



Town Administrator's Report

October 2024



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org



Town Administration

Special Projects. Staff continues to make progress on various issues, including several substantial projects:

- Municipal code codification
- Wireless infrastructure agreements
- Wild Plum acceptance
- Platte Canyon sidewalk design
- Town boundary wall
- Hiring seasonal on-call snowplow drivers
- Work plan for 2025 to include infrastructure and policy updates and details on ongoing operations

Details and updates on these projects will be provided at future Trustee meetings.

Budget Reminders. The public hearing on the budget is scheduled for the Nov. 19 Trustee meeting and final approval is planned for the special meeting on Dec. 10.

Court Transition. Temporary employees Lucy Martinez and Rebecca Rodriguez are doing a great job of supporting monthly court dates, updating the filing system, and advising staff. They will stay through year-end as we recruit and onboard a new Court Clerk.

Town Website Statistics

September 2024

Sessions: 1,661

Page Views: 2,809

Top Pages:

Calendar

Police

Building

Court

Pay Summons

HOAs

Building Department

Monthly Stats

18 Permits Issued

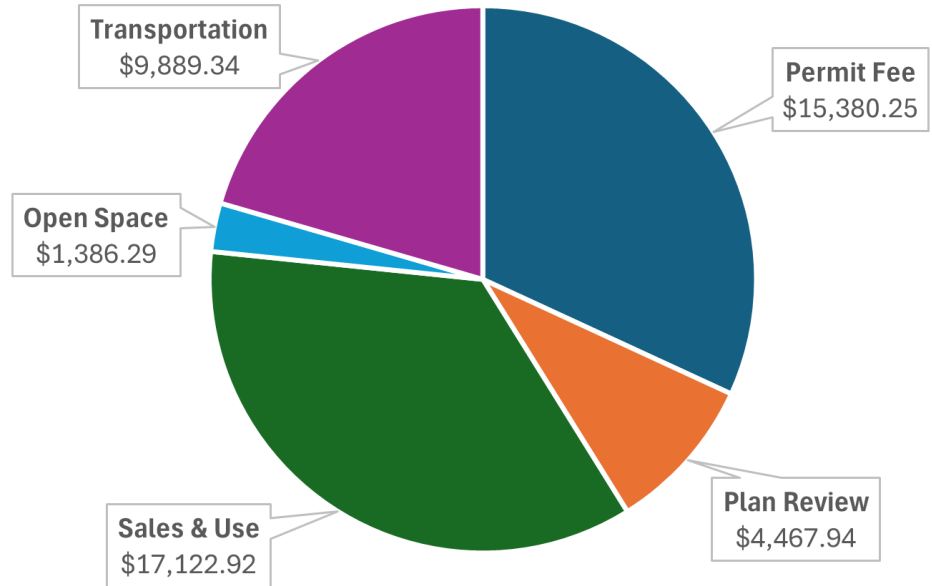
- New SFR: 0
- Major Remodel: 2
- Roofs/Solar: 8
- Basement: 5
- Miscellaneous: 3

46 Inspections

22 Licenses Issued

- General: 14
- Electrical: 4
- Plumbing: 2
- Roofing: 0
- Mechanical: 2

September Revenue: \$47,891.44



Building Department Revenue by Month



	<u>2023</u>	<u>2023 YTD</u>	<u>2024</u>	<u>2024 YTD</u>
January	\$78,588.73	\$78,588.73	\$112,396.11	\$112,396.11
February	\$25,246.21	\$103,834.94	\$39,587.44	\$151,983.55
March	\$68,651.16	\$172,486.10	\$27,277.15	\$179,260.70
April	\$21,506.86	\$193,992.96	\$115,630.12	\$294,890.82
May	\$22,900.20	\$216,893.16	\$51,621.04	\$346,511.86
June	\$9,544.02	\$226,437.18	\$21,707.29	\$368,219.15
July	\$7,497.76	\$233,934.94	\$24,989.47	\$393,208.62
August	\$47,845.29	\$281,780.23	\$43,070.54	\$436,279.16
September	\$82,284.15	\$364,064.38	\$47,891.44	\$48,4170.60
October	\$38,659.32	\$402,723.70		
November	\$65,559.63	\$468,283.33		
December	\$29,431.49	\$497,714.82		

Public Works Updates

Street Maintenance

All punch list items from street work have been completed.

- Metro Pavers has completed the last items and the work has been accepted by the Town.
- A1 has completed its punch list items by placing new slurry seal on some of the cul-de-sacs that had a binder problem.

Wild Plum Updates

The Town continues working with the Wild Plum neighborhood developer.

Playground: After two failed attempts to seal the joint around the new concrete curb, the sealant was installed correctly, bringing completion to the concrete work at the playground.

Emergency Gates: The gates for the emergency access have been installed.

- This time the gates are the correct length, but the hinges still need to be load tested.
- The gates will remain in the open position until the system is fully tested by the Town and South Metro Fire Rescue.

Perimeter Fence: The perimeter fence is in the process of being completely replaced.

- During removal, it was verified that multiple posts had been installed without concrete.
- The new fence installation is being observed closely, and it is looking much better than the original one.

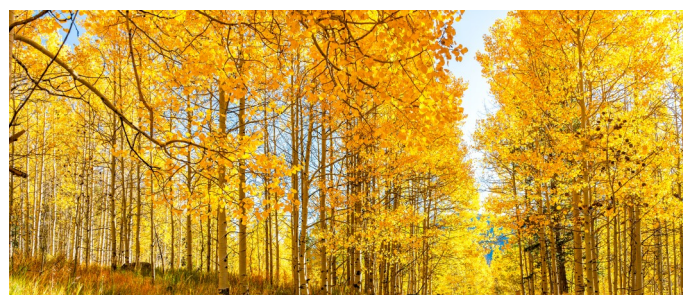
Acceptance: Town staff has been able to start additional acceptance walks with Lennar.

- Site-wide irrigation, trees, and bushes were all reviewed.
- A few dozen items were identified as needing to be replaced.
- Lennar has started replacing damaged items.

The official punch list will not be finalized until multiple additional walks have been performed.



Public Works planted a new tree (above) at Town Hall to replace a tree that died a few years ago. The new tree is on the east side of the park that is north of the building.

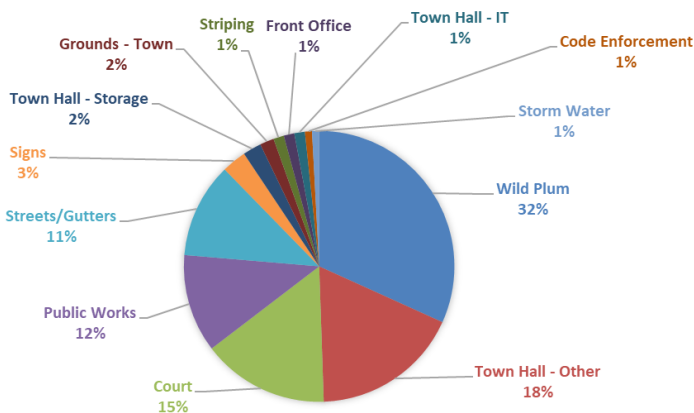


Public Works Time Usage & Municipal Court Updates

Court IT Update

Staff created a new General Court user for all IT-related accounts. All the prior accounts—such as Zoom, finance sites, email, and server accounts—have been transferred to the new account. This process makes sure Town staff will always have access to these accounts, and it will make switching over to the new Court Clerk a much more seamless operation.

September Hours	
Wild Plum	75
Town Hall: Other	42
Court	36
Public Works	28
Streets/Gutters	27
Signs	7
Town Hall: Storage	5
Grounds: Town	4
Striping	3
Front Office	3
Town Hall: IT	3
Code Enforcement	2
Storm Water	2



Weather Report	
Monthly High	91°
Monthly Low	45°
Inches of rain	1.14"

Fines Collected

	2023 YTD	2024	2024 YTD
January	\$4,530.00	\$2,438.25	\$2,438.25
February	\$8,740.00	\$2,869.74	\$5,307.99
March	\$18,360.00	\$3,681.98	\$8,989.97
April	\$27,325.01	\$6,252.49	\$15,242.46
May	\$37,332.01	\$3,536.98	\$18,779.44
June	\$46,147.01	\$15,286.98	\$34,066.42
July	\$51,762.01	\$5,418.00	\$39,484.42
August & September	\$56,877.26	\$16,736.70	\$56,221.12
October	\$59,322.26		
November	\$63,940.45		
December	\$68,354.93		

Total Stats (Update to Come)

Total on Docket	0
Total Paid Before Court	0
Cases Heard by Judge	0
Continuances	0
Default Judgments	0
Stays of Execution	0
Classes Ordered	0
Bench Warrants	0
Trials	0
Collections	0