

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES MEETING**

April 18, 2023

6:30PM

A G E N D A

1. ROLL CALL 6:30
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.
4. CONSENT AGENDA Mayor Palmer
 - a. Approval of March 21, 2023 Minutes
5. PRESENTATIONS Mr. Bommer
 - a. Colorado Municipal League
6. REPORTS
 - a. Mayor
 - b. Trustees
 - c. Finance Report
 - d. Town Administrator
 - e. Chief of Police
7. OLD BUSINESS Mr. Schiller
 - a. Trustee Bill #1-2023 Right of Way (2nd Reading)
8. NEW BUSINESS Mr. Schiller
 - a. Resolution #2-2023 Opposition to Senate Bill 23-213
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
March 21, 2023

Mayor Pro Tem Dotson called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Bill Dotson, Kathy Boyle, Mike Giesen, Ed Icenogle, and Al Timothy;
Also present: Lee Schiller, J.D. McCrumb, Diane Rodriguez, Bret Cottrell and Matt Brown;

PUBLIC COMMENT:

Judy McWilliams, 17 Club Lane – Asked the town to enforce the noise ordinance related to CCC activities (Tennis and Pickle ball)
Pat Boyle, 16 Fairway Lane – Alerted the Trustees of SB 23-213 and encouraged action by the Trustees and town in opposition
Jared Hamilton, 7 Fairway Lane – Representing the Old Town HOA expressed concern with CCC activities and noise impacts on residents, request Town intervention
Jim O’Leary, 5 Arabian Place – Asked the Town to repair and maintain the sound wall along Platte Canyon Road
Grant Agee, 6 Arabian Place – echoes Jim O’Leary’s comments
Bill Brittan, 11 Arabian Place – Called attention to the Platte Canyon sound walls disrepair, the towns maintenance of other walls, reminded the Town of past maintenance on the wall in question, believes there is no distinction between one wall and the other.
Tom Wajnert, 4 Arabian Plane - echoes Jim O’Leary’s comments
Eric W, 7 Arabian Place – read a letter from Katie Blair echoing Jim O’Leary’s comments.
Jon Cheney, 5 Wild Plum Court – supports Polo Meadow wall repair request
Maureen Neely, 12 Arabian Place - echoes Jim O’Leary’s comments
Tom McWilliams, 17 Club Lane – drew attention of the Trustees to recent Denver Post article(s) related to pickle ball noise
Pat Lee, 13 Arabian Place - echoes Jim O’Leary’s comments
Tim M, 18 Arabian Place - echoes Jim O’Leary’s comments

CONSENT AGENDA:

ACTION: upon a motion by Trustee Timothy and a second by Trustee Giesen, the Board of Trustees unanimously approved the consent agenda as presented.

REPORTS

- A. Mayor Pro Tem Dotson updated the Trustees on banking and investments.
- B. Trustee Boyle asked a question about Trash service; Trustee Timothy asked about Flock camera signage; Trustee Icenogle offered an update on intersection design related to the 2023 roads project.
- C. Mrs. Rodriguez reviewed the February financials as presented in the Trustees Packet.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet and updated the Trustees on SB 23-213 re Land Use; the Trustees directed staff to prepare a resolution in opposition.
- E. Chief Cottrell reviewed the report as presented in the Trustee Packet.

PRESENTATIONS

- A. Speed Limits in Columbine Valley:** Mr. Brown presented information to the Trustees about how speed limits are determined and answered questions about current speed limits in Town and what, if any options they might explore in the future. There was not direction given to staff at this time.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 7:58 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall.
** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*

TOWN OF COLUMBINE VALLEY
Financial Statements Ended March 31, 2023
Variance Summary

General Fund

Revenues

- General Fund Revenues are at 32% of budget (PY 35%)
 - o Property taxes \$250,319, 43% of budget (PY 42%)
 - o Interest \$45,503 in general fund and total of \$65,763

Administration – 14% of budget (PY 16%)

Public Safety – 20% of budget (PY 24%)

Public Works – 15% of budget (PY 26%)

General Fund Expenditures

- General Fund Expenditures are at 17% of budget (PY 20%).
- Transfer to capital fund of \$600,000
- The ending fund balance is \$871,172

Capital Fund

- Denver water contribution \$378K
- Road improvement \$74,785
- Ending fund balance \$5,944,974

Conservation Trust Fund

- Ending fund balance \$24,574

Arapahoe County Open Space Fund

- Ending fund balance \$532,247

Wild Plum Impact Fees

- Ending fund balance \$1,214,960

Transportation Fees

- Transportation fees \$26,843, 27% of budget (PY 21%)
- Ending fund balance \$206,797

**TOWN OF COLUMBINE VALLEY
CASH POSITION
YEAR TO DATE (YTD) AS OF MARCH 31, 2023**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
Wells Fargo checking	\$ 69,435	\$ -	\$ 69,435
Bank of the West checking	1,925,974	-	1,925,974
Bank of the West money market	-	421,071	421,071
C-Safe Primary	-	4,644,407	4,644,407
C-Safe Wild Plum Impact fee	-	1,214,960	1,214,960
C-Safe CTF	-	27,362	27,362
Arapahoe County shareback	-	532,248	532,248
YTD Cash Balances	1,995,409	6,840,048	8,835,457
Less amount allocated for capital	-	-	(5,944,974)
Less amount restricted for CTF	-	-	(24,574)
Less amount restricted for ACOS	-	-	(532,247)
Less amount restricted for impact fees	-	-	(1,214,960)
Less amount restricted for transportation fees	-	-	(206,797)
CURRENT UNRESTRICTED/UNALLOCATED BALANCE	\$ 1,995,409	\$ 6,840,048	\$ 911,905

TOWN OF COLUMBINE VALLEY
ALLOCATION OF AVAILABLE FUND BALANCES
YEAR TO DATE (YTD) AS OF MARCH 31, 2023

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Wild Plum Impact Fees	Transportation Fees	TOTALS
BEGINNING FUND BALANCES	\$ 1,000,463	\$ 5,036,303	\$ 23,876	\$ 526,090	\$ 1,201,144	\$ 179,954	\$ 7,967,830
YTD REVENUES PER FINANCIAL STATEMENTS							
Taxes	523,091	-	-	-	-	-	523,091
Permits and fines	96,155	-	-	-	-	-	96,155
Intergovernmental	190,829	-	-	-	-	-	190,829
Interest	45,503	-	287	6,157	13,816	-	65,763
Other	2,831	-	-	-	-	-	2,831
Grants and contributions	-	378,131	-	-	-	-	378,131
Conservation Trust Fund entitlement	-	-	3,200	-	-	-	3,200
Arapahoe County open space fund	-	-	-	-	-	-	-
Wild Plum impact fees	-	-	-	-	-	-	-
Transportation fees	-	-	-	-	-	26,843	26,843
Total YTD revenues	858,409	378,131	3,487	6,157	13,816	26,843	1,286,843
Total YTD expenditures	(387,700)	(78,660)	(2,789)	-	-	-	(469,149)
Excess of revenues over (under) expenditures	470,709	299,471	698	6,157	13,816	26,843	817,694
Transfers	-	600,000	-	-	-	-	-
Sale of asset	(600,000)	9,200	-	-	-	-	9,200
Net change in fund balance	(129,291)	908,671	698	6,157	13,816	26,843	826,894
YTD ENDING FUND BALANCES	\$ 871,172	\$ 5,944,974	\$ 24,574	\$ 532,247	\$ 1,214,960	\$ 206,797	\$ 8,794,724
Budget vs actual reference	(page 4)	(page 8)	(page 9)	(page 10)	(page 11)	(page 12)	

**TOWN OF COLUMBINE VALLEY
BALANCE SHEET - ALL FUNDS
GOVERNMENTAL FUNDS**

March 31, 2023

Unaudited

	General
ASSETS	
Cash and investments	\$ 8,835,457
Accrued revenue	181,258
Prepaid expenses	55,071
Other receivables	131,477
Property tax receivable	336,059
TOTAL ASSETS	\$ 9,539,322
 LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts payable	\$ 27,175
NEU & Broncos Grant	381,364
Deferred property tax revenue	336,059
Total liabilities	744,598
 FUND BALANCES	
General	871,172
Capital	5,944,974
Conservation trust fund	24,574
Arapahoe county open space	532,247
Wild Plum Impact fees	1,214,960
Transportation fees	206,797
Total fund balances	8,794,724
TOTAL LIABILITIES AND FUND BALANCES	\$ 9,539,322

**TOWN OF COLUMBINE VALLEY
GENERAL - SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE THREE MONTHS ENDED MARCH 31, 2023**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (25% YTD)</u>
REVENUES				
Taxes	\$ 523,091	\$ 1,865,778	\$ (1,342,687)	28%
Permits and fines	96,155	368,600	(272,445)	26%
Intergovernmental	190,829	421,543	(230,714)	45%
Interest	45,503	46,100	(597)	99%
Other	2,831	-	2,831	-
Grants	-	4,590	(4,590)	0%
Total revenues	<u>858,409</u>	<u>2,706,611</u>	<u>(1,848,202)</u>	<u>32%</u>
EXPENDITURES				
Administration	134,292	946,201	(811,909)	14%
Planning and engineering	6,835	52,000	(45,165)	13%
Public safety	194,534	966,550	(772,016)	20%
Public works	52,039	338,375	(286,336)	15%
Total expenditures	<u>387,700</u>	<u>2,303,126</u>	<u>(1,915,426)</u>	<u>17%</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>470,709</u>	<u>403,485</u>	<u>67,224</u>	<u>117%</u>
OTHER FINANCING USES				
Transfer to capital	(600,000)	(300,000)	(300,000)	200%
Total other financing uses	<u>(600,000)</u>	<u>(300,000)</u>	<u>(300,000)</u>	<u>200%</u>
NET CHANGE IN FUND BALANCE	(129,291)	<u>\$ 103,485</u>	<u>\$ (232,776)</u>	
BEGINNING FUND BALANCE	<u>1,000,463</u>			
ENDING FUND BALANCE	<u>\$ 871,172</u>			

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND THREE MONTHS ENDED MARCH 31, 2023
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (25% YTD)
REVENUES					
Taxes					
Cable television	\$ 3,375	\$ 10,125	\$ 40,500	\$ (30,375)	25%
Property taxes	34,663	250,319	586,378	(336,059)	43%
Sales and use taxes	66,560	226,169	1,128,700	(902,531)	20%
Specific ownership taxes	3,758	9,708	41,000	(31,292)	24%
Utility franchise fees	9,701	26,770	69,200	(42,430)	39%
Total taxes	<u>118,057</u>	<u>523,091</u>	<u>1,865,778</u>	<u>(1,342,687)</u>	<u>28%</u>
Permits and fines					
Court fines	9,620	18,360	110,000	(91,640)	17%
Permits, fees and services	21,145	46,095	258,600	(212,505)	18%
Violations	-	31,700	-	31,700	-
Total permits and fines	<u>30,765</u>	<u>96,155</u>	<u>368,600</u>	<u>(272,445)</u>	<u>26%</u>
Intergovernmental					
Bow Mar IGA	82,153	164,305	327,543	(163,238)	50%
Bow Mar IGA admin	5,000	10,000	20,000	(10,000)	50%
County highway tax revenue	1,908	5,725	22,900	(17,175)	25%
Motor vehicle registration fees	423	1,140	5,900	(4,760)	19%
State cigarette tax apportionment	83	416	1,000	(584)	42%
State highway user's tax	2,370	9,243	44,200	(34,957)	21%
Total intergovernmental	<u>91,937</u>	<u>190,829</u>	<u>421,543</u>	<u>(230,714)</u>	<u>45%</u>
Interest	18,963	45,503	46,100	(597)	99%
Other	2,711	2,831	-	2,831	-
Grants	-	-	4,590	(4,590)	0%
TOTAL REVENUES	<u>262,433</u>	<u>858,409</u>	<u>2,706,611</u>	<u>(1,848,202)</u>	<u>32%</u>
EXPENDITURES					
Administration					
Accounting and audit	88	21,094	90,000	(68,906)	23%
Advertising/notices	-	-	500	(500)	0%
Bank/credit card fees	568	1,750	8,600	(6,850)	20%
Building inspection and planning review	9,385	21,032	190,000	(168,968)	11%
Building maintenance and utilities	2,806	6,088	24,860	(18,772)	24%
Community functions	-	-	59,500	(59,500)	0%
Computer expense	461	1,949	14,500	(12,551)	13%
County treasurer's collection fees	348	2,504	5,864	(3,360)	43%
Dues and publications	298	1,243	12,980	(11,737)	10%
Education and training	-	-	12,000	(12,000)	0%
Emergency response and preparedness	-	-	3,000	(3,000)	0%
Health insurance	2,485	9,071	30,303	(21,232)	30%
Human resources	339	467	13,000	(12,533)	4%
Insurance workers comp and liability	1,348	4,043	17,419	(13,376)	23%
Legal	899	3,592	45,000	(41,408)	8%
Mayor/monthly breakfasts	-	130	2,000	(1,870)	7%
Miscellaneous	100	100	2,500	(2,400)	4%
Payroll taxes	597	2,233	13,200	(10,967)	17%
Pension	2,094	3,468	13,200	(9,732)	26%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND THREE MONTHS ENDED MARCH 31, 2023
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (25% YTD)
Salaries	13,226	49,493	264,075	(214,582)	19%
Special projects	-	-	23,000	(23,000)	0%
Supplies, printing, postage	1,195	3,280	13,000	(9,720)	25%
Telephone/communications	750	2,755	6,500	(3,745)	42%
Emergency reserve	-	-	81,200	(81,200)	0%
Total administration	36,987	134,292	946,201	(811,909)	14%
Planning and engineering					
Town planning	3,645	6,210	36,000	(29,790)	17%
Town engineer	-	625	16,000	(15,375)	4%
Total planning and engineering	3,645	6,835	52,000	(45,165)	13%
Public safety					
Operations					
Cruiser gas	1,376	4,793	28,700	(23,907)	17%
Cruiser oil/maintenance	293	654	18,000	(17,346)	4%
Cruiser insurance	400	1,201	5,050	(3,849)	24%
Education/training	-	-	12,620	(12,620)	0%
Equipment repair	-	-	5,875	(5,875)	0%
Health insurance	7,590	20,932	80,380	(59,448)	26%
Insurance workers comp and liability	3,438	10,313	44,250	(33,937)	23%
Payroll taxes	941	3,971	26,500	(22,529)	15%
Pension	9,552	15,991	53,000	(37,009)	30%
Salaries	28,425	114,962	529,211	(414,249)	22%
Supplies/miscellaneous	1,124	1,489	15,980	(14,491)	9%
Telephones/air cards	304	1,289	3,500	(2,211)	37%
Uniforms	1,327	1,447	11,750	(10,303)	12%
Total operations	54,770	177,042	834,816	(657,774)	21%
Municipal court					
Judge	500	1,500	6,000	(4,500)	25%
Legal	2,602	4,740	27,000	(22,260)	18%
Administration	-	-	2,000	(2,000)	0%
Supplies	-	-	2,500	(2,500)	0%
Interpreter	200	600	2,400	(1,800)	25%
Total municipal court	3,302	6,840	39,900	(33,060)	17%
Contracts					
Arapahoe county dispatch fee	-	-	35,560	(35,560)	0%
Tri-tech software	-	-	1,262	(1,262)	0%
Humane society	-	-	500	(500)	0%
Juvenile assessment	632	632	632	-	100%
Netmotion	-	-	500	(500)	0%
CACP	250	250	350	(100)	71%
CISC	-	-	1,000	(1,000)	0%
WhenIWork	-	-	430	(430)	0%
Total contracts	882	882	40,234	(39,352)	2%
Computer/IT					
Flock safety	1,275	3,825	17,500	(13,675)	22%
Offsite server backup and protection	665	2,445	11,400	(8,955)	21%
Office 365 accounts	-	-	4,700	(4,700)	0%
Scheduled computer replacement	-	-	4,000	(4,000)	0%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND THREE MONTHS ENDED MARCH 31, 2023
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (25% YTD)
Govpilot	1,167	3,500	14,000	(10,500)	25%
Total computer/IT	3,107	9,770	51,600	(41,830)	19%
Total public safety	62,061	194,534	966,550	(772,016)	20%
Public works					
Ground maintenance	(2,456)	1,030	10,000	(8,970)	10%
Health insurance	176	2,328	8,397	(6,069)	28%
Insurance vehicle	200	600	2,520	(1,920)	24%
Insurance workers comp and liability	422	1,265	5,440	(4,175)	23%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	232	886	4,408	(3,522)	20%
Pension	618	1,056	4,408	(3,352)	24%
Professional fees-mosquito control	-	-	7,543	(7,543)	0%
Salaries	4,036	16,410	88,163	(71,753)	19%
Sanitation/trash/recycle service	8,648	25,840	103,874	(78,034)	25%
Signs maintenance	-	-	1,082	(1,082)	0%
Snow removal	(67)	1,281	5,500	(4,219)	23%
Storm water permit process/NPDES	-	-	7,500	(7,500)	0%
Street and gutter maintenance	-	222	25,000	(24,778)	1%
Streets and gutters contingency	-	-	40,000	(40,000)	0%
Street lighting	929	1,121	15,000	(13,879)	7%
Striping	-	-	1,040	(1,040)	0%
Vehicle maintenance	-	-	3,500	(3,500)	0%
Total public works	12,738	52,039	338,375	(286,336)	15%
TOTAL EXPENDITURES	115,431	387,700	2,303,126	(1,915,426)	17%
EXCESS OF REVENUES OVER EXPENDITURES	147,002	470,709	403,485	67,224	117%
OTHER FINANCING USES					
Transfer to capital	-	(600,000)	(300,000)	(300,000)	200%
Total other financing uses	-	(600,000)	(300,000)	(300,000)	200%
NET CHANGE IN FUND BALANCE	\$ 147,002	\$ (129,291)	\$ 103,485	\$ (232,776)	
BEGINNING FUND BALANCE		1,000,463			
ENDING FUND BALANCE		\$ 871,172			

**TOWN OF COLUMBINE VALLEY
CAPITAL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE THREE MONTHS ENDED MARCH 31, 2023
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (25% YTD)</u>
REVENUES				
Denver water contributions	\$ 378,131	\$ 550,000	\$ (171,869)	69%
CDOT grant	-	400,000	(400,000)	0%
NEU grant	-	376,773	(376,773)	0%
Total revenues	<u>378,131</u>	<u>1,326,773</u>	<u>(948,642)</u>	<u>29%</u>
EXPENDITURES				
Administration				
Town Hall board room & basement carpet	-	15,000	(15,000)	0%
Public works				
Furnace and air conditioner	-	15,000	(15,000)	0%
Lightpole replacement	-	12,000	(12,000)	0%
Platte Canyon Sidewalk - Village to Fairway	3,875	500,000	(496,125)	1%
Platte Canyon/Coal Mine right turn lane	-	280,000	(280,000)	0%
Road improvements	74,785	3,795,000	(3,720,215)	2%
Total expenditures	<u>78,660</u>	<u>4,617,000</u>	<u>(4,538,340)</u>	<u>2%</u>
EXCESS OF EXPENDITURES OVER REVENUES	<u>299,471</u>	<u>(3,290,227)</u>	<u>3,589,698</u>	<u>-9%</u>
OTHER FINANCING SOURCES				
Gain on sale of asset	9,200	-	9,200	-
Transfer from general	600,000	300,000	300,000	200%
Total other financing sources	<u>609,200</u>	<u>300,000</u>	<u>309,200</u>	<u>203%</u>
NET CHANGE IN FUND BALANCE	908,671	<u>\$ (2,990,227)</u>	<u>\$ 3,898,898</u>	
BEGINNING FUND BALANCE	<u>5,036,303</u>			
ENDING FUND BALANCE	<u>\$ 5,944,974</u>			

TOWN OF COLUMBINE VALLEY
CONSERVATION TRUST
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE THREE MONTHS ENDED MARCH 31, 2023
Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (25% YTD)</u>
REVENUES				
Conservation Trust Fund entitlement	\$ 3,200	\$ 8,700	\$ (5,500)	37%
CTF interest	287	250	37	115%
Total revenues	<u>3,487</u>	<u>8,950</u>	<u>(5,463)</u>	<u>39%</u>
EXPENDITURES				
Conservation trust fund expenditures	2,789	6,000	(3,211)	46%
Total expenditures	<u>2,789</u>	<u>6,000</u>	<u>(3,211)</u>	<u>46%</u>
NET CHANGE IN FUND BALANCE	698	<u>\$ 2,950</u>	<u>\$ (2,252)</u>	
BEGINNING FUND BALANCE	<u>23,876</u>			
ENDING FUND BALANCE	<u>\$ 24,574</u>			

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE THREE MONTHS ENDED MARCH 31, 2023
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (25% YTD)</u>
REVENUES				
Arapahoe County open space revenues	\$ -	\$ 52,200	\$ (52,200)	0%
ACOP interest	6,157	6,000	157	103%
Total revenues	<u>6,157</u>	<u>58,200</u>	<u>(52,043)</u>	<u>11%</u>
EXPENDITURES				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	6,157	<u>\$ 58,200</u>	<u>\$ (52,043)</u>	
BEGINNING FUND BALANCE	<u>526,090</u>			
ENDING FUND BALANCE	<u>\$ 532,247</u>			

**TOWN OF COLUMBINE VALLEY
WILD PLUM IMPACT FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE THREE MONTHS ENDED MARCH 31, 2023**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (25% YTD)</u>
REVENUES				
Wild Plum Impact fees	\$ -	\$ -	\$ -	0%
Interest	13,816	-	13,816	0%
Total revenues	<u>13,816</u>	<u>-</u>	<u>13,816</u>	<u>0%</u>
EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	13,816	<u>\$ -</u>	<u>\$ 13,816</u>	
BEGINNING FUND BALANCE	<u>1,201,144</u>			
ENDING FUND BALANCE	<u>\$ 1,214,960</u>			

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE THREE MONTHS ENDED MARCH 31, 2023**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (25% YTD)</u>
REVENUES				
Transportation fees	\$ 26,843	\$ 100,000	\$ (73,157)	27%
Total revenues	<u>26,843</u>	<u>100,000</u>	<u>(73,157)</u>	<u>27%</u>
EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	26,843	<u>\$ 100,000</u>	<u>\$ (73,157)</u>	
BEGINNING FUND BALANCE	<u>179,954</u>			
ENDING FUND BALANCE	<u>\$ 206,797</u>			



Town Administrator's Report

April 2023



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Communications & Administration

- Erin Acheson, the Town's part-time Communications Coordinator, has given her notice and will be leaving her role at the end of the month. Erin invigorated the Town's communications program and impacted the citizens through the web site, monthly emails, newsletters, directory (including creating the online platform), events and more. She will be helping onboard a new communications coordinator in her final weeks. Good luck and best wishes, Erin!
- Staff continues to stay busy with special projects and issues including state legislative bills, local wildlife, HOA concerns, and more. This is in addition to other seasonal priorities including the ongoing streets project and local developments.
- Summer will soon be upon us and that means concerts and 4th of July events. Bands for the concerts will be selected this week and food trucks are being scheduled as well. Other events include last weeks shred event and this Saturdays prescription drug take-back.
- Town directories are available for residents to pick-up at Town Hall. Since January, approximately 90 home owners have picked up a copy.

Town Website March Statistics

1,108

Total Users

3,006

Page Views

Top Pages

Police Department

Building Department

Municipal Court

Board of Trustees Agendas
& Minutes



Building Department

Monthly Stats

12 Permits Issued

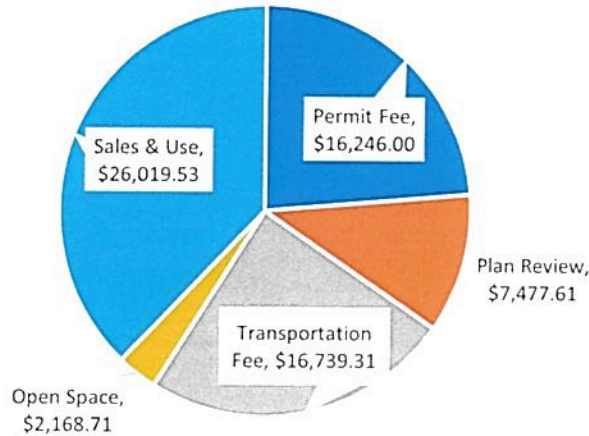
- New SFR: 1
- Major Remodel: 1
- Roofs/Solar: 2
- Other/Misc.: 8

97 Inspections

20 Licenses Issued

- General: 6
- Electrician: 6
- Plumbers: 2
- Mechanical: 5
- Roofer: 1

Mar. Permit Rev.: \$68,651.16



Wild Plum

95 Total Lots

(84 interior, 11 custom)

95 SFR Permits Issued

(84 interior, 11 custom)

0 Permits Pending

(0 interior, 0 custom)

72 Completed Homes

(61 interior, 11 custom)

72 Occupied Homes

(61 interior, 11 custom)



Building Department Revenue by Month

	2022	2022 YTD	2023	2023 YTD
January	\$297,964.45	\$297,964.45	\$78,588.73	\$78,588.73
February	\$287,227.51	\$585,191.96	\$25,246.21	\$103,834.94
March	\$174,786.43	\$759,978.39	\$68,651.16	\$172,486.10
April	\$156,834.81	\$916,813.20		
May	\$342,301.78	\$1,259,114.98		
June	\$62,386.70	\$1,321,501.68		
July	\$4,905.67	\$1,326,407.35		
August	\$134,962.71	\$1,461,370.06		
September	\$65,559.63	\$1,526,929.69		
October	\$202,544.94	\$1,729,474.63		
November	\$25,155.33	\$1,754,629.96		
December	\$5,138.03	\$1,759,767.99		

Public Works Department

- Streets: The 2023 streets project continues with improvements to the stormwater system around town. A new outlet was built to convey stormwater from Driver into Dutch Creek. This will prevent the surrounding area from becoming water logged and full of insects. The pans at the end of Niblick were surveyed to come up with a drainage solution. The pan high point at the intersection of Club and Niblick was also moved to accommodate the new intersection design.
- Wild Plum: The open native spaces were all reseeded after a massive die off last year. An additional underdrain and sand filter system was installed in pond #1 to move standing stormwater into Cooley Lake. A high early strength concrete was reviewed for use in the emergency access project to help minimize downtime. The gas lines that were in conflict with the underdrain system on Latigo were also lowered.

Municipal Court

	<u>2022 YTD</u>	<u>2023</u>	<u>2023 YTD</u>
Jan	\$8,264.00	\$4,530.00	\$4,530.00
Feb	\$14,804.00	\$4,210.00	\$8,740.00
Mar	\$25,269.00	\$9,620.00	\$18,360.00
Apr	\$36,578.00		
May	\$47,538.00		
June	\$53,593.00		
July	\$60,038.50		
Aug	\$64,081.75		
Sept	\$69,883.75		
Oct	\$77,043.76		
Nov	\$87,880.76		
Dec	\$94,323.77		

March Total Stats

- Total paid before Court: 29
- Total on docket: 37
- Cases heard by Judge: 15
- Continuances: 8
- Defaults/Show Cause 8
- Stays of Execution: 6
- Classes Ordered: 3
- Bench Warrants 2
- Trials 0
- Collections 2



Columbine Valley Police Department

Serving Bow Mar
 2 Middlefield Rd. Columbine Valley, Colorado 80123
www.columbinevalley.org
 (303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For April 2023

Full Time Positions	6 of 6
Part Time Positions	3 of 4
Regular hours	916
OT hours worked	20
Off Duty	0
PTO	83

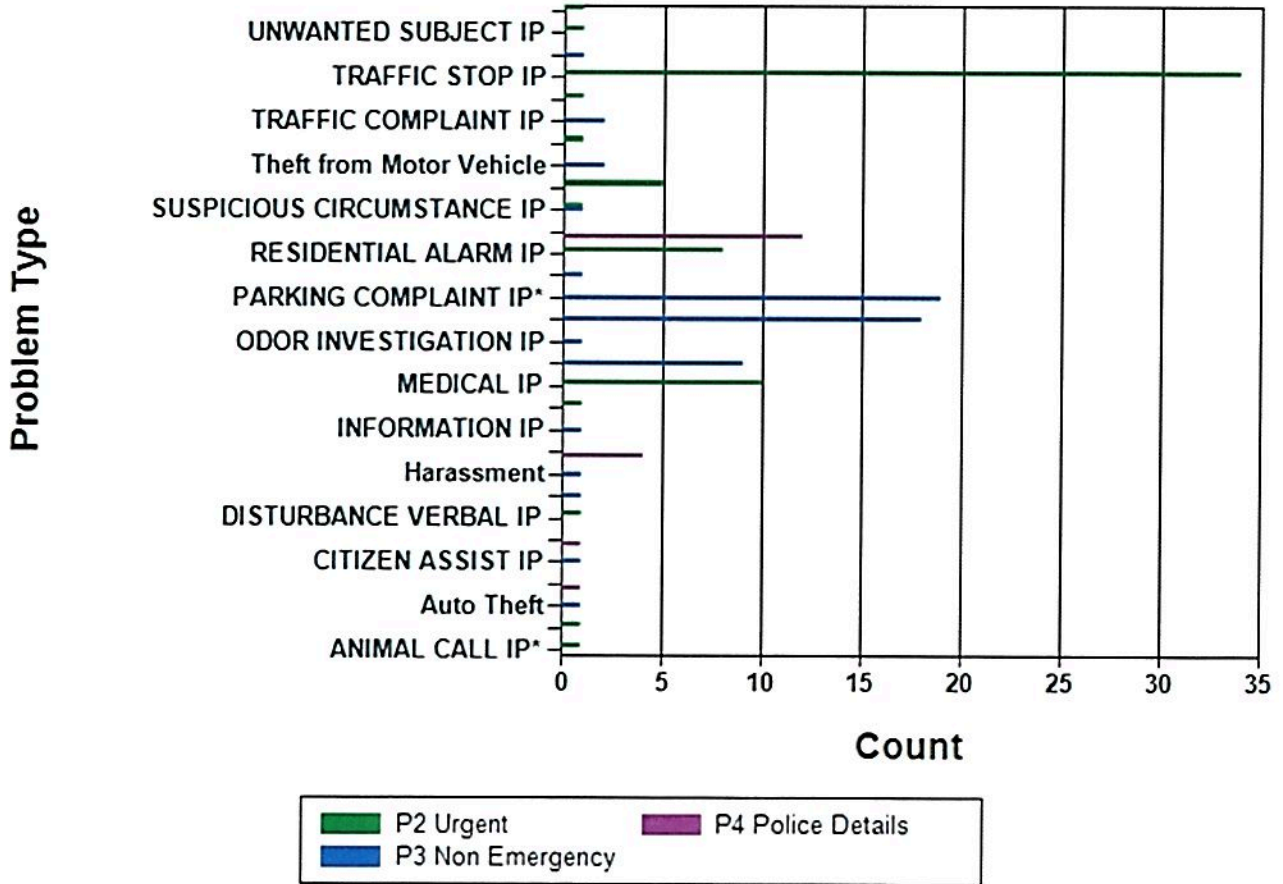
March 2023 Violations

Charges For the Date Range 3/1/2023 Thru 3/31/2023

Qty	Charge
25	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
12	1210(A) ON STREET PARKING PROHIBITED (3-6 AM):
4	703(3) FAIL TO STOP AT A STOP SIGN:
1	703(4) FAIL TO YIELD RIGHT-OF-WAY FROM STOP SIGN:
1	BMC 16-12 OUTDOOR STORAGE PROHIBITED:
0	
43	Total Number of Violations Issued

Monthly Case # Report

Case Number	Event Date	Situation Reported
CV23-000023	03/02/2023 05:35:55 PM	Theft from Motor Vehicle
CV23-000024	03/03/2023 02:13:53 AM	THEFT FROM MOTOR VEHICLE IP
CV23-000025	03/05/2023 12:02:31 PM	TRAFFIC STOP IP
CV23-000026	03/09/2023 12:06:40 PM	Theft from Motor Vehicle
CV23-000027	03/10/2023 04:25:45 PM	TRAFFIC STOP IP
CV23-000028	03/11/2023 09:13:02 PM	DISTURBANCE VERBAL IP
CV23-000029	03/13/2023 11:07:25 AM	Auto Theft
CV23-000030	03/14/2023 01:37:54 PM	ELUDING IP
CV23-000031	03/15/2023 04:24:33 AM	ASSIST TO OTHER AGENCY IP
CV23-000032	03/17/2023 05:08:43 AM	Property Accident
CV23-000033	03/21/2023 11:02:50 PM	JUVENILE COMPLAINT IP
CV23-000034	03/26/2023 12:07:52 PM	TRAFFIC STOP IP



Disturbance Verbal									
DISTURBANCE VERBAL IP		1							<u>1</u>
Domestic Violence Physical									
DOMESTIC VIOLENCE PHYSICAL IP									
Domestic Violence Verbal									
DOMESTIC VIOLENCE VERBAL IP									
Drug Violation									
DRUG VIOLATION IP									
DRUNK SUBJECT IP									
DUI IP									
Elder Abuse									
ELDER ABUSE IP									
FIREWORKS IP									
FOUND PERSON IP									
FOUND PROPERTY IP*									
Fraud			1						<u>1</u>
FRAUD IP									
Harassment			1						<u>1</u>
HARASSMENT IP									
Hate Crime									
HATE CRIME IP									
HOME CHECK IP*					4				<u>4</u>
Identity Theft									
IDENTITY THEFT IP									
IMPOUNDED VEHICLE IP									
INFORMATION IP			1						<u>1</u>
Injury Accident									
INJURY ACCIDENT IP									
INTIMIDATING A WITNESS IP									
KEEP THE PEACE IP*		1							<u>1</u>
LIQUOR VIOLATION IP									
LOUD NOISE COMPLAINT IP									
MEDICAL IP		10							<u>10</u>
Menacing									
MENACING IP									
MENTAL SUBJECT IP									
MESSAGE FOR DEPUTY IP			9						<u>9</u>
MISSING CHILD IP									
Missing Person									
MISSING PERSON IP									
OBSTRUCTION IP									
ODOR INVESTIGATION IP			1						<u>1</u>
OPEN DOOR IP*			18						<u>18</u>
OVERSIZED VEHICLE IP*									
PARKING COMPLAINT IP*			19						<u>19</u>
POSS SHOTS FIRED IP									
Property Accident			1						<u>1</u>
PROPERTY ACCIDENT IP									
PUFFING VEHICLE IP*									
RECOVERED STOLEN PROPERTY IP									
RECOVERED STOLEN VEHICLE IP									
REDI REPORT IP									
REPOSSESSED VEHICLE IP									
RESIDENTIAL ALARM IP		8							<u>8</u>
Restraining Order Vio									
RESTRAINING ORDER VIO IP									
Robbery									
ROBBERY IP									
Runaway									
RUNAWAY IP									
SAFE 2 TELL									
SELECTIVE ENFORCEMENT IP*					12				<u>12</u>

Sex Assault									
SEX ASSAULT IP									
Sex Crime									
SEX CRIME IP									
Shots Fired									
SHOTS FIRED IP									
Suicide Attempt									
SUICIDE ATTEMPT IP									
SUICIDE COMPLETED IP									
SUICIDE THREAT IP									
SUSPICIOUS CIRCUMSTANCE IP	1	1							2
SUSPICIOUS PERSON IP									
SUSPICIOUS VEHICLE IP	5								5
Theft									
Theft from Motor Vehicle		2							2
THEFT FROM MOTOR VEHICLE IP	1								1
THEFT IP									
TRAFFIC ARREST IP									
Traffic Complaint									
TRAFFIC COMPLAINT IP		2							2
TRAFFIC OBSTRUCTION IP	1								1
TRAFFIC STOP IP	34								34
TRANSPORT IP									
Trespass to Property									
TRESPASS TO PROPERTY IP									
Trespass to Vehicle		1							1
TRESPASS TO VEHICLE IP									
UNKNOWN INJURY ACCIDENT IP									
UNLAWFUL ACTS IP									
UNWANTED SUBJECT IP	1								1
VEHICLE LOCKOUT IP									
WARRANT ARREST IP									
WARRANT PICKUP IP									
Weapons Violation									
WEAPONS VIOLATION IP									
WELFARE CHECK IP	1								1
ZZ-Animal Call									
ZZ-Suspicious Person									
ZZ-Suspicious Vehicle									
ZZ-Unwanted Subject									
ZZ-ZONING IP									
Total	66	59	18						143



Request for Board of Trustee Action

Date: April 18, 2023

Title: Trustee Bill #1- 2023 Right of Way (2nd Reading)

Presented By: Lee Schiller, Town Attorney

Prepared By: Brent Kaslon, Town Planner

Jeremy "Hobbes" Hayden, Public Works Director
Lee Schiller, Town Attorney

Background: The purpose of the proposed design standards is to provide criteria to property owners pertaining to landscape within the roadway right-of-way (ROW) in the Town of Columbine Valley. The intent of these design standards is to set forth design and installation regulations and maintenance responsibilities of any landscape located within the right-of-way.

During the ongoing construction observation at the Wild Plum development, it was noted by public works that the Town does not have Right of Way design guidelines. Many of the street rights-of-way throughout town extend into the landscape areas of adjacent properties. As people start to move into the Town and move into new homes, staff thought it pertinent to include the standards for rights-of-way throughout town to set a benchmark for how these areas should be landscaped and maintained. By setting a precedent throughout town, it will protect property owners if maintenance is not kept to the standard set in the Municipal Code and protect the Town if work is to be performed in the Right of Way.

The intent of this ordinance is to clarify existing rights and responsibilities of the Town's Right of Way in that existing landscaping or structures (such as main boxes or address monuments) may stay, with the understanding that the Town's right to work, maintain, or otherwise use the Right of Way remains and the Town would not be responsible for landscaping or structures damaged in the process of such action. Where as new landscaping (trees, boulders, etc.) should not be placed in the Town's Right of Way moving forward to avoid future conflict.

A Public Hearing on this ordinance was conducted on February 21, 2023.

Attachments: Trustee Bill #1 - FOR AN ORDINANCE AMENDING THE ZONING CODE AND LAND USE REGULATIONS OF THE TOWN OF COLUMBINE VALLEY

Staff Recommendations: Approve as presented

Recommended Motion: "I move to approve Trustee Bill #1 as presented on 2nd Reading."

A BILL
FOR AN ORDINANCE
AMENDING THE ZONING CODE AND LAND USE REGULATIONS OF THE
TOWN OF COLUMBINE VALLEY

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO:

Section 1. Article III, Special Regulations, of the Zoning Code and Land Use Regulations of the Town of Columbine Valley, shall be amended to add a new Section 8, titled Right of Way Design Standards, as follows:

Section 8, Right of Way Standards

A. Purpose. The purpose of these design standards is to provide criteria to property owners pertaining to landscape in the right-of-way in the Town of Columbine Valley. The intent of these design standards is to set forth design and installation regulations and maintenance responsibilities of any landscape located within the right-of-way.

B. Applicability. The following standards shall apply:

1. Trees shall not be planted within the right-of-way or closer than 6' from the edge of the concrete pan.
2. Boulders shall not be placed within the right-of-way area.
3. Signs other than municipal signs or other legal street signs shall not be located within the right-of-way.
4. Any address monument or mailbox monument within the right-of-way serving a homeowner, is subject to damage by Town services such as snow removal, pavement repair, concrete repair, and similar infrastructure services. Such damages shall be the responsibility of the property owner of the address monument and or mailbox monument. A mailbox kiosk located in the right-of-way is also subject to damage by Town services. Such damage shall be the responsibility of the applicable homeowners association or metropolitan district.
5. Maintenance of landscape improvements in the right-of-way shall be the responsibility of the adjacent property owner. All such landscape areas within the right-of-way shall be maintained in accordance with each neighborhood's homeowner association or metropolitan district standards as well as in accordance with Section 8.08.070 the Municipal Code of Town of Columbine Valley. Walls and fences shall not be allowed in the right-of-way except as permitted by the applicable Final Plat and Final Development Plan.

The provisions of this ordinance shall have no immediate application to landscaping existing in the right-of-way, on the effective date of this ordinance. However, the Town and other utility providers retain existing rights to remove landscaping or other constructed obstacles that have been placed in the existing right-of-way for the purpose of maintenance, repair or expansion of infrastructure or utilities. Any damage caused shall be the responsibility of the property owner.

Section 2. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado, said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. 1, series of 2023, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on February 21, 2023, passed by a vote of ____ for and ____ against, on first reading; passed on second reading, following a Public Hearing, held on April 17, 2023, at a regular meeting of the Board of Trustees by a vote of ____ for and ____ against on the 21st day of February, 2023, and ordered published in the Littleton Independent on the _ day of _____, 2023.

Roy Palmer, Mayor

ATTEST:

JD McCrumb, Clerk
Town of Columbine Valley



Request for Board of Trustee Action

Date: April 18, 2023

Title: Resolution #2, Series 2023 – Opposition of SB 23-213

Presented By: Lee Schiller, Town Attorney

Prepared By: Lee Schiller, Town Attorney

Background: The Colorado Senate is considering legislation that if enacted as introduced would:

- create a legal right for any resident of Columbine Valley to scrape their home and build a duplex, triplex or even a six-plex on the lot.
- Lump Columbine Valley into a group of Tier 1 cities, which includes municipalities such as Denver, Aurora, Lakewood, and Colorado Springs.
- Every resident would be permitted to build a second home on their existing lot as close as 5 feet of the property line.
- Prohibit the Town from requiring off street parking for these six-plexes or second homes.
- Dis-allow the town from being able to prohibit any number of unrelated people from living in any house in Columbine Valley.
- Require the town to set aside land for “middle housing”.

Attachments: Resolution #2, Series 2023

Recommended Motion(s): “I move to approve Resolution #2, Series 2023 as presented.”

RESOLUTION NO. 2
SERIES OF 2023

A RESOLUTION OF THE TOWN OF COLUMBINE VALLEY IN OPPOSITION TO STATEWIDE LAND USE AND ZONING PREEMPTIONS IN SENATE BILL 23-213.

WHEREAS, for a century, the State of Colorado has committed both in statute and in the state constitution to the local control of land use planning and zoning because local governments are closest to the land and to the people that occupy it; and

WHEREAS, zoning and land use cannot be viewed separately from the impacts of proposed uses of land on surrounding properties and a community as a whole, including the ability to ensure adequate water and utilities; to provide enough public safety services, schools, and recreational services; to make sure that sufficient and safe infrastructure is available to handle increased population or more intense uses; to align development with the community's economic goals; to prevent displacement of existing people; to preserve important historical sites; and to protect open space and the environment in general; and

WHEREAS, Senate Bill 23-213 would place statewide mandates on hyper local land use matters and substitute the judgment of legislators and state regulators who lack the understanding needed to make the right decisions for our community;

WHEREAS, Senate Bill 23-213 will undermine long-range planning efforts and will severely limit our ability to maintain reasonable zoning regulations to ensure a high quality of life and sound economic environment for our current and future residents, workers, and business owners;

WHEREAS, Senate Bill 23-213 silences the voices of our residents by taking away the right to be heard at public hearings on zoning matters or to use their constitutional rights of initiative or referendum to address zoning and land use matters;

NOW, THEREFORE, be it resolved by the Board of Trustees of the Town of Columbine Valley that:

- 1) It is the position of the Town of Columbine Valley that municipalities are best suited to determine appropriate zoning laws for their communities and that collaboration and cooperation – not top-down statewide mandates and giveaways to special interests – are the solution to Colorado's affordable housing problem; and
- 2) The Town of Columbine Valley opposes Senate Bill 23-213 and strongly urges its legislators to vote NO on this unprecedented and irresponsible preemption.

ADOPTED AND APPROVED this ___ day of _____, 2023.

Roy Palmer, Mayor

Attest:

J.D. McCrumb, Clerk