



# Town Administrator's Report

*July 2022*



Town of Columbine Valley  
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## Communications & Administration

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- The 4th of July was a tremendous success! The second annual 5K had nearly 60 people register, and the parade had an estimated 80+ carts and approximately 250 residents! Thanks to staff and volunteers who helped make the event possible.
- Summer concerts are also ongoing with record turnout. Additionally staff is preparing for the fall shred event, flu shot clinic, prescription drug take-back event, and hazardous materials drop off, all scheduled for this fall.
- Several Trustees spent time with staff over the past month learning about their new commissioner roles. This is always a great opportunity for staff and Trustees to come into alignment on priorities and operations to ensure effective use of Town resources.
- Town Hall will be changing the hours it is open to the public starting on August 1. The new hours will be 8:00 a.m.—1:00 p.m. Monday through Friday or otherwise by appointment.
- Staff has been meeting to prepare a scope of work and ready bids for the approved CIP road project currently scheduled for next spring. This is shaping up to be the most significant and all-encompassing infrastructure project in recent memory and will call on multiple town departments to pull-off effectively.
- Town staff will also begin preliminary budget meetings in August, with plans to present the first draft of a 2023 budget to individual commissioners in September and the full Board in October. The budget will be heard on 1st reading in November and 2nd reading in December.
- Directory Update: Approximately 200 printed directories have been picked up at Town Hall. Approximately 115 households have also opted in for DirectorySpot (online directory).

## Town Website June Statistics

4383

Page Views

1,681

Total Users

## Top Pages

Concerts in the Park  
Calendar

Police Department  
4th of July Parade  
& Festival



# Building Department

## Monthly Stats

13 Permits Issued

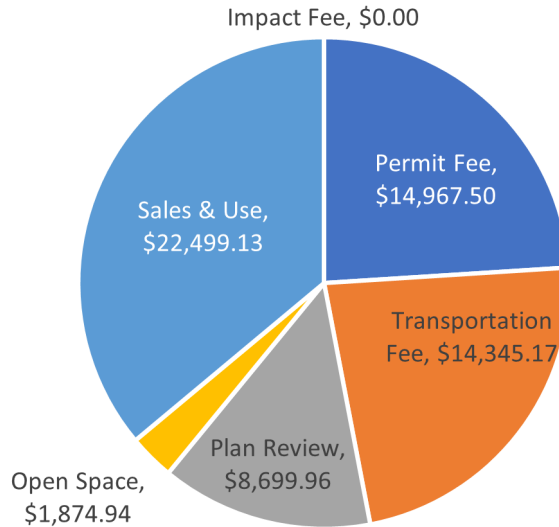
- New SFR: 0
- Major Remodel: 3
- Roof/Solar: 5
- Other/Misc.: 5

194 Inspections

8 Licenses Issued

- General: 6
- Electrician: 1
- Plumbers: 1
- Mechanical: 0
- Roofer: 0

June Permit Rev.: \$62,386.70



## Wild Plum

95 Total Lots

(84 interior, 11 custom)

86 SFR Permits Issued

(75 interior, 11 custom)

0 Permits Pending

(0 interior, (n/a custom)

47 Completed Homes

(37 interior, 10 custom)

47 Occupied Homes

(37 interior, 10 custom)



## Building Department Revenue by Month

|                  | <u>2021</u>  | <u>2021 YTD</u> | <u>2022</u>        | <u>2022 YTD</u>       |
|------------------|--------------|-----------------|--------------------|-----------------------|
| <b>January</b>   | \$359,728.82 | \$359,728.82    | \$297,964.45       | \$297,964.45          |
| <b>February</b>  | \$87,283.60  | \$447,012.42    | \$287,227.51       | \$585,191.96          |
| <b>March</b>     | \$86,265.31  | \$533,277.73    | \$174,786.43       | \$759,978.39          |
| <b>April</b>     | \$343,203.23 | \$876,480.96    | \$156,834.81       | \$916,813.20          |
| <b>May</b>       | \$37,276.36  | \$913,757.32    | \$342,301.78       | \$1,259,114.98        |
| <b>June</b>      | \$214,345.07 | \$1,128,102.39  | <b>\$62,386.70</b> | <b>\$1,321,501.68</b> |
| <b>July</b>      | \$199,032.35 | \$1,327,134.74  |                    |                       |
| <b>August</b>    | \$224,069.14 | \$1,551,203.88  |                    |                       |
| <b>September</b> | \$271,274.55 | \$1,822,478.43  |                    |                       |
| <b>October</b>   | \$257,679.76 | \$2,080,158.19  |                    |                       |
| <b>November</b>  | \$196,374.30 | \$2,276,532.40  |                    |                       |
| <b>December</b>  | \$335,624.07 | \$2,612,156.47  |                    |                       |





## Public Works Department

- **Town Hall:** The building and stage were prepared to host the summer concert series and 4th of July celebration. New flags were raised on the flag pole and bunting was installed on the building. The frame and canvas cover were installed on the stage, and the permanent installation of the custom engraved bricks into the concrete floor was completed.
- **Wild Plum:** The preliminary drawings for the gated emergency access between Latigo and Damsire were reviewed. A large list of missing details and information that will be required before submitting for a building permit and official review was drafted and send back to Lennar. Weed control on undeveloped areas of Wild Plum was coordinated with Lennar and Epic.
- **Virtual Court:** The Columbine Valley municipal court started running part of its hearing virtually online. Public Works provided IT support to help get all of the computers set up and communicating correctly through Zoom. Many dry runs were held to work out errors and glitches. As court runs smoother in a virtual setting, the majority of the cases will be held virtually, streamlining the process.
- **Streets:** The Denver Water main replacement project left some potholes that were not repaired. We have started to fill these as weather allows and as asphalt cold patch is available for purchase. An early morning collision between a vehicle and animal left a dead adult deer laying along the side of the road on Hunter Run. It is unknown who hit the deer at this time. Using the Gator, the deer was removed from the street and transported back to Town Hall where a disposal company was able to pick it up.

## Municipal Court

|      | <u>2021 YTD</u> | <u>2022</u>       | <u>2022 YTD</u>    |
|------|-----------------|-------------------|--------------------|
| Jan  | \$2,816.00      | \$8,264.00        | \$8,264.00         |
| Feb  | \$14,261.00     | \$6,540.00        | \$14,804.00        |
| Mar  | \$27,801.00     | \$10,465.00       | \$25,269.00        |
| Apr  | \$43,131.12     | \$11,309.00       | \$36,578.00        |
| May  | \$56,708.24     | \$10,960.00       | \$47,538.00        |
| June | \$68,485.24     | <b>\$6,055.00</b> | <b>\$53,593.00</b> |
| July | \$74,380.24     |                   |                    |
| Aug  | \$82,470.24     |                   |                    |
| Sept | \$85,747.04     |                   |                    |
| Oct  | \$92,603.49     |                   |                    |
| Nov  | \$104,043.49    |                   |                    |
| Dec  | \$115,820.61    |                   |                    |

### June Total Stats

- Total paid before Court: 36
- Total on docket: 26
- Cases heard by Judge: 13
- Continuances: 3
- Stays of Execution: 0
- Classes Ordered: 0
- Bench Warrants 2
- Trials 0