

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES MEETING**

June 20, 2023

6:30PM

A G E N D A

1. ROLL CALL 6:30
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.
4. CONSENT AGENDA Mayor Palmer
 - a. Approval of May 16, 2023 Minutes
5. PRESENTATIONS
 - a. There are no presentation scheduled
6. REPORTS
 - a. Mayor
 - b. Trustees
 - c. Finance Report
 - d. Town Administrator
 - e. Chief of Police
7. OLD BUSINESS
 - a. There is no Old Business
8. NEW BUSINESS Mr. Logan
 - a. Audit Presentation
9. EXECUTIVE SESSION - An executive session to Conference with an attorney for the purposes of receiving legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b). Mayor Palmer
10. ADJOURNMENT

TOWN OF COLUMBINE VALLEY

BOARD OF TRUSTEES

Minutes

May 16, 2023

Mayor Palmer called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Roy Palmer, Bill Dotson, Kathy Boyle, Mike Giesen, Ed Icenogle,
Jim Tarpey, and Al Timothy
Also present: Lee Schiller, J.D. McCrumb, Bret Cottrell, Diane Rodriguez, Judge
Trisha McCarthy, and Deb Custer

PUBLIC COMMENT:

There was no public comment

CONSENT AGENDA:

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Boyle, the Board of Trustees unanimously approved the consent agenda as presented.

PRESENTATIONS

- A. Municipal Court Update:** Judge McCarthy provided her annual update on the state of Columbine Valley's Municipal Court to the Trustees. She highlighted the successful transition to virtual court, the relocation of all court functions back to Columbine Valley's Town Hall, improved processes, the instigation of collections, and the redesign of the Town's tickets. The Trustees thanked Judge McCarthy for her leadership.
- B. Bank of the West:** Debra Custer introduced herself to the Trustees and provided an update on the relationship between the Town and Bank of the West. She discussed the upcoming transition from BOW to the Bank of Montreal "BMO" scheduled for Labor Day.

REPORTS

- A.** Mayor Palmer asked the Trustees if they would consider temporarily lowering the Town's Mil levy to ease the burden on property owners. The Trustees indicated they would like to see more information.
- B.** Trustee Timothy asked for an update on the Nevada Ditch study. Trustee Dotson updated the Trustees on the Town's collected interest rate thus far this year.
- C.** Mrs. Rodriguez reviewed the April financials as presented in the Trustees Packet.
- D.** Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E.** Chief Cottrell reviewed the report as presented in the Trustee Packet.

OLD BUSINESS

- A.** There was no old business

NEW BUSINESS

- A.** There was no new business

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 7:18 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall.*

*** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*

TOWN OF COLUMBINE VALLEY
Financial Statements Ended May 31, 2023
Variance Summary

General Fund

Revenues

- General Fund Revenues are at 51% of budget (PY 59%)
 - o Property taxes \$423,456, 72% of budget (PY 78%)
 - o Interest \$85,833 in general fund and total of \$121,008 in all funds

Administration – 27% of budget (PY 33%)

Public Safety – 36% of budget (PY 43%)

Public Works – 32% of budget (PY 25%)

- o Streets and gutter maintenance – Front Range Asphalt concrete work \$28k

General Fund Expenditures

- General Fund Expenditures are at 32% of budget (PY 35%).
- Transfer to capital fund of \$770,000
- The ending fund balance is \$878,468

Capital Fund

- Denver water contribution \$378k
- Road improvement \$267,956
- Gain on sale of 2017 Ford SUV \$9,200
- Ending fund balance \$5,918,266

Conservation Trust Fund

- Ending fund balance \$24,804

Arapahoe County Open Space Fund

- 2023 Arapahoe County open space revenue \$57,860
- Ending fund balance \$594,581

Wild Plum Impact Fees

- Ending fund balance \$1,225,171

Transportation Fees

- Transportation fees \$48,557 49% of budget (PY 38%)
- Ending fund balance \$228,511

**TOWN OF COLUMBINE VALLEY
CASH POSITION
YEAR TO DATE (YTD) AS OF MAY 31, 2023**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
Wells Fargo checking	\$ 39	\$ -	\$ 39
Bank of the West checking	2,118,514	-	2,118,514
Bank of the West money market	-	422,303	422,303
C-Safe Primary	-	4,683,439	4,683,439
C-Safe Wild Plum Impact fee	-	1,225,171	1,225,171
C-Safe CTF	-	27,592	27,592
Arapahoe County shareback	-	536,721	536,721
YTD Cash Balances	2,118,553	6,895,226	9,013,779
Less amount allocated for capital	-	-	(5,918,266)
Less amount restricted for CTF	-	-	(24,804)
Less amount restricted for ACOS	-	-	(594,581)
Less amount restricted for impact fees	-	-	(1,225,171)
Less amount restricted for transportation fees	-	-	(228,511)
CURRENT UNRESTRICTED/UNALLOCATED BALANCE	\$ 2,118,553	\$ 6,895,226	\$ 1,022,446

TOWN OF COLUMBINE VALLEY
ALLOCATION OF AVAILABLE FUND BALANCES
YEAR TO DATE (YTD) AS OF MAY 31, 2023

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Wild Plum Impact Fees	Transportation Fees	TOTALS
BEGINNING FUND BALANCES	\$ 1,000,463	\$ 5,036,303	\$ 23,876	\$ 526,090	\$ 1,201,144	\$ 179,954	\$ 7,997,830
YTD REVENUES PER FINANCIAL STATEMENTS							
Taxes	911,464	-	-	-	-	-	911,464
Permits and fines	182,721	-	-	-	-	-	182,721
Intergovernmental	202,140	-	-	-	-	-	202,140
Interest	85,833	-	517	10,631	24,027	-	121,008
Other	2,831	-	-	-	-	-	2,831
Grants and contributions	-	378,131	-	-	-	-	378,131
Conservation Trust Fund entitlement	-	-	3,200	-	-	-	3,200
Arapahoe County open space fund	-	-	-	57,860	-	-	57,860
Transportation fees	-	-	-	-	-	48,557	48,557
Total YTD revenues	1,384,989	378,131	3,717	68,491	24,027	48,557	1,907,912
Total YTD expenditures	(736,984)	(275,368)	(2,789)	-	-	-	(1,015,141)
Excess of revenues over (under) expenditures	648,005	102,763	928	68,491	24,027	48,557	892,771
Transfers	(770,000)	770,000	-	-	-	-	-
Sale of asset	-	9,200	-	-	-	-	9,200
Net change in fund balance	(121,995)	881,963	928	68,491	24,027	48,557	901,971
YTD ENDING FUND BALANCES	\$ 878,468	\$ 5,918,266	\$ 24,804	\$ 594,581	\$ 1,225,171	\$ 228,511	\$ 8,869,801

Budget vs actual reference

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(page 8)

(page 9)

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(page 12)

**TOWN OF COLUMBINE VALLEY
BALANCE SHEET - ALL FUNDS
GOVERNMENTAL FUNDS
May 31, 2023
Unaudited**

	General
ASSETS	
Cash and investments	\$ 9,013,779
Accrued revenue	198,750
Prepaid expenses	41,689
Other receivables	67,668
Property tax receivable	162,922
TOTAL ASSETS	\$ 9,484,808
 LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts payable	\$ 70,721
NEU & Broncos Grant	381,364
Deferred property tax revenue	162,922
Total liabilities	615,007
 FUND BALANCES	
General	878,468
Capital	5,918,266
Conservation trust fund	24,804
Arapahoe county open space	594,581
Wild Plum Impact fees	1,225,171
Transportation fees	228,511
Total fund balances	8,869,801
TOTAL LIABILITIES AND FUND BALANCES	\$ 9,484,808

TOWN OF COLUMBINE VALLEY
GENERAL - SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2023
Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Taxes	\$ 911,464	\$ 1,865,778	\$ (954,314)	49%
Permits and fines	182,721	368,600	(185,879)	50%
Intergovernmental	202,140	421,543	(219,403)	48%
Interest	85,833	46,100	39,733	186%
Other	2,831	-	2,831	-
Grants	-	4,590	(4,590)	0%
Total revenues	<u>1,384,989</u>	<u>2,706,611</u>	<u>(1,321,622)</u>	<u>51%</u>
EXPENDITURES				
Administration	256,481	946,201	(689,720)	27%
Planning and engineering	14,573	52,000	(37,427)	28%
Public safety	346,376	966,550	(620,174)	36%
Public works	119,554	338,375	(218,821)	35%
Total expenditures	<u>736,984</u>	<u>2,303,126</u>	<u>(1,566,142)</u>	<u>32%</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>648,005</u>	<u>403,485</u>	<u>244,520</u>	<u>161%</u>
OTHER FINANCING USES				
Transfer to capital	(770,000)	(300,000)	(470,000)	257%
Total other financing uses	<u>(770,000)</u>	<u>(300,000)</u>	<u>(470,000)</u>	<u>257%</u>
NET CHANGE IN FUND BALANCE	(121,995)	<u>\$ 103,485</u>	<u>\$ (225,480)</u>	
BEGINNING FUND BALANCE	<u>1,000,463</u>			
ENDING FUND BALANCE	<u>\$ 878,468</u>			

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND FIVE MONTHS ENDED MAY 31, 2023
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (42% YTD)
REVENUES					
Taxes					
Cable television	\$ 4,055	\$ 17,555	\$ 40,500	\$ (22,945)	43%
Property taxes	52,863	423,456	586,378	(162,922)	72%
Sales and use taxes	109,058	413,480	1,128,700	(715,220)	37%
Specific ownership taxes	3,398	16,199	41,000	(24,801)	40%
Utility franchise fees	6,202	40,774	69,200	(28,426)	59%
Total taxes	<u>175,576</u>	<u>911,464</u>	<u>1,865,778</u>	<u>(954,314)</u>	<u>49%</u>
Permits and fines					
Court fines	10,292	37,617	110,000	(72,383)	34%
Permits, fees and services	29,271	87,904	258,600	(170,696)	34%
Violations	9,000	57,200	-	57,200	-
Total permits and fines	<u>48,563</u>	<u>182,721</u>	<u>368,600</u>	<u>(185,879)</u>	<u>50%</u>
Intergovernmental					
Bow Mar IGA	-	164,305	327,543	(163,238)	50%
Bow Mar IGA admin	-	10,000	20,000	(10,000)	50%
County highway tax revenue	1,909	8,355	22,900	(14,545)	36%
Motor vehicle registration fees	478	2,169	5,900	(3,731)	37%
State cigarette tax apportionment	104	588	1,000	(412)	59%
State highway user's tax	4,191	16,723	44,200	(27,477)	38%
Total intergovernmental	<u>6,682</u>	<u>202,140</u>	<u>421,543</u>	<u>(219,403)</u>	<u>48%</u>
Interest	20,863	85,833	46,100	39,733	186%
Other	-	2,831	-	2,831	-
Grants	-	-	4,590	(4,590)	0%
TOTAL REVENUES	<u>251,684</u>	<u>1,384,989</u>	<u>2,706,611</u>	<u>(1,321,622)</u>	<u>51%</u>
EXPENDITURES					
Administration					
Accounting and audit	7,852	47,509	90,000	(42,491)	53%
Advertising/notices	-	-	500	(500)	0%
Bank/credit card fees	1,249	3,871	8,600	(4,729)	45%
Building inspection and planning review	7,147	40,741	190,000	(149,259)	21%
Building maintenance and utilities	1,003	7,517	24,860	(17,343)	30%
Community functions	-	6,250	59,500	(53,250)	11%
Computer expense	570	2,980	14,500	(11,520)	21%
County treasurer's collection fees	529	4,237	5,864	(1,627)	72%
Dues and publications	1,379	3,676	12,980	(9,304)	28%
Education and training	-	-	12,000	(12,000)	0%
Emergency response and preparedness	-	-	3,000	(3,000)	0%
Health insurance	2,816	15,566	30,303	(14,737)	51%
Human resources	999	1,998	13,000	(11,002)	15%
Insurance workers comp and liability	1,347	9,220	17,419	(8,199)	53%
Legal	3,015	8,212	45,000	(36,788)	18%
Mayor/monthly breakfasts	-	214	2,000	(1,786)	11%
Miscellaneous	65	165	2,500	(2,335)	7%
Payroll taxes	857	4,061	13,200	(9,139)	31%
Pension	903	5,299	13,200	(7,901)	40%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND FIVE MONTHS ENDED MAY 31, 2023
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (42% YTD)
Salaries	18,207	85,864	264,075	(178,211)	33%
Special projects	-	-	23,000	(23,000)	0%
Supplies, printing, postage	1,276	4,656	13,000	(8,344)	36%
Telephone/communications	902	4,445	6,500	(2,055)	68%
Emergency reserve	-	-	81,200	(81,200)	0%
Total administration	50,116	256,481	946,201	(689,720)	27%
Planning and engineering					
Town planning	4,365	13,948	36,000	(22,052)	39%
Town engineer	-	625	16,000	(15,375)	4%
Total planning and engineering	4,365	14,573	52,000	(37,427)	28%
Public safety					
Operations					
Cruiser gas	1,287	7,446	28,700	(21,254)	26%
Cruiser oil/maintenance	2,009	2,710	18,000	(15,290)	15%
Cruiser insurance	400	2,001	5,050	(3,049)	40%
Education/training	560	560	12,620	(12,060)	4%
Equipment repair	3,539	3,539	5,875	(2,336)	60%
Health insurance	6,770	34,735	80,380	(45,645)	43%
Insurance workers comp and liability	3,437	21,205	44,250	(23,045)	48%
Payroll taxes	1,680	7,433	26,500	(19,067)	28%
Pension	4,293	24,577	53,000	(28,423)	46%
Salaries	45,736	204,297	529,211	(324,914)	39%
Supplies/miscellaneous	117	1,350	15,980	(14,630)	8%
Telephones/air cards	461	2,112	3,500	(1,388)	60%
Uniforms	1	1,920	11,750	(9,830)	16%
Total operations	70,290	313,885	834,816	(520,931)	38%
Municipal court					
Judge	900	2,900	6,000	(3,100)	48%
Legal	2,490	8,843	27,000	(18,157)	33%
Administration	-	-	2,000	(2,000)	0%
Supplies	1,126	1,321	2,500	(1,179)	53%
Interpreter	200	1,000	2,400	(1,400)	42%
Total municipal court	4,716	14,064	39,900	(25,836)	35%
Contracts					
Arapahoe county dispatch fee	-	-	35,560	(35,560)	0%
Tri-tech software	-	-	1,262	(1,262)	0%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	632	632	-	100%
Netmotion	-	-	500	(500)	0%
CACP	-	250	350	(100)	71%
CISC	853	853	1,000	(147)	85%
WhenIWork	-	-	430	(430)	0%
Total contracts	853	1,735	40,234	(38,499)	4%
Computer/IT					
Flock safety	1,275	6,375	17,500	(11,125)	36%
Offsite server backup and protection	924	4,484	11,400	(6,916)	39%
Office 365 accounts	-	-	4,700	(4,700)	0%
Scheduled computer replacement	-	-	4,000	(4,000)	0%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND FIVE MONTHS ENDED MAY 31, 2023
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (42% YTD)
Govpilot	1,166	5,833	14,000	(8,167)	42%
Total computer/IT	3,365	16,692	51,600	(34,908)	32%
Total public safety	79,224	346,376	966,550	(620,174)	36%
Public works					
Ground maintenance	(857)	173	10,000	(9,827)	2%
Health insurance	704	4,281	8,397	(4,116)	51%
Insurance vehicle	200	1,000	2,520	(1,520)	40%
Insurance workers comp and liability	422	2,108	5,440	(3,332)	39%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	350	1,616	4,408	(2,792)	37%
Pension	295	1,643	4,408	(2,765)	37%
Professional fees-mosquito control	1,267	2,535	7,543	(5,008)	34%
Salaries	5,650	29,853	88,163	(58,310)	34%
Sanitation/trash/recycle service	8,727	43,227	103,874	(60,647)	42%
Signs maintenance	-	-	1,082	(1,082)	0%
Snow removal	-	1,308	5,500	(4,192)	24%
Storm water permit process/NPDES	245	245	7,500	(7,255)	3%
Street and gutter maintenance	24,634	25,000	25,000	-	100%
Streets and gutters contingency	3,526	3,526	40,000	(36,474)	9%
Street lighting	948	3,039	15,000	(11,961)	20%
Striping	-	-	1,040	(1,040)	0%
Vehicle maintenance	-	-	3,500	(3,500)	0%
Total public works	46,111	119,554	338,375	(218,821)	35%
TOTAL EXPENDITURES	179,816	736,984	2,303,126	(1,566,142)	32%
EXCESS OF REVENUES OVER EXPENDITURES	71,868	648,005	403,485	244,520	161%
OTHER FINANCING USES					
Transfer to capital	-	(770,000)	(300,000)	(470,000)	257%
Total other financing uses	-	(770,000)	(300,000)	(470,000)	257%
NET CHANGE IN FUND BALANCE	\$ 71,868	\$ (121,995)	\$ 103,485	\$ (225,480)	
BEGINNING FUND BALANCE		1,000,463			
ENDING FUND BALANCE		\$ 878,468			

**TOWN OF COLUMBINE VALLEY
CAPITAL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2023**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Denver water contributions	\$ 378,131	\$ 550,000	\$ (171,869)	69%
CDOT grant	-	400,000	(400,000)	0%
NEU grant	-	376,773	(376,773)	0%
Total revenues	<u>378,131</u>	<u>1,326,773</u>	<u>(948,642)</u>	<u>29%</u>
EXPENDITURES				
Administration				
Town Hall board room & basement carpet	-	15,000	(15,000)	0%
Public works				
Furnace and air conditioner	-	15,000	(15,000)	0%
Lightpole replacement	-	12,000	(12,000)	0%
Platte Canyon Sidewalk - Village to Fairway	7,412	500,000	(492,588)	1%
Platte Canyon/Coal Mine right turn lane	-	280,000	(280,000)	0%
Road improvements	267,956	3,795,000	(3,527,044)	7%
Total expenditures	<u>275,368</u>	<u>4,617,000</u>	<u>(4,341,632)</u>	<u>6%</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>102,763</u>	<u>(3,290,227)</u>	<u>3,392,990</u>	<u>-3%</u>
OTHER FINANCING SOURCES				
Gain on sale of asset	9,200	-	9,200	-
Transfer from general	770,000	300,000	470,000	257%
Total other financing sources	<u>779,200</u>	<u>300,000</u>	<u>479,200</u>	<u>260%</u>
NET CHANGE IN FUND BALANCE	881,963	<u>\$ (2,990,227)</u>	<u>\$ 3,872,190</u>	
BEGINNING FUND BALANCE	<u>5,036,303</u>			
ENDING FUND BALANCE	<u>\$ 5,918,266</u>			

**TOWN OF COLUMBINE VALLEY
 CONSERVATION TRUST
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
 FOR THE FIVE MONTHS ENDED MAY 31, 2023
 Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Conservation Trust Fund entitlement	\$ 3,200	\$ 8,700	\$ (5,500)	37%
CTF interest	517	250	267	207%
Total revenues	<u>3,717</u>	<u>8,950</u>	<u>(5,233)</u>	<u>42%</u>
EXPENDITURES				
Conservation trust fund expenditures	2,789	6,000	(3,211)	46%
Total expenditures	<u>2,789</u>	<u>6,000</u>	<u>(3,211)</u>	<u>46%</u>
NET CHANGE IN FUND BALANCE	928	<u>\$ 2,950</u>	<u>\$ (2,022)</u>	
BEGINNING FUND BALANCE	<u>23,876</u>			
ENDING FUND BALANCE	<u>\$ 24,804</u>			

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2023
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Arapahoe County open space revenues	\$ 57,860	\$ 52,200	\$ 5,660	111%
ACOP interest	10,631	6,000	4,631	177%
Total revenues	<u>68,491</u>	<u>58,200</u>	<u>10,291</u>	<u>118%</u>
EXPENDITURES				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	68,491	<u>\$ 58,200</u>	<u>\$ 10,291</u>	
BEGINNING FUND BALANCE	<u>526,090</u>			
ENDING FUND BALANCE	<u><u>\$ 594,581</u></u>			

**TOWN OF COLUMBINE VALLEY
WILD PLUM IMPACT FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2023
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Interest	\$ 24,027	\$ -	\$ 24,027	0%
Total revenues	<u>24,027</u>	<u>-</u>	<u>24,027</u>	<u>0%</u>
EXPENDITURES	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	24,027	<u>\$ -</u>	<u>\$ 24,027</u>	
BEGINNING FUND BALANCE	<u>1,201,144</u>			
ENDING FUND BALANCE	<u><u>\$ 1,225,171</u></u>			

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE FIVE MONTHS ENDED MAY 31, 2023
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (42% YTD)</u>
REVENUES				
Transportation fees	\$ 48,557	\$ 100,000	\$ (51,443)	49%
Total revenues	<u>48,557</u>	<u>100,000</u>	<u>(51,443)</u>	<u>49%</u>
EXPENDITURES	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	48,557	<u>\$ 100,000</u>	<u>\$ (51,443)</u>	
BEGINNING FUND BALANCE	<u>179,954</u>			
ENDING FUND BALANCE	<u>\$ 228,511</u>			



SUMMER 2023!

Town Administrator's Report

June 2023



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Administration & Events

Rain, rain, drain away. Columbine Valley has seen a lot of rain this May—5.81 inches to be exact! So far, we have not experienced any of the storm drain problems of the past, particularly across the street from town hall or in the Burning Tree neighborhood. This is primarily due to the drainage pan and system improvements made in the last year and the diligent maintenance of our Public Works team.

Summer road work scheduled for July 17. Speaking of rain, the recent storms have impacted the scheduled mill and overlay work that was originally planned for June. As of this writing, we are scheduled for work to begin on July 17, although the date may change as the contractors continue to adjust their schedules around the weather. We will continue to post updates online and contact impacted homeowners and HOAs prior to the start of work on their street.



Concert June 22. Hazel Miller opens our summer concert series this Thursday. Uncle Dave's BBQ Food Truck will start serving at 5:30 p.m. with Hazel starting her performance at 6:15 p.m. The concert series includes the Country Music Project on July 13 and the Beach Brothers on Aug. 10.

Fourth of July! We are in final preparations for Columbine Valley's annual Fourth of July parade and festival. While there were some bumps in the road planning this year, everything is coming together nicely. A noticeable difference is the 5K Family Fun Run will be on hiatus this year—but fear not, it will return for 2024.

Town Website May Statistics

Users

1,142

Page Views

3,006

Top Pages

Police

Calendar

Concerts

Devices

Desktop: 55%

Tablet: 2%

Mobile: 43%



Building Department Revenue

Monthly Stats

12 Permits Issued

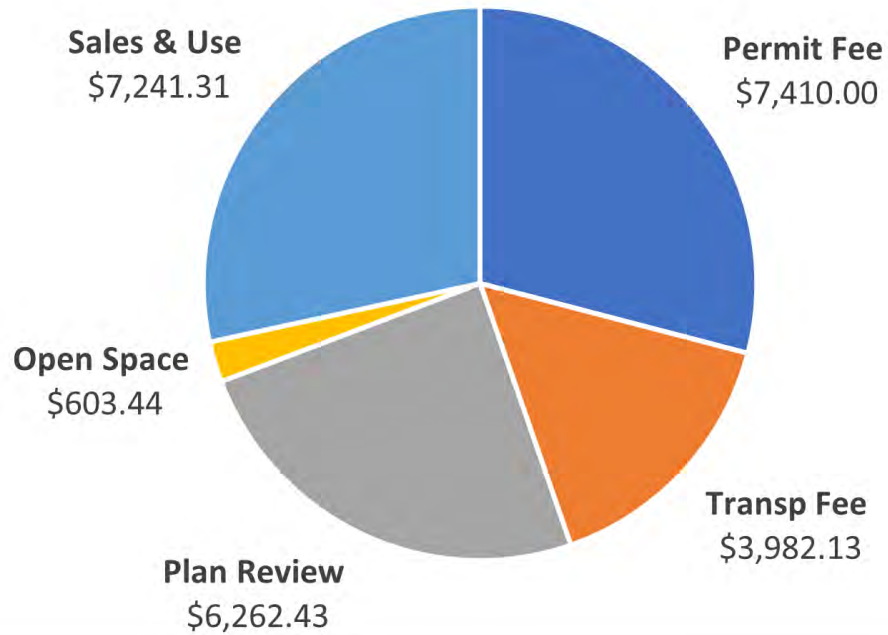
- New SFR: 0
- Major Remodel: 2
- Roofs/Solar: 2
- Basement: 2
- Other/Misc.: 6

103 Inspections

13 Licenses Issued

- General: 4
- Electrical: 5
- Plumbing: 1
- Roofing: 2
- Mechanical: 1

May Permit Revenue: \$22,900.20

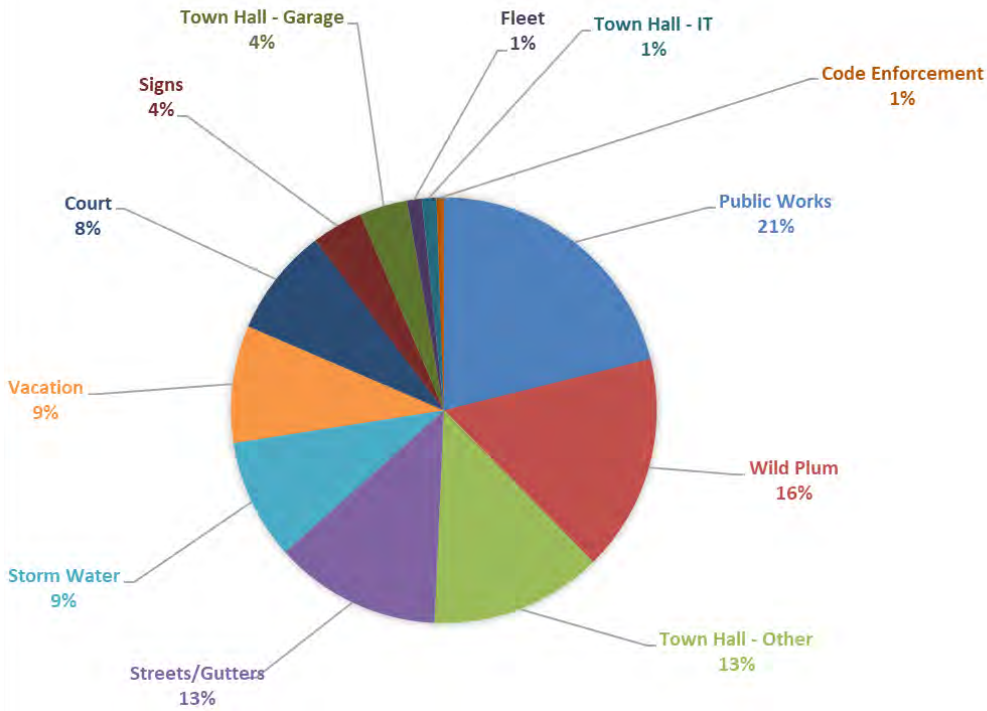


Building Department Revenue by Month

	<u>2022</u>	<u>2022 YTD</u>	<u>2023</u>	<u>2023 YTD</u>
January	\$297,964.45	\$297,964.45	\$78,588.73	\$78,588.73
February	\$287,227.51	\$585,191.96	\$25,246.21	\$103,834.94
March	\$174,786.43	\$759,978.39	\$68,651.16	\$172,486.10
April	\$156,834.81	\$916,813.20	\$21,506.86	\$193,992.96
May	\$342,301.78	\$1,259,114.98	\$22,900.20	\$216.893.16
June	\$62,386.70	\$1,321,501.68		
July	\$4,905.67	\$1,326,407.35		
August	\$134,962.71	\$1,461,370.06		
September	\$65,559.63	\$1,526,929.69		
October	\$202,544.94	\$1,729,474.63		
November	\$25,155.33	\$1,754,629.96		
December	\$5,138.03	\$1,759,767.99		

Public Works Time Usage

May Hours (Percentages)



May Hours (Actual)

Public Works	37.95
Wild Plum	29.62
Town Hall: Other	23.51
Streets/Gutters	22.79
Storm Water	16.42
Court	14.82
Signs	7
Town Hall: Garage	6.52
Fleet	2
Town Hall: IT	2
Code Enforcement	1



The boardwalk at the Wild Plum stormwater retention ponds after the recent heavy rains.

Building Department & Municipal Court Updates



New Stop Signs. The town installed a new set of stop signs at the intersection of Middlefield Road and Village Drive, an intersection that has a high rate of vehicles running the stop signs. Each sign contains eight high-powered, red, blinking LEDs to provide maximum visibility for the message that a stop at the intersection is required. In addition, each sign has a self-

contained solar power system and can run for three consecutive days without any sunlight.

Town Hall Lawn Care. Our new spring lawn care program is reviving the town hall lawn and repairing areas damaged over the winter. The soil was first aerated and overseeded with additional conditioners and micronutrients applied. Then, an outbreak of dandelions was removed and the lawn was treated with grub and weed prevention products. In addition, due to the wet and cool spring, the lawn was treated with anti-disease product as a proactive measure. The program was finished off by the first round of fertilizer.

Town Hall Building Updates. With the end of the electronics recycling program, the remainder of the electronics were broken down and taken off site to a local recycler for proper disposal. After a small gas leak was detected by the meter, Xcel was contacted and installed a new meter.

Municipal Court Ticket Payments. The town website was updated to only allow defendants to pay for active tickets. This will speed up the process of getting accounts over to collections for those who do not pay.



Fines Collected

	<u>2022 YTD</u>	<u>2023</u>	<u>2023 YTD</u>
January	\$8,264.00	\$4,530.00	\$4,530.00
February	\$14,804.00	\$4,210.00	\$8,740.00
March	\$25,269.00	\$9,620.00	\$18,360.00
April	\$36,578.00	\$8,965.01	\$27,325.01
May	\$47,538.00	\$10,007.00	\$37,332.01
June	\$53,593.00		
July	\$60,038.50		
August	\$64,081.75		
September	\$69,883.75		
October	\$77,043.76		
November	\$87,880.76		
December	\$94,323.77		

May Total Stats

Total on Docket	34
Total Paid Before Court	24
Cases Heard by Judge	15
Continuances	3
Default Judgments	4
Stays of Execution	5
Classes Ordered	2
Bench Warrants	1
Trials	0
Collections	4



Columbine Valley Police Department

Serving Bow Mar
2 Middlefield Rd. Columbine Valley, Colorado 80123
www.columbinevalley.org
(303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For June 2023

Full Time Positions	6 of 6
Part Time Positions	3 of 4
Regular hours	1018
OT hours worked	31
Off Duty	0
PTO	109

May 2023 Violations

Charges For the Date Range 5/1/2023 Thru 5/31/2023

Qty	Charge
22	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
10	703(3) FAIL TO STOP AT A STOP SIGN:
2	BMC 16-12 OUTDOOR STORAGE PROHIBITED:
2	1409 COMPULSORY INSURANCE:
1	1402(1) CARELESS DRIVING:
1	1007 IMPROPER LANE USAGE:
38	Total Number of Violations Issued

Monthly Case # Report

Case Number	Event Date	Situation Reported
CV23-0000058	05/01/2023 09:13:36 PM	ASSIST TO OTHER AGENCY IP
CV23-0000059	05/04/2023 12:04:46 PM	TRAFFIC ARREST IP
CV23-0000060	05/04/2023 02:16:25 PM	TRAFFIC ARREST IP

CV23-0000061	05/05/2023 12:42:47 PM	TRAFFIC ARREST IP
CV23-0000062	05/07/2023 12:45:02 PM	DEAD ON ARRIVAL IP
CV23-0000063	05/08/2023 10:59:21 PM	TRAFFIC ARREST IP
CV23-0000064	05/11/2023 09:05:45 PM	PROPERTY ACCIDENT IP
CV23-0000065	05/12/2023 05:08:18 PM	DEAD ON ARRIVAL IP
CV23-0000066	05/12/2023 10:50:43 PM	HARASSMENT IP
CV23-0000067	05/14/2023 01:45:35 PM	PROPERTY ACCIDENT IP
CV23-0000068	05/16/2023 03:59:44 PM	PROPERTY ACCIDENT IP
CV23-0000069	05/16/2023 09:33:25 PM	Reckless Endangerment
CV23-0000070	05/19/2023 08:10:26 PM	THEFT IP
CV23-0000071	05/22/2023 02:53:23 PM	Trespass to Property
CV23-0000072	05/24/2023 01:12:33 PM	Burglary
CV23-0000073	05/24/2023 05:05:23 PM	TRAFFIC COMPLAINT IP
CV23-0000074	05/24/2023 06:31:36 PM	Trespass to Property
CV23-0000075	05/27/2023 02:14:03 PM	Property Accident
CV23-0000076	05/30/2023 05:49:55 PM	ELUDING IP
CV23-0000077	05/31/2023 05:56:56 PM	TRAFFIC ARREST IP

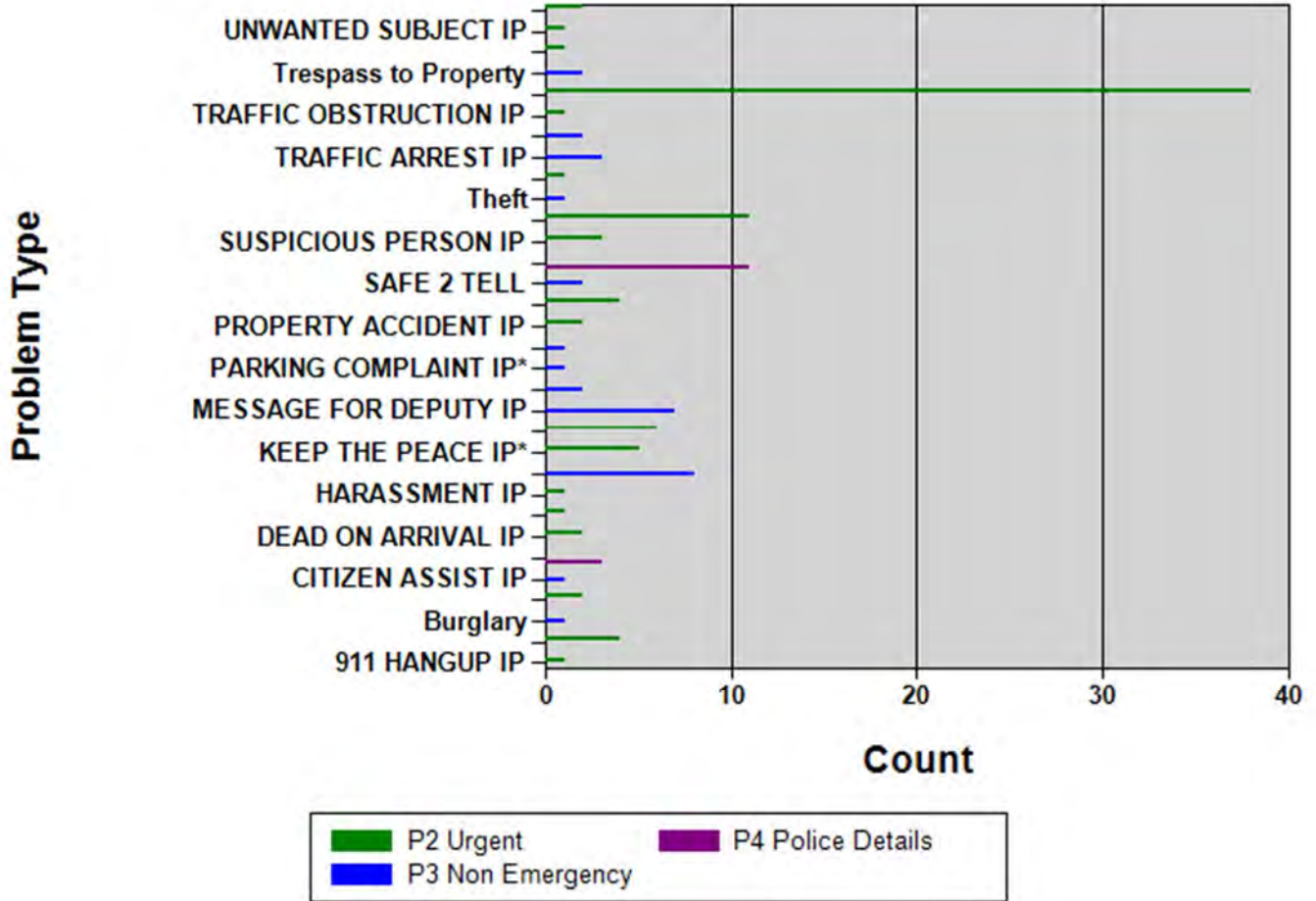
Problem Type Summary

8:58 AM 6/13/2023

Data Source: Data Warehouse

Agency:	ACSO
Division:	Bow Mar, Bow Mar Inactive Personnel, Columbine Valley, Columbine Valley Inactive Pers
Day Range:	Date From 5/1/2023 To 5/31/2023
Exclusion:	<ul style="list-style-type: none">• Calls canceled before first unit assigned• Calls canceled before first unit at scene

Select a format



TRAFFIC STOP IP		<u>38</u>								<u>38</u>
TRANSPORT IP										
Trespass to Property			<u>2</u>							<u>2</u>
TRESPASS TO PROPERTY IP		<u>1</u>								<u>1</u>
Trespass to Vehicle										
TRESPASS TO VEHICLE IP										
UNKNOWN INJURY ACCIDENT IP										
UNLAWFUL ACTS IP										
UNWANTED SUBJECT IP		<u>1</u>								<u>1</u>
VEHICLE LOCKOUT IP										
WARRANT ARREST IP										
WARRANT PICKUP IP										
Weapons Violation										
WEAPONS VIOLATION IP										
WELFARE CHECK IP		<u>2</u>								<u>2</u>
ZZ-Animal Call										
ZZ-Suspicious Person										
ZZ-Suspicious Vehicle										
ZZ-Unwanted Subject										
ZZ-ZONING IP										
Total		<u>86</u>	<u>31</u>	<u>14</u>						<u>131</u>



Request for Board of Trustee Action

Date: June 20, 2022

Title: 2022 Annual Audit

Presented By: Sue Blair, contract Finance Manager

Prepared By: Kyle Logan, Logan and Associates, LLC

Background: Each year the Town contracts an independent audit firm to audit the Town's financial statements and associated government activities.

Attachments: Draft Financial Statement – 2022
Management Letter

Fiscal Impacts: None

Staff Recommendations: Approve as presented

Recommended Motion: "I move to approve the 2022 annual audit as presented".



June 15, 2023

Honorable Mayor and Members of the Board of Trustees
Town of Columbine Valley
Columbine Valley, Colorado

We have audited the financial statements of Town of Columbine Valley (the "Town") as of and for the year ended December 31, 2022, and have issued our report thereon dated June 15, 2023. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Generally Accepted Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles in the United States. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statements are free of material misstatement. Because an audit is designed to provide reasonable, but not absolute, assurance and because we did not perform a detailed examination of all transactions, there is a risk that a material misstatement or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or regulations that do not have a direct and material effect on the financial statements.

In planning and performing our audit of the financial statements, we considered the Town's internal control as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our responsibility for the supplementary information and local highway finance report accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information and local highway finance report in relation to the financial statements as a whole and to report on whether the supplementary information and local highway finance report is fairly stated, in all material respects, in relation to the financial statements as a whole.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We evaluated the key factors and assumptions used to develop the significant estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Significant Accounting Policies

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Town are described in Note 1 to the financial statements. We noted no transactions entered into by the town during the year for which there was a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements for the year ended December 31, 2022.

Significant Audit Adjustments

For purposes of this letter, professional standards define a significant audit adjustment as a proposed correction of the financial statements that, in our judgment, may not have been detected except through our auditing procedures. We provided management with a schedule of audit adjustments. An audit adjustment may or may not indicate matters that could have a significant effect on the Town's financial reporting process (that is, cause future financial statements to be materially misstated). Management has determined that the effects of the passed audit adjustments are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In our judgment, none of the adjustments we proposed, whether recorded or unrecorded by the Town, either individually or in the aggregate, indicate matters that could have a significant effect on the Town's financial reporting process.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves the application of an accounting principle to the Town's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Difficulties Encountered in Performing the Audit

We encountered no difficulties dealing with management during the audit process.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management prior to the retention as the Town's auditors. However, these discussions occurred in the normal course of our professional relationship and the responses were not a condition to our retention.

Conclusion

We would like to thank Diane Rodriguez, Dana Struthers, JD McCrumb, and Town staff, for their assistance during the audit process.

This report is intended solely for the information and use of the Honorable Mayor and Town Board of Trustees, and management of the Town of Columbine Valley and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A handwritten signature in black ink that reads "Logan and Associates, LLC". The signature is written in a cursive, flowing style.

Logan and Associates, LLC

TOWN OF COLUMBINE VALLEY, COLORADO

FINANCIAL STATEMENTS

December 31, 2022



Logan and Associates, LLC
CERTIFIED PUBLIC ACCOUNTANTS

TABLE OF CONTENTS

	<u>PAGE</u>
Roster of Town Officials	
Independent Auditor's Report	a – b
Management's Discussion and Analysis	i-vii
Basic Financial Statements	
Statement of Net Position	1
Statement of Activities	2
Balance Sheet - Governmental Fund	3
Reconciliation of the Balance Sheet – Governmental Fund to the Statement of Net Position	4
Statement of Revenues, Expenditures and Changes in Fund Balance - Governmental Fund	5
Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balance of the Governmental Fund to the Statement of Activities	6
Notes to Financial Statements	7 - 23
Required Supplementary Information	
Budgetary Comparison Schedule - General Fund	24 - 25
Schedule of Proportionate Share of the Net Pension Liability/(Asset)	26
Schedule of Town Contributions	27
Notes to Required Supplementary Information	28
Other Information	
Schedule of Five Year Summary of Assessed Valuation, Mill Levy and Property Taxes Collected	29
Local Highway Finance Report	30 - 31

TOWN OF COLUMBINE VALLEY, COLORADO

Roster of Town Officials

December 31, 2022

Mayor

Roy Palmer

Board of Trustees

Kathy Boyle

Bill Dotson

Mike Giesen

Ed Icenogle

Jim Tarpey

Al Timothy

Administrative Staff

J.D. McCrumb, Town Administrator

Town Attorney

Lee Schiller, Weiner & Schiller, P.C.



INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members of the Board of Trustees
Town of Columbine Valley
Columbine Valley, Colorado

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities and major fund of the Town of Columbine Valley (the "Town") as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the Town of Columbine Valley as of December 31, 2022, and the respective changes in financial position for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Columbine Valley, and to meet our ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures of the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Town's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule - general fund, schedule of proportionate share of the net pension liability/(asset), schedule of Town pension contributions and the notes to required supplementary information on pages i - vii and 24 - 28 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The accompanying other information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. The other information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Logan and Associates, LLC

Aurora, Colorado
June 15, 2023

MANAGEMENT'S DISCUSSION AND ANALYSIS

The discussion and analysis of the Town of Columbine Valley's (the Town) financial performance provides an overview of the Town's financial activities for the year ended December 31, 2022. Management's Discussion and Analysis (MD&A) should be read in conjunction with the Town's financial statements.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements.

The financial section of this report includes three components: 1) the government-wide financial statements, 2) fund financial statements and 3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements – The government-wide financial statements give readers a broad overview of the Town's financial position and changes in financial position, similar to consolidated financial statements in a private sector business. These statements include the statement of net position and the statement of activities.

The *statement of net position* presents information on all of the Town's assets, liabilities, and deferred outflows and inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* shows how the Town's net position changed as a result of its operations during the most recent fiscal year. To understand the basis of how these numbers are determined, it is important to note that the changes in net position are reported whenever an event occurs that requires a revenue or expense to be recognized, regardless of when the related cash is received or disbursed (the accrual basis of accounting).

The government-wide financial statements include functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities). The governmental activities of the Town include administration, public safety, public works, sanitation, planning and zoning, parks and open space, and judicial.

The government-wide financial statements can be found on pages 1 - 2 of this report.

Fund Financial Statements – Funds are a self-balancing grouping of related accounts that are used to maintain control over resources that have been segregated for specific activities or objectives. The Town uses governmental funds to account for its activity.

Governmental Funds – All of the Town’s basic services are included in governmental funds, which focus on 1) how cash and other financial assets can readily be converted to cash flow in and out and 2) the balances left at year-end that are available for spending. The governmental funds statements provide a detailed short-term view of cash, the governmental fund operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the Town’s programs. The Town maintains one individual governmental fund, which as been reported as a major fund.

The Town adopts an annual appropriated budget for its fund. Budgetary comparison statements have been provided for the fund to demonstrate compliance with this requirement.

The basic governmental fund financial statements can be found on pages 3 - 6 of this report.

Notes to Financial Statements – The notes provide additional information that is essential to have a complete understanding of the information contained in the government-wide and fund financial statements. Notes to financial statement begin on page 7 of this report.

Required Supplementary Information – In addition to the basic financial statements and accompanying notes, this report also presents required supplementary information and accompanying notes. The required supplementary information and accompanying notes can be found on pages 24 - 28 of this report.

Other Information – In addition to the basic financial statements and accompanying notes, this report also presents certain other information. The other information can be found on pages 29 - 31 of this report.

Government-Wide Financial Analysis

Presented are condensed summary balances of the Town’s assets, liabilities, deferred outflows and inflows of resources and net position at December 31, 2022, with comparative balances at December 31, 2021. Total net position increased by \$1,970,313 during 2022 which is the result of revenues received by the Town exceeding expenditures.

A substantial portion of the Town's net position (23% at December 31, 2022 and 27% at December 31, 2021) consists of its investment in capital assets. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

The following is a condensed summary of the Town's net position at December 31, 2022 and 2021:

ASSETS	<u>2022</u>	<u>2021</u>
Current and Other Assets	\$ 9,261,354	\$ 7,117,838
Capital Assets	2,490,807	2,382,723
Net Pension Asset	<u>273,133</u>	<u>103,947</u>
Total Assets	<u>12,025,294</u>	<u>9,604,508</u>
 DEFERRED OUTFLOWS OF RESOURCES	 <u>193,991</u>	 <u>208,431</u>
 LIABILITIES		
Current Liabilities	770,078	355,439
Noncurrent Liabilities	<u>-</u>	<u>36,823</u>
Total Liabilities	<u>770,078</u>	<u>392,262</u>
 DEFERRED INFLOWS OF RESOURCES	 <u>790,973</u>	 <u>732,756</u>
 NET POSITION		
Investment in Capital Assets	2,490,807	2,382,723
Restricted:		
Emergency	123,000	142,000
Parks, Recreation and Open Space	549,966	507,927
Unrestricted	<u>7,494,461</u>	<u>5,655,271</u>
Total Net Position	<u>\$ 10,658,234</u>	<u>\$ 8,687,921</u>

An additional portion of the Town's net position (\$672,966) represents resources that are subject to external restrictions on how they may be used. The balance of unrestricted net position (\$7,494,461) may be used to meet the Town's ongoing obligations to citizens and creditors.

At the end of 2022, the Town was able to report positive balances in all categories of net position.

The Town's net position increased by \$1,970,313 during 2022 to \$10,658,234. Cash increased primarily related to the excess of revenues over expenses in 2022 and receivables decreased primarily due to the reduction in building permits and impact fees for new development and decreased sales taxes collected. Expenses increased primarily due to increases in public safety costs. The Town did not have significant changes in the other categories.

The following is a condensed summary of the Town's revenues and expenses for the year ended December 31, 2022, with comparative figures for the year ended December 31, 2021:

	<u>2022</u>	<u>2021</u>
REVENUES		
Program Revenues:		
Charges for Services	\$ 1,544,734	\$ 2,239,114
Operating Grants and Contributions	92,856	91,847
Capital Grants and Contributions	61,052	52,894
General Revenues:		
Taxes	2,342,500	2,381,394
Unrestricted Grants	1,660	2,109
Net Investment Income	90,747	1,402
Miscellaneous	11,923	7,812
Total Revenues	<u>4,145,472</u>	<u>4,776,572</u>
EXPENSES		
Administration	916,698	853,208
Public Safety	926,378	809,924
Public Works	153,799	229,944
Planning and Zoning	54,701	47,045
Sanitation	99,291	93,685
Parks and Open Space	24,292	4,800
Total Expenses	<u>2,175,159</u>	<u>2,038,606</u>
CHANGE IN NET POSITION	1,970,313	2,737,966
NET POSITION - BEGINNING OF YEAR	<u>8,687,921</u>	<u>5,949,955</u>
NET POSITION - END OF YEAR	<u>\$ 10,658,234</u>	<u>\$ 8,687,921</u>

Effective January 1, 2005, the Town entered into an intergovernmental agreement with the Town of Bow Mar, Colorado, to provide public safety and municipal court services for the Town of Bow Mar. Effective November 1, 2016, the Town entered into an additional intergovernmental agreement with the Town of Bow Mar to provide other administrative services. The Town received \$324,833 in fees in 2022 to provide these services in accordance with the intergovernmental agreement, which was an increase of \$9,738 from the fees received in 2021.

Fine revenues within Charges for Services decreased related to a decrease in the number of traffic violations in 2022 compared to 2021. Permits and Fees revenues within Charges for Services decreased based on a decrease in permit, license and impact fees. The net result of these differences is a decrease in Charges for Services of \$694,380 in 2022 compared to 2021.

Capital and operating grants and contributions increased \$9,167 in 2022 compared to 2021, primarily due to increased Open Space Tax.

Tax revenues decreased \$38,894 relating primarily to decreased sales and use tax collected, which was due to less construction occurring in 2022 compared to 2021.

Total expenses increased \$136,553 in 2022 compared to 2021, with a combined increase in administration, public safety, planning and zoning, sanitation, and parks and open space totaling \$212,698, offset by a decrease in public works of \$76,145.

General Fund Budgetary Highlights

The difference between final budgeted revenues of \$3,580,007 and actual revenues of \$4,145,472 was \$565,465. Actual revenues for taxes were \$213,002 over budgeted revenues, which were primarily related to the increase in retail sales taxes in the Town.

The difference between the final budgeted expenditures of \$2,425,441 and the actual expenditures of \$2,342,758 was \$82,683. Administration expenditures were under expected expenditures by \$59,352. Capital outlay expenditures were over expected expenditures by \$64,266 primarily for road improvements. Public Safety expenditures were over budgeted expenditures by \$23,375 primarily due to additional salaries paid. Public works expenditures were under expected expenditures by \$107,756 related primarily to lower than budgeted street repairs and maintenance. The remainder of the expenditures in 2022 were generally in line with budgeted amounts.

Capital Assets

The Town's investment in capital assets at December 31, 2022 amounts to \$2,490,807 (net of accumulated depreciation). This investment in capital assets includes land, construction in progress, infrastructure, buildings, automotive equipment, and office and other equipment. Capital assets, net of depreciation, increased in 2022 primarily due to a new police cruiser and snow plow truck.

Capital assets are classified as follows (net of accumulated depreciation):

	<u>2022</u>	<u>2021</u>
Land	\$ 300,000	\$ 300,000
Construction in Progress	91,012	-
Automotive Equipment	233,089	138,002
Drainage Infrastructure	1,385,591	1,432,651
Perimeter Wall/Fence	17,581	21,455
Office and Other Equipment	14,612	20,654
Building - Town Hall	<u>448,922</u>	<u>469,961</u>
	<u>\$ 2,490,807</u>	<u>\$ 2,382,723</u>

Additional information on the Town's capital assets can be found on Note 3 of this report.

Economic Factors and Next Year's Budgets and Rates

The Town has budgeted for 2023 property tax revenue of \$586,851 (based on a total assessed valuation for the Town of \$62,737,997 and a mill levy of 9.339 mills for operations and abatements). Total revenues budgeted for 2023 from all sources equal \$4,200,534 including \$347,543 from the Town of Bow Mar for providing public safety, municipal court and administrative services to that town in 2023. Additional information on this arrangement can be found in Note 6 of this report. Total expenditures budgeted for 2023 equal \$6,926,126. This represents a budgeted increase in expenditures of \$4,583,368 from 2022 actual expenditures. The change in budgeted expenditures relates primarily to road improvements for the Town.

Requests for Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to: Town Administrator, Town of Columbine Valley, 2 Middlefield Road, Columbine Valley, Colorado 80123.

BASIC FINANCIAL STATEMENTS

TOWN OF COLUMBINE VALLEY, COLORADO

STATEMENT OF NET POSITION

December 31, 2022

	<u>GOVERNMENTAL ACTIVITIES</u>
ASSETS	
Cash and Investments	\$ 8,346,208
Accounts Receivable	289,219
Prepaid Expenses	39,076
Property Taxes Receivable	586,851
Net Pension Asset - FPPA	273,133
Capital Assets, Not Being Depreciated	391,012
Capital Assets, Net of Accumulated Depreciation	<u>2,099,795</u>
TOTAL ASSETS	<u>12,025,294</u>
DEFERRED OUTFLOWS OF RESOURCES	
Deferred Pension Outflows	193,991
TOTAL DEFERRED OUTFLOWS OF RESOURCES	<u>193,991</u>
LIABILITIES	
Accounts Payable	296,115
Accrued Liabilities	22,816
Due to County	6,378
Unearned Revenue - ARPA	381,363
Long-term Liabilities:	
Due Within One Year	<u>63,406</u>
TOTAL LIABILITIES	<u>770,078</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred Property Taxes	586,851
Deferred Pension Inflows	<u>204,122</u>
	<u>790,973</u>
NET POSITION	
Investment in Capital Assets	2,490,807
Restricted for	
Emergencies	123,000
Parks, Recreation and Open Space	549,966
Unrestricted	<u>7,494,461</u>
TOTAL NET POSITION	<u><u>\$ 10,658,234</u></u>

The accompanying notes are an integral part of the financial statements.

TOWN OF COLUMBINE VALLEY, COLORADO

STATEMENT OF ACTIVITIES
Year Ended December 31, 2022

FUNCTIONS/PROGRAMS	EXPENSES	PROGRAM REVENUES			NET (EXPENSE) REVENUE AND CHANGE IN NET POSTION
		CHARGES FOR SERVICES	OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	GOVERNMENTAL ACTIVITIES
PRIMARY GOVERNMENT					
Governmental Activities					
Administration	\$ 916,698	\$ 516,222	\$ -	\$ -	\$ (400,476)
Public Safety	926,378	651,097	26,885	-	(248,396)
Sanitation	99,291	-	-	-	(99,291)
Planning & Zoning	54,701	-	-	-	(54,701)
Public Works	153,799	377,415	65,971	-	289,587
Parks and Open Space	24,292	-	-	61,052	36,760
Total Governmental Activities	<u>\$ 2,175,159</u>	<u>\$ 1,544,734</u>	<u>\$ 92,856</u>	<u>\$ 61,052</u>	<u>(476,517)</u>
GENERAL REVENUES					
					1,572,053
					612,007
					38,857
					119,583
					1,660
					90,747
					11,923
					<u>2,446,830</u>
					1,970,313
					<u>8,687,921</u>
					<u>\$ 10,658,234</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF COLUMBINE VALLEY, COLORADO

BALANCE SHEET
GOVERNMENTAL FUND
 December 31, 2022

	<u>GENERAL FUND</u>
ASSETS	
Cash and Investments	\$ 8,346,208
Accounts Receivable	289,219
Prepaid Expenses	39,076
Property Taxes Receivable	<u>586,851</u>
TOTAL ASSETS	<u>\$ 9,261,354</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	
LIABILITIES	
Accounts Payable	\$ 296,115
Payroll Liabilities	22,816
Due to County	6,378
Unearned Revenue - ARPA	<u>381,363</u>
TOTAL LIABILITIES	<u>706,672</u>
DEFERRED INFLOWS OF RESOURCES	
Deferred Property Taxes	<u>586,851</u>
FUND BALANCE	
Nonspendable	39,076
Restricted for Emergencies	123,000
Restricted for Parks and Open Space	549,966
Committed for Road Improvements	1,381,098
Committed for Capital Improvement Plan	5,036,303
Unassigned	<u>838,388</u>
TOTAL FUND BALANCE	<u>7,967,831</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE	<u>\$ 9,261,354</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF COLUMBINE VALLEY, COLORADO

RECONCILIATION OF THE BALANCE SHEET - GOVERNMENTAL FUND
TO THE STATEMENT OF NET POSITION
 December 31, 2022

Amounts Reported for Governmental Activities in the Statement of Net Position
 are Different Because:

Total Fund Balance of Governmental Fund	\$ 7,967,831
Capital assets used in governmental activities are not financial resources and, therefore are not reported in the fund.	2,490,807
Some assets were not received in the current period and, therefore, are not reported in the funds. This is the amount of the net pension asset - FPPA	273,133
Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds:	
Deferred outflows of resources - difference between expected vs actual experience	78,213
Deferred outflows of resources - change in assumptions or other inputs	38,951
Deferred outflows of resources - change in proportionate share	35,193
Deferred outflows of resources - pension contributions subsequent to measurement date	41,634
Deferred inflows of resources - difference between expected vs actual experience	(6,370)
Deferred inflows of resources - change in proportionate share	(14,956)
Deferred inflows of resources - difference in projected vs actual investment earnings	(182,796)
Compensated absences are not due and payable in the current period, therefore, they are not reported in the fund balance sheet	(63,406)
Total Net Position of Governmental Activities	\$ 10,658,234

The accompanying notes are an integral part of the financial statements.

TOWN OF COLUMBINE VALLEY, COLORADO

STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUND

Year Ended December 31, 2022

	<u>GENERAL FUND</u>
REVENUES	
Taxes	
Sales and Use Tax	\$ 1,572,053
Property Taxes	612,007
Specific Ownership Taxes	38,857
Franchise Fees - Utilities	77,935
Franchise Fees - Cable Television	41,648
Permits and Fees	873,637
Fines and Forfeitures	346,264
Intergovernmental	
Town of Bow Mar	324,833
Highway Users Tax Fund	44,403
Motor Vehicle Registration Fees	5,915
Conservation Trust Funds	9,605
Open Space Tax	51,447
Road and Bridge	15,653
Public Safety Grant	26,885
Miscellaneous	1,660
Investment Income	90,747
Other	11,923
TOTAL REVENUES	<u>4,145,472</u>
EXPENDITURES	
Administration	894,260
Public Safety	1,017,109
Sanitation	99,291
Planning & Zoning	54,701
Public Works	253,105
Parks and Open Space	24,292
TOTAL EXPENDITURES	<u>2,342,758</u>
NET CHANGE IN FUND BALANCE	1,802,714
FUND BALANCE, Beginning	<u>6,165,117</u>
FUND BALANCE, Ending	<u>\$ 7,967,831</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF COLUMBINE VALLEY, COLORADO

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF THE GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
Year Ended December 31, 2022

Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:

Net Change in Fund Balance of Governmental Fund	\$ 1,802,714
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, for governmental activities those costs are capitalized in the statement of net position and allocated over their estimated useful lives as annual depreciation expense in the statement of activities. This is the amount of capital outlay \$216,766 exceeded depreciation expense (\$108,682) in the current year.	108,084
In the statement of activities, certain operating expenses, pension expenses are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used or due (the amounts actually paid). This amount represents the net effect of pension related amounts, including amortization of deferred outflows and deferred inflows of resources related to pensions, in the statement of activities.	67,961
Compensated absences do not require the use of current financial resources, therefore, they are not reported in the funds. This is the amount by which compensated absences liability changed in the year.	<u>(8,446)</u>
Change in Net Position of Governmental Activities	<u>\$ 1,970,313</u>

The accompanying notes are an integral part of the financial statements.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Columbine Valley (the "Town") is an incorporated Colorado statutory town (a municipal corporation), governed by a Mayor and six-member Board of Trustees elected by the residents. The Town provides public safety, public works, planning and zoning, municipal court, sanitation, parks and recreation and general administrative services to its residents.

The accounting policies of the Town conform to generally accepted accounting principles as applicable to government entities. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Following is a summary of the more significant policies:

Reporting Entity

In accordance with governmental accounting standards, the Town has considered the possibility of including additional entities in its financial statements.

The definition of the reporting entity is based primarily on financial accountability. The Town is financially accountable for organizations that make up its legal entity. It is also financially accountable for legally separate organizations if Town officials appoint a voting majority of the organization's governing body and either it is able to impose its will on that organization or there is a potential for the organization to provide specific financial benefits to, or to impose specific financial burdens on, the Town. The Town may also be financially accountable for organizations that are fiscally dependent upon it. The Town had no additional entities in its financial statements.

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the Town and its component unit. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported in a single column.

The statement of net position reports all financial, capital and debt resources of the Town. The difference between the assets, deferred outflows of resources and liabilities and deferred inflows of resources of the Town is net position.

The statement of activities demonstrates the degree to which the direct expenses of the given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government-Wide and Fund Financial Statements (Continued)

segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Major individual funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current year or soon enough thereafter to pay liabilities of the current year. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current year.

Taxes, intergovernmental revenues, grants, and interest associated with the current year are considered to be susceptible to accrual and so have been recognized as revenues of the current year. All other revenues are considered to be measurable and available only when cash is received by the Town.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

When both restricted and unrestricted resources are available for use, it is the Town's practice to use restricted resources first, then unrestricted resources as they are needed.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting, and Financial Statement Presentation
(Continued)

The Town reports the following major governmental fund:

General Fund – is the Town’s primary operating fund that accounts for all financial resources of the Town, except those required to be accounted for in another fund.

Assets, Liabilities and Net Position/Fund Balances

Cash and Investments - Cash equivalents include investments with original maturities of three months or less. Investments are stated at fair value.

Receivables - All receivables are reported at their gross value and, where appropriate, are reduced by the estimated portion that is expected to be uncollectible.

Prepaid expenses – Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid expenses.

Capital Assets - Capital assets, which include land and land improvements, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements and the proprietary fund in the fund financial statements. Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Infrastructure assets acquired or constructed after 2003 are capitalized. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital assets of the Town are depreciated using the straight-line method over the following estimated useful lives.

Infrastructure	40 years
Buildings	39 years
Perimeter Fences	15 years
Automotive Equipment	7 years
Office and Other Equipment	7 Years

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position/Fund Balances (Continued)

Deferred Outflows/Inflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement classification represents a consumption of net position that applies to a future period(s) and therefore will not be recognized as an outflow of resources (expense/expenditures) until then. The Town reports deferred outflows of resources related to pensions at December 31, 2022.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement classification represents an acquisition of net position that applies to a future period(s) and therefore will not be recognized as an inflow of resources (revenue) until then. The Town reports deferred inflows of resources related to property tax revenue and pensions at December 31, 2022.

Compensated Absences – The Town has a policy that allows employees to accumulated unused paid time off up to certain maximum hours. Compensated absences are accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements. The Town's General Fund is used to liquidate compensated absences of the governmental activities.

Net Position - In the government-wide financial statements and the proprietary fund on the fund financial statements, net position are restricted when constraints placed on the net position are externally imposed.

- Investment in Capital Assets – This classification is intended to report the portion of net position which is associated with non-liquid, capital assets.
- Restricted Net Position – This classification includes liquid assets which have third party limitation on their use.
- Unrestricted Net Position – This classification includes the residual net position that does not meet the classification of "investment in capital assets" or "restricted."

Fund Balance Classification – The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the Town is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position/Fund Balances (Continued)

- Nonspendable – This classification includes amounts that cannot be spent because they are either (a) not in spendable form (such as prepaid items) or (b) are legally or contractually required to be maintained intact.
- Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.
- Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Town’s highest level of decision-making authority, the Board of Trustees. The constraint may be removed or changed only through formal action of the Board of Trustees.
- Assigned – This classification includes amounts that are constrained by the Town’s intent to be used for specific purposes, but is neither restricted nor committed. Intent is expressed by the Board of Trustees to be used for a specific purpose. Constraints imposed on the use of assigned amounts are more easily removed or changed than those imposed on committed amounts.
- Unassigned – This classification includes the residual fund balance for the General Fund. The unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of assigned fund balance amounts.

The Town has not established a formal policy for its use of restricted and unrestricted fund balance. However, if both the restricted and unrestricted fund balances are available the Town uses restricted fund balance first.

Property Taxes

Property taxes attach as an enforceable lien on property on January 1 and are levied the following January 1. Taxes are payable in full on April 30 or in two installments on February 28 and June 15. The County Treasurer’s Office collects property taxes and remits to the Town on a monthly basis.

Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; or acts of God. The Town maintains commercial insurance for these risks of loss. Settled claims have not exceeded this commercial coverage in any of the past three years.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Pensions

The Town participates in the Statewide Defined Benefit Plan (SWDB), a cost-sharing multiple-employer defined benefit pension fund administered by the Fire & Police Pension Association of Colorado (FPPA). The net pension asset, deferred outflows of resources, and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the SWDB have been determined using the economic resources measurement focus and the accrual basis of accounting. For this purpose, benefit payments (Including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Subsequent Events

The Town has evaluated events subsequent to the year ended December 31, 2022 through June 15, 2023, the date of these financial statements were issued, and has incorporated any required recognition into these financial statements.

NOTE 2: CASH AND INVESTMENTS

A summary of cash and investments at December 31, 2022, follows:

Cash Deposits	\$ 3,091,993
Investments	<u>5,254,215</u>
Total	<u>\$ 8,346,208</u>

Cash Deposits

The Colorado Public Deposit Protection Act (PDPA) requires local government entities to deposit cash in eligible public depositories. Eligibility is determined by State regulations. Amounts on deposit in excess of Federal Deposit Insurance Corporation (FDIC) levels must be collateralized by eligible collateral as determined by the PDPA. The FDIC insures depositors' accounts up to \$250,000 for each financial institution. The PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another approved institution, or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. At December 31, 2022, the Town had cash deposits with a carrying amount of \$3,091,993. The bank balances with the financial institutions were \$3,164,741, of which \$500,000 were FDIC insured, and \$2,664,741 were collateralized with securities held by the financial institution's agents but not in the Town's name.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 2: CASH AND INVESTMENTS (Continued)

Investments

In February 2021, the Town adopted an investment policy. The objectives of the policy direct the Town to deposit and invest all funds held for future disbursement in accordance with Colorado Revised Statutes (CRS) and any ordinances and resolutions enacted by the Town Board of Trustees in a manner to accomplish the following objectives:

- Preservation of capital and protection of investment principal.
- Maintenance of sufficient liquidity to meet anticipated cash flows.
- Diversification to avoid incurring unreasonable market risks.
- Attainment of a market value rate of return.
- Conformance with all applicable Town policies, and State and Federal regulations, including TABOR requirements.

The policy follows CRS, more specifically, sections: CRS 11-10.5-101; 24-75-601; 24-75-603 and 24-75-702. The Town generally limits its concentration risk of investments to Local Government Investment Pools, obligations of the United States and certain U.S. government agency securities, which are believed to have minimal credit risk, minimal interest rate risk and no foreign currency risk. Investment transactions may be initiated by the Town Treasurer, Town Administrator and/or Town Financial Contractor upon approval by the Board of Trustees.

The Town's policy specifies investment instruments meeting defined rating, maturity and concentration risk criteria in which the Town may invest which include the following:

- Obligations of the United States and certain U.S. Federal Instrumentality securities
- Eligible banker's acceptances of certain banks
- Prime commercial paper
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market mutual funds
- Negotiable and Non-negotiable certificates of deposit

Interest Rate Risk – Town policy limits investment maturities to five years or less unless formally approved by the Board of Trustees.

Concentrations of Credit Risk – Concentration of credit risk is the risk of loss attributed to the magnitude of the Town's investments in a single issue. The Town's policy addresses limitations of the amount that can be invested in any one issuer. In addition, the policy states that no more less than 50% of the investable assets of the Town will be maintained in U.S. Treasury Obligations, Federal Instrumentality Securities, Repurchase Agreements and Local Government Investment Pools.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 2: CASH AND INVESTMENTS (Continued)

Investments (Continued)

At December 31, 2022, the Town had the following investments, which are recorded at amortized costs:

	<u>Maturity</u>	<u>2022</u>
Colorado Surplus Asset Fund Trust (CSAFE)	Weighted Average under 60 days	<u>\$ 5,254,215</u>

CSAFE

The Town invested in the Colorado Surplus Asset Fund (CSAFE), an investment vehicle established for local government entities in Colorado to pool surplus funds. The State Securities Commissioner administers and enforces all State statutes governing CSAFE. CSAFE is similar to a money market fund, with each share valued at \$1.00. CSAFE may invest in U.S. Treasury securities, repurchase agreements collateralized by U.S. Treasury securities, certain money market funds, and highest rate commercial paper. A designated custodial bank serves as custodian for CSAFE's investment portfolios pursuant to a custodian agreement. The custodian acts as safekeeping agent for CSAFE's investment portfolio and provides services as a depository in connection with direct investments and withdrawals. The custodian's internal records segregate investments owned by CSAFE. CSAFE is rated AAAM by Standard & Poor's. CSAFE records its investments at amortized cost and the Town records its investments in CSAFE using the amortized cost method. There are no unfunded commitments, the redemption frequency is daily and there is no redemption notice period.

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TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 3: CAPITAL ASSETS

Capital assets activity for the year ended December 31, 2022, is summarized below:

	Balances 12/31/2021	Additions	Deletions	Balances 12/31/2022
Governmental Activities				
Capital Assets, not being depreciated				
Land	\$ 300,000	\$ -	\$ -	\$ 300,000
Construction in Progress	-	91,012	-	91,012
Total Capital Assets, not being depreciated	<u>300,000</u>	<u>91,012</u>	<u>-</u>	<u>391,012</u>
Capital Assets, being depreciated				
Infrastructure	1,882,402	-	-	1,882,402
Buildings-Town Hall	820,493	-	-	820,493
Automotive Equipment	333,329	125,754	44,267	414,816
Perimeter Wall/Fence	58,112	-	-	58,112
Office and Other Equipment	34,472	-	-	34,472
Total Capital Assets, being depreciated	<u>3,128,808</u>	<u>125,754</u>	<u>44,267</u>	<u>3,210,295</u>
Less accumulated depreciation				
Infrastructure	(449,751)	(47,060)	-	(496,811)
Buildings-Town Hall	(350,532)	(21,039)	-	(371,571)
Automotive Equipment	(195,327)	(30,667)	(44,267)	(181,727)
Perimeter Wall/Fence	(36,657)	(3,874)	-	(40,531)
Office and Other Equipment	(13,818)	(6,042)	-	(19,860)
Total accumulated depreciation	<u>(1,046,085)</u>	<u>(108,682)</u>	<u>(44,267)</u>	<u>(1,110,500)</u>
Total Capital Assets, being depreciated, net	<u>2,082,723</u>	<u>17,072</u>	<u>-</u>	<u>2,099,795</u>
Total Capital Assets, net	<u>\$ 2,382,723</u>	<u>\$ 108,084</u>	<u>\$ -</u>	<u>\$ 2,490,807</u>

Depreciation expense was charged to functions/programs of the Town as follows:

Governmental Activities

Public Works	\$ 60,781
Public Safety	25,463
General Government	<u>22,438</u>
Total	<u>\$ 108,682</u>

NOTE 4: LONG-TERM DEBT

Following is a summary of long-term debt transactions for the year ended December 31, 2022:

	Balances 12/31/2021	Additions	Deletions	Balances 12/31/2022	Due Within One Year
Compensated Absences	<u>\$ 54,960</u>	<u>\$ 64,361</u>	<u>\$ 55,915</u>	<u>\$ 63,406</u>	<u>\$ 63,406</u>

Compensated absences are expected to be liquidated with revenues of the General Fund.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 5: PENSION PLANS

Defined Contribution Pension Plan

The administrative employees of the Town participate in the Colorado County Officials and Employees Retirement Association Plan ("CCOERA") which is a defined contributions plan established by the Town and is maintained and administered by CCOERA. At December 31, 2022, there were four plan members. In a defined contributions plan, benefits depend solely on amounts contributed to the plan plus investment earnings. Employees become Plan members immediately upon employment. Under this plan, the Town will match up to 5% of employees' contributions based on the employee's covered payroll. Employee contributions are not limited. The Town's contributions, plus earnings, become vested at a rate of 33.3% for each year of participation in the Plan.

The Town contributions for plan members who leave employment before they are fully vested are used to reduce the Town's current period contributions requirement. There is no liability for benefits under the plan beyond the Town's matching payments. Plan provisions and contribution requirements are established and may be amended by the Town's Board of Trustees.

For the year ended December 31, 2022, the Town recognized pension expense, net of forfeitures of \$16,485, and employee contributions totaled \$12,530.

Police Officers Statewide Defined Benefit Pension Plan

Plan description

The Town contributes to the Statewide Defined Benefit Pension Plan (SWDB) (the "Plan"), a cost-sharing multiple-employer defined benefit pension plan, administered by the Colorado Fire and Police Pension Association (FPPA). The SWDB provides retirement benefits for members and beneficiaries.

Colorado Revised Statutes Title 31, Article 31 assigns the authority to establish benefit provisions to the State legislature. FPPA issues a publicly available comprehensive annual financial report that can be obtained at <http://www.fppaco.org>.

Description of Benefits

A member is eligible for a normal retirement pension once the member has completed twenty-five years of credited service and has attained the age of 55. Effective January 1, 2021, a member may also qualify for a normal retirement pension if the member's combined years of service and age equals at least 80, minimum age of 50 (Rule of 80).

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 5: PENSION PLANS (Continued)

Police Officers Statewide Defined Benefit Pension Plan (Continued)

The annual normal retirement benefit is 2% of the average of the member's highest three years' base salary for each year of credited service up to ten years, plus 2.5% for each year of service thereafter. The benefit earned prior to January 1, 2007 for members of affiliated Social Security employers will be reduced by the amount of Social Security income payable to the member annually. Effective January 1, 2007, members currently covered under Social Security will receive half the benefit when compared to the Statewide Defined Benefit Plan. Benefits paid to retired members are evaluated and may be re-determined every October 1. The amount of any increase is based on the Board's discretion and can range from 0% to the higher of 3% or the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W).

A member is eligible for an early retirement at age 50 or after 30 years of service or attainment of age 50 with at least five years of credited service. The early retirement benefit equals the normal retirement benefit reduced on an actuarially equivalent basis. Upon termination, an employee may elect to have member contributions, along with 5% as interest, returned as a lump sum distribution. Alternatively, a member with at least five years of accredited service may leave contributions with the Plan and remain eligible for a retirement pension at age 55 equal to 2% of the member's average highest three years' base salary for each year of credited service up to ten years, plus 2.5% for each year of service thereafter.

The Plan includes a Deferred Retirement Option Plan (DROP). A member may elect to participate in the DROP after reaching eligibility for normal retirement, early retirement, or vested retirement and age 55. A member can continue to work while participating in the DROP, but must terminate employment within 5 years of entry into the DROP. The member's percentage of retirement benefits is determined at time of entry into the DROP. The monthly payments that begin at entry into the DROP are accumulated in a DROP account until the member terminates service, at which time the DROP accumulated benefits can be paid as periodic installments, a lump sum, or if desired a member may elect to convert the DROP to a lifetime monthly benefit with survivor benefits. While participating in DROP, the member continues to make pension contributions, which are credited to the DROP. Effective January 1, 2003, the member shall self-direct the investments of their DROP funds.

Contributions

The Plan sets contribution rates at a level that enables all benefits to be fully funded at the retirement date of all members. Contribution rates for the SWDB plan are set by state statute. Employer contribution rates can only be amended by state statute. Member contribution rates can be amended by state statute or by election of the membership. Effective January 1, 2021, contribution rates for employers and members may be increased equally by FPPA Board of Directors upon approval through an election by both the employers and members.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 5: PENSION PLANS (Continued)

Police Officers Statewide Defined Benefit Pension Plan (Continued)

In 2014, the members elected to increase the member contribution rate to the SWDB plan beginning in 2015. Member contribution rates will increase 0.5% annually through 2022 to a total of 12% of pensionable earnings. Employer contributions are 8% and 8.5%, respectively. Employer contributions will increase 0.5% annually beginning in 2021 through 2030 to a total of 13% of pensionable earnings. In 2020, members of the SWDB and their employers are contributing at the rate of 11% and 8%, respectively, of pensionable earnings for a total contribution rate of 19%. Employees contributed 11.5% of pensionable earnings for the year ended December 31, 2021 and the Town contributed 8.5% or \$34,487.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2022, the Town reported a net pension asset of \$103,947 for its proportionate share of the net pension asset of the SWDB Plan. The net pension asset was measured as of December 31, 2020, and the total pension liability used to calculate the net pension asset was determined by an actuarial valuation as of January 1, 2021.

The Town's proportion of the net pension asset was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. At December 31, 2021, the Town's SWDB proportion was 0.050400%, which was an increase of 0.002520% from its proportion measured at December 31, 2020.

For the year ended December 31, 2022, the Town recognized pension (income)/expense for the SWDB Plan of (\$67,961).

At December 31, 2022, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 78,213	\$ (6,370)
Changes of assumptions and other inputs	38,951	-
Net Difference between projected and actual earnings	-	(182,796)
Changes in proportion and differences between Contributions recognized and proportionate Share of contributions	35,193	(14,956)
Contributions subsequent to the measurement date	<u>41,634</u>	<u>N/A</u>
Total	<u>\$ 193,991</u>	<u>\$ (204,122)</u>

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 5: PENSION PLANS (Continued)

Police Officers Statewide Defined Benefit Pension Plan (Continued)

The Town's contributions to the SWDB Plan subsequent to the measurement date of \$41,634 will be recognized as a decrease to the net pension liability in the subsequent fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year ended December 31,</u>	
2023	\$ (20,273)
2024	(39,181)
2025	(20,196)
2026	(3,444)
2027	19,178
Thereafter	<u>12,151</u>
Total	<u>\$ (51,765)</u>

Actuarial assumptions

The collective total pension liability as of December 31, 2021 is based upon the January 1, 2022 actuarial valuation. The actuarially determined contributions as of December 31, 2021 are based upon the January 1, 2021 actuarial valuation. The valuations used the following actuarial assumptions and other inputs:

Total Pension Liability:

Actuarial Valuation Date	January 1, 2022
Actuarial method	Entry Age Normal
Amortization method	N/A
Amortization period	N/A
Investment rate of return	7.0%, including 2.5% inflation
Projected salary increases	4.25% – 11.25%
Cost of living adjustment	0.0%

Actuarial Determine Contributions:

Actuarial Valuation Date	January 1, 2021
Actuarial method	Entry Age Normal
Amortization method	Level % of Payroll, Open
Amortization period	30 years
Investment rate of return	7.0%, including 2.5% inflation
Projected salary increases	4.25% – 11.25%
Cost of living adjustment	0.0%

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 5: PENSION PLANS (Continued)

Police Officers Statewide Defined Benefit Pension Plan (Continued)

For determining the total pension liability and actuarially determined contributions, the post-retirement mortality tables for non-disabled retirees uses the 2006 central rates from the RP-2014 Annuitant Mortality Tables projected to 2018 using the MP-2017 projection scales, and the projected prospectively using the ultimate rates of the scale for all years. The pre-retirement off-duty mortality tables are adjusted to 50% of the RP-2014 mortality tables for active employees. The on-duty mortality rate is 0.00015.

At least every five years the FPPA's Board of Directors, in accordance with best practices, reviews its economic and demographic actuarial assumptions. At its July 2018 meeting, the Board of Directors reviewed and approved recommended changes to the actuarial assumptions. The recommendations were made by FPPA's actuaries, Gabriel, Roeder, Smith & Co., based upon their analysis of past experience and expectations of the future. The assumption of changes were effective for actuarial valuations beginning January 1, 2019. The actuarial assumptions impact actuarial factors for benefit purposes such as purchases of service credit and other benefits where actuarial factors are used.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation (assumed at 2.5%). Best estimates of arithmetic real rates of return for each major asset class included in the Plans target asset allocation as of December 31, 2021, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	39%	8.23%
Equity Long/Short	8%	6.87%
Private Markets	26%	10.63%
Fixed Income - Rates	10%	4.01%
Fixed Income - Credit	5%	5.25%
Absolute Return	10%	5.60%
Cash	2%	2.32%
Total	100%	

Discount rate

The discount rate used to measure the total pension liability was 7.0%. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the Fire & Police Pension Association Board of Director's

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS
December 31, 2022

NOTE 5: PENSION PLANS (Continued)

Police Officers Statewide Defined Benefit Pension Plan (Continued)

funding policy, which establishes the contractually required rates under Colorado statutes. Based on those assumptions, the Plan fiduciary net position was projected to be available to make all the projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Town’s proportionate share of the net pension liability to changes in the discount rate

The following presents the Town’s proportionate share of the net pension liability/(asset) calculated using the discount rate of 7.0%, as well as what the Town’s proportionate share of the net pension liability/(asset) would be if it were calculated using a discount rate that is 1-percentagepoint lower (6.0%) or 1-percentage-point higher (8.0%) than the current rate:

	1% Decrease 6.0%	Current Discount Rate 7.0%	1% Increase 8.0%
Proportionate share of net pension liability/(Asset)	\$ (37,667)	\$ (273,133)	\$ (468,204)

Pension plan fiduciary net position

Detailed information about the pension plan’s fiduciary net position is available in the separately issued Fire & Police Pension Association of Colorado financial report, which may be obtained at <http://www.fppaco.org>.

NOTE 6: INTERGOVERNMENTAL AGREEMENTS

Police and Municipal Court - The Town had an intergovernmental agreement with the Town of Bow Mar (“Bow Mar”) to provide police and municipal court services January 1, 2014 through December 31, 2019. The agreement was renewed during 2019 to continue with these services from January 1, 2019 to December 31, 2023. The agreement requires Bow Mar to pay the Town \$276,530 for these services for the year ended December 31, 2019, increased by the Denver/Aurora/Lakewood CPI projected increase available from the Colorado Department of Local Affairs in October 2018. For each subsequent year of the agreement, the annual amount due will be the prior year’s amount increased by the Denver/Aurora/Lakewood CPI projected increase available each preceding October from the Colorado Department of Local Affairs. The amount received under this agreement for the year ending December 31, 2022 was \$304,833.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 6: INTERGOVERNMENTAL AGREEMENTS (Continued)

Building Department Administrative Services – In 2016 the Town entered into an intergovernmental agreement with Bow Mar to provide building department administrative services beginning November 1, 2016 through December 31, 2018 (the “Initial Term”). The agreement was renewed during 2018 to continue with these services from January 1, 2019 to December 31, 2020 and again during 2021 from January 1, 2021 to December 31, 2025. These services include building permit review, inspections, contractor licensing and collection of permit fees for remittance to Bow Mar. Bow Mar will pay the Town \$20,000 each calendar year, appropriately prorated for the Initial Term. Payments of \$5,000 are due on the 1st of each calendar quarter. For the year ended December 31, 2022, the Town received \$20,000 from Bow Mar for these services.

Open Space Tax Entitlement – In November 2003, the voters in Arapahoe County (“The County”) approved a countywide sales and use tax of 0.25%, known as the Open Space Tax, which became effective on January 1, 2004. In November 2011, voters in the County approved extending the tax through December 3023. The Open Space Tax is to be used exclusively to purchase, develop, improve, and maintain park and recreation facilities.

In June 2004, the Town entered into an intergovernmental agreement with the County to impose the Open Space Tax on building and construction materials purchased within the Town, and to participate in the shareback funds available through the County.

The amount of shareback funds is based upon a formula considering the population within the Town. During the year ended December 31, 2022, the Town was entitled to and received \$51,447 in open space shareback funds. The Town has restricted \$526,090 to be spent in future years in accordance with the guidelines established for Open Space Funds.

NOTE 7: COMMITMENTS AND CONTINGENCIES

Tabor Amendment

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, commonly known as the TaxPayer’s Bill of Rights (TABOR), which has several limitations, including revenue raising, spending abilities, debt limitations and other specific requirements of state and local government. The Amendment is complex and subject to judicial interpretation.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO FINANCIAL STATEMENTS

December 31, 2022

NOTE 7: COMMITMENTS AND CONTINGENCIES (Continued)

Tabor Amendment

On November 30, 1998, the Town's voters approved the following:

Authorized the Town to collect, retain and spend all excess revenue collected in 1998 and thereafter without regard to any limitations under TABOR or any other law provided that no local tax rate or mill levy shall be increased without further voter approval. In addition, the Town's voters authorized the Town to increase the property tax mill levy without exceeding the annual property tax increase of 5.5% set forth in State statutes.

The Town has established an emergency reserve, representing 3% of qualifying expenditures, as required by the Amendment. At December 31, 2022, the emergency reserve of \$123,000 was reported as a restriction of fund balance and net position in the General Fund and Governmental Activities, respectively.

Fraudulent event

During the year ended December 31, 2022, the Town received a fraudulent vendor invoice in the amount of \$200,000. The invoice was paid, then later Town staff discovered that it was fraudulent. The Town investigated this event and recovered \$100,000 of the amount.

REQUIRED SUPPLEMENTARY INFORMATION

TOWN OF COLUMBINE VALLEY, COLORADO

BUDGETARY COMPARISON SCHEDULE

GENERAL FUND

Year Ended December 31, 2022

(With Comparative Actual Totals for the Year Ended December 31, 2021)

	2022		VARIANCE Positive (Negative)	2021
	ORIGINAL AND FINAL BUDGET	ACTUAL		ACTUAL
REVENUES				
Taxes				
Sales and Use Tax	\$ 1,385,000	\$ 1,572,053	\$ 187,053	\$ 1,820,397
Property Taxes	615,419	612,007	(3,412)	431,219
Specific Ownership Taxes	43,079	38,857	(4,222)	30,041
Franchise Fees - Utilities	50,000	77,935	27,935	60,997
Franchise Fees - Cable Television	36,000	41,648	5,648	38,740
Total Taxes	<u>2,129,498</u>	<u>2,342,500</u>	<u>213,002</u>	<u>2,381,394</u>
Permits and Fees				
Building Permits and Fees	530,000	496,222	(33,778)	816,074
Impact Fees	292,245	304,800	12,555	609,600
Transportation Fee	90,000	72,615	(17,385)	107,339
Total Permits and Fees	<u>912,245</u>	<u>873,637</u>	<u>(38,608)</u>	<u>1,533,013</u>
Fines and Forfeitures	<u>100,000</u>	<u>346,264</u>	<u>246,264</u>	<u>391,006</u>
Intergovernmental				
Town of Bow Mar	320,259	324,833	4,574	315,095
Highway Users Tax Fund	40,000	44,403	4,403	47,688
Motor Vehicle Registration Fees	6,000	5,915	(85)	6,026
Conservation Trust Funds	8,707	9,605	898	8,976
Open Space Tax	46,298	51,447	5,149	43,918
Road and Bridge	15,000	15,653	653	13,133
Public Safety Grant	-	26,885	26,885	25,000
Miscellaneous	1,000	1,660	660	2,109
Total Intergovernmental	<u>437,264</u>	<u>480,401</u>	<u>43,137</u>	<u>461,945</u>
Investment Income	1,000	90,747	89,747	1,402
Other	-	11,923	11,923	7,812
TOTAL REVENUES	<u>3,580,007</u>	<u>4,145,472</u>	<u>565,465</u>	<u>4,776,572</u>

(Continued)

See the accompanying Independent Auditor's Report.

TOWN OF COLUMBINE VALLEY, COLORADO

BUDGETARY COMPARISON SCHEDULE

GENERAL FUND

Year Ended December 31, 2022

(With Comparative Actual Totals for the Year Ended December 31, 2021)

	2022		VARIANCE Positive (Negative)	2021
	ORIGINAL AND FINAL BUDGET	ACTUAL		ACTUAL
EXPENDITURES				
Administration				
Legal	45,000	42,881	2,119	22,289
Accounting and Audit	63,500	102,016	(38,516)	57,722
Inspections	238,500	198,870	39,630	265,471
Town Administration	447,761	336,900	110,861	366,938
Insurance and Bonds	34,047	19,463	14,584	22,900
Other	-	97,605	(97,605)	-
Office Supplies and Miscellaneous	118,650	90,398	28,252	96,200
County Treasurer's Fees	6,154	6,127	27	4,314
Total Administration	<u>953,612</u>	<u>894,260</u>	<u>59,352</u>	<u>835,834</u>
Public Safety				
Salaries and Benefits	669,384	705,260	(35,876)	637,395
Municipal Court	41,500	40,973	527	43,045
Automotive Expenses	48,587	33,493	15,094	30,990
Supplies and Miscellaneous	108,509	111,629	(3,120)	114,200
Total Public Safety	<u>867,980</u>	<u>891,355</u>	<u>(23,375)</u>	<u>825,630</u>
Sanitation	92,000	99,291	(7,291)	93,685
Planning & Zoning				
Planning and Engineering	53,500	54,701	(1,201)	47,045
Public Works				
Street Repairs and Maintenance	242,771	128,610	114,161	141,836
Street Lighting	15,000	19,209	(4,209)	20,340
Ground Maintenance	8,578	6,177	2,401	2,842
Supplies and Miscellaneous	3,500	8,097	(4,597)	9,721
Total Public Works	<u>269,849</u>	<u>162,093</u>	<u>107,756</u>	<u>174,739</u>
Conservation Trust Fund & Open Space	36,000	24,292	11,708	4,800
Capital Outlay	152,500	216,766	(64,266)	-
Emergency Reserves	-	-	-	-
TOTAL EXPENDITURES	<u>2,425,441</u>	<u>2,342,758</u>	<u>82,683</u>	<u>1,981,733</u>
NET CHANGE IN FUND BALANCE	1,154,566	1,802,714	648,148	2,794,839
FUND BALANCE, Beginning	5,766,331	6,165,117	398,786	3,370,278
FUND BALANCE, Ending	<u>\$ 6,920,897</u>	<u>\$ 7,967,831</u>	<u>\$ 1,046,934</u>	<u>\$ 6,165,117</u>

See the accompanying Independent Auditor's Report.

TOWN OF COLUMBINE VALLEY, COLORADO

SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY/(ASSET)
 FPPA - STATEWIDE DEFINED BENEFIT PLAN - POLICE
 Last Ten Years*

Plan Measurement Date	2022	2021	2020	2019	2018	2017	2016	2015	2014
Proportion of the Net Pension Liability (Asset)	0.050400%	0.047880%	0.043585%	0.055851%	0.060567%	0.067775%	0.067921%	0.075059%	0.078535%
Proportionate Share of the Net Pension Liability (Asset)	\$ (273,133)	\$ (103,947)	\$ (24,650)	\$ 70,612	\$ (87,135)	\$ 24,490	\$ (1,197)	\$ (84,710)	\$ (70,268)
Covered Employee Payroll	\$ 463,472	\$ 406,688	\$ 384,575	\$ 374,130	\$ 354,843	\$ 331,188	\$ 342,855	\$ 336,767	\$ 328,589
Proportionate Share of Net Pension Liability as a Percentage of its Covered Employee Payroll	-58.93%	-25.56%	-6.41%	18.87%	-24.56%	7.39%	-0.48%	-25.10%	-20.58%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	116.16%	106.72%	101.94%	95.23%	106.34%	98.21%	100.10%	106.83%	105.83%
Total Pension Liability	\$ 3,352,605,624	\$ 3,230,485,701	\$ 2,919,378,738	\$ 2,653,120,261	\$ 2,269,410,684	\$ 2,021,526,883	\$ 1,846,961,999	\$ 1,652,901,084	\$ 1,533,631,141
Plan Fiduciary Net Position	3,894,539,387	3,447,586,098	2,975,935,079	2,526,692,808	2,413,276,447	1,985,383,043	1,848,724,853	1,765,758,630	1,623,049,809
Net Pension Liability	\$ (541,933,763)	\$ (217,100,397)	\$ (56,556,341)	\$ 126,427,453	\$ (143,865,763)	\$ 36,143,840	\$ (1,762,854)	\$ (112,857,546)	\$ (89,418,668)

* - The amounts presented for each fiscal year were determined as of 12/31.

NOTE: Information for the prior year was not available to report.

TOWN OF COLUMBINE VALLEY, COLORADO

SCHEDULE OF TOWN PENSION CONTRIBUTIONS
 FPPA - STATEWIDE DEFINED BENEFIT PLAN - POLICE
 Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Contractually Required Contribution	\$ 41,634	\$ 34,487	\$ 30,766	\$ 25,699	\$ 29,930	\$ 28,421	\$ 26,495	\$ 27,686	\$ 27,009	\$ 26,287
Contributions in Relation to the Contractually Required Contribution	41,634	34,487	30,766	25,699	29,930	28,421	26,495	27,686	27,009	26,287
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered employee payroll	\$ 463,472	\$ 405,729	\$ 384,575	\$ 321,235	\$ 374,130	\$ 355,263	\$ 331,188	\$ 346,075	\$ 337,613	\$ 328,588
Contributions as a Percentage of Covered Employee Payroll	8.98%	8.50%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%

See the accompanying Independent Auditor's Report.

TOWN OF COLUMBINE VALLEY, COLORADO

NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

December 31, 2022

NOTE 1: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgets and Budgetary Accounting

The Town follows these procedures in establishing the budgetary data reflected in the financial statements:

- In October, management submits to the Board of Trustees a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted to obtain taxpayer comments.
- Prior to December 31, the budget is legally enacted through passage of an ordinance.
- Management is authorized to transfer budgeted amounts between departments within any fund. However, any revisions that alter the total expenditures of any fund must be approved by the Board of Trustees.
- Budgets are legally adopted for all funds of the Town on a basis consistent with generally accepted accounting principles (GAAP).
- All appropriations lapse at year end. Colorado governments may not exceed budgeted appropriations at the fund level.

NOTE 2: PENSION PLAN – STATEWIDE DEFINED BENEFIT PENSION PLAN

Basis of Presentation

The underlying financial information used to prepare the Schedule of Employer Contributions and Schedule of Collective Pension Amounts is based on FPPA's financial statements. FPPA follows the accounting principles and reporting guidelines as set forth by the GASB. The financial statements are prepared using the accrual basis of accounting and reflect the overall operations of FPPA. Employer contributions in FPPA's financial statements are recognized in the period in which they are due. Investments are reported at fair value.

OTHER INFORMATION

TOWN OF COLUMBINE VALLEY, COLORADO

SCHEDULE OF FIVE YEAR SUMMARY OF ASSESSED VALUATION,
MILL LEVY AND PROPERTY TAXES COLLECTED
December 31, 2022

Levy Year	Collection Year	Assessed Valuation	Mill Levy Debt	Total Property Taxes		Collection Rate
				Levied	Collected	
2017	2018	\$ 42,795,790	8.133	\$ 348,058	\$ 347,824	99.93%
2018	2019	47,883,330	7.751	371,144	370,439	99.81%
2019	2020	54,576,701	6.567	358,405	356,356	99.43%
2020	2021	54,835,909	7.949	435,891	431,219	98.93%
2021	2022	65,358,880	9.416	615,419	612,007	99.45%
2022	2023	\$ 62,737,997	9.339	\$ 586,851		

Note: Property taxes collected in any one year include collection of delinquent property taxes levied in prior years. Information received from the Arapahoe County Treasurer does not permit identification of specific year of levy.

Source: Arapahoe County Assessor and Treasurer.

See the accompanying Independent Auditor's Report.

The public report burden for this information collection is estimated to average 380 hours annually.

LOCAL HIGHWAY FINANCE REPORT	STATE: COLORADO
	YEAR ENDING (mm/yy): 12/22

This Information From The Records Of: TOWN OF COLUMBINE VALLEY	Prepared By: DIANE RODRIGUEZ
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I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE

ITEM	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes				

II. RECEIPTS FOR ROAD AND STREET PURPOSES		III. EXPENDITURES FOR ROAD AND STREET PURPOSES	
ITEM	AMOUNT	ITEM	AMOUNT
A. Receipts from local sources:		A. Local highway expenditures:	
1. Local highway-user taxes		1. Capital outlay (from page 2)	\$ 91,012.00
a. Motor Fuel (from Item I.A.5.)		2. Maintenance:	
b. Motor Vehicle (from Item I.B.5.)		3. Road and street services:	
c. Total (a.+b.)		a. Traffic control operations	
2. General fund appropriations	\$ 422,743.00	b. Snow and ice removal	\$ 72,284.00
3. Other local imposts (from page 2)	\$ 621,487.00	c. Other	\$ 63,930.00
4. Miscellaneous local receipts (from page 2)	\$ 118,988.00	d. Total (a. through c.)	\$ 136,214.00
5. Transfers from toll facilities		4. General administration & miscellaneous	\$ 94,954.00
6. Proceeds of sale of bonds and notes:		5. Highway law enforcement and safety	\$ 891,355.00
a. Bonds - Original Issues		6. Total (1 through 5)	\$ 1,213,535.00
b. Bonds - Refunding Issues		B. Debt service on local obligations:	
c. Notes		1. Bonds:	
d. Total (a. + b. + c.)	\$ -	a. Interest	
7. Total (1 through 6)	\$ 1,163,218.00	b. Redemption	
B. Private Contributions		c. Total (a. + b.)	\$ -
C. Receipts from State government		2. Notes:	
(from page 2)	\$ 50,317.00	a. Interest	
D. Receipts from Federal Government		b. Redemption	
(from page 2)	\$ -	c. Total (a. + b.)	\$ -
E. Total receipts (A.7 + B + C + D)	\$ 1,213,535.00	3. Total (1.c + 2.c)	\$ -
		C. Payments to State for highways	
		D. Payments to toll facilities	
		E. Total expenditures (A.6 + B.3 + C + D)	\$ 1,213,535.00

IV. LOCAL HIGHWAY DEBT STATUS

(Show all entries at par)

	Opening Debt	Amount Issued	Redemptions	Closing Debt
A. Bonds (Total)				\$ -
1. Bonds (Refunding Portion)				
B. Notes (Total)				\$ -

V. LOCAL ROAD AND STREET FUND BALANCE

	A. Beginning Balance	B. Total Receipts	C. Total Disbursements	D. Ending Balance	E. Reconciliation
		\$ 1,213,535.00	\$ 1,213,535.00	\$ -	\$ -

Notes and Comments:

See the accompanying Independent Auditor's Report.

LOCAL HIGHWAY FINANCE REPORT

STATE:
COLORADO
 YEAR ENDING (mm/yy):
12/22

II. RECEIPTS FOR ROAD AND STREET PURPOSES - DETAIL

ITEM	AMOUNT	ITEM	AMOUNT
A.3. Other local imposts:		A.4. Miscellaneous local receipts:	
a. Property Taxes and Assesments		a. Interest on investments	\$ 19,501.00
b. Other local imposts:		b. Traffic Fines & Penalties	\$ 99,487.00
1. Sales Taxes	\$ 228,419.00	c. Parking Garage Fees	
2. Infrastructure & Impact Fees	\$ 377,415.00	d. Parking Meter Fees	
3. Liens		e. Sale of Surplus Property	
4. Licenses		f. Charges for Services	
5. Specific Ownership &/or Other	\$ 15,653.00	g. Other Misc. Receipts	
6. Total (1. through 5.)	\$ 621,487.00	h. Other	
c. Total (a. + b.)	\$ 621,487.00	i. Total (a. through h.)	\$ 118,988.00
<i>(Carry forward to page 1)</i>		<i>(Carry forward to page 1)</i>	

ITEM	AMOUNT	ITEM	AMOUNT
C. Receipts from State Government		D. Receipts from Federal Government	
1. Highway-user taxes (from Item I.C.5.)	\$ 44,402.00	1. FHWA (from Item I.D.5.)	
2. State general funds		2. Other Federal agencies:	
3. Other State funds:		a. Forest Service	
a. State bond proceeds		b. FEMA	
b. Project Match		c. HUD	
c. Motor Vehicle Registrations	\$ 5,915.00	d. Federal Transit Administration	
d. DOLA Grant		e. U.S. Corps of Engineers	
e. Other (ie. ARPA)		f. Other Federal	\$ -
f. Total (a. through e.)	\$ 5,915.00	g. Total (a. through f.)	\$ -
4. Total (1. + 2. + 3.f)	\$ 50,317.00	3. Total (1. + 2.g)	
<i>(Carry forward to page 1)</i>		<i>(Carry forward to page 1)</i>	

III. EXPENDITURES FOR ROAD AND STREET PURPOSES - DETAIL

	ON NATIONAL HIGHWAY SYSTEM (a)	OFF NATIONAL HIGHWAY SYSTEM (b)	TOTAL (c)
A.1. Capital outlay:			
a. Right-Of-Way Costs		\$ 91,012.00	\$ 91,012.00
b. Engineering Costs			\$ -
c. Construction:			
(1). New Facilities			\$ -
(2). Capacity Improvements			\$ -
(3). System Preservation			\$ -
(4). System Enhancement And Operation			\$ -
(5). Total Construction (1)+(2)+(3)+(4)	\$ -	\$ -	\$ -
d. Total Capital Outlay (Lines 1.a. + 1.b. + 1.c.4)	\$ -	\$ 91,012.00	\$ 91,012.00
<i>(Carry forward to page 1)</i>			

Notes and Comments: