

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
April 16, 2024

Mayor Palmer called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Mayor Roy Palmer, Bill Dotson, Kathy Boyle, Mike Giesen, Jim Tarpey, and Al Tarpey
Also present: Lee Schiller, J.D. McCrumb, Diane Rodriguez, Trich McCarthy, Brent Kaslon, and Jamie Milliman

PUBLIC COMMENT: Tim Vandell, 14 Fairway Lane, Encouraged the Trustees to take action to replace the pavers at Fairway Lane; the current situation (no pavers) is not acceptable to the HOA.

Jared Hamilton, 7 Fairway Lane, Echoed and supports the comments of Mr. Vandell.

Mara Marks, 8 Driver Lane, Echoed and supports the comments of Mr. Vandell.

CONSENT AGENDA:

ACTION: upon a motion by Trustee Tarpey and a second by Trustee Boyle, the Board of Trustees unanimously approved the consent agenda as presented.

OLD BUSINESS:

Park Bench and Tree Recognition Policy: Mr. McCrumb presented the policy. The Trustees asked clarifying questions and discussed the policy.

ACTION: upon a motion by Trustee Timothy and a second by Trustee Boyle, the Board of Trustees unanimously approved policy with two changes:

- 1) All completed applications will be presented to the Trustees for final approval.
- 2) The following language will be added to the policy "This policy does not preclude the Town from recognizing a person for their contributions to the Town."

ACTION: upon a motion by Trustee Dotson and a second by Trustee Timothy, the Board of Trustees unanimously approved an expenditure of \$2,000 from the Conservation Trust Fund to dedicate a bench to Sandy Graham.

Fairway Lane Entrance: Mr. McCrumb presented the options for action at the Fairway Lane entrance. The Trustees asked clarifying questions and discussed the options.

ACTION: upon a motion by Trustee Timothy and a second by Trustee Boyle, the Board of Trustees approved 5-1 (Dotson voted nay) Option 2 - pavers and allocated \$70,000 from the Capital Fund for the work. The Trustees also stipulated that the work is conditioned on a donation to the Town from the Old Town HOA of \$35,000.

Trustee Bill #4 – WP 2nd Plan Amendment (2nd Reading): Mr. Kaslon and Mr. Schiller presented the ordinance.

PUBLIC HEARING: Mayor Palmer opened a public hearing on Trustee Bill #4 at 7:10 p.m. Mara Marks, 8 Driver Lane, believes the added language satisfies her

concerns with the amendment. There was no additional comment. Mayor Palmer closed the public hearing at 7:12 p.m.

ACTION: upon a motion by Trustee Timothy and a second by Trustee Giesen, the Board of Trustees unanimously approved Trustee Bill #4-2024 on 2nd reading.

Trustee Bill #5 – Land Use Regulations/FDP Expiration (2nd Reading): Mr. Schiller presented the ordinance.

PUBLIC HEARING: Mayor Palmer opened a public hearing on Trustee Bill #5 at 7:13 p.m. There was no public comment. Mayor Palmer closed the public hearing at 7:14 p.m.

ACTION: upon a motion by Trustee Timothy and a second by Trustee Tarpey, the Board of Trustees unanimously approved Trustee Bill #5-2024 on 2nd reading.

THANKS & REMARKS: Mayor Palmer offered his thanks to the citizens for the opportunity to serve. He is very proud of what has been accomplished through the eight years he has served. He cautioned future boards to be financially prudent. Trustee Boyle expressed that she learned a great deal and thanked those she served with. Trustee Tarpey said that his service was a fantastic experience and that the quality of the board and staff are phenomenal.

RECESS MEETING: upon a motion by Trustee Boyle and a second by Trustee Tarpey, the Board of Trustees went into a recess at 7:23.

SWEARING IN OF MAYOR AND TRUSTEES: Judge McCarthy administered the oaths of office to Mayor Menk, Trustee Giesen, Trustee Huelskamp, and Trustee McCain.

Mayor Menk reconvened the Regular Meeting of the Trustees to order at 7:28 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees:	Mayor Bruce Menk, Bill Dotson, Mike Giesen, Dave Huelskamp, Betsy McCain, and Al Timothy
Also present:	Lee Schiller, J.D. McCrumb, Diane Rodriguez, Trich McCarthy, Brent Kaslon, and Jamie Milliman Bret Cottrell

REPORTS:

- A. The Mayor expressed his gratitude for the trust and encouragement of the previous boards and mayors, as well as the professionalism of staff and contractors.
- B. No other trustee offered comment.
- C. Mrs. Rodriguez reviewed the Town's March financials as presented in the Trustees Packet.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E. Sgt. Milliman reviewed his report as presented in the Trustee Packet.
- F. Judge McCarthy provided the Trustees with the annual update on the Municipal Court.

APPOINTMENTS AND OATHS:

- A. Mayor Menk recommended that Trustee Bill Dotson serve as Mayor Pro Tem.
- B. Mayor Menk recommended that the following Trustees fill the corresponding Commission posts: Al Timothy, Building; Betsy McCain, Community Affairs; Dave Huelskamp, Planning; Bill Dotson, Public Safety; Ed Icenogle, Public Works; Mike Giesen, Finance.
ACTION: upon a motion by Mayor Timothy and a second by Trustee Dotson, the Board of Trustees unanimously approved the Mayor Pro Tem and Commission appointments.
- C. Mayor Menk recommended that the following staff be reappointed: Lee Schiller, Town Attorney; Bill Dotson, Town Treasurer; J.D. McCrumb, Town Administrator, Town Clerk

and Court Clerk; Dana Struthers, Jeremy Hayden, and Gabriel Watts as Court Clerks; Bret Cottrell, Town Marshall/Police Chief, Trisha McCarthy, Municipal Judge, and Jim Thelen, Chief Building Official.

ACTION: upon a motion by Trustee Timothy and a second by Trustee Giesen, the Board of Trustees unanimously approved these staff appointments.

NEW BUSINESS

Town Hall Special Event Permit: Mr. McCrumb presented the concept of a special event permit for public use of Town Hall and/or Columbine Park. The Trustees offered direction and asked staff to bring a policy back for consideration at the May meeting.

ACTION: no action was taken at this meeting.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:07 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

** All reports and exhibits listed "as attached" are available on the Columbine Valley web site and by request at Town Hall.*

*** All minutes should be considered in DRAFT form until approved by the Board of Trustees at the next regular meeting.*