

**TOWN OF COLUMBINE VALLEY  
BOARD OF TRUSTEES MEETING**

Nov. 19, 2024

6:30 p.m.

**A G E N D A**

1. ROLL CALL 6:30 p.m.
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT  
*Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The Mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.*
4. CONSENT AGENDA Mayor Menk
  - a. Approval of October 15, 2024 Minutes
  - b. Set December Trustees Meeting for December 10, 2024
5. REPORTS
  - a. Mayor
  - b. Trustees
  - c. Finance Report
  - d. Town Administrator
  - e. Chief of Police
6. PRESENTATIONS/DISCUSSION
  - a. There are no Presentation Items
7. NEW BUSINESS
  - a. There is no New Business
8. OLD BUSINESS
  - a. 2025 Town Budget Draft Presentation Mrs. Rodriguez
  - b. **PUBLIC HEARING** – 2025 Town Budget Mayor Menk
9. EXECUTIVE SESSION - An executive session to discuss personnel matters, involving performance and compensation, pursuant to C.R.S. § 24-6-402(4)(f). Mayor Menk
10. ADJOURNMENT

**TOWN OF COLUMBINE VALLEY**  
**BOARD OF TRUSTEES**  
Minutes  
October 15, 2024

Mayor Menk called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Bruce Menk, Bill Dotson, Mike Giesen, Dave Huelskamp, Ed Icenogle, and Al Timothy  
Also present: Lee Schiller, J.D. McCrumb, Diane Rodriguez, and Bret Cottrell  
*\* participated virtually*

**PUBLIC COMMENT:** There was no public comment

**CONSENT AGENDA**

**ACTION: upon a motion by Trustee Huelskamp and a second by Trustee Giesen, the Board of Trustees unanimously approved the consent agenda.**

**REPORTS**

- A. Mayor Menk reported he was glad to be here and working alongside this board.
- B. The Trustees had no report.
- C. Mrs. Rodriguez presented the financials and answered Trustee questions.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E. Chief Cottrell reviewed his report as presented in the Trustee Packet.

**PRESENTATIONS:** Mrs. Rodriguez presented the 2025 Town Budget Draft. The Trustees discussed and asked clarifying questions.

**NEW BUSINESS**

**Set a Public Hearing:** The Trustees set a public hearing for the 2025 Town Budget.

**ACTION: upon a motion by Trustee Icenogle and a second by Trustee Giesen, the Board of Trustees set a Public Hearing for the Town's 2025 Budget for Tuesday, November 19, 2024, at 6:30PM.**

**OLD BUSINESS**

**Trustee Bill #7-2024 – Concerning Parks (1<sup>st</sup> Reading):** Mr. Schiller presented the ordinance. The Trustees asked clarifying questions and discussed the ordinance. The Trustees directed that the ordinance be tabled until the spring of 2025.

**ACTION: there was no action.**

**ADJOURNMENT:** There being no further business, the meeting was adjourned at approximately 7:57 p.m.

Submitted by,  
J.D. McCrumb, Town Administrator



## **Request for Board of Trustee Action**

**Date:** November 19, 2024

**Title:** Set date for Special Meeting

**Presented By:** J.D. McCrumb, Town Administrator

**Prepared By:** J.D. McCrumb, Town Administrator

**Background:** The Town is required to certify the 2025 mill levy to the Arapahoe County Commissioners no later than December 15, 2024.

Accordingly, the regular December meeting set for December 17<sup>th</sup> will be moved forward one week to December 10, 2024 at 6:30 p.m.

**Recommended Motion:** “I move to set a Special Meeting for Tuesday, December 10, 2024 at 6:30 p.m. to be held at Columbine Country Club in order to consider Town business including the 2025 mill levy and 2025 Town Budget, and to cancel the Regular Meeting on Tuesday, December 17, 2024”.

**TOWN OF COLUMBINE VALLEY**  
**Financial Statements as of and YTD October 31, 2024**  
**Variance Summary**

**Total Cash \$8,793,726 Unrestricted Cash \$748,580**

**General Fund**

**Revenues**

- General Fund Revenues are at 103% of budget (PY 96%)
  - o Property taxes \$611,163 at 105% (PY 99%), Received additional \$29,962 for prior year backfill taxes
  - o Permits, fees and services \$213,828 at 124% (PY 66%)
  - o County highway tax revenue – reduced for Q3 actuals less than estimated
  - o Interest \$265,649 in general fund and \$353,573 for all funds

**Administration – 73% of budget (PY 61%)**

- Accounting & audit - includes cost of audit and additional work for dismissal of employee & take over of payroll
- Human resources – includes additional work for audit and dismissal of employee & new hire recruitment

**Planning and engineering – 83% of budget (PY 42%)**

- Total budget reduced for 2024 from \$52k to \$36k and actuals are higher at \$29,773 83% (PY \$22,027 42%)

**Public Safety – 77% of budget (PY 79%)**

- Municipal court – Judge 109% Additional work to for transition

**Public Works – 52% of budget (PY 70%)**

**General Fund Expenditures, Transfers and Fund Balance**

- Total General Fund Expenditures are at 71% of budget (PY 69%)
- Transfer to capital fund of \$880,000
- The ending fund balance is \$924,393

**Capital Fund**

- Public safety vehicle \$50,989 – this is just the purchase of the vehicle, updates still pending
- 4 light pole replacements \$10,314
- Platte Canyon Sidewalk – Village to Fairway \$15,370
- Road improvements \$497,530
- Ending fund balance \$5,604,356

**Conservation Trust Fund** - Ending fund balance \$38,201

**Arapahoe County Open Space Fund**

- Received \$63,209
- Ending fund balance \$705,557

**Wild Plum Impact Fees Fund** - Ending fund balance \$1,321,850

**Transportation Fees Fund**

- Transportation fees \$101,159 at 101% of budget (PY 79%)
- Ending fund balance \$374,348

**TOWN OF COLUMBINE VALLEY  
CASH POSITION  
YEAR TO DATE (YTD) AS OF OCTOBER 31, 2024**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
BMO checking	\$ 674,050	-	\$ 674,050
C-Safe Primary	-	6,053,234	6,053,234
C-Safe Wild Plum Impact fee	-	1,321,850	1,321,850
C-Safe CTF	-	39,035	39,035
Arapahoe County shareback	-	705,557	705,557
<b>YTD Cash Balances</b>	<b>674,050</b>	<b>8,119,676</b>	<b>8,793,726</b>
Less amount allocated for capital	-	(5,604,356)	(5,604,356)
Less amount restricted for CTF	-	(39,035)	(39,035)
Less amount restricted for ACOS	-	(705,557)	(705,557)
Less amount restricted for impact fees	-	(1,321,850)	(1,321,850)
Less amount restricted for transportation fees	-	(374,348)	(374,348)
<b>CURRENT UNRESTRICTED/UNALLOCATED BALANCE</b>	<b>\$ 674,050</b>	<b>\$ 74,530</b>	<b>\$ 748,580</b>

**TOWN OF COLUMBINE VALLEY  
 ALLOCATION OF AVAILABLE FUND BALANCES  
 YEAR TO DATE (YTD) AS OF OCTOBER 31, 2024**

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Wild Plum Impact Fees	Transportation Fees	TOTALS
<b>BEGINNING FUND BALANCES</b>	\$ 802,280	\$ 5,298,559	\$ 29,893	\$ 613,459	\$ 1,264,400	\$ 273,189	\$ 8,281,780
<b>YTD REVENUES PER FINANCIAL STATEMENTS</b>							
Taxes	1,682,742	-	-	-	-	-	1,682,742
Permits and fines	295,276	-	-	-	-	-	295,276
Intergovernmental	422,721	-	-	-	-	-	422,721
Interest	265,649	-	1,585	28,889	57,450	-	353,573
Other	3,082	-	-	-	-	-	3,082
Conservation Trust Fund entitlement	-	-	7,558	-	-	-	7,558
Arapahoe County open space	-	-	-	63,209	-	-	63,209
Transportation fees	-	-	-	-	-	101,159	101,159
<b>Total YTD revenues</b>	2,669,470	-	9,143	92,098	57,450	101,159	2,929,320
<b>Total YTD expenditures</b>	(1,667,357)	(574,203)	(835)	-	-	-	(2,242,395)
<b>Excess of revenues over (under) expenditures</b>	1,002,113	(574,203)	8,308	92,098	57,450	101,159	686,925
Transfers	(880,000)	880,000	-	-	-	-	-
<b>Net change in fund balance</b>	122,113	305,797	8,308	92,098	57,450	101,159	686,925
<b>YTD ENDING FUND BALANCES</b>	<b>\$ 924,393</b>	<b>\$ 5,604,356</b>	<b>\$ 38,201</b>	<b>\$ 705,557</b>	<b>\$ 1,321,850</b>	<b>\$ 374,348</b>	<b>\$ 8,968,705</b>

Budget vs actual reference (page 4) (page 8) (page 9) (page 10) (page 11) (page 12)

**TOWN OF COLUMBINE VALLEY  
BALANCE SHEET - ALL FUNDS  
GOVERNMENTAL FUNDS  
October 31, 2024  
Unaudited**

**ASSETS**

Cash and investments	\$	8,793,726
Accrued revenue		171,013
Prepaid expenses		29,897
Other receivables		93,133
<b>TOTAL ASSETS</b>		<b><u><u>\$ 9,087,769</u></u></b>

**LIABILITIES AND FUND BALANCES**

**LIABILITIES**

Accounts payable	\$	117,330
Accrued liabilities		1,734
<b>Total liabilities</b>		<b><u><u>119,064</u></u></b>

**FUND BALANCES**

General		924,393
Capital		5,604,356
Conservation trust fund		38,201
Arapahoe county open space		705,557
Wild Plum Impact fees		1,321,850
Transportation fees		374,348
<b>Total fund balances</b>		<b><u><u>8,968,705</u></u></b>

<b>TOTAL LIABILITIES AND FUND BALANCES</b>		<b><u><u>\$ 9,087,769</u></u></b>
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**TOWN OF COLUMBINE VALLEY**  
**GENERAL - SUMMARY**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE TEN MONTHS ENDED OCTOBER 31, 2024**

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
<b>REVENUES</b>				
Taxes	\$ 1,682,742	\$ 1,758,694	\$ (75,952)	96%
Permits and fines	295,276	273,000	22,276	108%
Intergovernmental	422,721	426,300	(3,579)	99%
Interest	265,649	95,400	170,249	278%
Other	3,082	4,000	(918)	77%
Grants	-	32,000	(32,000)	0%
<b>Total revenues</b>	<u>2,669,470</u>	<u>2,589,394</u>	<u>80,076</u>	<u>103%</u>
<b>EXPENDITURES</b>				
Administration	556,234	764,680	(208,446)	73%
Planning and engineering	29,773	36,000	(6,227)	83%
Public safety	847,474	1,097,881	(250,407)	77%
Public works	233,876	447,644	(213,768)	52%
<b>Total expenditures</b>	<u>1,667,357</u>	<u>2,346,205</u>	<u>(678,848)</u>	<u>71%</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>1,002,113</u>	<u>243,189</u>	<u>758,924</u>	<u>412%</u>
<b>OTHER FINANCING USES</b>				
Transfer to capital	(880,000)	(250,000)	(630,000)	352%
<b>Total other financing uses</b>	<u>(880,000)</u>	<u>(250,000)</u>	<u>(630,000)</u>	<u>352%</u>
<b>NET CHANGE IN FUND BALANCE</b>	122,113	<u>\$ (6,811)</u>	<u>\$ 128,924</u>	
<b>BEGINNING FUND BALANCE</b>	<u>802,280</u>			
<b>ENDING FUND BALANCE</b>	<u>\$ 924,393</u>			



**TOWN OF COLUMBINE VALLEY**  
**GENERAL - DETAILS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE ONE MONTH AND TEN MONTHS ENDED OCTOBER 31, 2024**  
**Unaudited**

	<b>Current Month</b>	<b>YTD Actual</b>	<b>Adopted Annual Budget</b>	<b>YTD Variance from Annual Budget</b>	<b>Percent of Annual Budget (83% YTD)</b>
<b>REVENUES</b>					
<b>Taxes</b>					
Cable television	\$ 3,534	\$ 36,196	\$ 42,400	\$ (6,204)	85%
Property	807	611,163	584,194	26,969	105%
Sales and use	122,714	939,063	1,009,300	(70,237)	93%
Specific ownership	3,383	28,536	40,900	(12,364)	70%
Utility franchise	7,238	67,784	81,900	(14,116)	83%
<b>Total taxes</b>	<b>137,676</b>	<b>1,682,742</b>	<b>1,758,694</b>	<b>(75,952)</b>	<b>96%</b>
<b>Permits and fines</b>					
Court fines	8,768	81,448	100,000	(18,552)	81%
Permits, fees and services	29,840	213,828	173,000	40,828	124%
<b>Total permits and fines</b>	<b>38,608</b>	<b>295,276</b>	<b>273,000</b>	<b>22,276</b>	<b>108%</b>
<b>Intergovernmental</b>					
Bow Mar IGA	-	338,000	338,000	-	100%
Bow Mar IGA admin	-	20,000	20,000	-	100%
County highway tax revenue	(2,098)	15,719	17,100	(1,381)	92%
Motor vehicle registration fees	454	4,646	5,600	(954)	83%
State cigarette tax apportionment	160	1,401	1,800	(399)	78%
State highway user's tax	4,717	42,955	43,800	(845)	98%
<b>Total intergovernmental</b>	<b>3,233</b>	<b>422,721</b>	<b>426,300</b>	<b>(3,579)</b>	<b>99%</b>
<b>Interest</b>	<b>25,507</b>	<b>265,649</b>	<b>95,400</b>	<b>170,249</b>	<b>278%</b>
<b>Other</b>	<b>979</b>	<b>3,082</b>	<b>4,000</b>	<b>(918)</b>	<b>77%</b>
<b>Grants</b>	<b>-</b>	<b>-</b>	<b>32,000</b>	<b>(32,000)</b>	<b>0%</b>
<b>TOTAL REVENUES</b>	<b>206,003</b>	<b>2,669,470</b>	<b>2,589,394</b>	<b>80,076</b>	<b>103%</b>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Accounting and audit	10,127	114,255	112,400	1,855	102%
Advertising/notices	-	260	500	(240)	52%
Bank/credit card fees	532	5,154	7,700	(2,546)	67%
Building inspection and planning review	9,854	65,284	70,000	(4,716)	93%
Building maintenance and utilities	798	21,650	26,360	(4,710)	82%
Community functions	900	30,172	50,500	(20,328)	60%
Computer expense	460	3,618	10,000	(6,382)	36%
County treasurer's collection fees	8	6,118	5,842	276	105%
Dues and publications	441	11,661	13,480	(1,819)	87%
Education and training	-	7,577	11,000	(3,423)	69%
Election	-	-	4,000	(4,000)	0%
Health insurance	2,181	20,702	26,624	(5,922)	78%
Human resources	2,912	14,987	12,000	2,987	125%
Insurance workers comp and liability	1,184	13,280	15,987	(2,707)	83%
Legal	2,595	22,372	25,000	(2,628)	89%
Mayor expenses & meals	-	663	1,000	(337)	66%
Miscellaneous	-	3,516	1,500	2,016	234%
Payroll taxes	834	8,249	11,400	(3,151)	72%
Pension	752	7,819	11,400	(3,581)	69%
Salaries	15,555	162,528	228,144	(65,616)	71%
Special projects	8,460	14,327	19,000	(4,673)	75%

**TOWN OF COLUMBINE VALLEY**  
**GENERAL - DETAILS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE ONE MONTH AND TEN MONTHS ENDED OCTOBER 31, 2024**  
**Unaudited**

	<b>Current Month</b>	<b>YTD Actual</b>	<b>Adopted Annual Budget</b>	<b>YTD Variance from Annual Budget</b>	<b>Percent of Annual Budget (83% YTD)</b>
Supplies, printing, postage	99	12,419	13,000	(581)	96%
Telephone/communications	1,000	9,623	10,143	(520)	95%
Emergency reserve	-	-	77,700	(77,700)	0%
<b>Total administration</b>	<b>58,692</b>	<b>556,234</b>	<b>764,680</b>	<b>(208,446)</b>	<b>73%</b>
<b>Planning and engineering</b>					
Town planning	4,300	26,274	20,000	6,274	131%
Town engineer	395	3,499	16,000	(12,501)	22%
<b>Total planning and engineering</b>	<b>4,695</b>	<b>29,773</b>	<b>36,000</b>	<b>(6,227)</b>	<b>83%</b>
<b>Public safety</b>					
<b>Operations</b>					
Cruiser gas	1,077	13,953	20,000	(6,047)	70%
Cruiser oil/maintenance	169	8,062	13,000	(4,938)	62%
Cruiser insurance	485	4,857	5,829	(972)	83%
Education/training	-	2,820	12,620	(9,800)	22%
Equipment/repairs	-	84	4,000	(3,916)	2%
Health insurance	5,976	61,363	88,700	(27,337)	69%
Insurance workers comp and liability	3,422	38,265	46,061	(7,796)	83%
Payroll taxes	1,807	17,984	29,600	(11,616)	61%
Pension	4,339	49,703	59,200	(9,497)	84%
Salaries	45,240	487,981	591,598	(103,617)	82%
Supplies/miscellaneous	450	4,299	15,000	(10,701)	29%
Telephones	624	3,518	4,561	(1,043)	77%
Uniforms	-	4,551	10,000	(5,449)	46%
<b>Total operations</b>	<b>63,589</b>	<b>697,440</b>	<b>900,169</b>	<b>(202,729)</b>	<b>77%</b>
<b>Municipal court</b>					
Judge	750	9,800	9,000	800	109%
Interpreter	200	1,850	2,400	(550)	77%
Legal	2,062	21,557	26,000	(4,443)	83%
Health insurance	110	7,647	11,246	(3,599)	68%
Payroll taxes	18	1,197	2,340	(1,143)	51%
Pension	-	1,446	2,340	(894)	62%
Salaries	3,291	34,067	46,800	(12,733)	73%
Administration	-	111	1,000	(889)	11%
Supplies	-	1,468	2,500	(1,032)	59%
<b>Total municipal court</b>	<b>6,431</b>	<b>79,143</b>	<b>103,626</b>	<b>(24,483)</b>	<b>76%</b>
<b>Contracts</b>					
Arapahoe county dispatch fee	-	27,670	36,894	(9,224)	75%
Tri-tech software	-	1,299	1,262	37	103%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	632	650	(18)	97%
Netmotion	-	-	500	(500)	0%
CACP	-	430	350	80	123%
CISC	-	150	1,000	(850)	15%
WhenIWork	-	797	430	367	185%
<b>Total contracts</b>	<b>-</b>	<b>30,978</b>	<b>41,586</b>	<b>(10,608)</b>	<b>74%</b>
<b>Computer/IT</b>					
Flock safety	1,459	13,784	17,500	(3,716)	79%
Offsite server backup and protection	2,255	10,364	12,000	(1,636)	86%
Office 365 accounts	-	4,093	5,000	(907)	82%

**TOWN OF COLUMBINE VALLEY**  
**GENERAL - DETAILS**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE ONE MONTH AND TEN MONTHS ENDED OCTOBER 31, 2024**  
**Unaudited**

	<b>Current Month</b>	<b>YTD Actual</b>	<b>Adopted Annual Budget</b>	<b>YTD Variance from Annual Budget</b>	<b>Percent of Annual Budget (83% YTD)</b>
Scheduled computer replacement	-	5	4,000	(3,995)	0%
Govpilot	1,167	11,667	14,000	(2,333)	83%
<b>Total computer/IT</b>	<b>4,881</b>	<b>39,913</b>	<b>52,500</b>	<b>(12,587)</b>	<b>76%</b>
<b>Total public safety</b>	<b>74,901</b>	<b>847,474</b>	<b>1,097,881</b>	<b>(250,407)</b>	<b>77%</b>
<b>Public works</b>					
Ground maintenance	-	3,145	7,000	(3,855)	45%
Health insurance	982	8,258	9,966	(1,708)	83%
Insurance vehicle	243	2,428	2,914	(486)	83%
Insurance workers comp and liability	451	5,215	6,283	(1,068)	83%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	496	4,573	5,522	(949)	83%
Pension	396	3,559	5,522	(1,963)	64%
Professional fees-mosquito control	1,325	7,948	7,985	(37)	100%
Salaries	8,734	87,683	110,448	(22,765)	79%
Sanitation/trash/recycle service	8,943	89,233	109,200	(19,967)	82%
Signs maintenance	-	539	1,104	(565)	49%
Snow removal	-	1,250	2,500	(1,250)	50%
Storm water permit process/NPDES	-	518	1,200	(682)	43%
Street lighting	1,993	10,492	15,000	(4,508)	70%
Street and gutter maintenance	2,937	3,983	105,000	(101,017)	4%
Streets and gutters contingency	-	-	50,000	(50,000)	0%
Striping	3,265	3,697	1,000	2,697	370%
Vehicle maintenance	-	1,355	2,000	(645)	68%
<b>Total public works</b>	<b>29,765</b>	<b>233,876</b>	<b>447,644</b>	<b>(213,768)</b>	<b>52%</b>
<b>TOTAL EXPENDITURES</b>	<b>168,053</b>	<b>1,667,357</b>	<b>2,346,205</b>	<b>(678,848)</b>	<b>71%</b>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<b>37,950</b>	<b>1,002,113</b>	<b>243,189</b>	<b>758,924</b>	<b>412%</b>
<b>OTHER FINANCING USES</b>					
Transfer to capital	(200,000)	(880,000)	(250,000)	(630,000)	352%
<b>Total other financing uses</b>	<b>(200,000)</b>	<b>(880,000)</b>	<b>(250,000)</b>	<b>(630,000)</b>	<b>352%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$ (162,050)</b>	<b>\$ 122,113</b>	<b>\$ (6,811)</b>	<b>\$ 128,924</b>	
<b>BEGINNING FUND BALANCE</b>		<b>802,280</b>			
<b>ENDING FUND BALANCE</b>		<b>\$ 924,393</b>			

**TOWN OF COLUMBINE VALLEY**  
**CAPITAL**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE**  
**BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS**  
**FOR THE TEN MONTHS ENDED OCTOBER 31, 2024**  
**Unaudited**

	<b>YTD Actual</b>	<b>Adopted Annual Budget</b>	<b>YTD Variance from Annual Budget</b>	<b>Percent of Annual Budget (83% YTD)</b>
<b>REVENUES</b>				
<b>Total revenues</b>	\$ -	\$ -	\$ -	-
<b>EXPENDITURES</b>				
<b>Public safety</b>				
Vehicle	50,989	69,000	(18,011)	74%
<b>Public works</b>				
Lightpole replacement	10,314	12,000	(1,686)	86%
Platte Canyon Sidewalk - Village to Fairway	15,370	482,812	(467,442)	3%
Platte Canyon/Coal Mine right turn lane	-	280,000	(280,000)	0%
Road improvements	497,530	2,059,886	(1,562,356)	24%
Trails	-	30,000	(30,000)	0%
<b>Total expenditures</b>	<u>574,203</u>	<u>2,933,698</u>	<u>(2,359,495)</u>	<u>20%</u>
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>	<u>(574,203)</u>	<u>(2,933,698)</u>	<u>2,359,495</u>	<u>20%</u>
<b>OTHER FINANCING SOURCES</b>				
Transfer from general	880,000	250,000	630,000	352%
<b>Total other financing sources</b>	<u>880,000</u>	<u>250,000</u>	<u>630,000</u>	<u>352%</u>
<b>NET CHANGE IN FUND BALANCE</b>	305,797	<u>\$ (2,683,698)</u>	<u>\$ 2,989,495</u>	
<b>BEGINNING FUND BALANCE</b>	<u>5,298,559</u>			
<b>ENDING FUND BALANCE</b>	<u><u>\$ 5,604,356</u></u>			

**TOWN OF COLUMBINE VALLEY  
 CONSERVATION TRUST  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
 BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
 FOR THE TEN MONTHS ENDED OCTOBER 31, 2024  
 Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
<b>REVENUES</b>				
Conservation Trust Fund entitlement	\$ 7,558	\$ 8,700	\$ (1,142)	87%
CTF interest	1,585	1,300	285	122%
<b>Total revenues</b>	<u>9,143</u>	<u>10,000</u>	<u>(857)</u>	<u>91%</u>
<b>EXPENDITURES</b>				
Conservation trust fund expenditures	835	6,000	(5,165)	14%
<b>Total expenditures</b>	<u>835</u>	<u>6,000</u>	<u>(5,165)</u>	<u>14%</u>
<b>NET CHANGE IN FUND BALANCE</b>	8,308	<u>\$ 4,000</u>	<u>\$ 4,308</u>	
<b>BEGINNING FUND BALANCE</b>	<u>29,893</u>			
<b>ENDING FUND BALANCE</b>	<u>\$ 38,201</u>			

**TOWN OF COLUMBINE VALLEY  
ARAPAHOE COUNTY OPEN SPACE  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
FOR THE TEN MONTHS ENDED OCTOBER 31, 2024  
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
<b>REVENUES</b>				
Arapahoe County open space	\$ 63,209	\$ 57,900	\$ 5,309	109%
ACOP interest	28,889	27,000	1,889	107%
<b>Total revenues</b>	<u>92,098</u>	<u>84,900</u>	<u>7,198</u>	<u>108%</u>
<b>EXPENDITURES</b>				
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	92,098	<u>\$ 84,900</u>	<u>\$ 7,198</u>	
<b>BEGINNING FUND BALANCE</b>	<u>613,459</u>			
<b>ENDING FUND BALANCE</b>	<u>\$ 705,557</u>			

**TOWN OF COLUMBINE VALLEY  
WILD PLUM IMPACT FEES  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
FOR THE TEN MONTHS ENDED OCTOBER 31, 2024  
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
<b>REVENUES</b>				
Interest	\$ 57,450	\$ 60,000	\$ (2,550)	96%
<b>Total revenues</b>	<u>57,450</u>	<u>60,000</u>	<u>(2,550)</u>	<u>96%</u>
<b>EXPENDITURES</b>				
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	57,450	<u>\$ 60,000</u>	<u>\$ (2,550)</u>	
<b>BEGINNING FUND BALANCE</b>	<u>1,264,400</u>			
<b>ENDING FUND BALANCE</b>	<u><u>\$ 1,321,850</u></u>			

**TOWN OF COLUMBINE VALLEY  
TRANSPORTATION FEES  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE  
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS  
FOR THE TEN MONTHS ENDED OCTOBER 31, 2024  
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (83% YTD)</u>
<b>REVENUES</b>				
Transportation fees	\$ 101,159	\$ 100,000	\$ 1,159	101%
<b>Total revenues</b>	<u>101,159</u>	<u>100,000</u>	<u>1,159</u>	<u>101%</u>
<b>EXPENDITURES</b>				
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	101,159	<u><u>\$ 100,000</u></u>	<u><u>\$ 1,159</u></u>	
<b>BEGINNING FUND BALANCE</b>	<u>273,189</u>			
<b>ENDING FUND BALANCE</b>	<u><u>\$ 374,348</u></u>			





*Happy Thanksgiving! Thursday, Nov. 28!*

# Town Administrator's Report

*November 2024*



Town of Columbine Valley  
2 Middlefield Road  
Columbine Valley, CO 80123

Tel: 303-795-1434  
Fax: 303-795-7325  
[jdmccrumb@columbinevalley.org](mailto:jdmccrumb@columbinevalley.org)



## Town Administration

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### Workflow Planning for 2025

Staff has been working to finalize 2025 work plans. This considers all planned projects and initiatives across all Town departments, the resources needed to complete them, and how to most efficiently accomplish everything. The planning process also helps Staff anticipate any Trustee action that will be needed throughout the year.

### New Snow Plow Driver

The Town's HR consultant, Kate Eckel with Bluspark HR Solutions, recruited a new snow plow driver to replace a driver on leave. Andre Coleman started in time for this season's first snowfall.

### December Holiday Party & Meeting

Watch your mail for an invitation to the Holiday Party & Meeting. This is a great chance to meet other community leaders, contractors, Staff, and Police officers who help the Town run smoothly.

- Tuesday, Dec. 10, 2024
- 6:30 p.m.
- Cocktails, Presentation, Dinner
- Columbine Ballroom Columbine Country Club

## Town Website Statistics

### October 2024

**Sessions:** 1,661

**Page Views:** 2,809

### Top Pages:

Calendar

Police

Building

Court

Pay Summons

HOAs

# Building Department

## Monthly Stats

14 Permits Issued

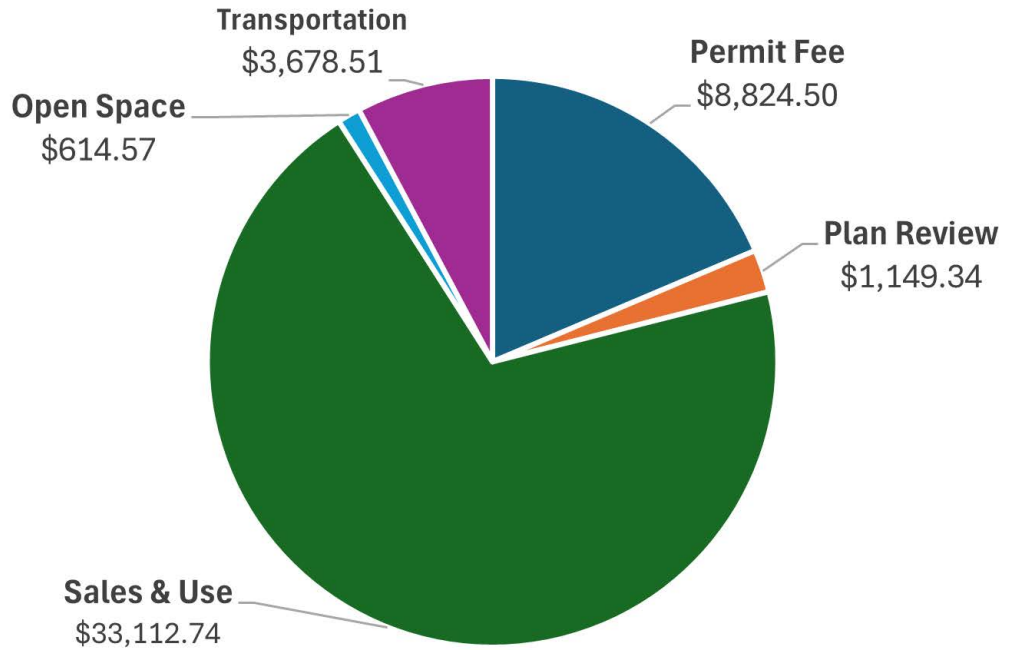
- New SFR: 0
- Major Remodel: 0
- Roofs/Solar: 6
- Basement: 0
- Miscellaneous: 8

80 Inspections

3 Licenses Issued

- General: 2
- Electrical: 0
- Plumbing: 0
- Roofing: 0
- Mechanical: 1

## October Revenue: \$21,641.67



## Building Department Revenue by Month



	<u>2023</u>	<u>2023 YTD</u>	<u>2024</u>	<u>2024 YTD</u>
<b>January</b>	\$78,588.73	\$78,588.73	\$112,396.11	\$112,396.11
<b>February</b>	\$25,246.21	\$103,834.94	\$39,587.44	\$151,983.55
<b>March</b>	\$68,651.16	\$172,486.10	\$27,277.15	\$179,260.70
<b>April</b>	\$21,506.86	\$193,992.96	\$115,630.12	\$294,890.82
<b>May</b>	\$22,900.20	\$216,893.16	\$51,621.04	\$346,511.86
<b>June</b>	\$9,544.02	\$226,437.18	\$21,707.29	\$368,219.15
<b>July</b>	\$7,497.76	\$233,934.94	\$24,989.47	\$393,208.62
<b>August</b>	\$47,845.29	\$281,780.23	\$43,070.54	\$436,279.16
<b>September</b>	\$82,284.15	\$364,064.38	\$47,891.44	\$484,170.60
<b>October</b>	\$38,659.32	\$402,723.70	<b>\$21,641.67</b>	<b>\$505,812.27</b>
<b>November</b>	\$65,559.63	\$468,283.33		
<b>December</b>	\$29,431.49	\$497,714.82		



# Public Works Updates

---

## Snow Removal Preparation

To prepare for the snow season Staff:

- Switched over the fleet to winter mode
- Reattached the salt spreader to the F450, with additional vibration plates to help loosen up the salt when it freezes
- Serviced all plows and installed new cutting edges
- Onboarded a new snow plow driver

## Wild Plum Emergency Access Test

The Wild Plum developer requested that Staff create a procedure to test the strength of the new hinges on the emergency access gate. The original hinges failed under the weight of the gate. The new procedure will test for excessive deflection at the end of the gate, showing if the hinges are performing as needed. The test will be performed in multiple areas prior to acceptance.

## Wild Plum Acceptance

Public Works Staff completed multiple on-site punch list walks with the developer to identify any problems or incomplete items that need to be corrected before the Town can issue probationary acceptance to Wild Plum. The areas walked in October included landscape, site amenities, crusher fine trail, boardwalks, concrete sidewalks, and the Nevada Ditch irrigation.

## Wild Plum Street Patches

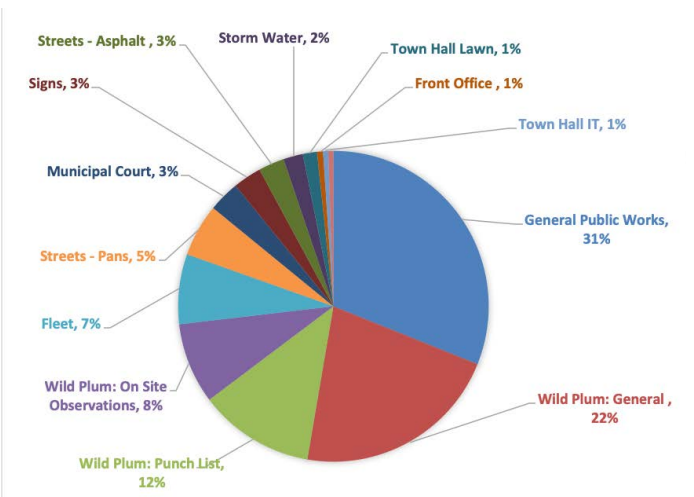
The Wild Plum developer has started to patch the first of a few dozen areas with failing asphalt.

- The first full-depth patches revealed problems with the subgrade.
- Approximately 2 feet under the surface, there were seams of fully saturated clay, causing noticeable deflection when driven across.
- An engineered fix was created by installing multiple layers of plastic geogrid fabric to help keep the road base in place.



*Above: Repairing sinking asphalt caused by saturated clay subgrade on Latigo Place.*

# Public Works Time Usage & Municipal Court Updates



October Hours	
General Public Works	58
Wild Plum: General	40
Wild Plum: Punch List	23
Wild Plum: On-Site Observations	16
Fleet	14
Streets: Pans	10
Municipal Court	6
Signs	6
Streets: Asphalt	5
Stormwater	4
Town Hall Lawn	3
Front Office	1
Town Hall IT	1
Streets: Striping	1



Weather Report	
Monthly High	88°
Monthly Low	28°
Inches of rain	0.17"

## Fines Collected

	2023 YTD	2024	2024 YTD
January	\$4,530.00	\$2,438.25	\$2,438.25
February	\$8,740.00	\$2,869.74	\$5,307.99
March	\$18,360.00	\$3,681.98	\$8,989.97
April	\$27,325.01	\$6,252.49	\$15,242.46
May	\$37,332.01	\$3,536.98	\$18,779.44
June	\$46,147.01	\$15,286.98	\$34,066.42
July	\$51,762.01	\$5,418.00	\$39,484.42
August & September	\$56,877.26	\$16,736.70	\$56,221.12
October	\$59,322.26	<b>\$7,330.94</b>	<b>\$63,552.06</b>
November	\$63,940.45		
December	\$68,354.93		

## Total Stats (Update to Come)

Total on Docket	n/a
Total Paid Before Court	n/a
Cases Heard by Judge	n/a
Continuances	n/a
Default Judgments	n/a
Stays of Execution	n/a
Classes Ordered	n/a
Bench Warrants	n/a
Trials	n/a
Collections	n/a



# **Columbine Valley Police Department**

**Serving Bow Mar**  
 2 Middlefield Rd. Columbine Valley, Colorado 80123  
[www.columbinevalley.org](http://www.columbinevalley.org)  
 (303) 795-1434 Fax (303) 795-7325

## **Columbine Valley P.D. Monthly Report For November 2024**

Full Time Positions	5 of 6
Part Time Positions	5 of 5
Regular hours	807
OT hours worked	60
Off Duty	0
PTO	180

### **October 2024 Violations**

Charges For the Date Range 10/1/2024 Thru 10/31/2024

Qty	Charge
36	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
13	703(3) FAIL TO STOP AT A STOP SIGN:
2	1409 COMPULSORY INSURANCE:
2	1101(2)(H) SPEEDING 20 AND OVER:
1	201 OBSTRUCTED VIEW:
1	1101(1) SPEEDING EXCESS OF 30 MPH OVER LIMIT:
1	1004 PASSED ON RIGHT WHEN NOT PERMITTED/SAFE:
1	603 TRAFFIC CONTROL DEVICE:
0	
<b>57</b>	<b>Total Number of Violations Issued</b>

# Monthly Case # Report

Case Number	Event Date	Situation Reported
CV24-0000186	10/02/2024 04:44:17 AM	TRAFFIC ARREST IP
CV24-0000187	10/03/2024 11:27:08 AM	PROPERTY ACCIDENT IP
CV24-0000188	10/04/2024 02:52:05 AM	TRAFFIC ARREST IP
CV24-0000189	10/04/2024 11:04:50 PM	ELUDING IP
CV24-0000190	10/05/2024 11:55:57 AM	Harassment
CV24-0000191	10/06/2024 12:24:23 AM	TRAFFIC STOP IP
CV24-0000192	10/06/2024 11:10:18 PM	ELUDING IP
CV24-0000193	10/08/2024 10:03:25 AM	INJURY ACCIDENT IP
CV24-0000194	10/08/2024 04:46:59 PM	TRAFFIC ARREST IP
CV24-0000195	10/11/2024 12:33:35 AM	Restraining Order Vio
CV24-0000196	10/11/2024 12:33:35 AM	Restraining Order Vio
CV24-0000197	10/13/2024 11:27:34 PM	ELUDING IP
CV24-0000198	10/15/2024 05:21:32 PM	TRAFFIC ARREST IP
CV24-0000199	10/15/2024 06:18:03 PM	TRAFFIC ARREST IP
CV24-0000200	10/20/2024 05:38:14 PM	WARRANT ARREST IP
CV24-0000201	10/23/2024 07:30:57 PM	TRAFFIC ARREST IP
CV24-0000202	10/24/2024 08:11:11 PM	Auto Theft
CV24-0000203	10/25/2024 09:17:03 PM	TRAFFIC ARREST IP
CV24-0000204	10/25/2024 10:46:11 PM	ELUDING IP
CV24-0000205	10/27/2024 11:41:08 PM	TRAFFIC STOP IP
CV24-0000206	10/30/2024 10:02:41 AM	MEDICAL IP

## Problem Type Summary

12:40 PM 11/13/2024  
 Data Source: Data Warehouse

**Agency:** ACSO

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**Division:** Bow Mar, Bow Mar Inactive Personnel, Columbine Valley, Columbine Valley Inactive Pers

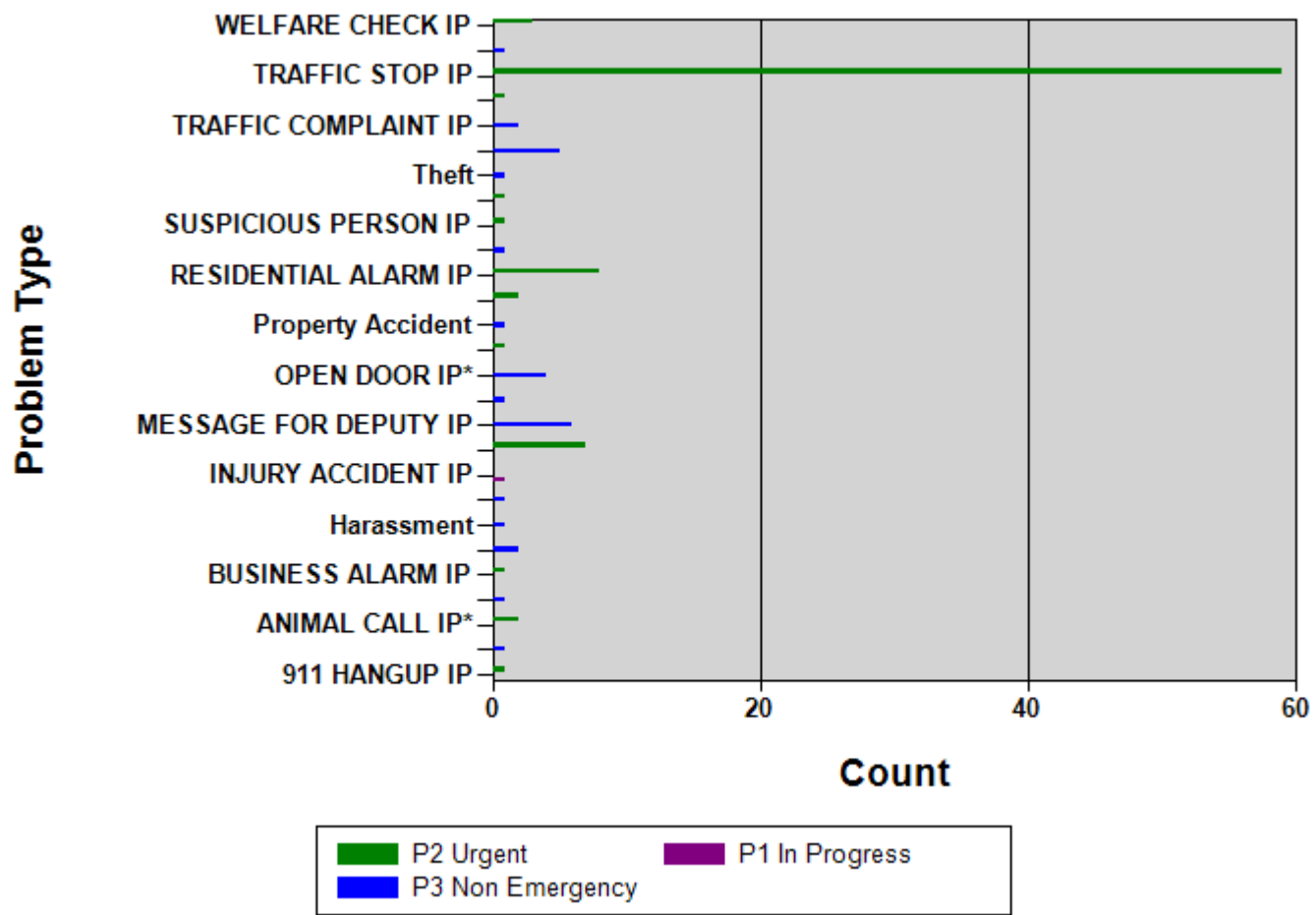
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**Day Range:** Date From 10/1/2024 To 10/31/2024

---

**Exclusion:**  Calls canceled before first unit assigned  
 Calls canceled before first unit at scene

Select a format [Excel](#) [Acrobat \(PDF\) file](#) [Export](#)



Priority	Description
1	P1 In Progress





<b>Domestic Violence Physical</b>										
<b>DOMESTIC VIOLENCE PHYSICAL IP</b>										
<b>Domestic Violence Verbal</b>										
<b>DOMESTIC VIOLENCE VERBAL IP</b>										
<b>Drug Violation</b>										
<b>DRUG VIOLATION IP</b>										
<b>DRUNK SUBJECT IP</b>										
<b>DUI IP</b>										
<b>Elder Abuse</b>										
<b>ELDER ABUSE IP</b>										
<b>FIREWORKS IP</b>										
<b>FOUND PERSON IP</b>										
<b>FOUND PROPERTY IP*</b>										
<b>Fraud</b>										
<b>FRAUD IP</b>										
<b>Harassment</b>			<u>1</u>						<u>1</u>	
<b>HARASSMENT IP</b>										
<b>Hate Crime</b>										
<b>HATE CRIME IP</b>										
<b>HOME CHECK IP*</b>										
<b>Identity Theft</b>										
<b>IDENTITY THEFT IP</b>										
<b>IMPOUNDED VEHICLE IP</b>										
<b>INFORMATION IP</b>			<u>1</u>						<u>1</u>	
<b>Injury Accident</b>										
<b>INJURY ACCIDENT IP</b>	<u>1</u>								<u>1</u>	
<b>INTIMIDATING A WITNESS IP</b>										
<b>KEEP THE PEACE IP*</b>										
<b>LIQUOR VIOLATION IP</b>										
<b>LOUD NOISE COMPLAINT IP</b>										
<b>MEDICAL IP</b>		<u>7</u>							<u>7</u>	
<b>Menacing</b>										
<b>MENACING IP</b>										
<b>MENTAL SUBJECT IP</b>										
<b>MESSAGE FOR DEPUTY IP</b>			<u>6</u>						<u>6</u>	
<b>MISSING CHILD IP</b>										
<b>Missing Person</b>										
<b>MISSING PERSON IP</b>										
<b>OBSTRUCTION IP</b>										
<b>ODOR INVESTIGATION IP</b>			<u>1</u>						<u>1</u>	

<b>OPEN DOOR IP*</b>		<u>4</u>						<u>4</u>
<b>OVERSIZED VEHICLE IP*</b>								
<b>PARKING COMPLAINT IP*</b>								
<b>POSS SHOTS FIRED IP</b>	<u>1</u>							<u>1</u>
<b>Property Accident</b>		<u>1</u>						<u>1</u>
<b>PROPERTY ACCIDENT IP</b>	<u>2</u>							<u>2</u>
<b>PUFFING VEHICLE IP*</b>								
<b>RECOVERED STOLEN PROPERTY IP</b>								
<b>RECOVERED STOLEN VEHICLE IP</b>								
<b>REDI REPORT IP</b>								
<b>REPOSSESSED VEHICLE IP</b>								
<b>RESIDENTIAL ALARM IP</b>	<u>8</u>							<u>8</u>
<b>Restraining Order Vio</b>		<u>1</u>						<u>1</u>
<b>RESTRAINING ORDER VIO IP</b>								
<b>Robbery</b>								
<b>ROBBERY IP</b>								
<b>Runaway</b>								
<b>RUNAWAY IP</b>								
<b>SAFE 2 TELL</b>								
<b>SELECTIVE ENFORCEMENT IP*</b>								
<b>Sex Assault</b>								
<b>SEX ASSAULT IP</b>								
<b>Sex Crime</b>								
<b>SEX CRIME IP</b>								
<b>Shots Fired</b>								
<b>SHOTS FIRED IP</b>								
<b>Suicide Attempt</b>								
<b>SUICIDE ATTEMPT IP</b>								
<b>SUICIDE COMPLETED IP</b>								
<b>SUICIDE THREAT IP</b>								
<b>SUSPICIOUS CIRCUMSTANCE IP</b>								
<b>SUSPICIOUS PERSON IP</b>	<u>1</u>							<u>1</u>
<b>SUSPICIOUS VEHICLE IP</b>	<u>1</u>							<u>1</u>
<b>Theft</b>		<u>1</u>						<u>1</u>
<b>Theft from Motor Vehicle</b>								
<b>THEFT FROM MOTOR VEHICLE IP</b>								
<b>THEFT IP</b>								
<b>TRAFFIC ARREST IP</b>		<u>5</u>						<u>5</u>
<b>Traffic Complaint</b>								
<b>TRAFFIC COMPLAINT IP</b>		<u>2</u>						<u>2</u>

<b>TRAFFIC OBSTRUCTION IP</b>		<u>1</u>								<u>1</u>
<b>TRAFFIC STOP IP</b>		<u>59</u>								<u>59</u>
<b>TRANSPORT IP</b>										
<b>Trespass to Property</b>										
<b>TRESPASS TO PROPERTY IP</b>										
<b>Trespass to Vehicle</b>										
<b>TRESPASS TO VEHICLE IP</b>										
<b>UNKNOWN INJURY ACCIDENT IP</b>										
<b>UNLAWFUL ACTS IP</b>										
<b>UNWANTED SUBJECT IP</b>										
<b>VEHICLE LOCKOUT IP</b>										
<b>WARRANT ARREST IP</b>			<u>1</u>							<u>1</u>
<b>WARRANT PICKUP IP</b>										
<b>Weapons Violation</b>										
<b>WEAPONS VIOLATION IP</b>										
<b>WELFARE CHECK IP</b>		<u>3</u>								<u>3</u>
<b>ZZ-Animal Call</b>										
<b>ZZ-Suspicious Person</b>										
<b>ZZ-Suspicious Vehicle</b>										
<b>ZZ-Unwanted Subject</b>										
<b>ZZ-ZONING IP</b>										
<b>Total</b>	<u>1</u>	<u>87</u>	<u>28</u>							<u>116</u>

**TOWN OF COLUMBINE VALLEY  
SUMMARY  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES PER CATEGORY</b>					
General	\$ 2,982,998	\$ 2,589,394	\$ 2,669,471	\$ 3,005,038	\$ 2,915,251
Capital	754,904	-	-	-	-
Conservation trust fund	12,402	10,000	9,143	10,602	10,000
Arapahoe county open space	87,369	84,900	92,097	97,875	90,200
Wild Plum Impact fees	63,256	60,000	57,450	68,940	70,000
Transportation fees	93,235	100,000	101,159	105,000	100,000
<b>Total revenues</b>	<u>3,994,164</u>	<u>2,844,294</u>	<u>2,929,320</u>	<u>3,287,455</u>	<u>3,185,451</u>
<b>EXPENDITURES PER CATEGORY</b>					
General	1,991,182	2,346,205	1,664,005	2,272,136	2,581,383
Capital	1,691,848	2,933,698	574,203	709,314	997,000
Conservation trust fund	6,385	6,000	835	835	6,000
Arapahoe county open space	-	-	-	-	4,000
<b>Total expenditures</b>	<u>3,689,415</u>	<u>5,285,903</u>	<u>2,239,043</u>	<u>2,982,285</u>	<u>3,588,383</u>
<b>EXCESS OF REVENUES OVER (UNDER) EXPENDITURES</b>					
	<u>304,749</u>	<u>(2,441,609)</u>	<u>690,277</u>	<u>305,170</u>	<u>(402,932)</u>
<b>OTHER FINANCING SOURCES (USES)</b>					
Sale of capital assets	9,200	-	-	-	-
<b>Total other financing sources (uses)</b>	<u>9,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	313,949	<u>\$ (2,441,609)</u>	690,277	305,170	(402,932)
<b>BEGINNING FUND BALANCE</b>	<u>7,967,831</u>		<u>8,281,780</u>	<u>8,281,780</u>	<u>8,586,950</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 8,281,780</u>		<u>\$ 8,972,057</u>	<u>\$ 8,586,950</u>	<u>\$ 8,184,018</u>
<b>ENDING FUND BALANCE BY CATEGORY</b>					
General	\$ 802,280		\$ 927,746	\$ 805,182	809,050
Capital	5,298,559		5,604,356	5,319,245	4,652,245
Conservation trust fund	29,893		38,201	39,660	43,660
Arapahoe county open space	613,459		705,556	711,334	797,534
Impact fees	1,264,400		1,321,850	1,333,340	1,403,340
Transportation fees	273,189		374,348	378,189	478,189
<b>ENDING FUND BALANCE BY CATEGORY</b>	<u>\$ 8,281,780</u>		<u>\$ 8,972,057</u>	<u>\$ 8,586,950</u>	<u>\$ 8,184,018</u>

**TOWN OF COLUMBINE VALLEY  
OPERATIONS - DETAILS  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
<b>Taxes</b>					
Cable television	\$ 43,409	\$ 42,400	\$ 36,196	\$ 43,435	\$ 43,400
Property taxes	567,738	584,194	611,163	614,170	597,254
Sales and use taxes	1,118,856	1,009,300	939,063	1,117,663	1,117,600
Specific ownership taxes	38,497	40,900	28,536	34,243	41,800
Utility franchise fees	80,301	81,900	67,784	81,341	81,300
<b>Total taxes</b>	<u>1,848,801</u>	<u>1,758,694</u>	<u>1,682,742</u>	<u>1,890,852</u>	<u>1,881,354</u>
<b>Permits and fines</b>					
Fines	72,678	100,000	81,448	100,000	100,000
Permits, fees and services	205,673	173,000	213,828	252,521	252,400
Violations	126,080	-	-	-	-
<b>Total permits and fines</b>	<u>404,431</u>	<u>273,000</u>	<u>295,276</u>	<u>352,521</u>	<u>352,400</u>
<b>Intergovernmental</b>					
Bow Mar IGA police	328,610	338,000	338,000	338,000	372,797
Bow Mar IGA admin	20,000	20,000	20,000	20,000	20,000
County highway tax revenue	12,965	17,100	15,719	18,863	18,900
Motor vehicle registration fees	5,700	5,600	4,646	5,575	5,600
State cigarette tax apportionment	2,287	1,800	1,401	1,681	1,700
State highway user's tax	44,477	43,800	42,955	51,546	51,500
<b>Total intergovernmental</b>	<u>414,039</u>	<u>426,300</u>	<u>422,721</u>	<u>435,665</u>	<u>470,497</u>
<b>Interest</b>	270,827	95,400	265,650	290,000	175,000
<b>Other</b>	4,834	4,000	3,082	4,000	4,000
<b>Grants</b>	40,066	32,000	-	32,000	32,000
<b>TOTAL REVENUES</b>	<u>2,982,998</u>	<u>2,589,394</u>	<u>2,669,471</u>	<u>3,005,038</u>	<u>2,915,251</u>
<b>EXPENDITURES</b>					
<b>Administration</b>					
Accounting and audit	118,752	112,400	114,255	135,000	131,000
Advertising/notices	-	500	260	500	500
Bank/credit card fees	7,101	7,700	5,154	6,500	6,500
Building inspection and plan review	87,057	70,000	65,284	78,341	80,000
Building maintenance and utilities	23,301	26,360	21,650	27,060	28,000
Community functions	42,945	50,500	30,172	49,047	50,500
Computer expense	8,675	10,000	3,618	10,000	10,000
County treasurer's collection fees	5,669	5,842	6,118	6,150	5,973
Dues and publications	12,486	13,480	11,661	14,597	16,650
Education and training	6,422	11,000	7,577	11,000	11,000
Election	-	4,000	-	-	-
Health insurance	34,777	26,624	20,702	24,487	31,091
Human resources	11,944	12,000	14,987	17,984	15,000
Insurance workers comp/liability/bonds	18,654	15,987	13,280	15,936	17,601
Legal	21,937	25,000	22,372	25,000	30,000
Meals	1,091	1,000	663	1,000	1,000
Miscellaneous	1,210	1,500	3,516	1,500	1,500
Payroll taxes	11,937	11,400	8,249	9,899	12,000
Pension	12,961	11,400	7,819	9,383	12,000
Salaries	244,310	228,144	162,528	228,144	239,551
Special projects	21,146	19,000	14,327	19,000	10,000
Supplies, printing, postage	18,746	13,000	12,419	13,000	13,000
Telephone/communications	9,546	10,143	9,623	11,548	12,125
Emergency reserve	-	77,700	-	-	87,500

**TOWN OF COLUMBINE VALLEY  
OPERATIONS - DETAILS  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>Total administration</b>	720,667	764,680	556,234	715,076	822,491
<b>Planning and engineering</b>					
Town planning	29,325	20,000	22,922	27,506	20,000
Town engineer	3,748	16,000	3,499	4,199	16,000
Miscellaneous	-	-	-	-	-
<b>Total planning and engineering</b>	33,073	36,000	26,421	31,705	36,000
<b>Public safety</b>					
<b>Operations</b>					
Cruiser gas	16,555	20,000	13,953	20,000	20,520
Cruiser oil/maintenance	16,824	13,000	8,062	13,000	13,338
Cruiser insurance	5,062	5,829	4,857	5,828	6,120
Education/training	6,700	12,620	2,820	12,620	12,620
Equipment repair	7,621	4,000	84	4,000	4,104
Health insurance	75,504	88,700	61,363	80,444	81,400
Insurance workers comp/liability	45,269	46,061	38,265	45,918	39,504
Payroll taxes	21,041	29,600	17,984	21,581	31,700
Pension	56,810	59,200	49,703	59,644	63,300
Salaries	553,664	591,598	487,981	591,598	632,330
Supplies/dues/miscellaneous	8,182	15,000	4,299	15,000	15,000
Telephones/air cards	4,644	4,561	3,518	4,222	4,433
Uniforms	9,574	10,000	4,551	10,000	20,000
<b>Total operations</b>	827,450	900,169	697,440	883,855	944,369
<b>Municipal court</b>					
Judge	6,400	9,000	9,800	11,300	12,000
Interpreter	2,400	2,400	1,850	2,400	2,400
Legal	28,608	26,000	21,557	26,000	28,000
Health insurance	-	11,246	7,647	7,647	9,300
Payroll taxes	-	2,340	1,197	1,197	3,500
Pension	-	2,340	1,446	1,446	7,000
Salaries	-	46,800	34,067	46,800	70,000
Administration	-	1,000	111	1,000	1,000
Supplies	2,763	2,500	1,468	2,500	2,500
<b>Total municipal court</b>	40,171	103,626	79,143	100,290	135,700
<b>Contracts</b>					
Arapahoe county dispatch fee	35,560	36,894	27,670	36,893	38,276
Mobile Cad	1,261	1,262	1,299	1,299	1,262
Human society	-	500	-	500	500
Juvenile assessment	632	650	632	632	650
Netmotion	-	500	-	500	500
CACP	250	350	430	430	450
CISC	853	1,000	150	1,000	1,000
WhenIWork	439	430	797	797	800
<b>Total contracts</b>	38,995	41,586	30,978	42,051	43,438
<b>Computer/IT</b>					
Flock safety	18,276	17,500	13,784	16,541	20,500
Offsite server backup and protection	12,291	12,000	10,364	12,000	12,000
Office 365 accounts	4,950	5,000	4,093	6,140	6,200
Scheduled computer replacement	1,969	4,000	5	4,000	4,000
Govpilot	14,000	14,000	11,667	14,000	14,000
<b>Total computer/IT</b>	51,486	52,500	39,913	52,681	56,700
<b>Total public safety</b>	958,102	1,097,881	847,474	1,078,877	1,180,207
<b>Public works</b>					
Ground maintenance	4,185	7,000	3,145	7,000	7,500

**TOWN OF COLUMBINE VALLEY  
OPERATIONS - DETAILS  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<b>2023 Actual</b>	<b>2024 Adopted</b>	<b>YTD Actual 10/31/2024</b>	<b>2024 Estimated</b>	<b>2025 Proposed</b>
Health insurance	9,053	9,966	8,258	9,570	9,280
Insurance vehicle	2,531	2,914	2,428	2,914	3,060
Insurance workers comp/liability	5,059	6,283	5,215	6,258	6,612
Other drainage/water	-	5,000	-	5,000	5,000
Payroll taxes	4,579	5,522	4,573	5,488	5,925
Pension	4,078	5,522	3,559	4,271	5,925
Professional fees-mosquito control	7,606	7,985	7,948	7,948	8,345
Salaries	87,790	110,448	87,683	110,448	118,500
Sanitation/trash/recycle service	104,605	109,200	89,233	107,080	110,838
Signs maintenance	231	1,104	539	1,104	5,000
Snow removal	4,090	2,500	1,250	2,500	2,500
Storm water permit process/NPDES	428	1,200	518	1,200	1,200
Street lighting	12,127	15,000	10,492	15,000	15,000
Streets and gutters maintenance	30,205	105,000	3,983	105,000	185,000
Streets and gutters contingency	-	50,000	-	50,000	50,000
Striping	-	1,000	3,697	3,697	1,000
Vehicle maintenance	2,773	2,000	1,355	2,000	2,000
<b>Total public works</b>	<u>279,340</u>	<u>447,644</u>	<u>233,876</u>	<u>446,478</u>	<u>542,685</u>
<b>TOTAL EXPENDITURES</b>	<u>1,991,182</u>	<u>2,346,205</u>	<u>1,664,005</u>	<u>2,272,136</u>	<u>2,581,383</u>
<b>EXCESS OF REVENUES OVER EXPENDITURES</b>	<u>991,816</u>	<u>243,189</u>	<u>1,005,466</u>	<u>732,902</u>	<u>333,868</u>
<b>OTHER FINANCING USES</b>					
Transfer to capital	(1,190,000)	(250,000)	(880,000)	(730,000)	(330,000)
<b>Total other financing uses</b>	<u>(1,190,000)</u>	<u>(250,000)</u>	<u>(880,000)</u>	<u>(730,000)</u>	<u>(330,000)</u>
<b>NET CHANGE IN FUND BALANCE</b>	(198,184)	<u>\$ (6,811)</u>	125,466	2,902	3,868
<b>BEGINNING FUND BALANCE</b>	<u>1,000,464</u>		<u>802,280</u>	<u>802,280</u>	<u>805,182</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 802,280</u>		<u>\$ 927,746</u>	<u>\$ 805,182</u>	<u>\$ 809,050</u>



**TOWN OF COLUMBINE VALLEY  
CAPITAL  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Denver water contribution	\$ 378,131	\$ -	\$ -	\$ -	\$ -
NEU grant	376,773	-	-	-	-
<b>Total revenues</b>	<u>754,904</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>EXPENDITURES</b>					
<b>Public safety</b>					
Vehicle	-	69,000	50,989	69,000	75,000
<b>Administration</b>					
Town Hall board room & basement carpet	10,029	-	-	-	-
<b>Public works</b>					
Furnace and air conditioner	15,400	-	-	-	-
Lightpole replacement	-	12,000	10,314	10,314	12,000
Platte Canyon Sidewalk - Village to Fairway	33,058	482,812	15,370	100,000	500,000
Platte Canyon/Coal Mine right turn lane	-	280,000	-	-	280,000
Road improvements	1,633,361	2,059,886	497,530	530,000	-
Town wall	-	-	-	-	100,000
Trails	-	30,000	-	-	30,000
<b>Total expenditures</b>	<u>1,691,848</u>	<u>2,933,698</u>	<u>574,203</u>	<u>709,314</u>	<u>997,000</u>
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>					
	<u>(936,944)</u>	<u>(2,933,698)</u>	<u>(574,203)</u>	<u>(709,314)</u>	<u>(997,000)</u>
<b>OTHER FINANCING SOURCES</b>					
Sale of assets	9,200	-	-	-	-
Transfer from general	1,190,000	250,000	880,000	730,000	330,000
<b>Total other financing sources</b>	<u>1,199,200</u>	<u>250,000</u>	<u>880,000</u>	<u>730,000</u>	<u>330,000</u>
<b>NET CHANGE IN FUND BALANCE</b>	262,256	<u>\$ (2,683,698)</u>	\$ 305,797	20,686	(667,000)
<b>BEGINNING FUND BALANCE</b>	<u>5,036,303</u>		<u>5,298,559</u>	<u>5,298,559</u>	<u>5,319,245</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 5,298,559</u>		<u>\$ 5,604,356</u>	<u>\$ 5,319,245</u>	<u>\$ 4,652,245</u>

**TOWN OF COLUMBINE VALLEY  
 CONSERVATION TRUST FUND  
 2025 PROPOSED BUDGET  
 WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Conservation trust fund entitlement	\$ 10,897	\$ 8,700	\$ 7,558	\$ 8,700	\$ 8,700
CTF interest	1,505	1,300	1,585	1,902	1,300
<b>Total revenues</b>	<u>12,402</u>	<u>10,000</u>	<u>9,143</u>	<u>10,602</u>	<u>10,000</u>
<b>EXPENDITURES</b>					
Conservation trust fund expenditures	6,385	6,000	835	835	6,000
<b>Total expenditures</b>	<u>6,385</u>	<u>6,000</u>	<u>835</u>	<u>835</u>	<u>6,000</u>
<b>NET CHANGE IN FUND BALANCE</b>	6,017	<u>\$ 4,000</u>	\$ 8,308	9,767	4,000
<b>BEGINNING FUND BALANCE</b>	<u>23,876</u>		<u>29,893</u>	<u>29,893</u>	<u>39,660</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 29,893</u>		<u>\$ 38,201</u>	<u>\$ 39,660</u>	<u>\$ 43,660</u>

**TOWN OF COLUMBINE VALLEY  
ARAPAHOE COUNTY OPEN SPACE  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Arapahoe county open space revenues	\$ 57,860	\$ 57,900	\$ 63,209	\$ 63,209	\$ 63,200
ACOP interest	29,509	27,000	28,888	34,666	27,000
<b>Total revenues</b>	<u>87,369</u>	<u>84,900</u>	<u>92,097</u>	<u>97,875</u>	<u>90,200</u>
<b>EXPENDITURES</b>					
Benches	-	-	-	-	4,000
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,000</u>
<b>NET CHANGE IN FUND BALANCE</b>	87,369	<u>\$ 84,900</u>	\$ 92,097	97,875	86,200
<b>BEGINNING FUND BALANCE</b>	<u>526,090</u>		<u>613,459</u>	<u>613,459</u>	<u>711,334</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 613,459</u>		<u>\$ 705,556</u>	<u>\$ 711,334</u>	<u>\$ 797,534</u>

**TOWN OF COLUMBINE VALLEY  
WILD PLUM IMPACT FEES  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Wild Plum Impact fees interest	63,256	60,000	57,450	68,940	70,000
<b>Total revenues</b>	<u>63,256</u>	<u>60,000</u>	<u>57,450</u>	<u>68,940</u>	<u>70,000</u>
<b>EXPENDITURES</b>					
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	63,256	<u>\$ 60,000</u>	57,450	68,940	70,000
<b>BEGINNING FUND BALANCE</b>	<u>1,201,144</u>		<u>1,264,400</u>	<u>1,264,400</u>	<u>1,333,340</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 1,264,400</u>		<u>\$ 1,321,850</u>	<u>\$ 1,333,340</u>	<u>\$ 1,403,340</u>

**TOWN OF COLUMBINE VALLEY  
TRANSPORTATION FEES  
2025 PROPOSED BUDGET  
WITH 2023 ACTUAL, 2024 BUDGET, YTD ACTUALS AND 2023 ESTIMATED AMOUNTS**

	<u>2023 Actual</u>	<u>2024 Adopted</u>	<u>YTD Actual 10/31/2024</u>	<u>2024 Estimated</u>	<u>2025 Proposed</u>
<b>REVENUES</b>					
Transportation fees	\$ 93,235	\$ 100,000	\$ 101,159	\$ 105,000	\$ 100,000
<b>Total revenues</b>	<u>93,235</u>	<u>100,000</u>	<u>101,159</u>	<u>105,000</u>	<u>100,000</u>
<b>EXPENDITURES</b>					
<b>Total expenditures</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>NET CHANGE IN FUND BALANCE</b>	93,235	<u>\$ 100,000</u>	101,159	105,000	100,000
<b>BEGINNING FUND BALANCE</b>	<u>179,954</u>		<u>273,189</u>	<u>273,189</u>	<u>378,189</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 273,189</u>		<u>\$ 374,348</u>	<u>\$ 378,189</u>	<u>\$ 478,189</u>

**Town of Columbine Valley  
Property taxes**

	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>PRELIMINARY 2025</b>
<b>Assessed Value</b>	47,883,330	54,576,701	54,835,909	65,358,880	62,737,997	81,774,145	83,602,178
<b>Mill Levy</b>							
General Fund	9.313	9.313	7.924	9.339	9.339	9.339	9.339
Temp Rate Reduction	-1.573	-2.755	-	-	-	(2.195)	(2.195)
Abatement	0.011	0.009	0.025	0.077	0.015	-	-
<b>Total Mill Levy</b>	<b>7.751</b>	<b>6.567</b>	<b>7.949</b>	<b>9.416</b>	<b>9.354</b>	<b>7.144</b>	<b>7.144</b>
<b>Property taxes</b>							
General Fund	445,937	508,273	434,520	610,387	585,910	763,689	780,760.74
Temp Rate Reduction	(75,320)	(150,359)	-	-	-	(179,494)	(183,506.78)
Abatement	527	491	1,371	5,033	941	-	-
<b>Total Property Taxes</b>	<b>371,144</b>	<b>358,405</b>	<b>435,891</b>	<b>615,419</b>	<b>586,851</b>	<b>584,194</b>	<b>597,254.00</b>



## **Request for Board of Trustee Action**

**Date:** November 19, 2024

**Title:** 2025 Town Budget

**Presented By:** Diane Rodriguez, Finance Manager  
J.D. McCrumb, Town Administrator

**Prepared By:** Diane Rodriguez, Finance Manager

**Background:** This is the final draft of the 2025 Town Budget presented for final review. It has been drafted by Town staff and reviewed by the Board of Trustees.

A public hearing on this budget will be held on November 19, 2024.

The budget is scheduled for adoption by Resolution on Tuesday, December 10, 2024.

**Attachments:** 2025 Town Budget

**Recommended Motion:** No action is requested at this time.