49,508	100,000	(50,492)	50%
Permits, fees and services	2,120	240,286	530,000	(289,714)	45%
Violations	95,000	172,900	-	172,900	-
Total permits and fines	<u>108,565</u>	<u>462,694</u>	<u>630,000</u>	<u>(167,306)</u>	<u>73%</u>
Intergovernmental					
Bow Mar IGA	-	152,416	300,259	(147,843)	51%
Bow Mar IGA admin	-	10,000	20,000	(10,000)	50%
County highway tax revenue	1,250	6,250	15,000	(8,750)	42%
Motor vehicle registration fees	488	2,289	6,000	(3,711)	38%
State cigarette tax apportionment	405	1,222	1,000	222	122%
State highway user's tax	6,476	19,474	40,000	(20,526)	49%
Total intergovernmental	<u>8,618</u>	<u>191,650</u>	<u>382,259</u>	<u>(190,609)</u>	<u>50%</u>
Interest	3,798	4,841	1,000	3,841	484%
Other	(1,680)	3,059	-	3,059	-
TOTAL REVENUES	<u>278,822</u>	<u>1,842,782</u>	<u>3,142,757</u>	<u>(1,299,975)</u>	<u>59%</u>
EXPENDITURES					
Administration					
Accounting and audit	11,904	29,821	63,500	(33,679)	47%
Advertising/notices	-	-	500	(500)	0%
Bank/credit card fees	2,004	3,978	5,100	(1,122)	78%
Building inspection and planning review	33,304	98,391	238,500	(140,109)	41%
Building maintenance and utilities	1,646	6,450	22,011	(15,561)	29%
Community functions	1,590	6,090	55,000	(48,910)	11%
Computer expense	620	2,499	14,500	(12,001)	17%
County treasurer's collection fees	701	4,791	6,154	(1,363)	78%
Dues and publications	-	4,757	8,850	(4,093)	54%
Education and training	-	15	12,000	(11,985)	0%
Election	-	-	4,000	(4,000)	0%
Emergency response and preparedness	-	13	3,000	(2,987)	0%
Health insurance	4,022	21,436	47,000	(25,564)	46%
Insurance and bonds	175	9,873	34,047	(24,174)	29%
Legal	5,048	12,235	45,000	(32,765)	27%
Mayor/monthly breakfasts	15	15	2,000	(1,985)	1%
Miscellaneous	897	1,075	2,300	(1,225)	47%
Payroll taxes	1,160	3,568	12,575	(9,007)	28%
Pension	(181)	2,955	12,575	(9,620)	23%
Salaries	19,405	89,991	251,500	(161,509)	36%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND FIVE MONTHS ENDED MAY 31, 2022
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (42% YTD)
Special projects	-	10,350	-	10,350	-
Supplies, printing, postage	132	2,961	13,000	(10,039)	23%
Telephone/communications	614	3,026	6,500	(3,474)	47%
Emergency reserve	-	-	94,000	(94,000)	0%
Total administration	83,056	314,290	953,612	(639,322)	33%
Planning and engineering					
Town planning	1,775	5,125	36,000	(30,875)	14%
Town engineer	875	875	16,000	(15,125)	5%
Miscellaneous	-	-	1,500	(1,500)	0%
Total planning and engineering	2,650	6,000	53,500	(47,500)	11%
Public safety					
Operations					
Cruiser gas	-	6,791	22,100	(15,309)	31%
Cruiser oil/maintenance	-	3,965	18,000	(14,035)	22%
Cruiser insurance	-	2,167	8,487	(6,320)	26%
Education/training	-	-	11,750	(11,750)	0%
Equipment repair	-	-	5,875	(5,875)	0%
Health insurance	6,595	31,629	70,900	(39,271)	45%
Workers comp insurance	1,736	18,429	29,705	(11,276)	62%
Payroll taxes	1,426	7,756	24,730	(16,974)	31%
Pension	3,797	18,985	49,459	(30,474)	38%
Salaries	38,466	202,467	494,590	(292,123)	41%
Supplies/miscellaneous	150	1,837	15,980	(14,143)	11%
Telephones/air cards	160	642	2,938	(2,296)	22%
Uniforms	957	2,717	11,750	(9,033)	23%
Total operations	53,287	297,385	766,264	(468,879)	39%
Municipal court					
Judge	500	2,500	8,000	(5,500)	31%
Legal	5,572	15,075	27,500	(12,425)	55%
Administration	265	748	2,000	(1,252)	37%
Supplies	-	1,062	2,000	(938)	53%
Interpreter	200	1,000	2,000	(1,000)	50%
Total municipal court	6,537	20,385	41,500	(21,115)	49%
Contracts					
Arapahoe county dispatch fee	33,706	34,406	33,709	697	102%
Tri-tech software	-	-	1,225	(1,225)	0%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	595	782	(187)	76%
Netmotion	-	-	500	(500)	0%
CACP	-	-	250	(250)	0%
CISC	-	-	1,000	(1,000)	0%
WhenIWork	-	-	450	(450)	0%
Total contracts	33,706	35,001	38,416	(3,415)	91%
Computer/IT					
Offsite server backup	-	900	1,800	(900)	50%
Office 365 accounts	-	372	2,500	(2,128)	15%
Scheduled computer replacement	1,647	2,261	3,500	(1,239)	65%
Govpilot	-	14,000	14,000	-	100%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND FIVE MONTHS ENDED MAY 31, 2022
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (42% YTD)
Total computer/IT	1,647	17,533	21,800	(4,267)	80%
Total public safety	95,177	370,304	867,980	(497,676)	43%
Public works					
Ground maintenance	1,223	3,123	8,578	(5,455)	36%
Health insurance	982	3,480	7,934	(4,454)	44%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	206	1,017	4,193	(3,176)	24%
Pension	1,191	2,278	4,193	(1,915)	54%
Professional fees-mosquito control	2,348	2,348	7,500	(5,152)	31%
Salary	6,215	27,635	83,850	(56,215)	33%
Sanitation/trash/recycle service	8,691	40,645	92,000	(51,355)	44%
Signs maintenance	-	-	1,061	(1,061)	0%
Snow removal	-	1,250	5,500	(4,250)	23%
Storm water permit process/NPDES	350	350	7,500	(7,150)	5%
Street and gutter maintenance	2,700	4,899	15,000	(10,101)	33%
Streets and gutters contingency	-	-	75,000	(75,000)	0%
Street lighting	104	2,182	40,000	(37,818)	5%
Striping	-	-	1,040	(1,040)	0%
Vehicle maintenance	-	477	3,500	(3,023)	14%
Total public works	24,010	89,684	361,849	(272,165)	25%
TOTAL EXPENDITURES	204,893	780,278	2,236,941	(1,456,663)	35%
EXCESS OF REVENUES OVER EXPENDITURES	73,930	1,062,504	905,816	156,688	117%
OTHER FINANCING USES					
Other loss	(200,035)	(200,035)	-	(200,035)	-
Transfer to capital	-	(3,000,000)	(2,700,000)	(300,000)	111%
Total other financing uses	(200,035)	(3,200,035)	(2,700,000)	(500,035)	119%
NET CHANGE IN FUND BALANCE	<u>\$ (126,105)</u>	<u>\$ (2,137,531)</u>	<u>\$ (1,794,184)</u>	<u>\$ (343,347)</u>	
BEGINNING FUND BALANCE		<u>3,224,939</u>			
ENDING FUND BALANCE		<u>\$ 1,087,408</u>			

**TOWN OF COLUMBINE VALLEY
CAPITAL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2022**

	Unaudited			Percent of
	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Annual Budget (42% YTD)
REVENUES				
Total revenues	\$ -	\$ -	\$ -	-
EXPENDITURES				
Public safety				
Flock camera system	-	17,500	(17,500)	0%
Vehicle	-	55,000	(55,000)	0%
Public works				
Lightpole replacement	-	12,000	(12,000)	0%
Truck - snow removal	-	68,000	(68,000)	0%
Total expenditures	-	152,500	(152,500)	0%
EXCESS OF EXPENDITURES OVER REVENUES	-	(152,500)	152,500	0%
OTHER FINANCING SOURCES				
Transfer from general	3,000,000	2,700,000	300,000	111%
Transfer from impact fee	-	9,520	(9,520)	0%
Total other financing sources	3,000,000	2,709,520	290,480	111%
NET CHANGE IN FUND BALANCE	3,000,000	\$ 2,557,020	\$ 442,980	
BEGINNING FUND BALANCE	1,448,068			
ENDING FUND BALANCE	\$ 4,448,068			

**TOWN OF COLUMBINE VALLEY
 CONSERVATION TRUST
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
 FOR THE FIVE MONTHS ENDED MAY 31, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Conservation Trust Fund entitlement	\$ 2,599	\$ 8,700	\$ (6,101)	30%
CTF interest	27	7	20	386%
Total revenues	<u>2,626</u>	<u>8,707</u>	<u>(6,081)</u>	<u>30%</u>
EXPENDITURES				
Conservation trust fund expenditures	-	6,000	(6,000)	0%
Total expenditures	<u>-</u>	<u>6,000</u>	<u>(6,000)</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	2,626	<u>\$ 2,707</u>	<u>\$ (81)</u>	
BEGINNING FUND BALANCE	<u>18,183</u>			
ENDING FUND BALANCE	<u>\$ 20,809</u>			

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Arapahoe County open space revenues	\$ -	\$ 46,114	\$ (46,114)	0%
ACOP interest	644	184	460	350%
Total revenues	<u>644</u>	<u>46,298</u>	<u>(45,654)</u>	<u>1%</u>
EXPENDITURES				
Nevada ditch	4,111	30,000	(25,889)	14%
Total expenditures	<u>4,111</u>	<u>30,000</u>	<u>(25,889)</u>	<u>14%</u>
NET CHANGE IN FUND BALANCE	(3,467)	<u>\$ 16,298</u>	<u>\$ (19,765)</u>	
BEGINNING FUND BALANCE	<u>489,744</u>			
ENDING FUND BALANCE	<u>\$ 486,277</u>			

TOWN OF COLUMBINE VALLEY
IMPACT FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2022

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Impact fees	\$ 177,800	\$ 292,100	\$ (114,300)	61%
Interest	1,344	145	1,199	927%
Total revenues	<u>179,144</u>	<u>292,245</u>	<u>(113,101)</u>	<u>61%</u>
EXPENDITURES	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>179,144</u>	<u>292,245</u>	<u>(113,101)</u>	<u>61%</u>
OTHER FINANCING USES				
Transfer to capital	-	(9,520)	9,520	0%
Total other financing uses	<u>-</u>	<u>(9,520)</u>	<u>9,520</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	179,144	<u>\$ 282,725</u>	<u>\$ (103,581)</u>	
BEGINNING FUND BALANCE	<u>876,843</u>			
ENDING FUND BALANCE	<u><u>\$ 1,055,987</u></u>			

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Transportation fees	\$ 33,960	\$ 90,000	\$ (56,040)	38%
Total revenues	<u>33,960</u>	<u>90,000</u>	<u>(56,040)</u>	<u>38%</u>
EXPENDITURES	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	33,960	<u>\$ 90,000</u>	<u>\$ (56,040)</u>	
BEGINNING FUND BALANCE	<u>107,339</u>			
ENDING FUND BALANCE	<u>\$ 141,299</u>			



Town Administrator's Report

June 2022



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Administration

- Trash service was disrupted due to confusion over the lack of a Memorial Day trash delay and a staffing issue with Republic that left some who did put trash out without service. There are no additional holiday delays for Columbine Valley in 2022.
- Staff is busy putting final touches on the summer event plans, including coordinating with Republic trash service on Monday the 4th of July, to prevent disruption or safety issues with the scheduled parade.
- Municipal Court held its first hybrid session in June. While not without a few bumps, it was overall a success and staff will continue to streamline the process.
- The end-of-May snow storm created some havoc with fallen branches. Public works was on site early removing limbs from the right-of-way and coordinated the removal of some (town) branches from a back yard. Unfortunately the Town was not able to provide any additional services to assist residents.
- Other special projects including building code updates, the 2022 employee manual, municipal code codification, and GovPilot improvements and efficiencies all continue as resources permit.
- Directory Update: Approximately 195 printed directories have been picked up at Town Hall. Approximately 110 households have also opted in for DirectorySpot (online directory).

Town Website May Statistics

1,291

Total Users

3,371

Page Views

Top Pages

Police Department
Board of Trustees Agendas
Trash/Recycle
Building Department



Building Department

Monthly Stats

27 Permits Issued

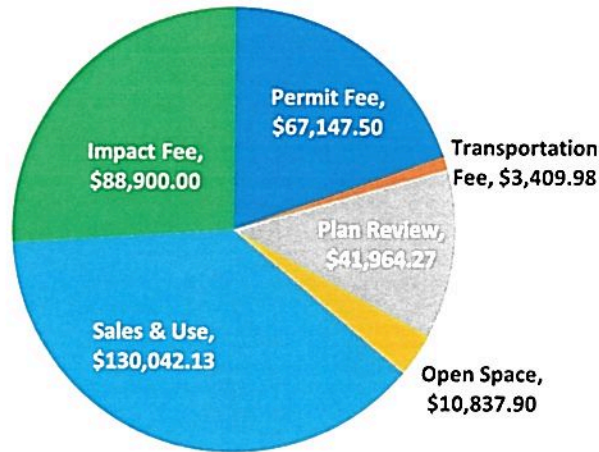
- New SFR: 7
- Major Remodel: 1
- New Roofs: 6
- Other/Misc.: 13

159 Inspections

20 Licenses Issued

- General: 8
- Electrician: 1
- Plumbers: 4
- Mechanical: 3
- Roofer: 4

May Permit Rev.: \$342,301.78



Wild Plum

95 Total Lots

(84 interior, 11 custom)

86 SFR Permits Issued

(71 interior, 15 custom)

0 Permits Pending

(0 interior, 0 custom)

47 Completed Homes

(37 interior, 10 custom)

47 Occupied Homes

(37 interior, 10 custom)



Building Department Revenue by Month

	2021	2021 YTD	2022	2022 YTD
January	\$359,728.82	\$359,728.82	\$297,964.45	\$297,964.45
February	\$87,283.60	\$447,012.42	\$287,227.51	\$585,191.96
March	\$86,265.31	\$533,277.73	\$174,786.43	\$759,978.39
April	\$343,203.23	\$876,480.96	\$156,834.81	\$916,813.20
May	\$37,276.36	\$913,757.32	\$342,301.78	\$1,259,114.98
June	\$214,345.07	\$1,128,102.39		
July	\$199,032.35	\$1,327,134.74		
August	\$224,069.14	\$1,551,203.88		
September	\$271,274.55	\$1,822,478.43		
October	\$257,679.76	\$2,080,158.19		
November	\$196,374.30	\$2,276,532.40		
December	\$335,624.07	\$2,612,156.47		

Public Works Department

- Town Hall: New plastic panels were cut and installed in the parking lot bollard lights after damage from a wind storm. The boardroom AV system was also tested to find the cause of the TV's not displaying the computer screen. The system has been repaired and both TVs now mirror the computer screen correctly.
- Streets: The morning after the heavy snowfall was spent clearing the streets of large broken branches. This effort was coordinated with the police, as some streets were complete impassable. Using both chainsaws and the snowplow, branches were cut and pushed to the side to allow traffic to resume. Many more branches, not yet broken, were hanging into the street causing further obstructions. The snow was knocked off of these to allow the branches to raise above the height of traffic.
- Stormwater: After water started backing up on Dutch Creek, it was found that beavers had returned to the area and built another dam. A total of 3 new beavers were relocated. Working with Hugh at the CCC, the dam is being removed, now that there are no beavers to keep rebuilding it each night. This will allow the flooded areas to dry out and reduce the likelihood of damage from flooding.

Municipal Court

	<u>2021 YTD</u>	<u>2022</u>	<u>2022 YTD</u>
Jan	\$2,816.00	\$8,264.00	\$8,264.00
Feb	\$14,261.00	\$6,540.00	\$14,804.00
Mar	\$27,801.00	\$10,465.00	\$25,269.00
Apr	\$43,131.12	\$11,309.00	\$36,578.00
May	\$56,708.24	\$10,960.00	\$47,538.00
June	\$68,485.24		
July	\$74,380.24		
Aug	\$82,470.24		
Sept	\$85,747.04		
Oct	\$92,603.49		
Nov	\$104,043.49		
Dec	\$115,820.61		

May Total Stats

- Total paid before Court: 53
- Total on docket: 59
- Cases heard by Judge: 32
- Continuances: 18
- Failure to Appear: 0
- Stays of Execution: 2
- Classes Ordered: 0
- Bench Warrants: 4
- Trials: 0

May Weather Report

- High of 88, Low of 30
- 8" of snow
- 2.87" of rain



Columbine Valley Police Department

Serving Bow Mar
2 Middlefield Rd. Columbine Valley, Colorado 80123
www.columbinevalley.org
(303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For May 2022

Full Time Positions	6 of 6
Part Time Positions	2 of 4
Regular hours	967
OT hours worked	32.5
Off Duty	0
PTO	20

May 2022 Violations

Charges For the Date Range 5/1/2022 Thru 5/31/2022

Qty	Charge
19	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
6	703(3) FAIL TO STOP AT A STOP SIGN:
5	612 FAILED TO STOP AT INOPERABLE LIGHT:
2	612 INOPERABLE TRAFFIC LIGHT:
1	612 INOPERABLE LIGHTS:
1	FAILED TO STOP AT INOPERABLE LIGHT:
1	612 FAILED TO STOP INOPERABLE LIGHT:
1	116(2)(A) MINOR OPERATED VEHICLE AFTER MIDNIGHT 12AM - 5AM:
1	612 UNCONTROLLED INTERSECTION:
1	614 UNCONTROLLED INTERSECTION:
1	614 NON OPERATING TRAFFIC LIGHT:
1	612 INOPERABLE LIGHT:
1	1402(1) CARELESS DRIVING:
1	:
1	208 BRAKE LIGHT:
0	
43	Total Number of Violations Issued

Monthly Case # Report

Case Number	Event Date	Situation Reported
CV22-0000081	05/07/2022 09:44:47 AM	Criminal Mischief
CV22-0000082	05/07/2022 04:25:30 PM	TRESPASS TO PROPERTY IP
CV22-0000083	05/08/2022 03:05:29 AM	JUVENILE COMPLAINT IP
CV22-0000084	05/08/2022 09:34:03 PM	Criminal Mischief
CV22-0000085	05/09/2022 05:57:25 PM	PROPERTY ACCIDENT IP
CV22-0000086	05/11/2022 09:44:39 AM	Criminal Mischief
CV22-0000087	05/12/2022 05:23:03 PM	Theft from Motor Vehicle
CV22-0000088	05/13/2022 02:51:24 PM	PROPERTY ACCIDENT IP
CV22-0000089	05/17/2022 10:27:35 AM	DRUNK SUBJECT IP
CV22-0000090	05/18/2022 02:19:40 AM	WEAPONS VIOLATION IP
CV22-0000091	05/21/2022 02:58:24 PM	WARRANT ARREST IP
CV22-0000092	05/24/2022 04:20:25 PM	ASSIST TO OTHER AGENCY IP
CV22-0000093	05/27/2022 05:21:03 AM	RECOVERED STOLEN VEHICLE IP
CV22-0000094	05/27/2022 05:16:35 PM	DISTURBANCE PHYSICAL IP
CV22-0000095	05/28/2022 02:04:27 PM	Trespass to Vehicle
CV22-0000096	05/30/2022 04:53:28 PM	Criminal Mischief

UNAWAY IP									
SAFE 2 TELL									
SELECTIVE ENFORCEMENT IP*					5				5
Sex Assault									
SEX ASSAULT IP									
Sex Crime									
SEX CRIME IP									
Shots Fired									
HOTS FIRED IP									
Suicide Attempt									
SUICIDE ATTEMPT IP									
SUICIDE COMPLETED IP									
SUICIDE THREAT IP									
SUSPICIOUS CIRCUMSTANCE IP									
SUSPICIOUS PERSON IP		4							4
SUSPICIOUS VEHICLE IP		4							4
Theft				1					1
Theft from Motor Vehicle				2					2
THEFT FROM MOTOR VEHICLE IP									
THEFT IP									
TRAFFIC ARREST IP									
Traffic Complaint				1					1
TRAFFIC COMPLAINT IP				5					5
TRAFFIC OBSTRUCTION IP		3							3
TRAFFIC STOP IP		53							53
TRANSPORT IP									
Respess to Property									
RESPASS TO PROPERTY IP		2							2
Respess to Vehicle				1					1
RESPASS TO VEHICLE IP									
UNKNOWN INJURY ACCIDENT IP		1							1
UNLAWFUL ACTS IP									
UNWANTED SUBJECT IP									
VEHICLE LOCKOUT IP									
WARRANT ARREST IP				1					1
WARRANT PICKUP IP									
Weapons Violation									
WEAPONS VIOLATION IP									
WELFARE CHECK IP		1							1
Z-Animal Call									
Z-Suspicious Person									
Z-Suspicious Vehicle									
Z-Unwanted Subject									
Z-ZONING IP									
Total	1	86	102	12					201



Request for Board of Trustee Action

Date: June 21, 2022

Title: Trustee Bill #4, Series 2022 – Parking in the Columbine Villas HOA

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: The Town has seen an increase in circumstances necessitating the need for the provisions in this ordinance.

Attachments: Trustee Bill #4, Series 2022

Staff Recommendations: Approve as presented

Recommended Motion(s): “I move to approve as presented Trustee Bill #4, Series 2022 on 1st Reading”.

A BILL FOR AN ORDINANCE
OF THE TOWN OF COLUMBINE VALLEY CONCERNING PARKING

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. That Section 1212 (e) iv(a) is hereby amended in its entirety to read as follows:

Section 1212 (e) iv(a) - Definitions. Those parking spaces in the Villas subdivision located on Eagle Drive, platted and marked for parking.

Section 2. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 4, series of 2022, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 21st day of June, 2022, passed by a vote of ____ for and ____ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of ____ for and ____ against on the 19th day of July, 2022, and ordered published in the Littleton Independent on the ____ day of _____, 2022.

Roy Palmer, Mayor

ATTEST:

J.D. McCrumb, Clerk of the Town of Columbine Valley