

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES MEETING**

November 15, 2022

6:30PM

A G E N D A

1. ROLL CALL 6:30
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The Mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.
4. CONSENT AGENDA Mayor Palmer
 - a. Approval of October 18, 2022 Minutes
 - b. Set December Trustees Meeting for December 6, 2022
5. REPORTS
 - a. Mayor
 - b. Trustees
 - c. Finance Report
 - d. Town Administrator
 - e. Chief of Police
6. OLD BUSINESS Mr. McCrumb
 - a. Trustee Bill #5 – Building Code (2nd Reading)
7. NEW BUSINESS Ms. Eckel
 - a. **PUBLIC HEARING** – Resolution #6
 - b. Action on Resolution #6 – FAML I
 - c. **PUBLIC HEARING** – 2023 Town Budget Mr. McCrumb
8. EXECUTIVE SESSION - An executive session to Conference with an attorney for the purposes of receiving legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b); and to discuss personnel matters, involving performance and compensation, pursuant to C.R.S. § 24-6-402(4)(f). Mayor Palmer
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
October 18, 2022

Mayor Palmer called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Roy Palmer, Bill Dotson, Kathy Boyle, Mike Giesen, Ed Icenogle,
Jim Tarpey, and Al Timothy
Also present: Lee Schiller, Diane Rodriguez, J.D. McCrumb, Brent Kaslon, Jim
Thelen, and Bret Cottrell

PUBLIC COMMENT: There was no public comment

APPROVAL OF AGENDA: Mayor Palmer asked that the Executive Session be moved to the top of the agenda to accommodate the availability of the Town's contract legal counsel.

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Timothy, the Board of Trustees unanimously approved amending the agenda.

EXECUTIVE SESSION: ACTION: upon a motion by Trustee Tarpey and a second by Trustee Timothy, the Board of Trustees unanimously approved entering executive session at 6:34 p.m. for the purpose of receiving legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b). The Trustees came out of Executive Session at 6:49 p.m.

CONSENT AGENDA:

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Giesen, the Board of Trustees unanimously approved the consent agenda as presented.

REPORTS

- A. Mayor Palmer reported on concerns he has received from citizens regarding speed in certain areas of Town. He asked staff to assemble recommendations and report them back to the Board in January. The Mayor also alerted the Trustees that the Town would receive approximately \$4,500 from the Stadium District as a result of the sale of the Denver Broncos. The funds are to be used for "youth activities".
- B. Trustee Boyle presented on her special project ideas for 2023, including a history display in the Lobby of Town Hall and some updates to the Police bullpen in the basement.
- C. Mrs. Rodriguez reviewed the September financials as presented in the Trustees Packet.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet. Mr. Kaslon presented a development update to the Trustees.
- E. Chief Cottrell reviewed the report as presented in the Trustee Packet.

OLD BUSINESS: There was no old business.

NEW BUSINESS

- A. **Public Hearing on Trustee Bill #5 – Building Codes:** Mayor Palmer opened the Public Hearing at 7:27 p.m. Mr. Thelen presented an ordinance with updates and amendments to the Towns adopted building codes for Trustee consideration.

Public Comment: There was no public comment.

The public hearing was closed at 7:36 with a motion by Trustee Timothy and a second by Trustee Giesen.

- B. Trustee Bill #5 – Building Codes:** The Trustees asked clarifying questions about the building code updates.

ACTION: upon a motion by Trustee Timothy and a second by Trustee Giesen, the Board of Trustees unanimously approved Trustee Bill #5 on 1st reading.

- C. Master Plan Addendum re: Trails:** Mr. Schiller and Mr. Kaslon presented to the Trustees the addendum to the Town’s Master Plan. The trails addendum was originally presented to the Trustees in March of 2022 and the Trustees directed staff to have the Planning Commission review and adopt, which was completed in October of 2022. The Trustees discussed the plan and asked clarifying questions.

ACTION: upon a motion by Trustee Icenogle and a second by Trustee Tarpey, the Board of Trustees unanimously approved the Trails Addendum to the Town’s 2020 Master Plan specifically noting language regarding implementation on page 6 of the proposed addendum.

- D. Set a Public Hearing for Resolution #6, 2022:** Mr. Schiller introduced the resolution addressing the State’s family medical leave plan to the Trustees. The item will be discussed in November, 2022.

ACTION: upon a motion by Trustee Icenogle and a second by Trustee Timothy, the Board of Trustees unanimously set a public hearing for November 15, 2022.

- E. Presentation of 2023 Town Budget:** Mr. McCrumb and Mrs. Rodriguez presented the draft budget. The Trustees asked clarifying questions and had an in-depth discussion.

ACTION: upon a motion by Trustee Dotson and a second by Trustee Giesen, the Board of Trustees unanimously set a public hearing for November 15, 2022.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 8:47 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed “as attached” are available on the Columbine Valley web site and by request at Town Hall.
** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*



Request for Board of Trustee Action

Date: November 15, 2022

Title: Set date for Special Meeting

Presented By: J.D. McCrumb, Town Administrator

Prepared By: J.D. McCrumb, Town Administrator

Background: The Town is required to certify the 2023 mill levy to the Arapahoe County Commissioners no later than December 15, 2022.

Accordingly, the regular December meeting set for December 20th will be moved forward two weeks to December 6, 2022 at 6:30 p.m.

Recommended Motion: “I move to set a Special Meeting for Tuesday, December 6, 2022 at 6:30 p.m. to be held at Columbine Country Club in order to consider Town business including the 2023 mill levy and 2023 Town Budget, and to cancel the Regular Meeting on Tuesday, December 20, 2022”.

TOWN OF COLUMBINE VALLEY
Financial Statements Ended October 31, 2022
Variance Summary

General Fund

Revenues

- General Fund Revenues are at 108% of budget (PY 120%)
 - o Property taxes \$610,841, 99% of budget (PY 99%)
 - o Violations \$236,076
 - o Software Grant from State of CO \$1,885
 - o Interest \$38,384
 - o NEU Grant of \$376,773 & Broncos \$4,591(on balance sheet)

Administration – 66% of budget (PY 64%)

- Special Projects, Municode of \$10,350 unbudgeted
- Bank/Credit card fees – both Wells Fargo and Bank of the West are active
- Accounting and audit – add'l work by CRS
- Workers comp has been moved with liability now-thus having health insurance below budget and workers comp and liability being fully paid for the rest of 2022, this is corrected in 2023 budget

Public Safety – 82% of budget (PY 92%)

- Workers comp and liability insurance – paid in full for the rest of 2022
- Arapahoe Cty Dispatch, Govpilot & Juvenile assessment & Tri-tech software are paid for the year
- Offsite server backup & protection – includes add'l costs for new protection
- Office 365 \$400 month, budgeted at \$208 month

Public Works – 55% of budget (PY 51%)

General Fund Expenditures

- General Fund Expenditures are at 70% of budget (PY 68%). In addition, a transfer to the Capital fund was made in the amount of \$3,800,000
- The ending fund balance is \$1,055,667

Capital Fund

- Purchase of Ford Interceptor \$38,200
- Purchase of Ford F450 snowplow \$69,075
- Sale of Ford F350 \$5,000
- Transfer from the general fund of \$3,500,000, the ending fund balance is \$5,145,793

Conservation Trust Fund

- Ending fund balance \$22,290

Arapahoe County Open Space Fund

- Open Space funding received of \$52,230
- Ending fund balance \$523,244

Wild Plum Impact Fees

- Impact Fee revenues \$292,100, 100% of budget (PY 79%) with zero expenditures to date
- Ending fund balance \$1,180,655

Transportation Fees

- Transportation fees \$104,535, 116% of budget (PY 80%) with zero expenditures to date
- Ending fund balance \$211,874

**TOWN OF COLUMBINE VALLEY
CASH POSITION
YEAR TO DATE (YTD) AS OF OCTOBER 31, 2022**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
Wells Fargo checking	\$ 1,216,012	\$ -	\$ 1,216,012
Bank of the West checking	1,456,524	-	1,456,524
Bank of the West money market	-	419,729	419,729
C-Safe Primary	-	3,478,356	3,478,356
C-Safe Wild Plum Impact fee	-	1,167,956	1,167,956
C-Safe CTF	-	23,181	23,181
Arapahoe County shareback	-	550,304	550,304
YTD Cash Balances	2,672,536	5,639,526	8,312,062
Less amount allocated for capital	-	-	(5,145,793)
Less amount restricted for CTF	-	-	(22,290)
Less amount restricted for ACOS	-	-	(523,244)
Less amount restricted for impact fees	-	-	(1,180,655)
Less amount restricted for transportation fees	-	-	(211,874)
CURRENT UNRESTRICTED/UNALLOCATED BALANCE	\$ 2,672,536	\$ 5,639,526	\$ 1,228,206

TOWN OF COLUMBINE VALLEY
ALLOCATION OF AVAILABLE FUND BALANCES
YEAR TO DATE (YTD) AS OF OCTOBER 31, 2022

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Wild Plum Impact Fees	Transportation Fees	TOTALS
BEGINNING FUND BALANCES	\$ 3,224,940	\$ 1,448,068	\$ 18,183	\$ 489,744	\$ 876,843	\$ 107,339	\$ 6,165,117
YTD REVENUES PER FINANCIAL STATEMENTS							
Taxes	2,154,144	-	-	-	-	-	2,154,144
Permits and fines	809,417	-	-	-	-	-	809,417
Intergovernmental	386,454	-	-	-	-	-	386,454
Interest	38,384	-	224	5,566	11,712	-	55,886
Other	6,270	-	-	-	-	-	6,270
Grants	1,885	-	-	-	-	-	1,885
Conservation Trust Fund entitlement	-	-	7,038	-	-	-	7,038
Arapahoe County open space fund	-	-	-	52,230	-	-	52,230
Wild Plum Impact fees	-	-	-	-	292,100	-	292,100
Transportation fees	-	-	-	-	-	104,535	104,535
Total YTD revenues	3,396,554	-	7,262	57,796	303,812	104,535	3,869,959
Total YTD expenditures	(1,568,222)	(107,275)	(3,155)	(24,296)	-	-	(1,702,948)
Excess of revenues over (under) expenditures	1,828,332	(107,275)	4,107	33,500	303,812	104,535	2,167,011
Loss	(197,605)	-	-	-	-	-	(197,605)
Transfers	(3,800,000)	3,800,000	-	-	-	-	-
Sale of Ford F350	-	5,000	-	-	-	-	5,000
Net change in fund balance	(2,169,273)	3,697,725	4,107	33,500	303,812	104,535	1,974,406
YTD ENDING FUND BALANCES	\$ 1,055,667	\$ 5,145,793	\$ 22,290	\$ 523,244	\$ 1,180,655	\$ 211,874	\$ 8,139,523
Budget vs actual reference	(page 4)	(page 8)	(page 9)	(page 10)	(page 11)	(page 12)	

**TOWN OF COLUMBINE VALLEY
BALANCE SHEET - ALL FUNDS
GOVERNMENTAL FUNDS
October 31, 2022
Unaudited**

	General
ASSETS	
Cash and investments	\$ 8,312,062
Accrued revenue	228,686
Other receivables	53,496
Property tax receivable	4,578
TOTAL ASSETS	\$ 8,598,822
 LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts payable	\$ 49,373
Accrued liabilities	23,984
NEU & Broncos Grant	381,364
Deferred property tax revenue	4,578
Total liabilities	459,299
 FUND BALANCES	
General	1,055,667
Capital	5,145,793
Conservation trust fund	22,290
Arapahoe county open space	523,244
Wild Plum Impact fees	1,180,655
Transportation fees	211,874
Total fund balances	8,139,523
TOTAL LIABILITIES AND FUND BALANCES	\$ 8,598,822

**TOWN OF COLUMBINE VALLEY
GENERAL - SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE TEN MONTHS ENDED OCTOBER 31, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
REVENUES				
Taxes	\$ 2,154,144	\$ 2,129,498	\$ 24,646	101%
Permits and fines	809,417	630,000	179,417	128%
Intergovernmental	386,454	382,259	4,195	101%
Interest	38,384	1,000	37,384	3838%
Other	6,270	-	6,270	-
Grants	1,885	-	1,885	-
Total revenues	<u>3,396,554</u>	<u>3,142,757</u>	<u>253,797</u>	<u>108%</u>
EXPENDITURES				
Administration	632,319	953,612	(321,293)	66%
Planning and engineering	27,914	53,500	(25,586)	52%
Public safety	709,680	867,980	(158,300)	82%
Public works	198,309	361,849	(163,540)	55%
Total expenditures	<u>1,568,222</u>	<u>2,236,941</u>	<u>(668,719)</u>	<u>70%</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>1,828,332</u>	<u>905,816</u>	<u>922,516</u>	<u>202%</u>
OTHER FINANCING USES				
Other loss	(197,605)	-	(197,605)	-
Transfer to capital	(3,800,000)	(2,700,000)	(1,100,000)	141%
Total other financing uses	<u>(3,997,605)</u>	<u>(2,700,000)</u>	<u>(1,297,605)</u>	<u>148%</u>
NET CHANGE IN FUND BALANCE	(2,169,273)	<u>\$ (1,794,184)</u>	<u>\$ (375,089)</u>	
BEGINNING FUND BALANCE	<u>3,224,940</u>			
ENDING FUND BALANCE	<u>\$ 1,055,667</u>			

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND TEN MONTHS ENDED OCTOBER 31, 2022
Unaudited

	<u>Current Month</u>	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
REVENUES					
Taxes					
Cable television	\$ 7,412	\$ 33,714	\$ 36,000	\$ (2,286)	94%
Property taxes	(788)	610,841	615,419	(4,578)	99%
Sales and use taxes	297,067	1,419,522	1,385,000	34,522	102%
Specific ownership taxes	6,512	32,438	43,079	(10,641)	75%
Utility franchise fees	10,971	57,629	50,000	7,629	115%
Total taxes	<u>321,174</u>	<u>2,154,144</u>	<u>2,129,498</u>	<u>24,646</u>	<u>101%</u>
Permits and fines					
Court fines	7,195	82,192	100,000	(17,808)	82%
Permits, fees and services	54,356	491,149	530,000	(38,851)	93%
Violations	-	236,076	-	236,076	-
Total permits and fines	<u>61,551</u>	<u>809,417</u>	<u>630,000</u>	<u>179,417</u>	<u>128%</u>
Intergovernmental					
Bow Mar IGA	-	304,833	300,259	4,574	102%
Bow Mar IGA admin	-	20,000	20,000	-	100%
County highway tax revenue	1,250	19,088	15,000	4,088	127%
Motor vehicle registration fees	528	4,911	6,000	(1,089)	82%
State cigarette tax apportionment	292	815	1,000	(185)	82%
State highway user's tax	7,600	36,807	40,000	(3,193)	92%
Total intergovernmental	<u>9,670</u>	<u>386,454</u>	<u>382,259</u>	<u>4,195</u>	<u>101%</u>
Interest	9,589	38,384	1,000	37,384	3838%
Other	515	6,270	-	6,270	-
Grants	-	1,885	-	1,885	-
TOTAL REVENUES	<u>402,499</u>	<u>3,396,554</u>	<u>3,142,757</u>	<u>253,797</u>	<u>108%</u>
EXPENDITURES					
Administration					
Accounting and audit	11,369	76,572	63,500	13,072	121%
Advertising/notices	-	1,661	500	1,161	332%
Bank/credit card fees	613	7,131	5,100	2,031	140%
Building inspection and planning review	12,269	155,857	238,500	(82,643)	65%
Building maintenance and utilities	2,211	18,958	22,011	(3,053)	86%
Community functions	869	28,424	55,000	(26,576)	52%
Computer expense	-	4,705	14,500	(9,795)	32%
County treasurer's collection fees	19	6,114	6,154	(40)	99%
Dues and publications	300	10,231	8,850	1,381	116%
Education and training	-	3,174	12,000	(8,826)	26%
Election	-	-	4,000	(4,000)	0%
Emergency response and preparedness	-	1,225	3,000	(1,775)	41%
Health insurance	(14,314)	23,518	47,000	(23,482)	50%
Workers comp and liability insurance	16,632	36,095	34,047	2,048	106%
Legal	-	24,972	45,000	(20,028)	55%
Mayor/monthly breakfasts	-	289	2,000	(1,711)	14%
Miscellaneous	-	2,453	2,300	153	107%
Payroll taxes	810	6,451	12,575	(6,124)	51%
Pension	937	7,079	12,575	(5,496)	56%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND TEN MONTHS ENDED OCTOBER 31, 2022
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (83% YTD)
Salaries	17,523	195,423	251,500	(56,077)	78%
Special projects	-	10,350	-	10,350	-
Supplies, printing, postage	-	5,813	13,000	(7,187)	45%
Telephone/communications	374	5,824	6,500	(676)	90%
Emergency reserve	-	-	94,000	(94,000)	0%
Total administration	49,612	632,319	953,612	(321,293)	66%
Planning and engineering					
Town planning	2,364	11,254	36,000	(24,746)	31%
Town engineer	5,348	16,660	16,000	660	104%
Miscellaneous	-	-	1,500	(1,500)	0%
Total planning and engineering	7,712	27,914	53,500	(25,586)	52%
Public safety					
Operations					
Cruiser gas	2,764	16,118	22,100	(5,982)	73%
Cruiser oil/maintenance	-	4,647	18,000	(13,353)	26%
Cruiser insurance	-	4,558	8,487	(3,929)	54%
Education/training	-	4,246	11,750	(7,504)	36%
Equipment repair	783	783	5,875	(5,092)	13%
Health insurance	6,668	62,712	70,900	(8,188)	88%
Workers comp and liability insurance	-	35,477	29,705	5,772	119%
Payroll taxes	1,862	16,317	24,730	(8,413)	66%
Pension	3,797	39,878	49,459	(9,581)	81%
Salaries	39,429	418,265	494,590	(76,325)	85%
Supplies/miscellaneous	1,163	7,333	15,980	(8,647)	46%
Telephones/air cards	124	1,660	2,938	(1,278)	57%
Uniforms	-	5,160	11,750	(6,590)	44%
Total operations	56,590	617,154	766,264	(149,110)	81%
Municipal court					
Judge	500	5,000	8,000	(3,000)	63%
Legal	-	21,690	27,500	(5,810)	79%
Administration	-	1,328	2,000	(672)	66%
Supplies	-	1,312	2,000	(688)	66%
Interpreter	200	2,000	2,000	-	100%
Total municipal court	700	31,330	41,500	(10,170)	75%
Contracts					
Arapahoe county dispatch fee	-	34,406	33,709	697	102%
Tri-tech software	-	1,224	1,225	(1)	100%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	595	782	(187)	76%
Netmotion	-	-	500	(500)	0%
CACP	-	-	250	(250)	0%
CISC	-	-	1,000	(1,000)	0%
WhenIWork	-	36	450	(414)	8%
Total contracts	-	36,261	38,416	(2,155)	94%
Computer/IT					
Offsite server backup and protection	1,411	4,111	1,800	2,311	228%
Office 365 accounts	-	3,087	2,500	587	123%
Scheduled computer replacement	-	3,737	3,500	237	107%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND TEN MONTHS ENDED OCTOBER 31, 2022
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (83% YTD)
Govpilot	-	14,000	14,000	-	100%
Total computer/IT	1,411	24,935	21,800	3,135	114%
Total public safety	58,701	709,680	867,980	(158,300)	82%
Public works					
Ground maintenance	3,804	13,439	8,578	4,861	157%
Health insurance	937	6,832	7,934	(1,102)	86%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	249	2,166	4,193	(2,027)	52%
Pension	272	3,772	4,193	(421)	90%
Professional fees-mosquito control	-	7,042	7,500	(458)	94%
Salary	3,154	55,745	83,850	(28,105)	66%
Sanitation/trash/recycle service	8,404	82,305	92,000	(9,695)	89%
Signs maintenance	-	-	1,061	(1,061)	0%
Snow removal	-	2,246	5,500	(3,254)	41%
Storm water permit process/NPDES	-	705	7,500	(6,795)	9%
Street and gutter maintenance	-	5,740	75,000	(69,260)	8%
Streets and gutters contingency	-	-	40,000	(40,000)	0%
Street lighting	951	16,266	15,000	1,266	108%
Striping	-	-	1,040	(1,040)	0%
Vehicle maintenance	-	2,051	3,500	(1,449)	59%
Total public works	17,771	198,309	361,849	(163,540)	55%
TOTAL EXPENDITURES	133,796	1,568,222	2,236,941	(668,719)	70%
EXCESS OF REVENUES OVER EXPENDITURES	268,703	1,828,332	905,816	922,516	202%
OTHER FINANCING USES					
Other loss	-	(197,605)	-	(197,605)	-
Transfer to capital	(300,000)	(3,800,000)	(2,700,000)	(1,100,000)	141%
Total other financing uses	(300,000)	(3,997,605)	(2,700,000)	(1,297,605)	148%
NET CHANGE IN FUND BALANCE	\$ (31,297)	\$ (2,169,273)	\$ (1,794,184)	\$ (375,089)	
BEGINNING FUND BALANCE		3,224,940			
ENDING FUND BALANCE		\$ 1,055,667			

**TOWN OF COLUMBINE VALLEY
CAPITAL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE TEN MONTHS ENDED OCTOBER 31, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
REVENUES				
Total revenues	\$ -	\$ -	\$ -	-
EXPENDITURES				
Public safety				
Flock camera system	-	17,500	(17,500)	0%
Vehicle	38,200	55,000	(16,800)	69%
Public works				
Lightpole replacement	-	12,000	(12,000)	0%
Truck - snow removal	69,075	68,000	1,075	102%
Total expenditures	<u>107,275</u>	<u>152,500</u>	<u>(45,225)</u>	<u>70%</u>
EXCESS OF EXPENDITURES OVER REVENUES	<u>(107,275)</u>	<u>(152,500)</u>	<u>45,225</u>	<u>70%</u>
OTHER FINANCING SOURCES				
Gain on sale of asset	5,000	-	5,000	-
Transfer from general	3,800,000	2,700,000	1,100,000	141%
Transfer from impact fee	-	9,520	(9,520)	0%
Total other financing sources	<u>3,805,000</u>	<u>2,709,520</u>	<u>1,095,480</u>	<u>140%</u>
NET CHANGE IN FUND BALANCE	3,697,725	<u>\$ 2,557,020</u>	<u>\$ 1,140,705</u>	
BEGINNING FUND BALANCE	<u>1,448,068</u>			
ENDING FUND BALANCE	<u>\$ 5,145,793</u>			

**TOWN OF COLUMBINE VALLEY
 CONSERVATION TRUST
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
 FOR THE TEN MONTHS ENDED OCTOBER 31, 2022**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
REVENUES				
Conservation Trust Fund entitlement	\$ 7,038	\$ 8,700	\$ (1,662)	81%
CTF interest	224	7	217	3200%
Total revenues	<u>7,262</u>	<u>8,707</u>	<u>(1,445)</u>	<u>83%</u>
EXPENDITURES				
Conservation trust fund expenditures	3,155	6,000	(2,845)	53%
Total expenditures	<u>3,155</u>	<u>6,000</u>	<u>(2,845)</u>	<u>53%</u>
NET CHANGE IN FUND BALANCE	4,107	<u>\$ 2,707</u>	<u>\$ 1,400</u>	
BEGINNING FUND BALANCE	<u>18,183</u>			
ENDING FUND BALANCE	<u>\$ 22,290</u>			

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE TEN MONTHS ENDED OCTOBER 31, 2022**

Unaudited

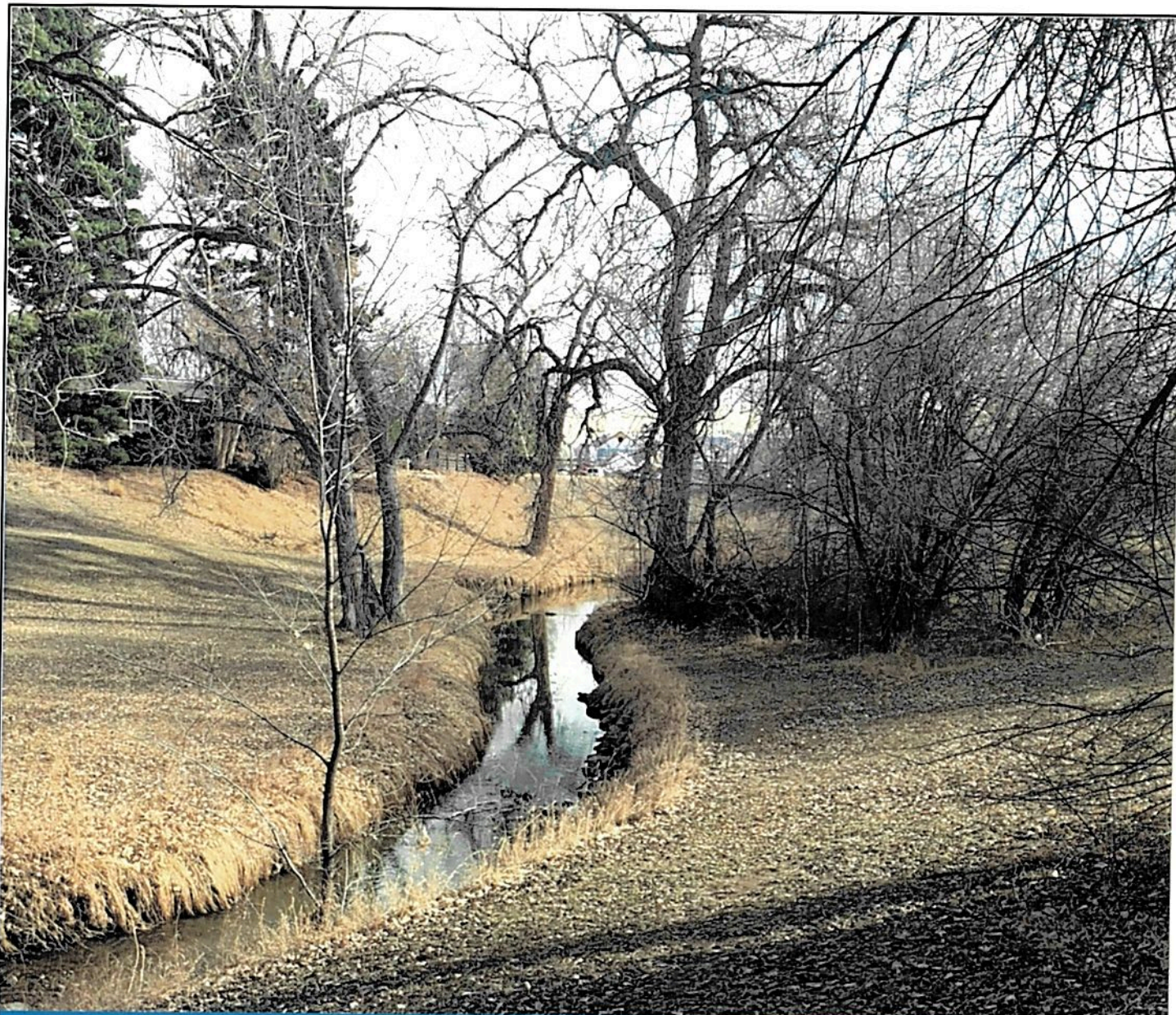
	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
REVENUES				
Arapahoe County open space revenues	\$ 52,230	\$ 46,114	\$ 6,116	113%
ACOP interest	5,566	184	5,382	3025%
Total revenues	<u>57,796</u>	<u>46,298</u>	<u>11,498</u>	<u>125%</u>
EXPENDITURES				
Nevada ditch	20,000	30,000	(10,000)	67%
Trails master plan	4,296	-	4,296	-
Total expenditures	<u>24,296</u>	<u>30,000</u>	<u>(5,704)</u>	<u>81%</u>
NET CHANGE IN FUND BALANCE	33,500	<u>\$ 16,298</u>	<u>\$ 17,202</u>	
BEGINNING FUND BALANCE	<u>489,744</u>			
ENDING FUND BALANCE	<u>\$ 523,244</u>			

**TOWN OF COLUMBINE VALLEY
WILD PLUM IMPACT FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE TEN MONTHS ENDED OCTOBER 31, 2022**

	Unaudited			
	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
REVENUES				
Wild Plum Impact fees	\$ 292,100	\$ 292,100	\$ -	100%
Interest	11,712	145	11,567	8077%
Total revenues	<u>303,812</u>	<u>292,245</u>	<u>11,567</u>	<u>104%</u>
EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>303,812</u>	<u>292,245</u>	<u>11,567</u>	<u>104%</u>
OTHER FINANCING USES				
Transfer to capital	-	(9,520)	9,520	0%
Total other financing uses	<u>-</u>	<u>(9,520)</u>	<u>9,520</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	303,812	<u>\$ 282,725</u>	<u>\$ 21,087</u>	
BEGINNING FUND BALANCE	<u>876,843</u>			
ENDING FUND BALANCE	<u>\$ 1,180,655</u>			

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE TEN MONTHS ENDED OCTOBER 31, 2022**

	Unaudited			Percent of
	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Annual Budget (83% YTD)
REVENUES				
Transportation fees	\$ 104,535	\$ 90,000	\$ 14,535	116%
Total revenues	104,535	90,000	14,535	116%
EXPENDITURES				
Total expenditures	-	-	-	-
NET CHANGE IN FUND BALANCE	104,535	\$ 90,000	\$ 14,535	
BEGINNING FUND BALANCE	107,339			
ENDING FUND BALANCE	\$ 211,874			



Town Administrator's Report

November 2022



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Administration

- The first (at least in a very long time) employee benefits fair was held this week. Employees of the Town were invited for a pizza lunch and to hear from all benefit providers so that they could ask specific questions about their benefit options and chose the right package for them and their families. This event was coordinated and hosted by the Town's HR consultant, Kate Eckel. Kate is also building a proper benefits informational binder for all new employees, which will be a formal part of all new employee orientation/onboarding. The benefits fair will be an annual event moving forward.
- Town staff spent a great deal of time in the past six weeks preparing and applying for a CDOT grant to provide funding for the proposed sidewalk along Platte Canyon Road between Ponds Circle and Village Drive. The effort was lead by Brent Kaslon with tremendous help from Planning Commission chair (and grant writer extraordinaire) Sandy Graham.
- Public Works and Engineering staff continue to prepare for the road construction project approved by the Trustees for 2023. There is no new information to report at this time.
- Additional 2022 projects will continue into next year, primarily the codification of the Town's municipal code which is presently under review by Municode staff and is expected to be brought back to the Trustees early next year for additional code clean-up action.
- Directory Update: Approximately 203 printed directories have been picked up at Town Hall. Approximately 185 households have also opted in for DirectorySpot (online directory). Work on the 2023 printed directory has begun.

Town Website October Statistics

1,187

Total Users

3,140

Total Page Views

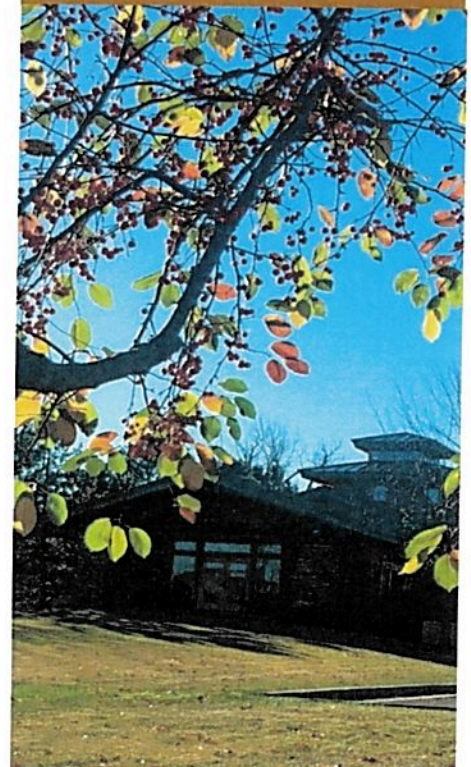
Top Pages

Police Department

Building Department

Board of Trustees Meetings
& Agendas

Pay Ticket



Building Department

Monthly Stats

11 Permits Issued

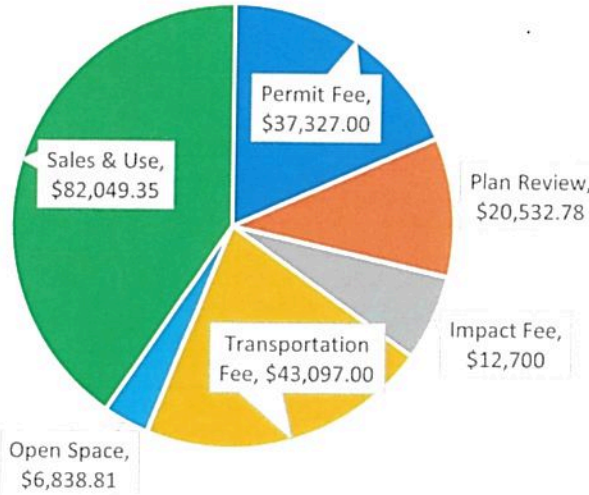
- New SFR: 1
- Major Remodels: 0
- New Roofs: 1
- Basement Finish: 3
- Other/Misc.: 6

164 Inspections

19 Licenses Issued

- General: 7
- Electrician: 7
- Plumbers: 1
- Mechanical: 2
- Roofer: 2

Oct. Permit Rev.: \$202,544.94



Wild Plum

95 Total Lots

(84 interior, 11 custom)

95 SFR Permits Issued

(84 interior, 11 custom)

0 Permits Pending

(0 interior, 0 custom)

72 Completed Homes

(61 interior, 11 custom)

71 Occupied Homes

(60 interior, 11 custom)



Building Department Revenue by Month

	2021	2021 YTD	2022	2022 YTD
January	\$359,728.82	\$359,728.82	\$297,964.45	\$297,964.45
February	\$87,283.60	\$447,012.42	\$287,227.51	\$585,191.96
March	\$86,265.31	\$533,277.73	\$174,786.43	\$759,978.39
April	\$343,203.23	\$876,480.96	\$156,834.81	\$916,813.20
May	\$37,276.36	\$913,757.32	\$342,301.78	\$1,259,114.98
June	\$214,345.07	\$1,128,102.39	\$62,386.70	\$1,321,501.68
July	\$199,032.35	\$1,327,134.74	\$4,905.67	\$1,326,407.35
August	\$224,069.14	\$1,551,203.88	\$134,962.71	\$1,461,370.06
September	\$271,274.55	\$1,822,478.43	\$65,559.63	\$1,526,929.69
October	\$257,679.76	\$2,080,158.19	\$202,544.94	\$1,729,474.63
November	\$196,374.30	\$2,276,532.40		
December	\$335,624.07	\$2,612,156.47		

Municipal Court

	<u>2021 YTD</u>	<u>2022</u>	<u>2022 YTD</u>
Jan	\$2,816.00	\$8,264.00	\$8,264.00
Feb	\$14,261.00	\$6,540.00	\$14,804.00
Mar	\$27,801.00	\$10,465.00	\$25,269.00
Apr	\$43,131.12	\$11,309.00	\$36,578.00
May	\$56,708.24	\$10,960.00	\$47,538.00
June	\$68,485.24	\$6,055.00	\$53,593.00
July	\$74,380.24	\$6,445.50	\$60,038.50
Aug	\$82,470.24	\$4,043.25	\$64,081.75
Sept	\$85,747.04	\$5,802.00	\$69,883.75
Oct	\$92,603.49	\$7,160.01	\$77,043.76
Nov	\$104,043.49		
Dec	\$115,820.61		

October Court Stats

- Total paid before Court: 15
- Total on docket: 25
- Cases heard by Judge: 8
- Continuances: 1
- Default Judgements: 6
- Stay of Executions: 5
- Classes Ordered: 0
- Bench Warrants 4
- Trials 0

Public Works

- **Town Hall:** The computer cords and cables were updated in the board room to increase the functionality of virtual court. The Building was prepped for winter weather and the irrigation system was drained and blown out.
- **Fleet:** The registration for the new F450 with the DMV was completed including new license plates.
- **Wild Plum Streets:** The official acceptance process for accepting the Wild Plum streets and gutters was finalized and sent to Lennar. The next step is for Lennar to schedule a walk with the town to compile a punch list of problems. Once the process is complete, the town will take ownership of the streets under probationary acceptance.
- **Wild Plum Landscape:** A meeting of development stakeholders and Town staff was held in order to bring the new boardwalk contractor up to speed with the history of that amenity and the processes the Town will require as they move to complete the boardwalk.
- **Wild Plum Review:** A second draft of the emergency accesses preliminary plans were submitted to the town for review. Comments were sent back to Lennar and we are awaiting the official submission for review. The new camera system for Wild Plum was also reviewed. There are many issues that Lennar still needs to address before the system will be in compliance.



Columbine Valley Police Department

Serving Bow Mar

2 Middlefield Rd. Columbine Valley, Colorado 80123

www.columbinevalley.org

(303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For November 2022

Full Time Positions	6 of 6
Part Time Positions	2 of 4
Regular hours	845
OT hours worked	16
Off Duty	0
PTO	179

October 2022 Violations

Charges For the Date Range 10/1/2022 Thru 10/31/2022

Qty	Charge
34	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
3	1101(2)(H) SPEEDING 20 AND OVER:
1	703(3) FAIL TO STOP AT A STOP SIGN:
1	1210(A) ON STREET PARKING PROHIBITED (3-6 AM):
0	
39	Total Number of Violations Issued

Monthly Case # Report

Case Number	Event Date	Situation Reported
CV22-0000172	10/03/2022 06:06:30 PM	TRAFFIC STOP IP
CV22-0000173	10/06/2022 10:15:05 AM	Theft from Motor Vehicle
CV22-0000174	10/06/2022 09:11:03 PM	TRAFFIC STOP IP
CV22-0000175	10/06/2022 11:43:06 PM	Auto Theft
CV22-0000176	10/10/2022 09:59:36 AM	Harassment
CV22-0000177	10/11/2022 08:50:53 PM	WARRANT ARREST IP
CV22-0000178	10/11/2022 10:29:42 PM	RESIDENTIAL ALARM IP
CV22-0000179	10/11/2022 10:36:41 PM	TRAFFIC ARREST IP
CV22-0000180	10/13/2022 04:47:29 PM	ASSIST TO OTHER AGENCY IP
CV22-0000181	10/21/2022 02:19:01 PM	Disturbance Physical
CV22-0000182	10/22/2022 03:59:36 PM	TRAFFIC ARREST IP
CV22-0000183	10/23/2022 09:44:18 PM	WARRANT ARREST IP
CV22-0000184	10/24/2022 05:01:29 PM	Sex Crime
CV22-0000185	10/26/2022 12:28:32 PM	Sex Assault
CV22-0000186	10/26/2022 12:29:30 PM	Sex Crime
CV22-0000187	10/27/2022 11:06:03 PM	Restraining Order Vio
CV22-0000188	10/28/2022 09:20:05 PM	SUSPICIOUS CIRCUMSTANCE IP

ESTRAINING ORDER VIO IP								
Robbery								
ROBBERY IP								
runaway								
UNAWAY IP								
SAFE 2 TELL								
SELECTIVE ENFORCEMENT IP*				<u>7</u>				<u>7</u>
Sex Assault			<u>1</u>					<u>1</u>
SEX ASSAULT IP								
Sex Crime			<u>2</u>					<u>2</u>
SEX CRIME IP								
Shots Fired								
SHOTS FIRED IP								
Suicide Attempt								
SUICIDE ATTEMPT IP								
SUICIDE COMPLETED IP								
SUICIDE THREAT IP								
SUSPICIOUS CIRCUMSTANCE IP		<u>1</u>						<u>1</u>
SUSPICIOUS PERSON IP		<u>2</u>						<u>2</u>
SUSPICIOUS VEHICLE IP		<u>2</u>						<u>2</u>
Theft			<u>2</u>					<u>2</u>
Theft from Motor Vehicle			<u>1</u>					<u>1</u>
THEFT FROM MOTOR VEHICLE IP								
THEFT IP								
TRAFFIC ARREST IP			<u>1</u>					<u>1</u>
Traffic Complaint								
TRAFFIC COMPLAINT IP								
TRAFFIC OBSTRUCTION IP		<u>2</u>						<u>2</u>
TRAFFIC STOP IP		<u>81</u>						<u>81</u>
TRANSPORT IP								
Respass to Property			<u>1</u>					<u>1</u>
RESPASS TO PROPERTY IP								
Respass to Vehicle								
RESPASS TO VEHICLE IP								
UNKNOWN INJURY ACCIDENT IP								
UNLAWFUL ACTS IP								
UNWANTED SUBJECT IP								
VEHICLE LOCKOUT IP								
WARRANT ARREST IP			<u>1</u>					<u>1</u>
WARRANT PICKUP IP								
Weapons Violation								
WEAPONS VIOLATION IP								
WELFARE CHECK IP		<u>2</u>						<u>2</u>
Z-Animal Call								
Z-Suspicious Person								
Z-Suspicious Vehicle								
Z-Unwanted Subject								
Z-ZONING IP								
Total		<u>116</u>	<u>33</u>	<u>13</u>				<u>162</u>



Request for Board of Trustee Action

Date: October 18, 2022

Title: Trustee Bill #5 – Series 2022 Building Codes

Presented By: Jim Thelen, Chief Building Official

Prepared By: Jim Thelen, Chief Building Official

Background: The Town is presently utilizing the 2018 International Residential Code and the 2017 National Electric Code. In October 2022 the Board of Trustees were presented with the 2021 commercial building code; the International Building, Plumbing, Mechanical, Energy Conservation, Fuel Gas, Property Maintenance, Swimming Pool/Spa, and Elevator codes. The Trustees held a public hearing and approved the codes on first reading at that time.

A series of minor amendments from the codes as written were presented for adoption in Columbine Valley; no changes to the presented amendments were offered or acted upon.

To reflect a more accurate valuation for decks, patio covers and garages the valuation tables have increased to \$65.00 per square foot for each of these projects. All other valuations remain the same. The Trustees increased building permit fees with the adoption of the 2015 International Codes. A fee increase is not included in the ordinance, however if the trustees wish to discuss an increase a Resolution will be prepared.

Attachments: Trustee Bill #5 – Series 2022

Fiscal Impacts: As presented, the increase in valuation for decks, patio covers and garages would result in a slight increase in overall building department revenue.

Staff Recommendations: Approve as presented.

Recommended Motion(s): “I move to approve as presented Trustee Bill #5, 2022 on 2nd reading.”

TOWN OF COLUMBINE VALLEY

**TRUSTEE BILL NO. 5
SERIES OF 2022**

**INTRODUCED BY TRUSTEE
TRUSTEE: AL TIMOTHY**

A BILL FOR AN ORDINANCE

ADOPTING THE INTERNATIONAL CODE COUNCIL'S 2021 INTERNATIONAL BUILDING CODE; THE INTERNATIONAL CODE COUNCIL'S 2021 INTERNATIONAL RESIDENTIAL CODE; THE INTERNATIONAL CODE COUNCIL'S 2021 MECHANICAL CODE; THE INTERNATIONAL CODE COUNCIL'S 2021 PLUMBING CODE; THE INTERNATIONAL CODE COUNCIL'S 2021 FUEL GAS CODE; THE INTERNATIONAL CODE COUNCIL'S 2021 INTERNATIONAL PROPERTY MAINTENANCE CODE; THE INTERNATIONAL CODE COUNCIL'S 2021 INTERNATIONAL ENERGY CONSERVATION CODE; THE INTERNATIONAL CODE CONFERENCE'S 2021 INTERNATIONAL SWIMMING POOL AND SPA CODE; AMERICAN NATIONAL STANDARD INSTITUTE / AMERICAN SOCIETY OF MECHANICAL ENGINEERS A.17.1 2019 AMERICAN SOCIETY OF MECHANICAL ENGINEERS A.17.3 2005; AMERICAN SOCIETY OF MECHANICAL ENGINEERS A.18.1 2017 SAFETY CODE FOR ELEVATORS WITH AMENDMENTS AND ALL APPENDICES THERETO; PROVIDING PENALTIES FOR VIOLATIONS THERETO; ADOPTING AMENDMENTS; AND PROVIDING NOTICE THAT COPIES THEREOF ARE AVAILABLE FOR INSPECTION AT THE TOWN'S OFFICE LOCATED AT 2 MIDDLEFIELD.

WHEREAS, the purpose of the International Building Code is to provide minimum standards to safeguard life or limb, health, property, and the public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy. Location and maintenance of all buildings and structures within this jurisdiction and certain equipment specifically regulated therein;

WHEREAS, the purpose of the International Residential Code is to provide minimum standards for the construction, alteration, movement, repair, equipment, use and occupancy, location removal and demolition of one- and two-family dwellings.

WHEREAS, the purpose of the International Mechanical code is to provide minimum requirements and standards for the protection of the public welfare by regulating and controlling the design, construction, installation, quality of materials, location operation and maintenance, or use of heating, ventilating, cooling, refrigeration systems, incinerators, and other miscellaneous heat producing appliances within this jurisdiction.

WHEREAS, the purpose of the International Plumbing Code is to provide minimum standards for the protection of the public health, safety and welfare by providing for the safe installation and maintenance of sewage and water piping systems.

WHEREAS, the purpose of the International Fuel Gas Code is to provide minimum standards for the protection of the public health safety and welfare by providing for safe installation of fuel gas piping systems, fuel gas utilization equipment and related accessories;

WHEREAS, the purpose of the International Property Maintenance Code is to provide standards to safeguard life, health and the public welfare by regulating and controlling the uses and occupancy, location and maintenance of all buildings and structures;

WHEREAS, the purpose of the International Energy Conservation Code is to establish minimum standards and regulations for the design of energy efficient constructions;

WHEREAS, the purpose of the International Fire Code is to establish the minimum requirements for providing a reasonable level of fire safety and property protection from hazards of fire, explosion or dangerous conditions in new and existing buildings;

WHEREAS, the purpose of the International Swimming Pool and Spa Code is to regulate the construction, alteration, movement, renovation, replacement, repair and maintenance of aquatic recreation facilities, pools and spas;

WHEREAS, copies of the above-mentioned documents are available for inspection in the office Columbine Valley, Colorado during weekday business hours; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, THAT:

Section 1: Chapter 15.08 of the Town of Columbine Municipal code is hereby amended to read:

15.08.010 Code adoption

15.08.020 Amendments, Modifications and Changes

15.08.010 INTERNATIONAL CODES ADOPTED: The following codes are hereby adopted for use and regulation of buildings and structures within the town; said codes shall be available for public inspection at all reasonable hours in the town offices

- A) International Building Code, 2021 edition of the International Code Council, including Appendix Chapter C and J.
- B) International Residential Code, 2021 edition of the International Code Council.
- C) International Mechanical Code, 2021 edition of the International Code Council, including Appendix Chapter A.
- D) International Plumbing Code, 2021 edition of the International Code Council.
- E) International Property Maintenance Code, 2021 edition of the International Code Council.
- F) International Fuel Gas Code, 2021 edition of the International Code Council.
- G) International Energy Conservation Code, 2021 edition of the International Code Council.
- H) International Fire Code, 2021 edition of the international Code Council. (Reserved)
- I) American National Standard Institute/American Society of Mechanical Engineers (ASME) A17.1 2019 Safety code for Elevators and Escalators; (ASME) A17.3 2017 and (ASME) A18.1 2005 American National Standard Institute/American Society of Mechanical Engineers (ASME) A17.1 2007 Safety code for Elevators and Escalators; (ASME) A17.3 2005 and (ASME) A18.1 2017
- J) International Swimming Pool and Spa Code, 2021 edition of the International Code Council.

Section 2: Chapter 15.08.020 of the Town of Columbine Valley Municipal Code is repealed and reenacted to read.

15.08.020 AMENDMENTS, MODIFICATIONS AND CHANGES

- A) **Amendments to the International Building code:** The following amendments are hereby adopted to the International Building Code.
 - 1) Chapter 1 is hereby deleted, the administrative requirements for the International Building Code are in Section 15.40.20 of the Town Municipal Code.
 - 2) **Table 508.4** is hereby amended to read:

The required fire separation between a B occupancy and an F-1 occupancy shall be 1 hour, the required fire separation between a B occupancy and an S-1 occupancy shall be 1 hour, the required fire separation between an M occupancy and a F-1 occupancy shall be 1 hours, the required fire separation between an M occupancy and an S-1 occupancy shall be 1 hours.

- 3) **Section 1011.7.3** Exception is hereby deleted and reenacted to read:

Exception: Spaces under stairways serving and contained with single residential dwelling unit in Group R-2 or R-# shall be permitted to be protected on the enclosed side with 5/8" type x gypsum board.

- 4) **Section 1601** is hereby amended by the addition of a new paragraph 1601.1 which shall read:

1601.1 Design Criteria: The design criteria for the Town of Columbine Valley shall be as follows:

Roof snow load	30 psf.
Nominal wind speed	110 mph
Ultimate wind speed	120 mph
Frost depth	36 inches
Seismic design category	B
Termite	slight to moderate
Decay	none to slight
Weathering	severe
Winter design temperature	1 degree
Ice shield underlayment requires	yes (see sec. 1507.2.8.2)
Degree heating days	6200
100-year hourly rainfall	2.67" per hour

- 5) **Section 1704.14** is hereby amended by the deletion of the exceptions.
- 6) **Section 2701.1** is hereby repealed and reenacted to read:

2701.1 Scope: This chapter governs the electrical components, equipment and systems used in building and structures covered by this code. The administrative code requirements shall be in accordance with 18.08.020 of the Town of Columbine Valley Municipal Code.

B) Amendments to the International Residential Code: The following amendments are hereby adopted to the International Residential Code.

- 1) Prior to the issuance of the building permit HOA approval is required.
- 2) The height of a new single – family homes shall have the height certified by a licensed Colorado Surveyor after the roof trusses are set.
- 3) Section R301.1 is hereby amended by the following paragraph:

Design Criteria: The design criteria or the Town of Columbine Valley shall be as follows:

Roof snow load	30 psf.
Nominal wind speed	110 mph
Ultimate wind speed	120 mph
Frost depth	36 inches
Seismic design category	B
Termite	slight to moderate
Decay	none to slight
Weathering	severe
Winter design temperature	1 degree
Ice shield underlayment requires	yes (see sec. 1507.2.8.2)
Degree heating days	6200
100-year hourly rainfall	2.67" per hour

4) Table 302.6 **Dwelling/Garage Separation**, is hereby amended to read:

Separation	Materials
From the residence and attic	5/8" X gypsum board applied To the garage side
From habitable rooms above garage	Not less than 5/8" X gypsum board
Structures supporting floor ceiling assemblies used for separation required by the section	Not less than 5/8" X gypsum board
Garages located less than 3 feet from a dwelling unit on the same lot	Not less than 5/8" X gypsum board applied to the interior side of the exterior walls that are within this area

C) **Amendments to the International Plumbing Code:** The following amendments are hereby adopted to the International Plumbing Code.

1) Chapter 1 is hereby deleted; the administrative requirements for the International Plumbing Code are in chapter 15.04.20 of the Town of Columbine Valley Municipal Code.

2) **Section 305.4** is hereby repealed and reenacted to read:

305.4 Freezing: Water, soil and waste pipes shall not be installed outside the building, attic or crawl spaces concealed in outside walls, or in any other place subject to freezing temperatures unless adequate provision is made to protect such pipes from freezing by insulation or heat or both. Exterior water supply piping shall be installed not less than 60" below grade.

3) **Section 903.1** is hereby repealed and reenacted to read:

903.1 Roof Extensions: All open vent pipes that extend through a roof shall be terminated at least 12" above the roof.

- 4) **Subsection 918.1** is hereby amended by the addition of a new paragraph 918.1.1 which shall read:

918.1.1 Isometric drawings required: In other than one- and two-family dwellings, an isometric drawing of the waste and vent system with location of air admittance valves shall be provided. Such drawing shall be prepared and wet stamp and signed by a registered Colorado Professional Engineer.

- 5) **Subsection 1111.1** is hereby repealed and reenacted to read:

1111.1 Subsoil Drains: Subsoil drains shall be installed as required by the engineered geo-technical soils report. Subsoil drains shall be open jointed, horizontally split, or perforated pipe conforming to one of the standards listed in table 1102.5. Such drains shall not be less than 4" in diameter. When the building is subjected to backwater, the subsoil drain shall be protected by an accessibly located backwater valve. Subsoil drains shall discharge to a trapped area drain, sump, drywell, or approved location above ground. When the subsoil drains discharges into a pit locate within the structure, a sump pump shall be provided and installed. The sump and plumbing system shall comply with subsection 1113.1.

D) Amendments to the International Fuel Gas Code: The following amendments are hereby adopted to the International Fuel Gas Code.

- 1) Chapter 1 is hereby deleted; the administrative requirements for the International Fuel Gas Code are in chapter 15.04.20 of the Town of Columbine Valley Municipal Code.
- 2) **Section 303.3** is hereby amended by the deletion of exceptions 3 and 4.
- 3) **Section 406.4** is hereby repealed and reenacted to read:

406.4.1 Test pressure: The gas piping shall withstand a pressure of not less than 10 pounds per square inch gauge pressure as measured on a 30-pound gauge. Test pressures shall be held for a length of time satisfactory to the administrative Authority, but in no case less than 15 minutes, with no perceptible drop in pressure. For welded piping, and for piping carrying gas at pressure more than fourteen inches water column, the test pressure shall not be less than sixty pounds per square inch and shall be continued for a length of time satisfactory to the administrative authority, but in no case less than thirty minutes. These tests shall be made using air, CO₂, or nitrogen pressure only and shall be made in the presence of administrative authority. All necessary apparatus for conducting tests shall be furnished by the permit holder.
- 4) **Section 406.4.2** is hereby deleted in its entirety and without substitution.
- 5) **Section 501.8** is hereby amended by the deletion of items 8 and 10 hereof.
- 6) **Section 621** is hereby deleted in its entirety and without substitution.

D) Amendments to the International Mechanical Code: The following amendments are hereby adopted to the international Mechanical Code.

- 1) Chapter 1 is hereby deleted: the administration requirements for the International Mechanical Code are in chapter 15.0.20 of the Town of Columbine Valley Municipal Code.
- 2) **Section 902** is hereby amended by the addition of a new paragraph 902.1.1 which shall read:

902.1.1 Decorative appliance in solid fuel masonry: Notwithstanding anything contained in this code to the contrary, any new or remodeled solid fuel fireplace shall be one of the following:

- 1) A gas appliance
- 2) An electric device or
- 3) A fireplace or fireplace insert that meet the most stringent emission standards for wood stoves established by the Air Pollution Control Division Quality Control Commission of the Department of Health of the State of Colorado, or any other clean device that is approved by said commission.

Any person who installs or constructs any fireplace insert or fireplace shall provide evidence of a certificate issued by the Air Pollution Control Division of the Department of Health of the State of Colorado, and in the case of site-built fireplace shall demonstrate compliance with the certificate.

E) Amendments to the International Property Maintenance Code: The following amendments are hereby adopted to the International Property Maintenance Code.

- 1) **Subsection 107.1** is hereby amended by the following paragraph to be the last paragraph thereof:

Statements advising that if any owner refuses or neglects to comply with an order issued by the building official, and where conditions exist which make a building or premises unsafe, dangerous, or hazardous, that the building official 1. Will order the building vacated and posted to prevent further occupancy until the work is completed or/and (ii) may proceed to cause the work to be done and charge the costs thereof against the property or its owners. The giving of the notice provided for hereinabove shall not be a condition precedent to the city's right to prosecute, in its municipal court, any person for any alleged violation of any of the terms of this code.

- 2) **Section 107** shall be amended by the addition of subsection 107.7 to read:

Section 107.7 Extension of time to perform work: Upon receipt of an application form the person required to conform to the order and by agreement of such person to comply with the order if allowed additional time, the code official may grant an extension of time, not to exceed an additional 120 days, within which to complete said repair,

rehabilitation or demolition, if the code official determines that such an extension of time will not create or perpetuate a situation imminently dangerous to life or property. The code official's authority to extend time is limited to the physical repair, rehabilitation or demolition to premises and will not in any way affect or extend the time to appeal the notice an order.

- 3) **Section 202** is hereby amended by the addition of the following definition.

NUISANCE: The Following shall be defined as nuisances as applied to the 2021 International Property Maintenance Code:

- 1) Any public nuisance known at common law or in equity jurisprudence.
- 2) Any attractive nuisance that may prove detrimental to children whether in a building, on the premises of a building or on an unoccupied lot. This includes any abandoned wells, shafts, basements structurally unsound fences or structures; or any lumber, trash, debris, or vegetation that may prove a hazard for inquisitive minors.
- 3) Whatever is dangerous to human life or is detrimental to health, as determined by the Building Official.
- 4) Overcrowding a room with occupants.
- 5) Insufficient ventilation or illumination.
- 6) Inadequate or unsanitary sewage or plumbing facilities.
- 7) Uncleanliness, as determined by the Building Official.
- 8) Whatever renders air, food or drink unwholesome or detrimental to health of human beings as determined by the Building Official.

- 4) **Section 302.4** is hereby repealed and reenact to read:

302.4 Weeds: it is the duty of every person owning vacant or improved property, including easements and drainage-ways within the Town, to keep cut within ten inches of the ground all weeds and to keep said property free from brush and rubbish of all kinds. However, this section shall not apply to vegetable gardens, flower gardens, and shrubbery plots. Wheat, barley, oats, rye, and similar agricultural commodities also shall be exempted from. Upon failure of the owner or agent having charge of a property to cut destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.33 and as prescribed by the Town of Columbine Valley. Upon failure to comply with the notice of violation, any duly authorized employee of the Town or contractor hired by the Town shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal and an administrative fee of forty percent of the cost, shall be paid by the owner of agent responsible for the property.

F) Amendments to the International Energy Conservation Code: The following amendments are hereby adopted to the International Energy Conservation Code.

(Reserved)

G) Amendments to the International Fire Code: The following amendments are hereby adopted to the international Fire Code.

(Reserved)

H) Amendments to the International Swimming Pool and Spa Code: The following amendments are hereby adopted to the International Swimming Pool and Spa Code.

1) **Section 305.1** is hereby amended to read:

Section 305.1 General. The provisions of this section shall apply to the design of barriers for restricting entry into area's having pools and spas. Spas and hot tubs equipped with a lockable cover complying with ASTM F1346 shall not be required to comply with sections 3.5.2 Through 305.7.

2) **Section 305.1** is hereby amended by a new section 305.1.1.2 which shall read:

Section 305.1.1.2 the maximum size of spas and hot tubs; spas and hot tubs shall not be greater than 150 cubic feet. Maximum length is 10 feet, maximum width is 5 feet and maximum depth is 3 feet. Spas and hot tubs larger than the given dimensions shall be considered swimming pools.

3) **Section 305.2.1** is hereby amended to read:

The top of the barrier shall not be less than 60" above grade were measured on the side of the barrier that face away from the pool or spa. Such height shall exit around the entire perimeter of the barrier and for 3 feet measured horizontally from the outside of the required barrier.

I) Amendments to the American National Standard Institute / American Society of Mechanical Engineers (ASME) A17.1 2007 Safety code for Elevators and Escalators; (ASME) A17.3 2005 and (ASME) A18.1 2005 shall be as follows:
(Reserved)

Section 3: Section 15.08.030 is hereby amended to read:

MISCELLANEOUS PROJECT VALUATION SCHEDULE

PATIO COVER	\$65 PER SQUARE FOOT
DECK	\$65 PER SQUARE FOOT
GARAGE	\$65 PER SQUARE FOOT

Section 4: Severability.

If any part, section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining sections of this ordinance. The city council hereby declares that it would have passed this ordinance, including each part, section, subsection, sentence, clause or sentences, clauses or phrases may be declared invalid.

Section 5: Repealer.

All ordinance or resolutions, or parts thereof, in conflict with this ordinance are hereby repealed, provided that this repealer, shall not repeal the repealer, or clauses of such ordinance nor revive any ordinance thereby.

PUBLIC HEARING on the ordinance to take place on the _____ day of _____, 2022
in the offices of the Town of Columbine Valley, 2 Middlefield Road, Columbine Valley,
Colorado, at the hour of 6:00 p.m., or as soon thereafter as it may be heard.

Introduced as Trustee Bill No. 5, series of 2022 at a regular meeting of the Board of Trustees of
the Town of Columbine Valley, Colorado, on the 18th day of October 2022, passed by a vote of ___ for
and ___ against, on first reading; passed on second reading, as Trustee Bill No. 5, 2022, at a regular
meeting of the Board of Trustees by a vote of ___ for and ___ against on the 15th day of November
2022, and ordered published in the Littleton Independent on the ___ day of _____, 2022.

Roy Palmer, Mayor

**TRUSTEE BILL NO. 5
SERIES OF 2022**

ATTEST:

**J.D. McCrumb,
Clerk of the Town of Columbine Valley**



Request for Board of Trustee Action

Date: November 15, 2022

Title: Resolution #6, 2022 - FAMLI Opt-Out

Presented By: Kate Eckel, Town HR Consultant

Prepared By: Kate Eckel, Town HR Consultant

Background: Colorado voters approved Proposition 118 in November of 2020, approving the creation of a paid family and medical leave insurance (FAMLI) program administered by the State of Colorado Division of Family and Medical Leave Insurance (the "Division"). Details of this program are attached. Local governments may elect to decline all participation or elect to decline employer participation via city council vote. Declining employer participation allows a local government agency to decline to pay the employer share of the premium, while still supporting employees who want to participate by voluntarily deducting and remitting the employee share of the premium (0.45% of wages) and corresponding wage data to the Division every quarter. If the Town opts out of the FAMLI program, they may choose to opt back in at the beginning of their annual budget cycle. If the Town opts in, they must remain in the program for at least three (3) fiscal years. In order to opt out, the Town must follow a prescribed process including: - Notification in the same manner as any other business before the governing body - Taking/hearing public comment prior to the vote pursuant to the procedural rules of the governing body - Employees must be notified in writing prior to the vote and provided with information on the process and opportunity to submit comments As a result, a public hearing is scheduled tonight along with consideration of this resolution

Attachments: Resolution #6, 2022
Staff memo re FAMLI
FAMLI information packet

Recommended Motion: "I move to approve Resolution #6-2022 authorizing the Town to opt out of participating in the Colorado Family and Medical Leave Insurance program."

RESOLUTION NO. 6
SERIES OF 2022

**A RESOLUTION CONCERNING
DECLINING FULL PARTICIPATION IN THE COLORADO STATE-RUN
PAID FAMILY AND MEDICAL LEAVE INSURANCE PROGRAM FOR THE TOWN
OF COLUMBINE VALLEY**

WHEREAS, in November of 2020, Colorado voters approved Proposition 118, which established a State-run Paid Family and Medical Leave Insurance program ("FAMLI"); and

WHEREAS, the State's purpose for creating the program is to ensure all Colorado workers have access to paid leave in order to take care of themselves or their family during life circumstances that pull them away from their jobs; and

WHEREAS, under FAMLI, employers and their employees are both responsible for funding the program and may split the cost 50/50; the premiums are set at 0.9% of the employee's wage, with 0.45% paid by the employer and 0.45% paid by the employee; and

WHEREAS, the premiums required for FAMLI will be collected starting January 1, 2023, and benefits will begin January 1, 2024; and

WHEREAS, as a local government, the Town of Columbine Valley (the "Town") may decline to participate in FAMLI following a public hearing and vote of its governing body; and

WHEREAS, should the Town decline to participate in FAMLI, Town employees will still have the option to participate in the program and remit premiums to the State; and

WHEREAS, the Town already offers short-term disability insurance coverage through its cafeteria plan for its full time employees that exceeds the requirements of the state-run program; and

WHEREAS, at tonight's meeting, the Board of Trustees will hold a public hearing on the decision of whether to participate in FAMLI; and

WHEREAS, Town staff recommends that the Board of Trustees (i) decline participation in FAMLI, and (ii) decline to withhold and remit the employee share of premiums for the Town employees who elect FAMLI coverage.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO as follows:

Section 1. Public Hearing. The Board of Trustees finds and determines that, with regard to the public hearing on the decision of whether to decline participation in FAMLI, notice was given and the hearing was conducted in accordance with the regulations adopted by Colorado Department of Labor and Employment and codified at 7 CCR 1107-2.

Section 2. FAMLII Participation. The Board of Trustees, acting by and on behalf of the Town hereby declines full participation in FAMLII, including declining to collect and remit employee premiums to the Slate for those employees who elect coverage under FAMLII. The Board of Trustees further directs Town staff to bring the matter of revisiting the decision to decline participation in FAMLII before a future Board of Trustees by no more than eight years from tonight's vote.

Section 2. Should any one or more sections or provisions of this Resolution be judicially determined invalid or unenforceable, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, the intention being that the various sections and provisions are severable.

Section 3. Any and all Resolutions or parts thereof in conflict or inconsistent herewith are, to the extent of such conflict or inconsistency, hereby repealed; provided however, that the repeal of any such Resolution or part thereof shall not revive any other section or part of any Resolution heretofore repealed or superseded.

PASSED, ADOPTED AND APPROVED by a vote of _____ for and _____ against this _____ day of November, 2022.

JD McCrumb, Clerk

Roy Palmer, Mayor

October 12, 2022

To: Columbine Valley Board of Trustees
From: Kate Eckel, HR Consultant
RE: State of Colorado FAMLI Leave for Local Governments

Information on Colorado Family and Medical Leave Insurance Program (FAMLI)

What is FAMLI?

FAMLI is a state funded paid leave program. It covers up to 12 weeks (additional 4 weeks for pregnancy/birth of a child) of partial wage replacement. This fund was implemented to financially assist and protect employees who are caring for themselves or a family member with a serious health condition, birth/adoption/foster care of a child, care of military member, and victims of domestic violence. FAMLI will start providing benefits to employees beginning January 1, 2024. Employees may receive up to 90% of their pay through the FAMLI benefit.

Beginning January 1, 2023, Colorado Employers with over nine (9) employees will begin collecting premiums of 0.9% of their employees' wages and submitting to the State of Colorado Fund for Paid Family and Medical Leave.

Local Governments

With this said, Local Governments may "opt out" of this program. Local Governments have the following three options.

1. Participate in FAMLI. The premiums are set to 0.9% of employees' wage with 0.45% paid by the employer, CV, and 0.45% paid by the employee
2. Decline all participation: Local government would vote no to participation. Employees would still have the option to participate in FAMLI and would register as an independent contractor
3. Decline Employer Participation: Employees have the option of participating at 0.45% that CV would collect and submit payment to the government FAMLI plan.

While opting out is an option, both City of Littleton and City of Aurora are offering paid Short Term Disability policies for their employees instead of the State of Colorado FAMLI fund. These policies typically cover 12 weeks of partial salary replacement. Other local governments who have decided to "opt out" include Lyons, Kremmling, Milliken, Meeker, Eaton, Canon City, Creede, New Castle, Bennett, Bayfield, Fountain and Johnstown. The City of Windsor has decided on the employee only option.

Columbine Valley also offers a Short-Term Benefit policy as an ancillary benefit that can be paid for under the Town's cafeteria plan. Unfortunately, all of the carriers declined to underwrite short term

Important details:

All employers must register their intentions with the State of Colorado by the end of the year.

The benefits of participating in the state funded plan or having an equivalent plan is that it will be easier to recruit quality talent with a benefit like this in place. Employees who experience significant illness/birth of child or the illness of a child/spouse/parent will be able to take time off without worrying if they have funds to pay their bills. Studies have shown that employers who offer similar benefits experience greater employee loyalty and lower turnover.

Staff Recommendation: Per the Town Administrator, it is recommended that the Town "Opt Out" of the State Funded plan and remind all employees of their ability to sign up for the Short-Term Disability benefit under the Town's Cafeteria plan.



COLORADO
Family and Medical Leave
Insurance Program (FAMLI)
Department of Labor and Employment

FAMILY AND MEDICAL LEAVE INSURANCE



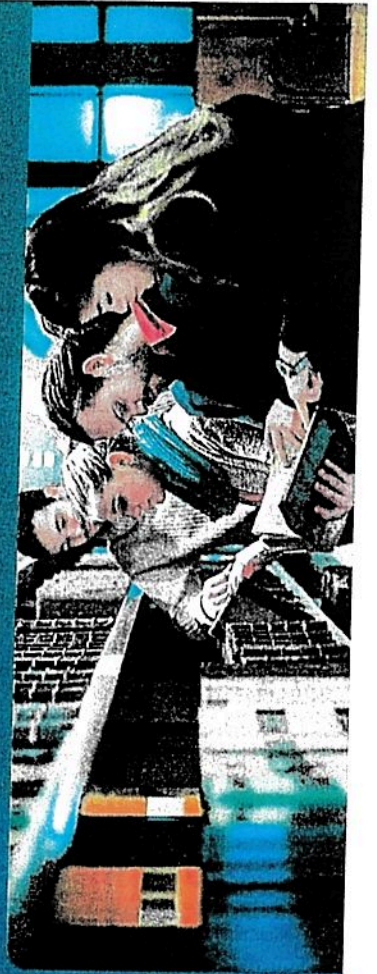
LOCAL GOVERNMENT GUIDE

FAMLI



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What is FAMLI?

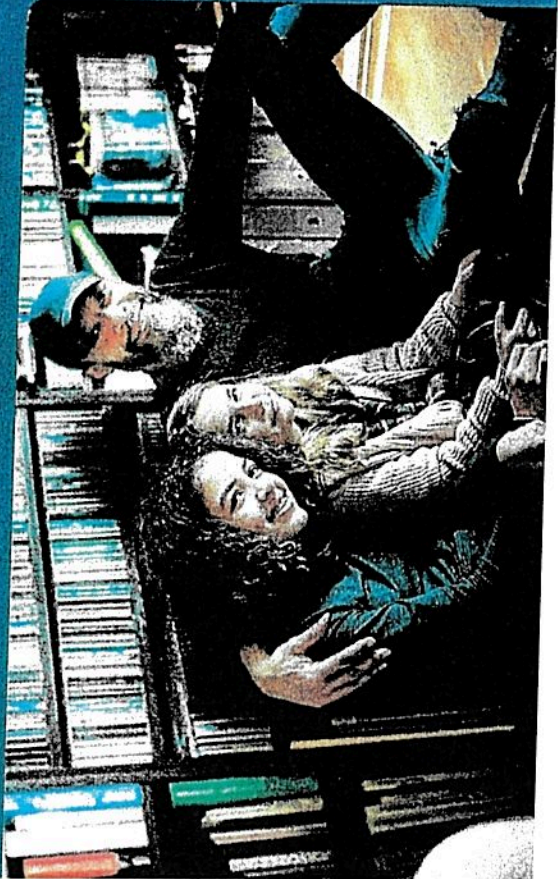
FAMLI is Colorado's Family and Medical Leave Insurance (FAMLI) program.

FAMLI will ensure most Colorado workers have access to paid leave during certain circumstances and won't have to choose between earning a paycheck and taking care of themselves or their loved ones when life happens. Most eligible workers will be able to take up to 12 weeks of paid leave depending on need and up to 16 weeks for those who experience pregnancy or childbirth complications.

The initiative was approved by Colorado voters in November 2020 with 57% voter support.

Colorado is the ninth state to facilitate a paid family medical leave program, and more states continue to pass similar state-run programs.

Both employers and employees will contribute premiums to the fund that will pay out benefits to workers. There are some exceptions for Local Governments and private sector employers who offer qualifying private plans that provide equal or greater benefits than those provided by the FAMLI program.



How does FAMLI benefit my organization?

It's Easy: FAMLI is easy to administer. It will largely work in the same way and on the same schedule as the Unemployment Insurance program.

It's Cost Effective: FAMLI is a cost effective program and a benefit that Colorado workers want. Employers that are currently paying out-of-pocket to provide maternity leave or other paid family leave may be able to realize cost savings.

You Become an Employer of Choice: With the current on-going labor shortage, FAMLI will enable local government employers across Colorado to better compete for top talent with other, private employers in the state. While larger employers might be able to provide paid family and medical leave out of pocket, FAMLI allows smaller, public employers with tighter budgets to affordably provide paid time off to care for personal or family medical emergencies, bond with a new child,

respond to domestic of sexual violence, and address military family needs.

It Increases Worker Satisfaction: Research shows that access to paid family leave can boost employee morale (*California's Paid Family Leave Law, 2014*), and employees with access to paid leave are more likely to return to their jobs and remain in the workforce (*Rutgers Center for Women and Work, n.d.*). High job satisfaction will help Local Governments retain talent, productivity, and boost labor force participation which will in turn provide savings by reducing the need to hire and train new employees.

It's Flexible: The FAMLI program provides Local Governments flexibility. While the employee is out on FAMLI leave, the vacancy savings can provide Local Governments the freedom to temporarily fill the resulting work needs in whatever way that is best for the organization.

How does FAMLI benefit workers?

Ensuring new parents have paid time off to care for a newborn, recently adopted or foster child contributes to a family's healthy development, improves maternal health, and enhances a family's economic security. *(Equitable Growth, n.d.)*

Research shows paid parental leave not only has a positive impact on health outcomes for new parents, but also has significant health benefits for children lasting beyond early childhood. *(Lichtman-Saad & Bell, 2017, Pages 790-827)*

Offering more workplace flexibility and access to increased paid leave for

fathers can positively impact maternal postpartum health. *(Rossin-Slater, 2021)*

Paid medical and caregiving leave lets workers care for themselves and loved ones when ill or injured, and reduces financial insecurity and stress during times that could lead to economic shock. *(Equitable Growth, n.d.)*

Research further shows paid family and medical leave reduces incidents of on-the-job injuries and makes it less likely that workers with chronic health conditions could relapse or reinjure themselves by returning to work before they have recovered. *(Economic Opportunity Institute, 2022)*



How is FAMLI funded?

FAMLI is a social insurance program funded through a premium that is paid into a fund.

The premium rate through 2024 is 0.9%.

Local Governments with 10+ employees who choose to participate in the program will split the cost of the premium with employees. Employees will contribute 0.45% of their wages, and their local government employer will also pay 0.45% of their wages. Local Governments with nine or fewer employees, will not have to contribute the employer's share of the premium and will just remit the 0.45% of their employees' wages.

Just like private sector employers, Local Governments have the option to pay some or all of the employees' share of the premium as an added employee benefit.

Beginning in 2025, the FAMLI premium rate may be adjusted by formula, but the premium is statutorily capped at 1.2%.



Participation Levels for Local Governments

Unlike private employers, the FAMLI statute was written to give Colorado Local Governments the ability to opt out of the program. Local Governments have three options regarding their participation in the state-run program. A local government employer can:

- » Participate in FAMLI just like any other private sector employer.
- » Decline ALL participation
- » Decline EMPLOYER Participation.

Participate in FAMLI

The Local Government must register in the FAMLI system and create an account like any typical private sector employer. If the Local Government plans to participate in the program, no vote is required.

Size of Local Government

- » 10 or more employees » the Local Government will pay the employer share of the premium, 0.45% of wages*, and will remit the 0.45% of the employees' share to the FAMLI Division for a total of 0.9% of wages.
- » Fewer than 10 employees » the Local Government does not have to pay the 0.45% of the employer share, but is still responsible for remitting the 0.45% of the employees' share for a total of 0.45% of wages.
- » In both scenarios, the Local Government will need to submit wage data to the Division once a quarter along with their employees' share of the premium (0.45% of wages).

Decline ALL participation

- » The Local Government's governing body must vote to decline all participation.
- » The Local Government must register in the FAMLI system to notify the FAMLI Division of their vote to decline participation.
- » Local Governments who vote to decline participation in the FAMLI program are not required to have an equivalent paid leave plan in place.
- » Employees of Local Governments that vote to opt out of the program, still have the option of participating if they so choose.
- » Employees who voluntarily choose to participate will need to report their own wages and remit their own premium payments. These employees would only be required to pay the 0.45% of the employee premium.
- » These employees would self-elect coverage in the same manner and form a self-employed person would via the online FAMLI system.
- » The individual employee will create their own account and will be responsible for self-reporting their wage data and remitting a quarterly premium into the system.
- » Upon voluntarily opting into the program, these individuals are required to commit to participate for at least three years to avoid opting in only when leave is foreseeable.
- » There is no enrollment period. These employees can opt in at any point.



Decline Employer Participation

- This option allows a Local Government to decline its responsibility to pay the employer share of the premium but still assist its employees who want to individually participate in FAMLI.
- The Local Government's governing body must still vote to opt out of paying the employer premium, but the Local Government would facilitate an employee's voluntary payroll deductions and remit the employee's share of the premium (0.45% of wages) and corresponding wage data once a quarter to the FAMLI Division.
- This allows employees to voluntarily opt into the program without having to worry about the administrative burden of remitting their own premiums and wage data every quarter.
- Employees who choose to opt in after their Local Government opts out, will not be covered by the job protection benefit of the FAMLI program.



How to Prepare for FAMLI

These are the following steps Local Governments should take to prepare for FAMLI.

1. Determine your Local Government's participation in FAMLI

- » The Local Government's governing body must vote to decline to participate. No vote is required to participate.
- » Public notice of the vote must be given in the same manner as any other business before the governing body, and employees must also be notified in writing prior to the vote with information regarding the vote process and opportunity to submit comments and testimony through a public process.
- » The decision to decline is good for eight years from the date of the vote.
- » The Local Government must hold another vote if it wishes to continue to opt-out beyond eight years.

2. Register with the FAMLI system (Q4 2022)

- » Every Local Government employer must register with FAMLI's online system, including those that choose not to participate in FAMLI.
- » Local Governments which vote to decline participation in the FAMLI program must notify the Division of their decision after registering in the system by January 1, 2023.

When can we vote to opt out of FAMLI?

Local Governments can hold their initial vote to opt out anytime during 2022.

3. Notify FAMLI of your Local Government's decision

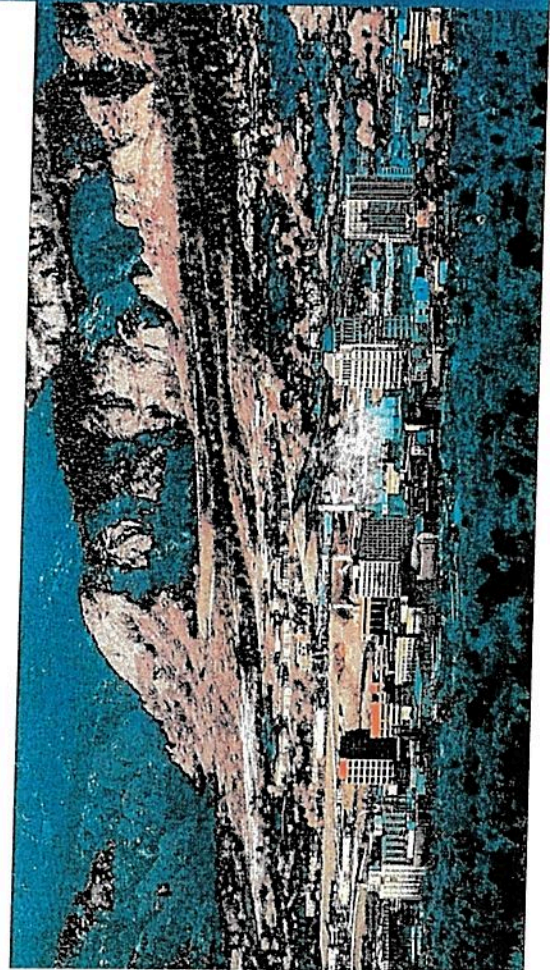
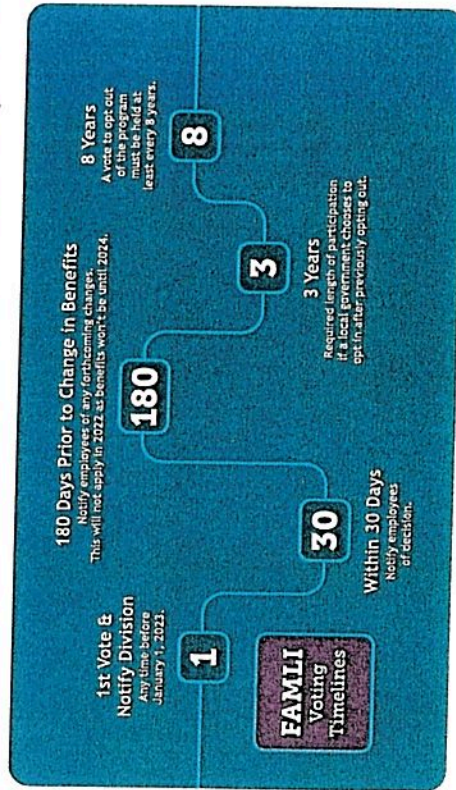
- » After registration, a Local Government that votes to opt-out of the FAMLI program must notify the FAMLI Division on letterhead and must indicate the date the vote was taken and the result of the vote. This document must be uploaded into the FAMLI employer services system once it deploys in late 2022.
- » If the local government has voted to opt out, but intends to assist its employees who choose to individually participate in the FAMLI program, this information must be included in the notification as well. This notification must be received within the system – not postmarked or emailed – by January 1, 2023.

FAMLI's online employer premiums system is expected to be available for registration during the Fall of 2022. Local Governments will be invited to register before private employers, during which time we will have support staff available to help Local Governments navigate the process. This will be the same online system all participating employers will use to remit premium payments and all wage data to the Division once a quarter.

4. Notify your employees of your Local Government's decision

- » There are two employee notification requirements that Local Governments must abide by when voting to opt out of the FAMLI program (7 CCR 1107-2). One notice must be delivered individually to employees after a declination vote, and one must be posted (with other labor notices etc). The written individual notices may be emails, or employee policies published in a handbook.
- » Local Governments must display the notice containing the required information in a conspicuous and accessible place in each establishment where employees are employed. In cases where the Local Government does not maintain a physical workplace, or an employee teleworks or performs work through a web-based or app-based platform, notification will be sent via electronic communication or through a conspicuous posting in the web-based or app-based platform.
- » The notice and poster required will be in English and in any language representing the first language spoken by at least five percent of the Local Governments' workforce.
- » The Division has created posters and customizable notices containing the required information in this regulation and are available at famli.colorado.gov.

Voting Timelines



Key Dates to Consider

- » Local governments must notify employees of their decision on FAMILI participation within 30 days after the deciding vote.
- » 180 days notice must be given to employees before any change regarding access to FAMILI benefits is effective. This gives workers time to make arrangements and self-select coverage.
- » Local governments which choose to fully participate in FAMILI after previously voting to decline participation must remain in the program and agree to pay premiums for a minimum of three years.
- » Individuals who self-elect coverage, must remain in the program and agree to pay premiums for a minimum of three years.
- » If the local government chooses to decline to fully participate in the FAMILI program, the decision must be revisited every eight years at a minimum.
- » If a local government wishes to withdraw from the program at the end of the three-year period, the FAMILI Division requires a minimum of 90 days notice, so we can change systems to avoid overpayments and miscommunication.

Please refer to 7 CCR 1107-2 for additional information.



Tools



Break Room Poster for
Local Governments
Who Opt Out



Standard Break
Room Poster for All
Participating Employers



Customizable Employee
Email Notification
Template

Local government employers who vote to decline participation in the FAMLI program are not required to have an equivalent paid leave plan in place.

What happens if we do not take a vote, or send a letter?

Local Governments which do not notify the FAMLI Division of a vote to opt-out by January 1, 2023 will be identified as participants in the FAMLI program. The FAMLI Division will expect both wage data and premium payments due on April 1, 2023. You must notify the Division ahead of January 1, 2023 to avoid paying premiums.

Who's Who in FAMLI?

Covered Individual » A Colorado worker who has earned at least \$2,500 in wages within the State, over a period of roughly a year. *Reference: §8-13.3-503 (3) C.R.S.*

Employee » Any individual, including a migratory laborer, performing labor or services for the benefit of another, irrespective of whether the common-law relationship of master and servant exists. The FAMLI Act's definition of "employee" includes a two-prong exception.

» If a person is both primarily free from control in the performance of their work, and that work is part of their independent profession or trade, then that person is not an employee under the FAMLI Act, and payments to them would not be subject to premiums. *Reference: §8-13.3-503 (7) C.R.S.*

» Elected officials will generally satisfy this two-prong exception, will not be considered employees, and payments to them for their services will not be subject to premiums.

FAMLI » The Family and Medical Leave Insurance (FAMLI) program was voted in by the citizens of Colorado during the 2020 election. The vote was bi-partisan. Colorado law that covers this program is §8-13.3-501 et seq. Individuals can use FAMLI leave to take time away from work in order to:

- » Care for a new child, including adopted and fostered children
- » Care for themselves, if they have a serious health condition
- » Care for a family member's serious health condition
- » Make arrangements for a family member's military deployment
- » Address the immediate safety needs and impact of domestic violence and/or sexual assault.

Family Member » A covered individual's child, parent, spouse, domestic partner, grandparent, grandchild, sibling, or someone with whom they have a significant personal bond as described in detail in §8-13.3-503 (11) C.R.S.

FMLA » The Family and Medical Leave Act (FMLA) is a federal program that provides certain qualifying employees with up to 12 weeks of unpaid, job-protected leave per year. It also requires that their group health benefits be maintained during the leave. FMLA applies to all public agencies, all public and private elementary and secondary schools, and companies with 50 or more employees. Colorado's FAMLI program is designed to run concurrently with FMLA. *Reference: 29 U.S.C. Chapter 28.* However, it is important to note that individual FMLA coverage may vary among employees based on hours worked in the prior year.

Governing Body » The group of leaders who has the authority to exercise governance over a local government or political subdivision. Examples include

but are not limited to: public school boards, board of regents, board(s) of directors etc. A local government's vote to opt out of FAMLI must be conducted by its governing body.

Local Government » Any county, city and county, city, or town, whether home rule or statutory, or any school district, special district, authority, or other political subdivision of the state. Charter Schools are considered Local Governments under the FAMLI Act.

References: 579-1-304.5(2)(b) C.R.S.

Paid family and medical leave » The general description for paid leave taken from employment in connection with family and medical leave insurance benefits.

Serious Health Condition » An illness, injury, impairment, pregnancy, recovery from childbirth, or physical or mental condition that involves inpatient care in a hospital, hospice or residential medical care facility, or continuing treatment by a health care provider.

58-13.3-503 (19) C.R.S.

Sexual Assault or Abuse » Any offense or sexual assault committed by a person against another person regardless of the relationship between the actor and the victim. *References: 16-11.7-102(2) C.R.S., 18-3-402 C.R.S. and 58-13.3-503 (20) C.R.S.*



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COLORADO
**Family and Medical Leave
Insurance Program (FAMLI)**
Department of Labor and Employment



Request for Board of Trustee Action

Date: November 15, 2022

Title: 2023 Draft Town Budget

Presented By: J.D. McCrumb, Town Administrator

Prepared By: Diane Rodriguez, Finance Manager; J.D. McCrumb, Town Administrator

Background: This is the second draft of the 2023 Town Budget presented for review and discussion. The first draft was presented to and discussed by the Trustees in October, 2022. Direction was provided to staff and changes/updates were made accordingly.

The budget is scheduled for adoption by Resolution on Tuesday, December 6, 2022.

Attachments: 2023 Draft Town Budget

Suggested Action: Direct staff to make any updates or changes to prepare for the November Trustees meeting.

Recommended Motion: No motion is required.

**TOWN OF COLUMBINE VALLEY
SUMMARY
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS**

	<u>2021 Actual</u>	<u>2022 Adopted</u>	<u>YTD Actual 10/31/2022</u>	<u>2022 Estimated</u>	<u>2023 Proposed</u>
REVENUES PER CATEGORY					
General	\$ 4,002,765	\$ 3,142,757	\$ 3,396,554	\$ 3,844,462	\$ 2,711,373
Capital	3,649	-	-	-	1,326,773
Conservation trust fund	8,983	8,707	7,262	8,950	8,950
Arapahoe county open space	44,087	46,298	57,796	58,230	58,200
Wild Plum Impact fees	609,749	292,245	303,812	304,100	-
Transportation fees	107,339	90,000	104,535	110,000	100,000
Total revenues	<u>4,776,572</u>	<u>3,580,007</u>	<u>3,869,959</u>	<u>4,325,742</u>	<u>4,205,296</u>
EXPENDITURES PER CATEGORY					
General	1,908,436	2,236,941	1,568,222	2,259,466	2,341,910
Capital	73,948	152,500	107,275	153,575	4,654,500
Conservation trust fund	4,800	6,000	3,155	6,000	6,000
Arapahoe county open space	3,549	30,000	24,296	34,296	-
Total expenditures	<u>1,990,733</u>	<u>2,425,441</u>	<u>1,702,948</u>	<u>2,453,337</u>	<u>7,002,410</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES					
	<u>2,785,839</u>	<u>1,154,566</u>	<u>2,167,011</u>	<u>1,872,405</u>	<u>(2,797,114)</u>
OTHER FINANCING SOURCES (USES)					
Sale of capital assets	9,000	-	5,000	5,000	-
Other loss	-	-	(197,605)	(197,605)	-
Total other financing sources (uses)	<u>9,000</u>	<u>-</u>	<u>(192,605)</u>	<u>(192,605)</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	2,794,839	<u>\$ 1,154,566</u>	1,974,406	1,679,800	(2,797,114)
BEGINNING FUND BALANCE	<u>3,370,278</u>		<u>6,165,117</u>	<u>6,165,117</u>	<u>7,844,917</u>
ENDING FUND BALANCE	<u>\$ 6,165,117</u>		<u>\$ 8,139,523</u>	<u>\$ 7,844,917</u>	<u>\$ 5,047,803</u>
ENDING FUND BALANCE BY CATEGORY					
General	\$ 3,224,940		\$ 1,055,667	\$ 1,012,331	1,081,794
Capital	1,448,068		5,145,793	4,899,493	1,871,766
Conservation trust fund	18,183		22,290	21,133	24,083
Arapahoe county open space	489,744		523,244	513,678	571,878
Impact fees	876,843		1,180,655	1,180,943	1,180,943
Transportation fees	107,339		211,874	217,339	317,339
ENDING FUND BALANCE BY CATEGORY	<u>\$ 6,165,117</u>		<u>\$ 8,139,523</u>	<u>\$ 7,844,917</u>	<u>\$ 5,047,803</u>

TOWN OF COLUMBINE VALLEY
OPERATIONS - DETAILS
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS

	2021 Actual	2022 Adopted	YTD Actual 10/31/2022	2022 Estimated	2023 Proposed
REVENUES					
Taxes					
Cable television	\$ 38,740	\$ 36,000	\$ 33,714	\$ 40,457	\$ 40,500
Property taxes	431,219	615,419	610,841	615,419	590,740
Sales and use taxes	1,820,397	1,385,000	1,419,522	1,703,426	1,128,700
Specific ownership taxes	30,041	43,079	32,438	38,926	41,400
Utility franchise fees	60,997	50,000	57,629	69,155	69,200
Total taxes	2,381,394	2,129,498	2,154,144	2,467,383	1,870,540
Permits and fines					
Fines	116,281	100,000	82,192	98,630	110,000
Permits, fees and services	816,074	530,000	491,149	589,379	258,600
Violations	274,725	-	236,076	236,076	-
Total permits and fines	1,207,080	630,000	809,417	924,085	368,600
Intergovernmental					
Bow Mar IGA police	295,095	300,259	304,833	304,833	327,543
Bow Mar IGA admin	20,000	20,000	20,000	20,000	20,000
County highway tax revenue	13,133	15,000	19,088	22,906	22,900
Motor vehicle registration fees	6,026	6,000	4,911	5,893	5,900
State cigarette tax apportionment	2,109	1,000	815	978	1,000
State highway user's tax	47,688	40,000	36,807	44,168	44,200
Total intergovernmental	384,051	382,259	386,454	398,778	421,543
Interest	1,077	1,000	38,384	46,061	46,100
Other	4,163	-	6,270	6,270	-
Grants	25,000	-	1,885	1,885	4,590
Covid 19 Cares Act	-	-	-	-	-
TOTAL REVENUES	4,002,765	3,142,757	3,396,554	3,844,462	2,711,373
EXPENDITURES					
Administration					
Accounting and audit	57,722	63,500	76,572	91,886	90,000
Advertising/notices	218	500	1,661	1,661	500
Bank/credit card fees	7,295	5,100	7,131	8,557	8,600
Building inspection and plan review	265,471	238,500	155,857	238,500	238,500
Building maintenance and utilities	70,340	22,011	18,958	24,432	24,860
Community functions	41,354	55,000	28,424	50,555	59,500
Computer expense	8,073	14,500	4,705	14,500	14,500
County treasurer's collection fees	4,314	6,154	6,114	6,154	5,907
Emergency response and preparedness	2,076	3,000	1,225	3,000	3,000
Dues and publications	9,426	8,850	10,231	12,641	12,980
Education and training	399	12,000	3,174	12,000	12,000
Election	-	4,000	-	-	-
Health insurance	41,458	47,000	23,518	29,675	30,303
Human resources	-	-	-	-	13,000
Insurance workers comp/liability/bonds	22,900	34,047	36,095	36,096	37,179
Legal	22,289	45,000	24,972	45,000	45,000
Mayor/monthly breakfasts	269	2,000	289	2,000	2,000
Miscellaneous	2,874	2,300	2,453	2,500	2,500
Payroll taxes	11,886	12,575	6,451	12,575	13,200
Pension	10,668	12,575	7,079	12,575	13,200
Salaries	216,817	251,500	195,423	251,500	264,075
Special projects	-	-	10,350	10,350	23,000
Supplies, printing, postage	11,795	13,000	5,813	13,000	13,000

TOWN OF COLUMBINE VALLEY
OPERATIONS - DETAILS
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS

	2021 Actual	2022 Adopted	YTD Actual 10/31/2022	2022 Estimated	2023 Proposed
Telephone/communications	7,695	6,500	5,824	6,500	6,500
Emergency reserve	-	94,000	-	94,000	81,400
Total administration	815,339	953,612	632,319	979,657	1,014,704
Planning and engineering					
Town planning	30,959	36,000	11,254	36,000	36,000
Town engineer	12,537	16,000	16,660	17,000	16,000
Miscellaneous	-	1,500	-	-	-
Total planning and engineering	43,496	53,500	27,914	53,000	52,000
Public safety					
Operations					
Cruiser gas	16,903	22,100	16,118	22,100	28,700
Cruiser oil/maintenance	7,131	18,000	4,647	18,000	18,000
Cruiser insurance	6,956	8,487	4,558	4,558	8,500
Education/training	3,131	11,750	4,246	11,750	12,620
Equipment repair	454	5,875	-	-	5,875
Health insurance	64,273	70,900	62,712	75,254	80,380
Insurance workers comp/liability	24,577	29,705	35,477	35,477	36,541
Payroll taxes	18,333	24,730	16,317	24,730	26,500
Pension	41,572	49,459	39,878	49,459	53,000
Salaries	484,208	494,590	418,265	494,590	529,211
Supplies/dues/miscellaneous	11,585	15,980	11,000	26,017	15,980
Telephones/air cards	1,928	2,938	-	-	3,500
Uniforms	4,433	11,750	5,160	11,750	11,750
Total operations	685,484	766,264	618,378	773,685	830,557
Municipal court					
Judge	6,000	8,000	5,000	6,000	6,000
Legal	31,923	27,500	21,690	26,028	27,000
Administration	706	4,000	3,328	4,400	2,000
Supplies	2,216	2,000	1,312	2,000	2,500
Interpreter	2,200	-	-	-	2,400
Total municipal court	43,045	41,500	31,330	38,428	39,900
Contracts					
Arapahoe county dispatch fee	31,949	33,709	34,406	9,406	35,560
Mobile Cad	1,189	1,225	-	-	1,262
Human society	-	500	-	500	500
Juvenile assessment	782	782	595	595	632
Netmotion	-	500	-	500	500
CACP	-	250	-	250	350
CISC	-	1,000	-	1,000	1,000
WhenIWork	700	450	36	450	430
Total contracts	34,620	38,416	35,037	12,701	40,234
Computer/IT					
Offsite server backup and protection	2,172	1,800	4,111	5,000	11,400
Office 365 accounts	1,800	2,500	3,087	3,704	4,700
Scheduled computer replacement	4,055	3,500	3,737	3,737	4,000
Govpilot	10,000	14,000	14,000	14,000	14,000
Total computer/IT	18,027	21,800	24,935	26,441	34,100
Total public safety	781,176	867,980	709,680	851,255	944,791
Public works					
Ground maintenance	2,842	8,578	13,439	10,000	10,000
Health insurance	7,342	7,934	6,832	7,934	8,397
Other drainage/water	1,805	5,000	-	-	5,000
Payroll taxes	2,707	4,193	2,166	4,193	4,408

**TOWN OF COLUMBINE VALLEY
OPERATIONS - DETAILS
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS**

	2021 Actual	2022 Adopted	YTD Actual 10/31/2022	2022 Estimated	2023 Proposed
Pension	3,333	4,193	3,772	4,193	4,408
Professional fees-mosquito control	6,645	7,500	7,042	7,043	7,543
Salary	73,706	83,850	55,745	83,850	88,163
Sanitation/trash/recycle service	93,685	92,000	82,305	109,740	103,874
Signs maintenance	512	1,061	-	1,061	1,082
Snow removal	1,910	5,500	2,246	5,500	5,500
Storm water permit process/NPDES	1,271	7,500	705	7,500	7,500
Street lighting	20,340	15,000	16,266	15,000	15,000
Streets and gutters maintenance	47,563	75,000	5,740	75,000	25,000
Streets and gutters contingency	-	40,000	-	40,000	40,000
Striping	251	1,040	-	1,040	1,040
Vehicle maintenance	4,513	3,500	2,051	3,500	3,500
Total public works	<u>268,425</u>	<u>361,849</u>	<u>198,309</u>	<u>375,554</u>	<u>330,415</u>
TOTAL EXPENDITURES	<u>1,908,436</u>	<u>2,236,941</u>	<u>1,568,222</u>	<u>2,259,466</u>	<u>2,341,910</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>2,094,329</u>	<u>905,816</u>	<u>1,828,332</u>	<u>1,584,996</u>	<u>369,463</u>
OTHER FINANCING USES					
Transfer to capital	(1,000,000)	(2,700,000)	(3,800,000)	(3,600,000)	(300,000)
Other loss	-	-	(197,605)	(197,605)	-
Total other financing uses	<u>(1,000,000)</u>	<u>(2,700,000)</u>	<u>(3,997,605)</u>	<u>(3,797,605)</u>	<u>(300,000)</u>
NET CHANGE IN FUND BALANCE	1,094,329	<u>\$ (1,794,184)</u>	(2,169,273)	(2,212,609)	69,463
BEGINNING FUND BALANCE	<u>2,130,611</u>		<u>3,224,940</u>	<u>3,224,940</u>	<u>1,012,331</u>
ENDING FUND BALANCE	<u>\$ 3,224,940</u>		<u>\$ 1,055,667</u>	<u>\$ 1,012,331</u>	<u>\$ 1,081,794</u>

**TOWN OF COLUMBINE VALLEY
CAPITAL
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS**

	<u>2021 Actual</u>	<u>2022 Adopted</u>	<u>YTD Actual 10/31/2022</u>	<u>2022 Estimated</u>	<u>2023 Proposed</u>
REVENUES					
Donations (Brick sales)	\$ 3,649	\$ -	\$ -	\$ -	\$ -
Denver water contribution	-	-	-	-	550,000
CDOT grant	-	-	-	-	400,000
NEU grant	-	-	-	-	376,773
Total revenues	<u>3,649</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,326,773</u>
EXPENDITURES					
Public safety					
Body Cameras	6,400	-	-	-	-
Flock camera system	-	17,500	-	17,500	17,500
Vehicle	47,055	55,000	38,200	55,000	-
Administration					
Columbine park stage	7,943	-	-	-	-
Town Hall board room & basement carpet	-	-	-	-	15,000
Public works					
Furnace and air conditioner	12,550	-	-	-	15,000
Lightpole replacement	-	12,000	-	12,000	12,000
Platte Canyon Sidewalk - Village to Fairway	-	-	-	-	500,000
Platte Canyon/Coal Mine right turn lane	-	-	-	-	280,000
Road improvements	-	-	-	-	3,815,000
Truck - Snow Removal	-	68,000	69,075	69,075	-
Total expenditures	<u>73,948</u>	<u>152,500</u>	<u>107,275</u>	<u>153,575</u>	<u>4,654,500</u>
EXCESS OF EXPENDITURES OVER REVENUES	<u>(70,299)</u>	<u>(152,500)</u>	<u>(107,275)</u>	<u>(153,575)</u>	<u>(3,327,727)</u>
OTHER FINANCING SOURCES					
Sale of assets	9,000	-	5,000	5,000	-
Transfer from general	1,000,000	2,700,000	3,800,000	3,600,000	300,000
Transfer from impact fee	-	9,520	-	-	-
Total other financing sources	<u>1,009,000</u>	<u>2,709,520</u>	<u>3,805,000</u>	<u>3,605,000</u>	<u>300,000</u>
NET CHANGE IN FUND BALANCE	938,701	<u>\$ 2,557,020</u>	\$ 3,697,725	3,451,425	(3,027,727)
BEGINNING FUND BALANCE	<u>509,367</u>		<u>1,448,068</u>	<u>1,448,068</u>	<u>4,899,493</u>
ENDING FUND BALANCE	<u>\$ 1,448,068</u>		<u>\$ 5,145,793</u>	<u>\$ 4,899,493</u>	<u>\$ 1,871,766</u>

**TOWN OF COLUMBINE VALLEY
 CONSERVATION TRUST FUND
 2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
 WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS**

	<u>2021 Actual</u>	<u>2022 Adopted</u>	<u>YTD Actual 10/31/2022</u>	<u>2022 Estimated</u>	<u>2023 Proposed</u>
REVENUES					
Conservation trust fund entitlement	\$ 8,976	\$ 8,700	\$ 7,038	\$ 8,700	\$ 8,700
CTF interest	7	7	224	250	250
Total revenues	<u>8,983</u>	<u>8,707</u>	<u>7,262</u>	<u>8,950</u>	<u>8,950</u>
EXPENDITURES					
Conservation trust fund expenditures	4,800	6,000	3,155	6,000	6,000
Total expenditures	<u>4,800</u>	<u>6,000</u>	<u>3,155</u>	<u>6,000</u>	<u>6,000</u>
NET CHANGE IN FUND BALANCE	4,183	<u>\$ 2,707</u>	\$ 4,107	2,950	2,950
BEGINNING FUND BALANCE	<u>14,000</u>		<u>18,183</u>	<u>18,183</u>	<u>21,133</u>
ENDING FUND BALANCE	<u>\$ 18,183</u>		<u>\$ 22,290</u>	<u>\$ 21,133</u>	<u>\$ 24,083</u>

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS**

	<u>2021 Actual</u>	<u>2022 Adopted</u>	<u>YTD Actual 10/31/2022</u>	<u>2022 Estimated</u>	<u>2023 Proposed</u>
REVENUES					
Arapahoe county open space revenues	\$ 43,918	\$ 46,114	\$ 52,230	\$ 52,230	\$ 52,200
ACOP interest	169	184	5,566	6,000	6,000
Total revenues	<u>44,087</u>	<u>46,298</u>	<u>57,796</u>	<u>58,230</u>	<u>58,200</u>
EXPENDITURES					
Trails Master Plan	3,549	-	4,296	4,296	-
Nevada ditch	-	30,000	20,000	30,000	-
Total expenditures	<u>3,549</u>	<u>30,000</u>	<u>24,296</u>	<u>34,296</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	40,538	<u>\$ 16,298</u>	\$ 33,500	23,934	58,200
BEGINNING FUND BALANCE	<u>449,206</u>		<u>489,744</u>	<u>489,744</u>	<u>513,678</u>
ENDING FUND BALANCE	<u>\$ 489,744</u>		<u>\$ 523,244</u>	<u>\$ 513,678</u>	<u>\$ 571,878</u>

**TOWN OF COLUMBINE VALLEY
WILD PLUM IMPACT FEES
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS**

	2021 Actual <u>Modified Accrual</u>	2022 Adopted <u>Modified Accrual</u>	YTD Actual 10/31/2022 <u>Modified Accrual</u>	2022 Estimated <u>Modified Accrual</u>	2023 Proposed <u>Modified Accrual</u>
REVENUES					
Wild Plum Impact fees	\$ 609,600	\$ 292,100	\$ 292,100	\$ 292,100	\$ -
Wild Plum Impact fees interest	149	145	11,712	12,000	-
Total revenues	<u>609,749</u>	<u>292,245</u>	<u>303,812</u>	<u>304,100</u>	<u>-</u>
EXPENDITURES					
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>609,749</u>	<u>292,245</u>	<u>303,812</u>	<u>304,100</u>	<u>-</u>
OTHER FINANCING USES					
Transfer to capital	-	(9,520)	-	-	-
Total other financing uses	<u>-</u>	<u>(9,520)</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	609,749	<u>\$ 282,725</u>	303,812	304,100	-
BEGINNING FUND BALANCE	<u>267,094</u>		<u>876,843</u>	<u>876,843</u>	<u>1,180,943</u>
ENDING FUND BALANCE	<u>\$ 876,843</u>		<u>\$ 1,180,655</u>	<u>\$ 1,180,943</u>	<u>\$ 1,180,943</u>

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
2023 PROPOSED BUDGET- MODIFIED ACCRUAL BASIS
WITH 2021 ACTUAL, 2022 ADOPTED, YTD 2022 ACTUAL AND 2022 ESTIMATED AMOUNTS**

	2021 Actual Modified Accrual	2022 Adopted Modified Accrual	YTD Actual 10/31/2022 Modified Accrual	2022 Estimated Modified Accrual	2023 Proposed Modified Accrual
REVENUES					
Transportation fees	\$ 107,339	\$ 90,000	\$ 104,535	\$ 110,000	\$ 100,000
Total revenues	<u>107,339</u>	<u>90,000</u>	<u>104,535</u>	<u>110,000</u>	<u>100,000</u>
EXPENDITURES					
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	107,339	<u>\$ 90,000</u>	104,535	110,000	100,000
BEGINNING FUND BALANCE	<u>-</u>		<u>107,339</u>	<u>107,339</u>	<u>217,339</u>
ENDING FUND BALANCE	<u>\$ 107,339</u>		<u>\$ 211,874</u>	<u>\$ 217,339</u>	<u>\$ 317,339</u>