

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
July 19, 2022

Mayor Palmer called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Roy Palmer, Bill Dotson, Mike Giesen, Ed Icenogle, Jim Tarpey, and Al Timothy
Also present: Lee Schiller, Sue Blair, Diane Rodriguez, J.D. McCrumb, Brent Kaslon, Troy Carmann, Kyle Logan, Job Seese, and Jamie Milliman

PUBLIC COMMENT: Debbie Schmidt, 4 Columbine Lane, encouraged the Town to engage in more robust communication with its citizens.

CONSENT AGENDA:

ACTION: upon a motion by Trustee Giesen and a second by Trustee Dotson, the Board of Trustees unanimously approved the consent agenda as presented.

REPORTS

- A. The mayor disclosed to the public a recent incident of fraud conducted against the Town by internet scammers.
- B. Trustee Dotson would like the Town to consider utilizing ARP funds for security at the CCC.
- C. Mrs. Rodriguez reviewed the Town's June financials as presented in the Trustees Packet.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet. Mr. Kaslon updated the Trustees on the proposed development at Columbine Square in Littleton.
- E. Sargent Milliman reviewed the report as presented in the Trustee Packet.

OLD BUSINESS:

- A. **Trustee Bill #4, 2022 – Villas Parking:** Mr. Schiller presented the ordinance on second reading.
ACTION: upon a motion by Trustee Icenogle and a second by Trustee Dotson, the Board of Trustees unanimously approved Trustee Bill #4 on 2nd reading.

NEW BUSINESS

- A. **2021 Annual Audit:** Kyle Logan with Logan and Associates presented the findings of the 2020 Annual Audit to the Trustees. The Trustees asked clarifying questions.
ACTION: upon a motion by Trustee Icenogle and a second by Trustee Dotson, the Board of Trustees unanimously accepted the audit findings as presented.
- B. **Resolution #5, 2022 – Employee Handbook:** Mr. McCrumb presented the updated Employee Handbook to the Trustees. The Trustees asked clarifying questions.
ACTION: upon a motion by Trustee Tarpey and a second by Trustee Icenogle, the Board of Trustees unanimously approved Resolution #5, 2022.
- C. **Nevada Ditch Study Recommendation:** Mr. Carmann presented a scope of work and proposal for a Nevada Ditch study that will serve as a follow-up to a phase one study completed in 2018. The Trustees asked clarifying questions.
ACTION: upon a motion by Trustee Timothy and a second by Trustee Giesen, the Board of Trustees unanimously approved the scope of work and allocated up to \$30,000 from the Open Space Fund.

EXECUTIVE SESSION: ACTION: upon a motion by Trustee Timothy and a second by Trustee Giesen, the Board of Trustees unanimously approved entering executive session at 6:34 p.m. for the purpose of discussing personnel matters, involving performance and compensation, pursuant to C.R.S. § 24-6-402(4)(f). The Trustees came out of Executive Session at 7:19 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 8:50 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall.*

*** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*