

**TOWN OF COLUMBINE VALLEY  
BOARD OF TRUSTEES MEETING**

October 15, 2024

6:30PM

**A G E N D A**

1. ROLL CALL 6:30
  
2. PLEDGE OF ALLEGIANCE
  
3. PUBLIC COMMENT  
*Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The Mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.*
  
4. CONSENT AGENDA Mayor Menk
  - a. Approval of September 17, 2024 Minutes
  
5. REPORTS
  - a. Mayor
  - b. Trustees
  - c. Finance Report
  - d. Town Administrator
  - e. Chief of Police
  
6. PRESENTATIONS/DISCUSSION Mrs. Rodriguez
  - a. 2025 Budget Draft
  
7. NEW BUSINESS Mr. McCrumb
  - a. Set a Public Hearing for the 2025 Budget Draft
  
8. OLD BUSINESS Mr. Schiller
  - a. Trustee Bill #7 – 2024 Concerning Parks (1<sup>st</sup> Reading)
  
9. ADJOURNMENT

**TOWN OF COLUMBINE VALLEY**  
**BOARD OF TRUSTEES**  
Minutes  
September 17, 2024

Mayor Pro Tem Dotson called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Bill Dotson, Mike Giesen, Dave Huelskamp, Ed Icenogle, Betsy McCain, and Al Timothy  
Also present: Lee Schiller, J.D. McCrumb, Brent Kaslon, Diane Rodriguez, and Bret Cottrell

*\* participated virtually*

**PUBLIC COMMENT:** There was no public comment

**CONSENT AGENDA**

**ACTION: upon a motion by Trustee Giesen and a second by Trustee McCain, the Board of Trustees unanimously approved the consent agenda.**

**REPORTS**

- A. Mayor Pro Tem Dotson had no report.
- B. The Trustees had no report.
- C. Mrs. Rodriguez presented the financials and answered Trustee questions.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E. Chief Cottrell reviewed his report as presented in the Trustee Packet.

**PRESENTATIONS:** There were no presentations.

Mr. Schiller shared a draft Park Use Ordinance. The Trustees discussed and asked clarifying questions. The Trustees determined to move forward with a use ordinance just covering the area of Columbine Park and directed staff to bring such a bill back for consideration at the September meeting.

**OLD BUSINESS:**

**OLD BUSINESS**

**Trustee Bill #3-2023 – Watson Lane Development (2<sup>nd</sup> Reading):** Mr. Kaslon presented the ordinance, first presented last April. The Trustees asked clarifying questions.

**ACTION: upon a motion by Trustee Huelskamp and a second by Trustee Timothy, the Board of Trustees unanimously approved Trustee Bill #3-2023 on 2<sup>nd</sup> Reading.**

**NEW BUSINESS**

**Trustee Bill #7 – Concerning Parks (1<sup>st</sup> Reading):** Mr. Schiller presented the ordinance. The Trustees asked clarifying questions and discussed the ordinance. The Trustees asked staff to redraft the ordinance for consideration in the future.

**ACTION: There was no action.**

**EXECUTIVE SESSION:** The Board went into an executive session to discuss personnel matters, pursuant to C.R.S. § 24-6-402(4)(f)

**ACTION: upon a motion by Trustee Icenogle and a second by Trustee Huelskamp, the Board of Trustees unanimously approved going into Executive Session at 8:03 p.m.**

**The Board came out of Executive Session at 8:13 p.m.**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at approximately 8:13 p.m.

Submitted by,  
J.D. McCrumb, Town Administrator

**TOWN OF COLUMBINE VALLEY**  
**Financial Statements as of and YTD September 30, 2024**  
**Variance Summary**

**Total Cash \$8,751,910, Unrestricted Cash \$874,983**

**General Fund**

**Revenues**

- General Fund Revenues are at 95% of budget (PY 89%)
  - o Property taxes \$610,356 at 104% (PY 99%), Received additional \$29,962 for prior year backfill taxes; refund of prior year of (\$1,409)
  - o Permits, fees and services \$183,988 at 106% (PY 57%)
  - o Interest \$240,142 in general fund and \$319,371 for all funds

**Administration – 65% of budget (PY 56%)**

- Accounting & audit - includes cost of audit and additional work for dismissal of employee
- Human resources – includes additional work for audit and dismissal of employee

**Planning and engineering – 70% of budget (PY 40%)**

**Public Safety – 70% of budget (PY 71%)**

- Municipal court – Judge 101% Additional work to for transition

**Public Works – 46% of budget (PY 63%)**

**General Fund Expenditures, Transfers and Fund Balance**

- Total General Fund Expenditures are at 64% of budget (PY 63%)
- Transfer to capital fund of \$680,000
- The ending fund balance is \$1,086,443

**Capital Fund**

- 4 light pole replacements \$10,314
- Platte Canyon Sidewalk – Village to Fairway \$14,102
- Road improvements \$497,530
- Ending fund balance \$5,456,613

**Conservation Trust Fund** - Ending fund balance \$38,039

**Arapahoe County Open Space Fund**

- Received \$63,209
- Ending fund balance \$702,587

**Wild Plum Impact Fees Fund** - Ending fund balance \$1,316,287

**Transportation Fees Fund**

- Transportation fees \$89,378 at 89% of budget (PY 70%)
- Ending fund balance \$362,567

**TOWN OF COLUMBINE VALLEY  
CASH POSITION  
YEAR TO DATE (YTD) AS OF SEPTEMBER 30, 2024**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
BMO checking	\$ 666,406	-	\$ 666,406
C-Safe Primary	-	6,029,863	6,029,863
C-Safe Wild Plum Impact fee	-	1,316,287	1,316,287
C-Safe CTF	-	36,767	36,767
Arapahoe County shareback	-	702,587	702,587
<b>YTD Cash Balances</b>	<b>666,406</b>	<b>8,085,504</b>	<b>8,751,910</b>
Less amount allocated for capital	-	(5,456,613)	(5,456,613)
Less amount restricted for CTF	-	(38,873)	(38,873)
Less amount restricted for ACOS	-	(702,587)	(702,587)
Less amount restricted for impact fees	-	(1,316,287)	(1,316,287)
Less amount restricted for transportation fees	-	(362,567)	(362,567)
<b>CURRENT UNRESTRICTED/UNALLOCATED BALANCE</b>	<b>\$ 666,406</b>	<b>\$ 208,577</b>	<b>\$ 874,983</b>

**TOWN OF COLUMBINE VALLEY  
ALLOCATION OF AVAILABLE FUND BALANCES  
YEAR TO DATE (YTD) AS OF SEPTEMBER 30, 2024**

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Wild Plum Impact Fees	Transportation Fees	TOTALS
<b>BEGINNING FUND BALANCES</b>	\$ 802,280	\$ 5,298,559	\$ 29,893	\$ 613,459	\$ 1,264,400	\$ 273,189	\$ 8,281,780
<b>YTD REVENUES PER FINANCIAL STATEMENTS</b>							
Taxes	1,545,066	-	-	-	-	-	1,545,066
Permits and fines	256,668	-	-	-	-	-	256,668
Intergovernmental	419,488	-	-	-	-	-	419,488
Interest	240,142	-	1,423	25,919	51,887	-	319,371
Other	2,103	-	-	-	-	-	2,103
Conservation Trust Fund entitlement	-	-	7,558	-	-	-	7,558
Arapahoe County open space	-	-	-	63,209	-	-	63,209
Transportation fees	-	-	-	-	-	89,378	89,378
<b>Total YTD revenues</b>	2,463,467	-	8,981	89,128	51,887	89,378	2,702,841
<b>Total YTD expenditures</b>	(1,499,304)	(521,946)	(835)	-	-	-	(2,022,085)
<b>Excess of revenues over (under) expenditures</b>	964,163	(521,946)	8,146	89,128	51,887	89,378	680,756
Transfers	(680,000)	680,000	-	-	-	-	-
<b>Net change in fund balance</b>	284,163	158,054	8,146	89,128	51,887	89,378	680,756
<b>YTD ENDING FUND BALANCES</b>	<b>\$ 1,086,443</b>	<b>\$ 5,456,613</b>	<b>\$ 38,039</b>	<b>\$ 702,587</b>	<b>\$ 1,316,287</b>	<b>\$ 362,567</b>	<b>\$ 8,962,536</b>

Budget vs actual reference

(page 4)

(page 8)

(page 9)

(page 10)

(page 11)

(page 12)

**TOWN OF COLUMBINE VALLEY  
BALANCE SHEET - ALL FUNDS  
GOVERNMENTAL FUNDS  
September 30, 2024  
Unaudited**

**ASSETS**

Cash and investments	\$	8,751,910
Accrued revenue		163,065
Prepaid expenses		38,750
Other receivables		35,149
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>8,988,874</b>

**LIABILITIES AND FUND BALANCES**

**LIABILITIES**

Accounts payable	\$	24,960
Accrued liabilities		1,378
<b>Total liabilities</b>		<b>26,338</b>

**FUND BALANCES**

General		1,086,443
Capital		5,456,613
Conservation trust fund		38,039
Arapahoe county open space		702,587
Wild Plum Impact fees		1,316,287
Transportation fees		362,567
<b>Total fund balances</b>		<b>8,962,536</b>

<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$</b>	<b>8,988,874</b>
--	-----------	------------------

**TOWN OF COLUMBINE VALLEY**  
**GENERAL - SUMMARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2024**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (75% YTD)</u>
<b>REVENUES</b>				
Taxes	\$ 1,545,066	\$ 1,758,694	\$ (213,628)	88%
Permits and fines	256,668	273,000	(16,332)	94%
Intergovernmental	419,488	426,300	(6,812)	98%
Interest	240,142	95,400	144,742	252%
Other	2,103	4,000	(1,897)	53%
Grants	-	32,000	(32,000)	0%
<b>Total revenues</b>	<u>2,463,467</u>	<u>2,589,394</u>	<u>(125,927)</u>	<u>95%</u>
<b>EXPENDITURES</b>				
Administration	497,542	764,680	(267,138)	65%
Planning and engineering	25,078	36,000	(10,922)	70%
Public safety	772,573	1,097,881	(325,308)	70%
Public works	204,111	447,644	(243,533)	46%
<b>Total expenditures</b>	<u>1,499,304</u>	<u>2,346,205</u>	<u>(846,901)</u>	<u>64%</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>964,163</u>	<u>243,189</u>	<u>720,974</u>	<u>396%</u>
<b>OTHER FINANCING USES</b>				
Transfer to capital	(680,000)	(250,000)	(430,000)	272%
<b>Total other financing uses</b>	<u>(680,000)</u>	<u>(250,000)</u>	<u>(430,000)</u>	<u>272%</u>
<b>NET CHANGE IN FUND BALANCE</b>	284,163	<u>\$ (6,811)</u>	<u>\$ 290,974</u>	
<b>BEGINNING FUND BALANCE</b>	<u>802,280</u>			
<b>ENDING FUND BALANCE</b>	<u><u>\$ 1,086,443</u></u>			



**TOWN OF COLUMBINE VALLEY**  
**GENERAL - DETAILS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE ONE MONTH AND NINE MONTHS ENDED SEPTEMBER 30, 2024**  
**Unaudited**

	<u>Current Month</u>	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (75% YTD)</u>
<b>REVENUES</b>					
<b>Taxes</b>					
Cable television	\$ 3,532	\$ 32,662	\$ 42,400	\$ (9,738)	77%
Property	(1,409)	610,356	584,194	26,162	104%
Sales and use	104,202	816,349	1,009,300	(192,951)	81%
Specific ownership	2,573	25,153	40,900	(15,747)	61%
Utility franchise	6,825	60,546	81,900	(21,354)	74%
<b>Total taxes</b>	<u>115,723</u>	<u>1,545,066</u>	<u>1,758,694</u>	<u>(213,628)</u>	<u>88%</u>
<b>Permits and fines</b>					
Court fines	8,985	72,680	100,000	(27,320)	73%
Permits, fees and services	16,038	183,988	173,000	10,988	106%
<b>Total permits and fines</b>	<u>25,023</u>	<u>256,668</u>	<u>273,000</u>	<u>(16,332)</u>	<u>94%</u>
<b>Intergovernmental</b>					
Bow Mar IGA	84,500	338,000	338,000	-	100%
Bow Mar IGA admin	5,000	20,000	20,000	-	100%
County highway tax revenue	1,425	17,817	17,100	717	104%
Motor vehicle registration fees	508	4,192	5,600	(1,408)	75%
State cigarette tax apportionment	326	1,241	1,800	(559)	69%
State highway user's tax	4,685	38,238	43,800	(5,562)	87%
<b>Total intergovernmental</b>	<u>96,444</u>	<u>419,488</u>	<u>426,300</u>	<u>(6,812)</u>	<u>98%</u>
<b>Interest</b>	25,620	240,142	95,400	144,742	252%
<b>Other</b>	54	2,103	4,000	(1,897)	53%
<b>Grants</b>	-	-	32,000	(32,000)	0%
<b>TOTAL REVENUES</b>	<u>262,864</u>	<u>2,463,467</u>	<u>2,589,394</u>	<u>(125,927)</u>	<u>95%</u>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Accounting and audit	13,058	104,128	112,400	(8,272)	93%
Advertising/notices	-	260	500	(240)	52%
Bank/credit card fees	630	4,543	7,700	(3,157)	59%
Building inspection and planning review	6,624	55,430	70,000	(14,570)	79%
Building maintenance and utilities	3,592	20,852	26,360	(5,508)	79%
Community functions	803	29,272	50,500	(21,228)	58%
Computer expense	492	3,158	10,000	(6,842)	32%
County treasurer's collection fees	(15)	6,110	5,842	268	105%
Dues and publications	1,744	11,299	13,480	(2,181)	84%
Education and training	-	7,577	11,000	(3,423)	69%
Election	-	-	4,000	(4,000)	0%
Health insurance	2,284	18,521	26,624	(8,103)	70%
Human resources	1,550	12,075	12,000	75	101%
Insurance workers comp and liability	1,183	12,096	15,987	(3,891)	76%
Legal	1,732	19,777	25,000	(5,223)	79%
Mayor expenses & meals	-	663	1,000	(337)	66%
Miscellaneous	2,987	3,516	1,500	2,016	234%
Payroll taxes	738	7,415	11,400	(3,985)	65%
Pension	798	7,067	11,400	(4,333)	62%
Salaries	16,425	146,973	228,144	(81,171)	64%
Special projects	4,002	5,867	19,000	(13,133)	31%

**TOWN OF COLUMBINE VALLEY**  
**GENERAL - DETAILS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE ONE MONTH AND NINE MONTHS ENDED SEPTEMBER 30, 2024**  
**Unaudited**

	<b>Current Month</b>	<b>YTD Actual</b>	<b>Adopted Annual Budget</b>	<b>YTD Variance from Annual Budget</b>	<b>Percent of Annual Budget (75% YTD)</b>
Supplies, printing, postage	1,773	12,320	13,000	(680)	95%
Telephone/communications	999	8,623	10,143	(1,520)	85%
Emergency reserve	-	-	77,700	(77,700)	0%
<b>Total administration</b>	<b>61,399</b>	<b>497,542</b>	<b>764,680</b>	<b>(267,138)</b>	<b>65%</b>
<b>Planning and engineering</b>					
Town planning	-	21,974	20,000	1,974	110%
Town engineer	(218)	3,104	16,000	(12,896)	19%
<b>Total planning and engineering</b>	<b>(218)</b>	<b>25,078</b>	<b>36,000</b>	<b>(10,922)</b>	<b>70%</b>
<b>Public safety</b>					
<b>Operations</b>					
Cruiser gas	1,536	12,876	20,000	(7,124)	64%
Cruiser oil/maintenance	1,461	7,893	13,000	(5,107)	61%
Cruiser insurance	486	4,372	5,829	(1,457)	75%
Education/training	-	2,820	12,620	(9,800)	22%
Equipment/repairs	84	84	4,000	(3,916)	2%
Health insurance	4,643	55,387	88,700	(33,313)	62%
Insurance workers comp and liability	3,422	34,843	46,061	(11,218)	76%
Payroll taxes	1,448	16,177	29,600	(13,423)	55%
Pension	4,355	45,364	59,200	(13,836)	77%
Salaries	45,798	442,741	591,598	(148,857)	75%
Supplies/miscellaneous	273	3,849	15,000	(11,151)	26%
Telephones	99	2,894	4,561	(1,667)	63%
Uniforms	(168)	4,551	10,000	(5,449)	46%
<b>Total operations</b>	<b>63,437</b>	<b>633,851</b>	<b>900,169</b>	<b>(266,318)</b>	<b>70%</b>
<b>Municipal court</b>					
Judge	3,050	9,050	9,000	50	101%
Interpreter	200	1,650	2,400	(750)	69%
Legal	2,625	19,495	26,000	(6,505)	75%
Health insurance	111	7,537	11,246	(3,709)	67%
Payroll taxes	160	1,179	2,340	(1,161)	50%
Pension	176	1,446	2,340	(894)	62%
Salaries	6,688	30,776	46,800	(16,024)	66%
Administration	-	111	1,000	(889)	11%
Supplies	28	1,468	2,500	(1,032)	59%
<b>Total municipal court</b>	<b>13,038</b>	<b>72,712</b>	<b>103,626</b>	<b>(30,914)</b>	<b>70%</b>
<b>Contracts</b>					
Arapahoe county dispatch fee	-	27,670	36,894	(9,224)	75%
Tri-tech software	-	1,299	1,262	37	103%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	632	650	(18)	97%
Netmotion	-	-	500	(500)	0%
CACP	-	430	350	80	123%
CISC	-	150	1,000	(850)	15%
WhenIWork	-	797	430	367	185%
<b>Total contracts</b>	<b>-</b>	<b>30,978</b>	<b>41,586</b>	<b>(10,608)</b>	<b>74%</b>
<b>Computer/IT</b>					
Flock safety	1,458	12,325	17,500	(5,175)	70%
Offsite server backup and protection	1,026	8,109	12,000	(3,891)	68%
Office 365 accounts	1,036	4,093	5,000	(907)	82%

**TOWN OF COLUMBINE VALLEY**  
**GENERAL - DETAILS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE ONE MONTH AND NINE MONTHS ENDED SEPTEMBER 30, 2024**  
**Unaudited**

	<b>Current Month</b>	<b>YTD Actual</b>	<b>Adopted Annual Budget</b>	<b>YTD Variance from Annual Budget</b>	<b>Percent of Annual Budget (75% YTD)</b>
Scheduled computer replacement	-	5	4,000	(3,995)	0%
Govpilot	1,167	10,500	14,000	(3,500)	75%
<b>Total computer/IT</b>	<b>4,687</b>	<b>35,032</b>	<b>52,500</b>	<b>(17,468)</b>	<b>67%</b>
<b>Total public safety</b>	<b>81,162</b>	<b>772,573</b>	<b>1,097,881</b>	<b>(325,308)</b>	<b>70%</b>
<b>Public works</b>					
Ground maintenance	121	3,145	7,000	(3,855)	45%
Health insurance	607	7,276	9,966	(2,690)	73%
Insurance vehicle	242	2,185	2,914	(729)	75%
Insurance workers comp and liability	452	4,764	6,283	(1,519)	76%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	415	4,077	5,522	(1,445)	74%
Pension	361	3,163	5,522	(2,359)	57%
Professional fees-mosquito control	-	6,623	7,985	(1,362)	83%
Salaries	8,983	78,949	110,448	(31,499)	71%
Sanitation/trash/recycle service	8,942	80,290	109,200	(28,910)	74%
Signs maintenance	-	539	1,104	(565)	49%
Snow removal	-	1,250	2,500	(1,250)	50%
Storm water permit process/NPDES	-	518	1,200	(682)	43%
Street lighting	998	8,499	15,000	(6,501)	57%
Street and gutter maintenance	-	1,046	105,000	(103,954)	1%
Streets and gutters contingency	-	-	50,000	(50,000)	0%
Striping	-	432	1,000	(568)	43%
Vehicle maintenance	622	1,355	2,000	(645)	68%
<b>Total public works</b>	<b>21,743</b>	<b>204,111</b>	<b>447,644</b>	<b>(243,533)</b>	<b>46%</b>
<b>TOTAL EXPENDITURES</b>	<b>164,086</b>	<b>1,499,304</b>	<b>2,346,205</b>	<b>(846,901)</b>	<b>64%</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>98,778</b>	<b>964,163</b>	<b>243,189</b>	<b>720,974</b>	<b>396%</b>
<b>OTHER FINANCING USES</b>					
Transfer to capital	-	(680,000)	(250,000)	(430,000)	272%
<b>Total other financing uses</b>	<b>-</b>	<b>(680,000)</b>	<b>(250,000)</b>	<b>(430,000)</b>	<b>272%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ 98,778</b>	<b>\$ 284,163</b>	<b>\$ (6,811)</b>	<b>\$ 290,974</b>	
<b>BEGINNING FUND BALANCE</b>		<b>802,280</b>			
<b>ENDING FUND BALANCE</b>		<b>\$ 1,086,443</b>			

**TOWN OF COLUMBINE VALLEY  
CAPITAL  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2024  
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (75% YTD)</u>
<b>REVENUES</b>				
<b>Total revenues</b>	\$ -	\$ -	\$ -	-
<b>EXPENDITURES</b>				
<b>Public safety</b>				
Vehicle	-	69,000	(69,000)	0%
<b>Public works</b>				
Lightpole replacement	10,314	12,000	(1,686)	86%
Platte Canyon Sidewalk - Village to Fairway	14,102	482,812	(468,710)	3%
Platte Canyon/Coal Mine right turn lane	-	280,000	(280,000)	0%
Road improvements	497,530	2,059,886	(1,562,356)	24%
Trails	-	30,000	(30,000)	0%
<b>Total expenditures</b>	<u>521,946</u>	<u>2,933,698</u>	<u>(2,411,752)</u>	<u>18%</u>
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>	<u>(521,946)</u>	<u>(2,933,698)</u>	<u>2,411,752</u>	<u>18%</u>
<b>OTHER FINANCING SOURCES</b>				
Transfer from general	680,000	250,000	430,000	272%
<b>Total other financing sources</b>	<u>680,000</u>	<u>250,000</u>	<u>430,000</u>	<u>272%</u>
<b>NET CHANGE IN FUND BALANCE</b>	158,054	<u>\$ (2,683,698)</u>	<u>\$ 2,841,752</u>	
<b>BEGINNING FUND BALANCE</b>	<u>5,298,559</u>			
<b>ENDING FUND BALANCE</b>	<u><u>\$ 5,456,613</u></u>			

**TOWN OF COLUMBINE VALLEY  
 CONSERVATION TRUST  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
 BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
 FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2024  
 Unaudited**

	<b>YTD Actual</b>	<b>Adopted Annual Budget</b>	<b>YTD Variance from Annual Budget</b>	<b>Percent of Annual Budget (75% YTD)</b>
<b>REVENUES</b>				
Conservation Trust Fund entitlement	\$ 7,558	\$ 8,700	\$ (1,142)	87%
CTF interest	1,423	1,300	123	109%
<b>Total revenues</b>	<u>8,981</u>	<u>10,000</u>	<u>(1,019)</u>	<u>90%</u>
<b>EXPENDITURES</b>				
Conservation trust fund expenditures	835	6,000	(5,165)	14%
<b>Total expenditures</b>	<u>835</u>	<u>6,000</u>	<u>(5,165)</u>	<u>14%</u>
<b>NET CHANGE IN FUND BALANCE</b>	8,146	<u>\$ 4,000</u>	<u>\$ 4,146</u>	
<b>BEGINNING FUND BALANCE</b>	<u>29,893</u>			
<b>ENDING FUND BALANCE</b>	<u><u>\$ 38,039</u></u>			

**TOWN OF COLUMBINE VALLEY  
ARAPAHOE COUNTY OPEN SPACE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2024  
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (75% YTD)</u>
<b>REVENUES</b>				
Arapahoe County open space	\$ 63,209	\$ 57,900	\$ 5,309	109%
ACOP interest	25,919	27,000	(1,081)	96%
<b>Total revenues</b>	<u>89,128</u>	<u>84,900</u>	<u>4,228</u>	<u>105%</u>
<b>EXPENDITURES</b>				
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	89,128	<u>\$ 84,900</u>	<u>\$ 4,228</u>	
<b>BEGINNING FUND BALANCE</b>	<u>613,459</u>			
<b>ENDING FUND BALANCE</b>	<u>\$ 702,587</u>			

**TOWN OF COLUMBINE VALLEY  
WILD PLUM IMPACT FEES  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2024  
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (75% YTD)</u>
<b>REVENUES</b>				
Interest	\$ 51,887	\$ 60,000	\$ (8,113)	86%
<b>Total revenues</b>	<u>51,887</u>	<u>60,000</u>	<u>(8,113)</u>	<u>86%</u>
<b>EXPENDITURES</b>				
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	51,887	<u>\$ 60,000</u>	<u>\$ (8,113)</u>	
<b>BEGINNING FUND BALANCE</b>	<u>1,264,400</u>			
<b>ENDING FUND BALANCE</b>	<u>\$ 1,316,287</u>			

**TOWN OF COLUMBINE VALLEY  
TRANSPORTATION FEES  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
FOR THE NINE MONTHS ENDED SEPTEMBER 30, 2024  
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (75% YTD)</u>
<b>REVENUES</b>				
Transportation fees	\$ 89,378	\$ 100,000	\$ (10,622)	89%
<b>Total revenues</b>	<u>89,378</u>	<u>100,000</u>	<u>(10,622)</u>	<u>89%</u>
<b>EXPENDITURES</b>				
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	89,378	<u><u>\$ 100,000</u></u>	<u><u>\$ (10,622)</u></u>	
<b>BEGINNING FUND BALANCE</b>	<u>273,189</u>			
<b>ENDING FUND BALANCE</b>	<u><u>\$ 362,567</u></u>			





# Town Administrator's Report

*October 2024*



Town of Columbine Valley  
2 Middlefield Road  
Columbine Valley, CO 80123

Tel: 303-795-1434  
Fax: 303-795-7325  
[jdmccrumb@columbinevalley.org](mailto:jdmccrumb@columbinevalley.org)



## Town Administration

---

**Special Projects.** Staff continues to make progress on various issues, including several substantial projects:

- Municipal code codification
- Wireless infrastructure agreements
- Wild Plum acceptance
- Platte Canyon sidewalk design
- Town boundary wall
- Hiring seasonal on-call snowplow drivers
- Work plan for 2025 to include infrastructure and policy updates and details on ongoing operations

Details and updates on these projects will be provided at future Trustee meetings.

**Budget Reminders.** The public hearing on the budget is scheduled for the Nov. 19 Trustee meeting and final approval is planned for the special meeting on Dec. 10.

**Court Transition.** Temporary employees Lucy Martinez and Rebecca Rodriguez are doing a great job of supporting monthly court dates, updating the filing system, and advising staff. They will stay through year-end as we recruit and onboard a new Court Clerk.

## Town Website Statistics

**September 2024**

**Sessions: 1,661**

**Page Views: 2,809**

### Top Pages:

Calendar

Police

Building

Court

Pay Summons

HOAs



# Building Department

## Monthly Stats

18 Permits Issued

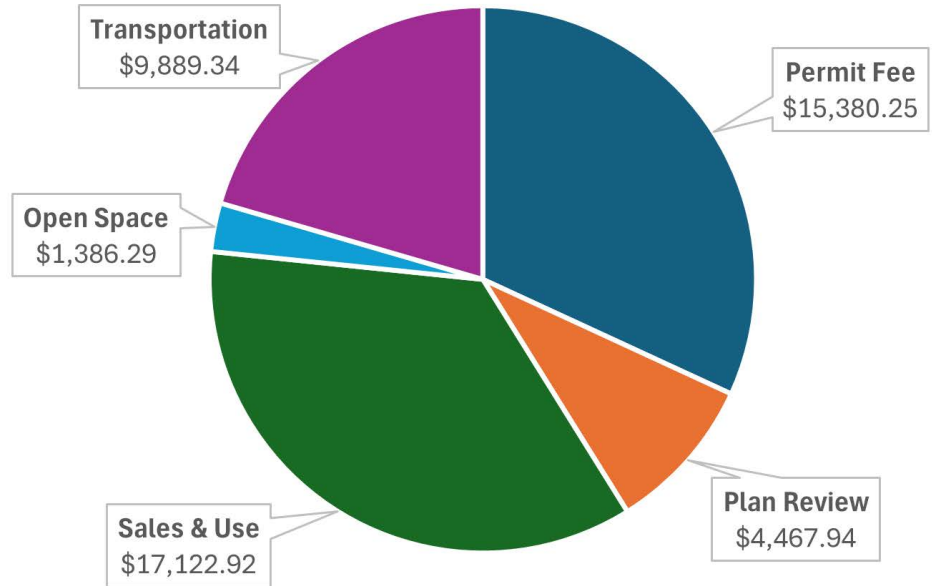
- New SFR: 0
- Major Remodel: 2
- Roofs/Solar: 8
- Basement: 5
- Miscellaneous: 3

46 Inspections

22 Licenses Issued

- General: 14
- Electrical: 4
- Plumbing: 2
- Roofing: 0
- Mechanical: 2

## September Revenue: \$47,891.44



## Building Department Revenue by Month



	<u>2023</u>	<u>2023 YTD</u>	<u>2024</u>	<u>2024 YTD</u>
<b>January</b>	\$78,588.73	\$78,588.73	\$112,396.11	\$112,396.11
<b>February</b>	\$25,246.21	\$103,834.94	\$39,587.44	\$151,983.55
<b>March</b>	\$68,651.16	\$172,486.10	\$27,277.15	\$179,260.70
<b>April</b>	\$21,506.86	\$193,992.96	\$115,630.12	\$294,890.82
<b>May</b>	\$22,900.20	\$216,893.16	\$51,621.04	\$346,511.86
<b>June</b>	\$9,544.02	\$226,437.18	\$21,707.29	\$368,219.15
<b>July</b>	\$7,497.76	\$233,934.94	\$24,989.47	\$393,208.62
<b>August</b>	\$47,845.29	\$281,780.23	\$43,070.54	\$436,279.16
<b>September</b>	\$82,284.15	\$364,064.38	<b>\$47,891.44</b>	<b>\$48,4170.60</b>
<b>October</b>	\$38,659.32	\$402,723.70		
<b>November</b>	\$65,559.63	\$468,283.33		
<b>December</b>	\$29,431.49	\$497,714.82		

# Public Works Updates

---

## Street Maintenance

All punch list items from street work have been completed.

- Metro Pavers has completed the last items and the work has been accepted by the Town.
- A1 has completed its punch list items by placing new slurry seal on some of the cul-de-sacs that had a binder problem.

## Wild Plum Updates

The Town continues working with the Wild Plum neighborhood developer.

**Playground:** After two failed attempts to seal the joint around the new concrete curb, the sealant was installed correctly, bringing completion to the concrete work at the playground.

**Emergency Gates:** The gates for the emergency access have been installed.

- This time the gates are the correct length, but the hinges still need to be load tested.
- The gates will remain in the open position until the system is fully tested by the Town and South Metro Fire Rescue.

**Perimeter Fence:** The perimeter fence is in the process of being completely replaced.

- During removal, it was verified that multiple posts had been installed without concrete.
- The new fence installation is being observed closely, and it is looking much better than the original one.

**Acceptance:** Town staff has been able to start additional acceptance walks with Lennar.

- Site-wide irrigation, trees, and bushes were all reviewed.
- A few dozen items were identified as needing to be replaced.
- Lennar has started replacing damaged items.

The official punch list will not be finalized until multiple additional walks have been performed.



*Public Works planted a new tree (above) at Town Hall to replace a tree that died a few years ago. The new tree is on the east side of the park that is north of the building.*

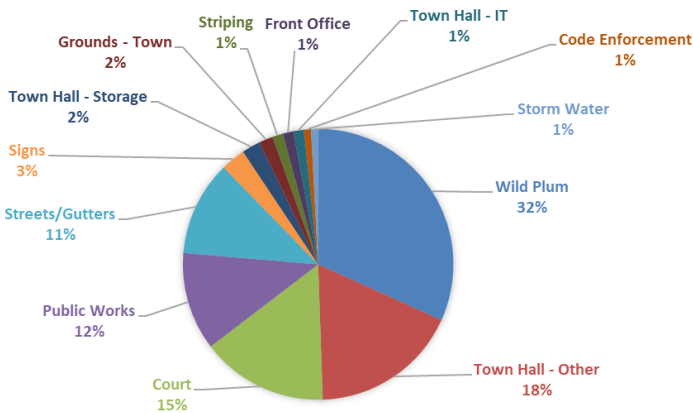


# Public Works Time Usage & Municipal Court Updates

## Court IT Update

Staff created a new General Court user for all IT-related accounts. All the prior accounts—such as Zoom, finance sites, email, and server accounts—have been transferred to the new account. This process makes sure Town staff will always have access to these accounts, and it will make switching over to the new Court Clerk a much more seamless operation.

September Hours	
Wild Plum	75
Town Hall: Other	42
Court	36
Public Works	28
Streets/Gutters	27
Signs	7
Town Hall: Storage	5
Grounds: Town	4
Striping	3
Front Office	3
Town Hall: IT	3
Code Enforcement	2
Storm Water	2



## Weather Report

Monthly High	91°
Monthly Low	45°
Inches of rain	1.14"

## Fines Collected

	2023 YTD	2024	2024 YTD
January	\$4,530.00	\$2,438.25	\$2,438.25
February	\$8,740.00	\$2,869.74	\$5,307.99
March	\$18,360.00	\$3,681.98	\$8,989.97
April	\$27,325.01	\$6,252.49	\$15,242.46
May	\$37,332.01	\$3,536.98	\$18,779.44
June	\$46,147.01	\$15,286.98	\$34,066.42
July	\$51,762.01	\$5,418.00	\$39,484.42
August & September	<b>\$56,877.26</b>	<b>\$16,736.70</b>	<b>\$56,221.12</b>
October	\$59,322.26		
November	\$63,940.45		
December	\$68,354.93		

## Total Stats (Update to Come)

Total on Docket	0
Total Paid Before Court	0
Cases Heard by Judge	0
Continuances	0
Default Judgments	0
Stays of Execution	0
Classes Ordered	0
Bench Warrants	0
Trials	0
Collections	0



# **Columbine Valley Police Department**

**Serving Bow Mar**  
 2 Middlefield Rd. Columbine Valley, Colorado 80123  
[www.columbinevalley.org](http://www.columbinevalley.org)  
 (303) 795-1434 Fax (303) 795-7325

## **Columbine Valley P.D. Monthly Report For October 2024**

Full Time Positions	5 of 6
Part Time Positions	5 of 5
Regular hours	875.77
OT hours worked	44.50
Off Duty	0
PTO	112.50

### **September 2024 Violations** **Number of Tickets per Violation** Charges For the Date Range 9/1/2024 Thru 9/30/2024

- 32 1101(2)(H) SPEEDING 10 - 19 MPH OVER:
- 8 703(3) FAIL TO STOP AT A STOP SIGN:
- 17 1210(A) ON STREET PARKING PROHIBITED (3-6 AM):
- 2 1101(2)(H) SPEEDING 20 AND OVER:
- 1 208 BRAKE LIGHT:
- 1 1007 IMPROPER LANE USAGE:
- 1 202 UNSAFE VEHICLE:
- 1 1006(1) DROVE WRONG DIRECTION AROUND ROTARY ISLAND

**46**  
**Total Number of Violations Issued**

## **Monthly Case # Report**

09/30/2024 03:00:40 PM	CV24-0000185	Burglary
09/29/2024 05:26:30 PM	CV24-0000184	Trespass to Property
09/29/2024 12:16:24 AM	CV24-0000183	TRAFFIC ARREST IP
09/27/2024 05:49:44 PM	CV24-0000182	INFORMATION IP
09/27/2024 05:36:01 PM	CV24-0000181	TRAFFIC ARREST IP
09/27/2024 04:55:29 PM	CV24-0000180	TRAFFIC ARREST IP
09/27/2024 12:12:57 AM	CV24-0000179	TRAFFIC ARREST IP
09/24/2024 04:14:20 PM	CV24-0000178	TRAFFIC ARREST IP
09/21/2024 12:33:51 PM	CV24-0000177	CITIZEN ASSIST IP
09/17/2024 03:36:06 PM	CV24-0000176	IMPOUNDED VEHICLE IP
09/16/2024 03:57:14 PM	CV24-0000175	PROPERTY ACCIDENT IP
09/16/2024 12:23:28 AM	CV24-0000174	TRAFFIC ARREST IP
09/14/2024 10:53:51 PM	CV24-0000173	TRAFFIC ARREST IP
09/14/2024 02:19:40 AM	CV24-0000172	TRAFFIC ARREST IP
09/07/2024 10:56:43 PM	CV24-0000171	TRAFFIC ARREST IP
09/07/2024 03:39:35 PM	CV24-0000170	Theft
09/06/2024 04:05:22 PM	CV24-0000169	HUMAN SERVICES IP*
09/04/2024 09:03:13 AM	CV24-0000168	PROPERTY ACCIDENT IP
09/02/2024 10:30:36 PM	CV24-0000167	DEAD ON ARRIVAL IP
09/01/2024 03:32:35 AM	CV24-0000166	TRAFFIC ARREST IP



9:27 AM 10/11/2024

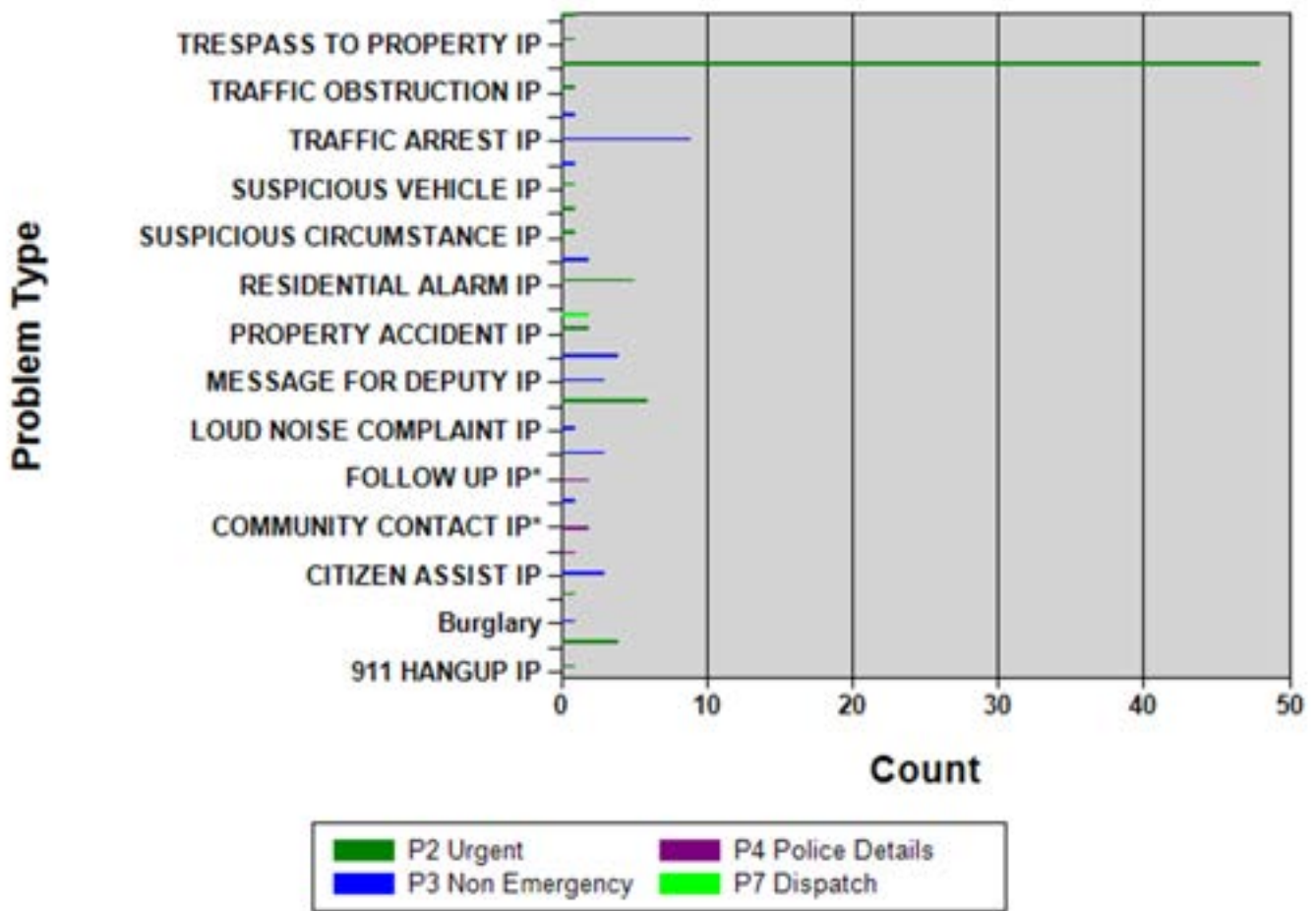
Data Source: Data Warehouse

Agency: ACSO

Division: Columbine Valley, Columbine Valley Inactive Pers

Day Range: Date From 9/1/2024 To 9/30/2024

- Exclusion:
- Calls canceled before first unit assigned
  - Calls canceled before first unit at scene
  - Calls canceled after first unit at scene



Priority	Description
1	P1 In Progress











TRAFFIC ARREST IP			<u>9</u>						<u>9</u>
Traffic Complaint									
TRAFFIC COMPLAINT IP			<u>1</u>						<u>1</u>
TRAFFIC OBSTRUCTION IP		<u>1</u>							<u>1</u>
TRAFFIC STOP IP		<u>48</u>							<u>48</u>
TRANSPORT IP									
Trespass to Property									
TRESPASS TO PROPERTY IP		<u>1</u>							<u>1</u>
Trespass to Vehicle									
TRESPASS TO VEHICLE IP									
UNKNOWN INJURY ACCIDENT IP									
UNLAWFUL ACTS IP									
UNWANTED SUBJECT IP									
VEHICLE LOCKOUT IP									
WARRANT ARREST IP									
WARRANT PICKUP IP									
Weapons Violation									
WEAPONS VIOLATION IP									
WELFARE CHECK IP		<u>1</u>							<u>1</u>
ZZ-ACTIVE ASSAILANT IP									
ZZ-Animal Call									
ZZ-ARSON IP									
ZZ-GAMBLING IP									
ZZ-Gas Theft									
ZZ-GAS THEFT IP									
ZZ-HOSTAGE SITUATION IP									
ZZ-OPEN BUSINESS DOOR IP									
ZZ-PRIORITY ALARM IP									
ZZ-RECKLESS ENDANGERMENT IP									
ZZ-Suspicious Circumstance									
ZZ-Suspicious Person									
ZZ-Suspicious Vehicle									
ZZ-Unwanted Subject									
<b>Total</b>		<u>73</u>	<u>29</u>	<u>5</u>			<u>2</u>		<u>109</u>



## **Request for Board of Trustee Action**

- Date:** October 15, 2024
- Title:** 2025 Draft Town Budget
- Presented By:** J.D. McCrumb, Town Administrator
- Prepared By:** Diane Rodriguez, Finance Manager; J.D. McCrumb, Town Administrator; Bret Cottrell, Chief of Police
- Background:** This is the first draft of the 2025 Town Budget presented for review and discussion. It has been drafted by Town staff. Several Trustees have met with staff individually to advise and offer department level direction.
- The 2025 budget will be presented for a public hearing on November 18, 2024 and the budget will be presented for another reading on that night. The Trustees will also go into Executive Session on that night to discuss staff salary adjustments.
- The budget is scheduled for adoption by Resolution on Tuesday, December 9, 2024.
- Attachments:** 2025 Draft Town Budget
- Suggested Action:** Direct staff to make any updates or changes to prepare for the November Trustees meeting.
- Recommended Motion:** “I move to set a public hearing on the 2025 town budget for Tuesday, November 18, 2024.”

**TOWN OF COLUMBINE VALLEY  
SUMMARY  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES PER CATEGORY</b>					
General	\$ 2,982,998	\$ 2,589,394	\$ 2,463,467	\$ 2,909,608	\$ 2,849,988
Capital	754,904	-	-	-	-
Conservation trust fund	12,402	10,000	8,981	10,835	10,000
Arapahoe county open space	87,369	84,900	89,128	102,088	90,200
Wild Plum Impact fees	63,256	60,000	51,887	77,831	70,000
Transportation fees	93,235	100,000	89,378	100,000	100,000
<b>Total revenues</b>	<u>3,994,164</u>	<u>2,844,294</u>	<u>2,702,841</u>	<u>3,200,362</u>	<u>3,120,188</u>
<b>EXPENDITURES PER CATEGORY</b>					
General	1,991,182	2,346,205	1,499,304	2,254,023	2,530,377
Capital	1,691,848	2,933,698	521,946	1,209,314	1,090,000
Conservation trust fund	6,385	6,000	835	-	6,000
Arapahoe county open space	-	-	-	-	-
<b>Total expenditures</b>	<u>3,689,415</u>	<u>5,285,903</u>	<u>2,022,085</u>	<u>3,463,337</u>	<u>3,626,377</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>					
	<u>304,749</u>	<u>(2,441,609)</u>	<u>680,756</u>	<u>(262,975)</u>	<u>(506,189)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Sale of capital assets	9,200	-	-	-	-
<b>Total other financing sources (uses)</b>	<u>9,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	313,949	<u>\$ (2,441,609)</u>	680,756	(262,975)	(506,189)
<b>BEGINNING FUND BALANCE</b>	<u>7,967,831</u>		<u>8,281,780</u>	<u>8,281,780</u>	<u>8,018,805</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 8,281,780</u>		<u>\$ 8,962,536</u>	<u>\$ 8,018,805</u>	<u>\$ 7,512,616</u>
<b>ENDING FUND BALANCE BY CATEGORY</b>					
General	\$ 802,280		\$ 1,086,443	\$ 877,865	947,476
Capital	5,298,559		5,456,613	4,669,245	3,829,245
Conservation trust fund	29,893		38,039	40,728	44,728
Arapahoe county open space	613,459		702,587	715,547	805,747
Impact fees	1,264,400		1,316,287	1,342,231	1,412,231
Transportation fees	273,189		362,567	373,189	473,189
<b>ENDING FUND BALANCE BY CATEGORY</b>	<u>\$ 8,281,780</u>		<u>\$ 8,962,536</u>	<u>\$ 8,018,805</u>	<u>\$ 7,512,616</u>

**TOWN OF COLUMBINE VALLEY  
OPERATIONS - DETAILS  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
<b>Taxes</b>					
Cable television	\$ 43,409	\$ 42,400	\$ 32,662	\$ 43,549	\$ 43,500
Property taxes	567,738	584,194	610,356	614,170	597,254
Sales and use taxes	1,118,856	1,009,300	816,349	1,073,110	1,073,000
Specific ownership taxes	38,497	40,900	25,153	33,537	41,800
Utility franchise fees	80,301	81,900	60,546	80,728	80,700
<b>Total taxes</b>	<u>1,848,801</u>	<u>1,758,694</u>	<u>1,545,066</u>	<u>1,845,094</u>	<u>1,836,254</u>
<b>Permits and fines</b>					
Fines	72,678	100,000	72,680	100,000	100,000
Permits, fees and services	205,673	173,000	183,988	238,530	242,300
Violations	126,080	-	-	-	-
<b>Total permits and fines</b>	<u>404,431</u>	<u>273,000</u>	<u>256,668</u>	<u>338,530</u>	<u>342,300</u>
<b>Intergovernmental</b>					
Bow Mar IGA police	328,610	338,000	338,000	338,000	383,334
Bow Mar IGA admin	20,000	20,000	20,000	20,000	20,000
County highway tax revenue	12,965	17,100	17,817	23,756	23,800
Motor vehicle registration fees	5,700	5,600	4,192	5,589	5,600
State cigarette tax apportionment	2,287	1,800	1,241	1,655	1,700
State highway user's tax	44,477	43,800	38,238	50,984	51,000
<b>Total intergovernmental</b>	<u>414,039</u>	<u>426,300</u>	<u>419,488</u>	<u>439,984</u>	<u>485,434</u>
<b>Interest</b>	270,827	95,400	240,142	250,000	150,000
<b>Other</b>	4,834	4,000	2,103	4,000	4,000
<b>Grants</b>	40,066	32,000	-	32,000	32,000
<b>TOTAL REVENUES</b>	<u>2,982,998</u>	<u>2,589,394</u>	<u>2,463,467</u>	<u>2,909,608</u>	<u>2,849,988</u>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Accounting and audit	118,752	112,400	104,128	130,000	131,000
Advertising/notices	-	500	260	500	500
Bank/credit card fees	7,101	7,700	4,622	6,000	6,500
Building inspection and plan review	87,057	70,000	55,430	73,907	80,000
Building maintenance and utilities	23,301	26,360	20,852	27,973	27,360
Community functions	42,945	50,500	29,272	48,367	50,500
Computer expense	8,675	10,000	3,158	10,000	10,000
County treasurer's collection fees	5,669	5,842	6,110	6,150	5,973
Dues and publications	12,486	13,480	11,220	15,074	15,900
Education and training	6,422	11,000	7,577	11,000	11,000
Election	-	4,000	-	-	-
Health insurance	34,777	26,624	18,521	24,695	27,302
Human resources	11,944	12,000	12,075	16,100	15,000
Insurance workers comp/liability/bonds	18,654	15,987	12,096	16,128	17,697
Legal	21,937	25,000	19,777	25,000	25,000
Meals	1,091	1,000	663	1,000	1,000
Miscellaneous	1,210	1,500	3,516	1,500	1,500
Payroll taxes	11,937	11,400	7,415	9,887	12,000
Pension	12,961	11,400	7,067	9,423	12,000
Salaries	244,310	228,144	146,973	228,144	239,551
Special projects	21,146	19,000	5,867	19,000	19,000
Supplies, printing, postage	18,746	13,000	12,320	13,000	13,000
Telephone/communications	9,546	10,143	8,623	11,497	12,072
Emergency reserve	-	77,700	-	-	85,500



**TOWN OF COLUMBINE VALLEY  
OPERATIONS - DETAILS  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>Total administration</b>	720,667	764,680	497,542	704,345	819,355
<b>Planning and engineering</b>					
Town planning	29,325	20,000	21,974	29,299	20,000
Town engineer	3,748	16,000	3,104	4,139	16,000
Miscellaneous	-	-	-	-	-
<b>Total planning and engineering</b>	33,073	36,000	25,078	33,438	36,000
<b>Public safety</b>					
<b>Operations</b>					
Cruiser gas	16,555	20,000	12,876	20,000	20,000
Cruiser oil/maintenance	16,824	13,000	7,893	13,000	13,000
Cruiser insurance	5,062	5,829	4,372	5,829	6,120
Education/training	6,700	12,620	2,820	12,620	12,620
Equipment repair	7,621	4,000	84	4,000	4,000
Health insurance	75,504	88,700	55,387	73,478	81,400
Insurance workers comp/liability	45,269	46,061	34,843	46,457	39,410
Payroll taxes	21,041	29,600	16,177	21,569	31,100
Pension	56,810	59,200	45,364	60,485	62,200
Salaries	553,664	591,598	442,741	590,321	621,178
Supplies/dues/miscellaneous	8,182	15,000	3,849	15,000	15,000
Telephones/air cards	4,644	4,561	2,894	3,859	4,052
Uniforms	9,574	10,000	4,551	10,000	10,000
<b>Total operations</b>	827,450	900,169	633,851	876,618	920,080
<b>Municipal court</b>					
Judge	6,400	9,000	9,050	12,300	9,000
Interpreter	2,400	2,400	1,650	2,400	2,400
Legal	28,608	26,000	19,495	26,000	26,000
Health insurance	-	11,246	7,537	7,537	-
Payroll taxes	-	2,340	1,179	1,179	-
Pension	-	2,340	1,446	1,446	-
Salaries	-	46,800	30,776	46,800	62,000
Administration	-	1,000	111	1,000	1,000
Supplies	2,763	2,500	1,468	2,500	2,500
<b>Total municipal court</b>	40,171	103,626	72,712	101,162	102,900
<b>Contracts</b>					
Arapahoe county dispatch fee	35,560	36,894	27,670	36,893	38,276
Mobile Cad	1,261	1,262	1,299	1,299	1,262
Human society	-	500	-	500	500
Juvenile assessment	632	650	632	632	650
Netmotion	-	500	-	500	500
CACP	250	350	430	430	450
CISC	853	1,000	150	1,000	1,000
WhenIWork	439	430	797	797	800
<b>Total contracts</b>	38,995	41,586	30,978	42,051	43,438
<b>Computer/IT</b>					
Flock safety	18,276	17,500	12,325	16,433	17,500
Offsite server backup and protection	12,291	12,000	8,109	12,000	12,000
Office 365 accounts	4,950	5,000	4,093	6,140	6,200
Scheduled computer replacement	1,969	4,000	5	4,000	4,000
Govpilot	14,000	14,000	10,500	14,000	14,000
<b>Total computer/IT</b>	51,486	52,500	35,032	52,573	53,700
<b>Total public safety</b>	958,102	1,097,881	772,573	1,072,404	1,120,118
<b>Public works</b>					
Ground maintenance	4,185	7,000	3,145	7,000	22,500

**TOWN OF COLUMBINE VALLEY  
OPERATIONS - DETAILS  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<b>2023 Actual</b>	<b>2024 Adopted</b>	<b>YTD Actual 9/30/2024</b>	<b>2024 Estimated</b>	<b>2025 Proposed</b>
Health insurance	9,053	9,966	7,276	9,663	9,280
Insurance vehicle	2,531	2,914	2,185	2,913	3,060
Insurance workers comp/liability	5,059	6,283	4,764	6,352	6,610
Other drainage/water	-	5,000	-	5,000	5,000
Payroll taxes	4,579	5,522	4,077	5,436	5,799
Pension	4,078	5,522	3,163	4,217	5,799
Professional fees-mosquito control	7,606	7,985	6,623	7,950	8,348
Salaries	87,790	110,448	78,949	110,448	115,970
Sanitation/trash/recycle service	104,605	109,200	80,290	107,053	110,838
Signs maintenance	231	1,104	539	1,104	5,000
Snow removal	4,090	2,500	1,250	2,500	2,500
Storm water permit process/NPDES	428	1,200	518	1,200	1,200
Street lighting	12,127	15,000	8,499	15,000	15,000
Streets and gutters maintenance	30,205	105,000	1,046	105,000	185,000
Streets and gutters contingency	-	50,000	-	50,000	50,000
Striping	-	1,000	432	1,000	1,000
Vehicle maintenance	2,773	2,000	1,355	2,000	2,000
<b>Total public works</b>	<u>279,340</u>	<u>447,644</u>	<u>204,111</u>	<u>443,836</u>	<u>554,904</u>
<b>TOTAL EXPENDITURES</b>	<u>1,991,182</u>	<u>2,346,205</u>	<u>1,499,304</u>	<u>2,254,023</u>	<u>2,530,377</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>991,816</u>	<u>243,189</u>	<u>964,163</u>	<u>655,585</u>	<u>319,611</u>
<b>OTHER FINANCING USES</b>					
Transfer to capital	(1,190,000)	(250,000)	(680,000)	(580,000)	(250,000)
<b>Total other financing uses</b>	<u>(1,190,000)</u>	<u>(250,000)</u>	<u>(680,000)</u>	<u>(580,000)</u>	<u>(250,000)</u>
<b>NET CHANGE IN FUND BALANCE</b>	(198,184)	<u>\$ (6,811)</u>	284,163	75,585	69,611
<b>BEGINNING FUND BALANCE</b>	<u>1,000,464</u>		<u>802,280</u>	<u>802,280</u>	<u>877,865</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 802,280</u>		<u>\$ 1,086,443</u>	<u>\$ 877,865</u>	<u>\$ 947,476</u>

**TOWN OF COLUMBINE VALLEY  
CAPITAL  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Denver water contribution	\$ 378,131	\$ -	\$ -	\$ -	\$ -
NEU grant	376,773	-	-	-	-
<b>Total revenues</b>	<u>754,904</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>EXPENDITURES</b>					
<b>Public safety</b>					
Vehicle	-	69,000	-	69,000	75,000
<b>Administration</b>					
Computer server	-	-	-	-	15,000
Town Hall board room & basement carpet	10,029	-	-	-	8,000
<b>Public works</b>					
Furnace and air conditioner	15,400	-	-	-	-
Lightpole replacement	-	12,000	10,314	10,314	12,000
Platte Canyon Sidewalk - Village to Fairway	33,058	482,812	14,102	100,000	600,000
Platte Canyon/Coal Mine right turn lane	-	280,000	-	-	280,000
Road improvements	1,633,361	2,059,886	497,530	1,000,000	-
Town wall	-	-	-	-	100,000
Trails	-	30,000	-	30,000	-
<b>Total expenditures</b>	<u>1,691,848</u>	<u>2,933,698</u>	<u>521,946</u>	<u>1,209,314</u>	<u>1,090,000</u>
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>					
	<u>(936,944)</u>	<u>(2,933,698)</u>	<u>(521,946)</u>	<u>(1,209,314)</u>	<u>(1,090,000)</u>
<b>OTHER FINANCING SOURCES</b>					
Sale of assets	9,200	-	-	-	-
Transfer from general	1,190,000	250,000	680,000	580,000	250,000
<b>Total other financing sources</b>	<u>1,199,200</u>	<u>250,000</u>	<u>680,000</u>	<u>580,000</u>	<u>250,000</u>
<b>NET CHANGE IN FUND BALANCE</b>	262,256	<u>\$ (2,683,698)</u>	\$ 158,054	(629,314)	(840,000)
<b>BEGINNING FUND BALANCE</b>	<u>5,036,303</u>		<u>5,298,559</u>	<u>5,298,559</u>	<u>4,669,245</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 5,298,559</u>		<u>\$ 5,456,613</u>	<u>\$ 4,669,245</u>	<u>\$ 3,829,245</u>

**TOWN OF COLUMBINE VALLEY  
 CONSERVATION TRUST FUND  
 2025 PROPOSED BUDGET  
 WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Conservation trust fund entitlement	\$ 10,897	\$ 8,700	\$ 7,558	\$ 8,700	\$ 8,700
CTF interest	1,505	1,300	1,423	2,135	1,300
<b>Total revenues</b>	<u>12,402</u>	<u>10,000</u>	<u>8,981</u>	<u>10,835</u>	<u>10,000</u>
<b>EXPENDITURES</b>					
Conservation trust fund expenditures	6,385	6,000	835	-	6,000
<b>Total expenditures</b>	<u>6,385</u>	<u>6,000</u>	<u>835</u>	<u>-</u>	<u>6,000</u>
<b>NET CHANGE IN FUND BALANCE</b>	6,017	<u>\$ 4,000</u>	\$ 8,146	10,835	4,000
<b>BEGINNING FUND BALANCE</b>	<u>23,876</u>		<u>29,893</u>	<u>29,893</u>	<u>40,728</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 29,893</u>		<u>\$ 38,039</u>	<u>\$ 40,728</u>	<u>\$ 44,728</u>

**TOWN OF COLUMBINE VALLEY  
ARAPAHOE COUNTY OPEN SPACE  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Arapahoe county open space revenues	\$ 57,860	\$ 57,900	\$ 63,209	\$ 63,209	\$ 63,200
ACOP interest	29,509	27,000	25,919	38,879	27,000
<b>Total revenues</b>	<u>87,369</u>	<u>84,900</u>	<u>89,128</u>	<u>102,088</u>	<u>90,200</u>
<b>EXPENDITURES</b>					
Trails Master Plan	-	-	-	-	-
Nevada ditch	-	-	-	-	-
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	87,369	<u>\$ 84,900</u>	\$ 89,128	102,088	90,200
<b>BEGINNING FUND BALANCE</b>	<u>526,090</u>		<u>613,459</u>	<u>613,459</u>	<u>715,547</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 613,459</u>		<u>\$ 702,587</u>	<u>\$ 715,547</u>	<u>\$ 805,747</u>

**TOWN OF COLUMBINE VALLEY  
WILD PLUM IMPACT FEES  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Wild Plum Impact fees interest	63,256	60,000	51,887	77,831	70,000
<b>Total revenues</b>	<u>63,256</u>	<u>60,000</u>	<u>51,887</u>	<u>77,831</u>	<u>70,000</u>
<b>EXPENDITURES</b>					
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	63,256	<u>\$ 60,000</u>	51,887	77,831	70,000
<b>BEGINNING FUND BALANCE</b>	<u>1,201,144</u>		<u>1,264,400</u>	<u>1,264,400</u>	<u>1,342,231</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 1,264,400</u>		<u>\$ 1,316,287</u>	<u>\$ 1,342,231</u>	<u>\$ 1,412,231</u>

**TOWN OF COLUMBINE VALLEY  
TRANSPORTATION FEES  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 9/30/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Transportation fees	\$ 93,235	\$ 100,000	\$ 89,378	\$ 100,000	\$ 100,000
<b>Total revenues</b>	<u>93,235</u>	<u>100,000</u>	<u>89,378</u>	<u>100,000</u>	<u>100,000</u>
<b>EXPENDITURES</b>					
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	93,235	<u>\$ 100,000</u>	89,378	100,000	100,000
<b>BEGINNING FUND BALANCE</b>	<u>179,954</u>		<u>273,189</u>	<u>273,189</u>	<u>373,189</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 273,189</u>		<u>\$ 362,567</u>	<u>\$ 373,189</u>	<u>\$ 473,189</u>

**Town of Columbine Valley  
Property taxes**

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>PRELIMINARY 2025</b>
<b>Assessed Value</b>	47,883,330	54,576,701	54,835,909	65,358,880	62,737,997	81,774,145	83,602,178
<b>Mill Levy</b>							
General Fund	9.313	9.313	7.924	9.339	9.339	9.339	9.339
Temp Rate Reduction	-1.573	-2.755	-	-	-	(2.195)	(2.195)
Abatement	0.011	0.009	0.025	0.077	0.015	-	-
<b>Total Mill Levy</b>	<b>7.751</b>	<b>6.567</b>	<b>7.949</b>	<b>9.416</b>	<b>9.354</b>	<b>7.144</b>	<b>7.144</b>
<b>Property taxes</b>							
General Fund	445,937	508,273	434,520	610,387	585,910	763,689	780,760.74
Temp Rate Reduction	(75,320)	(150,359)	-	-	-	(179,494)	(183,506.78)
Abatement	527	491	1,371	5,033	941	-	-
<b>Total Property Taxes</b>	<b>371,144</b>	<b>358,405</b>	<b>435,891</b>	<b>615,419</b>	<b>586,851</b>	<b>584,194</b>	<b>597,254.00</b>





## **Request for Board of Trustee Direction**

- Date:** October 15, 2024
- Title:** Park Event Permit
- Presented By:** Lee Schiller, Town Attorney
- Prepared By:** Lee Schiller, Town Attorney
- Background:** Recently, Town staff has received an increase in requests from residents to use Columbine Park for organized activities outside of the facilities' standard use. These are primarily events hosted by and for residents of the Town who need a venue larger than those available in their neighborhoods or personal residents.
- Town staff does not currently have any apparatus to accept or deny these requests. As such, we are proposing the development of a Park Event Permit that will enable the use of Town facilities in a way that can be scheduled and controlled in size and scope.
- At their meetings in April and May, the Trustees directed staff to draft a permit for the park. This permit is separate from a Special Liquor License which has an established process but could be used in conjunction with the proposed event permit.
- At the Trustee's meeting in August, the Trustees directed staff to focus the ordinance only to include Columbine Park at Town Hall.
- Attachments:** Trustee Bill #7-2024 re Park Use - UPDATED
- Staff Recommendations:** Approve the Ordinance on First Reading with any conditions or changes determined by the Trustees.
- Recommended Motion:** I move to approve Trustee Bill #7-2024 regarding Park Use on First Reading.

A BILL FOR AN ORDINANCE  
OF THE TOWN OF COLUMBINE VALLEY CONCERNING PARKS

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF COLUMBINE VALLEY, COLORADO, as follows:

Section 1. That Chapter 12.12, Parks of the Municipal Code of the Town of Columbine Valley is hereby repealed and reenacted to read as follows:

Chapter 12.12.010: Intent and Applicability

- a. (a) Intent. The intent of this Chapter is to regulate the use of the Town Hall Park, (“Park”), and minimize the impact by large groups and special events and to ensure that the Park is reasonably available and safe for use by the public.
- a. (b) Applicability. This Chapter shall apply to the Town Hall Park, provided that Town’s sponsored events may be exempted from this Chapter upon approval of the Board of Trustees.

Chapter 12.12.020: Hours

- a. (a) The Park shall be open from 9:00 am – 6:00 pm and shall not be entered upon or used or occupied at other times.
- a. (b) It is unlawful to enter, use or occupy the Park during such time as the Park is closed.

Chapter 12.12.030: Use of Parks.

- a. (a) Residents and non-residents may reserve the use of the Park subject to the prohibitions and limitations set forth below.
- a. (b) Only residents may reserve the Park for Special Events involving any combination of the following: temporary structures, vendors, amplified sound, entertainment, or street closures.
- a. (c) No Residents or non-residents using the Park shall have access to the Town Hall.

Chapter 12.12.040: Prohibitions. The following uses and items are prohibited on the Parks except to the extent permitted as hereinafter set forth

- a. (a) Commercial activity.
- a. (b) Advertising or solicitation.
- a. (c) Gated or restricted event or activity involving admission fees to enter.
- a. (d) Activities which present a material risk to damage, injure, or destroy, in whole or in part, the Park, inclusive of landscaping and amenities.
- a. (e) An event at the Park involving more than 25 people at a time, except for a noncommercial (public expression and public assembly) event.
- a. (f) Use of motorized and non-motorized vehicles, except for wheelchairs and similar mobility devices by individuals with mobility disabilities, as described in the Americans with Disabilities Act.
- a. (g) Glass containers
- a. (h) Firearms or weapons, except by peace officers.
- a. (i) Fires.
- a. (j) Alcoholic beverages and illegal drugs.

- a. (k) Field or other markings on the Parks.
  
- a. (l) Tents, booths, awnings, canopies, stages, or other structures.
  
- a. (m) Equipment, including but not limited to amplification equipment.
  
- a. (n) Banners and signage.

Chapter 12.12.050: Permits.

- a. (a) A permit for the use of the Park is required under the following circumstances:
  - (1) Reservation of any portion of the Park for an allotted period of time,
  - (2) Use by any designated group of more than twenty-five (25) people,  
Or
  - (3) Use involving prohibited use or item(s) as set forth above.
  
- (b) Permits will be considered for issuance by the Town or its designated representative(s). In its review of a permit application, the Town or its designated representative(s) should consider the following:
  - 1. (1) Whether the application for a permit (including any required attachments and submissions) is fully completed and executed.

- (2) Whether the applicant has tendered the required application fee with the application, or has tendered the required user fee, insurance certificate, which will name the Town as an additional insured, security deposit, or other requirement, if applicable.
- (3) Whether the application contains a material falsehood or misrepresentation.
- (4) Whether the applicant is legally incompetent to contract or to sue and be sued.
- (5) Whether the applicant has on prior occasions damaged Town property and has not paid in full for such damage or has other outstanding and unpaid debts to the Town.
- (6) Whether a fully executed prior application for a permit for the same time and place has been received, and a permit has or will be granted to a prior applicant authorizing uses or activities which do not reasonably permit multiple occupancy of the Park.
- (7) Whether the intended use is prohibited by or inconsistent with the common and customary uses of the Park.
- (8) Whether the intended use would present an unreasonable danger to the health or safety of the applicant, or other users of the Park, the Town employees, or the public.
- (9) Whether the applicant complied or cannot comply with applicable licensure requirements or regulations of the Town or other public entity concerning the intended use.
- (10) Whether the intended use is prohibited by regulations of the Town or other applicable laws, rules and regulations.
- (11) The risk of damage to the Park as set forth in 5 above.
- (12) The nature of the requested use, including whether such use involves advertising or solicitation; the use of tents, booths, awnings, canopies, stages, or other structures; or the use of equipment, which may require First Amendment protections.

- (13) Whether the use will exceed one (1) hour.
- (14) Whether the number of people involved exceeds twenty five (25).
- (15) Whether the use is for commercial or noncommercial use.
- (16) Whether the use will require the presence of one or more porta potties.
- (17) Whether the Applicant has made appropriate arrangements to clean up the Park after the use.

a. (b) Permit applications will be processed as follows:

- 1. (1) Any permit application involving fewer than twenty-five (25) people, lasting for less than one (1) hour, and not posing a risk of damage to the Park, not conflicting with the public's use and enjoyment of the Park, and not involving advertising, solicitation, or the use of tents, booths, awnings canopies, stages, or other structures or the use of equipment, must be submitted at least one week in advance of the proposed use and will be processed within four (4) days.
- 1. (2) Except as provided in subsection (3), all other permit applications must be submitted at least thirty (30) days in advance of the proposed use and will be processed within twenty-eight (28) days.
- 1. (3) Permit applications for large-scale uses or events of townwide, regional or national significance, or uses that have not historically been common and customary for the Park must be submitted at least ninety (90) days in advance and will be processed within sixty-five (65) days, unless, within two (2) weeks receipt of the permit application, the applicant is notified that such permit cannot reasonably be processed within that amount of time.

a. (c) The fee charged for the use of a Park must be submitted at the time the

permit application is filed. The following fees shall apply for use of a Park.

Anticipated attendance:	Fee:
1 – 50	\$ 100.00
51 – 100	\$ 350.00
101 – 200	\$ 600.00
201 – 300	\$ 850.00
301 – 400	\$1,100.00
401 – 500	\$1,500.00

A security deposit of One Hundred Dollars (\$100.00) must be submitted at the time the permit application is filed. A larger security deposit may be required after considering the size and nature of the event.

- a. (d) Permit applications that are denied may be resubmitted to cure the defect or deficiency in the application.
  
- a. (e) Each issued permit is effective only on the date and time specified on the permit. Permits must be clearly displayed by the permittee while using the Park. Specific fees for use of the Park may be set by the Board of Trustees, from time to time. Any damages or cleanup charges resulting from the use of the Park will be deducted from the security deposit and/or additionally billed to the permittee. Any unused portion of the security deposit will be returned to the permittee within two (2) weeks following the permitted use of the Park.

Section 12.12.060: Rules and Regulations. The Board of Trustees is empowered and authorized to adopt rules and regulations for the management, operation, and control of the Park.

Section 2. Should any section clause, sentence, part or portion of this Ordinance be adjudged by any court to be unconstitutional or invalid, the same shall not affect, impair, or invalidate the Ordinance as a whole or any part thereof other than the part or portion declared by such court to be unconstitutional or invalid.

Section 3. The Town Clerk shall certify the passage of this Ordinance and cause notice of its contents and passage to be published.

Section 4. This Ordinance shall be in full force and effect upon the expiration of thirty (30) days after the publication of this Ordinance in the Littleton Independent, Littleton, Colorado said newspaper being a weekly newspaper duly qualified for publishing legal notices and advertisements within the meaning of the laws of the State of Colorado.

Introduced as Trustee Bill No. \_\_\_\_, series of 2024, at a regular meeting of the Board of Trustees of the Town of Columbine Valley, Colorado, on the 17<sup>th</sup> day of September, 2024, passed by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against, on first reading; passed on second reading at a regular meeting of the Board of Trustees held by a vote of \_\_\_\_\_ for and \_\_\_\_\_ against on the 15<sup>th</sup> day of October, 2024, and ordered published in the Littleton Independent on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

Bruce Menk, Mayor

ATTEST:

---

J.D. McCrumb, Clerk of the Town of Columbine Valley