

**TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES MEETING**

March 18, 2025

6:30 PM

A G E N D A

1. ROLL CALL 6:30 PM
2. PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENT
Each speaker will be limited to three minutes. The Board of Trustees is not authorized by the Colorado Open Meetings Law to discuss, comment, or act at the meeting on any issue raised by public comment. The Mayor may refer the matter to the Town Administrator or Town Attorney for immediate comment, or to staff to obtain additional information and report back to the Board as appropriate.
4. CONSENT AGENDA Mayor Menk
Consent agenda items can be adopted by a simple motion. Ordinances must be read by title prior to a vote on the motion. A consent agenda item may be removed by request of a Trustee.
 - a. Approval of February 18, 2025 Minutes
5. REPORTS
 - a. Mayor
 - b. Trustees
 - c. Finance Report
 - d. Town Administrator
 - e. Chief of Police
6. OLD BUSINESS
 - a. There is no Old Business
7. NEW BUSINESS
 - a. There is no New Business
8. EXECUTIVE SESSION - An executive session to conference with legal Counsel regarding the Polo Meadows sound wall, pursuant to C.R.S. § 24-6-402(4)(b).
9. ADJOURNMENT

TOWN OF COLUMBINE VALLEY
BOARD OF TRUSTEES
Minutes
February 18, 2025

Mayor Pro Tem Dotson called the Regular Meeting of the Trustees to order at 6:30 p.m., in the Conference Room at the Town Hall at 2 Middlefield Road, Columbine Valley, Colorado. Roll call found the following present:

Trustees: Bill Dotson, Mike Giesen, Dave Huelskamp, Ed Icenogle, and Betsy McCain
Also present: Lee Schiller, J.D. McCrumb, Diane Rodriguez*, Brent Kaslon*, and Bret Cottrell

** participated virtually*

PUBLIC COMMENT: There was no public comment.

CONSENT AGENDA

ACTION: upon a motion by Trustee Huelskamp and a second by Trustee Giesen, the Board of Trustees unanimously approved the consent agenda.

REPORTS

- A. Mayor Menk was not in attendance to offer comment.
- B. No Trustee offered any comment.
- C. Mrs. Rodriguez presented the financials and answered Trustee questions.
- D. Mr. McCrumb reviewed his report as presented in the Trustees Packet.
- E. Chief Cottrell reviewed his report as presented in the Trustee Packet.

PRESENTATIONS: Representative Gretchen Rydin, House District 38 introduced herself and invited the Board to ask questions about topics before the state legislature.

OLD BUSINESS: There was no old business.

Intergovernmental Agreement w CDOT re Platte Canyon Sidewalk: Mr. Schiller and Mr. Kaslon presented the item to the Trustees for their consideration. The Trustees discussed the matter and asked clarifying questions.

ACTION: upon a motion by Trustee Icenogle and a second by Trustee Huelskamp, the Board of Trustees unanimously approved the IGA subject to final approval by the Town Attorney.

NEW BUSINESS: There was no new business.

EXECUTIVE SESSION: The Board of Trustees entered into an executive session at 7:28 (motion by Icenogle/Giesen) to conference with legal Counsel regarding the Polo Meadows sound wall, pursuant to C.R.S. § 24-6-402(4)(b). The Trustees came out of the executive session at 8:56 (motion by Icenogle/Giesen).

ADJOURNMENT: There being no further business, the meeting was adjourned at approximately 8:56 p.m.

Submitted by,
J.D. McCrumb, Town Administrator

TOWN OF COLUMBINE VALLEY
Financial Statements as of YTD February 28, 2025
Variance Summary

Total Cash \$8,708,281 Unrestricted Cash \$458,175

General Fund

Revenues

- General Fund Revenues are at 22% of budget (PY 23%).
 - o Interest \$44,038 in general fund and \$54,911, interest rate is down to average of 4.42%

Administration – 15% of budget (PY 13%)

- Human resources – includes setup of new Asure payroll system
- Legal – Forbes Law Group travel to/from and attend board meeting and review of potential issues

Planning and engineering – 4% of budget (PY 24%)

Public Safety – 13% of budget (PY 15%)

Public Works – 12% of budget (PY 9%)

- Storm water permit process includes total for 2025

General Fund Expenditures, Transfers and Fund Balance

- Total General Fund Expenditures are at 12% of budget (PY 13%)
- Transfer to Capital fund of \$300,000
- The ending fund balance is \$910,820

Capital Fund

- Transfer from General fund of \$300,000
- Ending fund balance \$5,750,237

Conservation Trust Fund

- Ending fund balance \$38,924

Arapahoe County Open Space Fund

- Ending fund balance \$716,280

Wild Plum Impact Fees Fund

- Ending fund balance \$1,341,941

Transportation Fees Fund

- Ending fund balance \$402,724

**TOWN OF COLUMBINE VALLEY
CASH POSITION
YEAR TO DATE (YTD) AS OF FEBRUARY 28, 2025**

Account Activity Item Description	CHECKING	INVESTMENTS	TOTAL ALL ACCOUNTS
BMO checking	\$ 465,194	-	\$ 465,194
C-Safe Primary	-	6,142,761	6,142,761
C-Safe Wild Plum Impact fee	-	1,341,941	1,341,941
C-Safe CTF	-	42,104	42,104
Arapahoe County shareback	-	716,281	716,281
YTD Cash Balances	465,194	8,243,087	8,708,281
Less amount allocated for capital	-	(5,750,237)	(5,750,237)
Less amount restricted for CTF	-	(38,924)	(38,924)
Less amount restricted for ACOS	-	(716,280)	(716,280)
Less amount restricted for impact fees	-	(1,341,941)	(1,341,941)
Less amount restricted for transportation fees	-	(402,724)	(402,724)
CURRENT UNRESTRICTED/UNALLOCATED BALANCE	\$ 465,194	\$ (7,019)	\$ 458,175

**TOWN OF COLUMBINE VALLEY
ALLOCATION OF AVAILABLE FUND BALANCES
YEAR TO DATE (YTD) AS OF FEBRUARY 28, 2025**

Account Activity Item Description	General	Capital	Conservation Trust	Arapahoe Cty Open Space	Wild Plum Impact Fees	Transportation Fees	TOTALS
BEGINNING FUND BALANCES	\$ 880,480	\$ 5,443,726	\$ 38,622	\$ 711,145	\$ 1,332,319	\$ 379,307	\$ 8,785,599
YTD REVENUES PER FINANCIAL STATEMENTS							
Taxes	437,859	-	-	-	-	-	437,859
Permits and fines	54,911	-	-	-	-	-	54,911
Intergovernmental	110,773	-	-	-	-	-	110,773
Interest	44,038	-	302	5,135	9,622	-	59,097
Other	43	7,600	-	-	-	-	7,643
Conservation Trust Fund entitlement	-	-	-	-	-	-	-
Arapahoe County open space	-	-	-	-	-	-	-
Transportation fees	-	-	-	-	-	23,417	23,417
Total YTD revenues	647,624	7,600	302	5,135	9,622	23,417	693,700
Total YTD expenditures	(317,284)	(1,089)	-	-	-	-	(318,373)
Excess of revenues over (under) expenditures	330,340	6,511	302	5,135	9,622	23,417	375,327
Transfers	(300,000)	300,000	-	-	-	-	-
Net change in fund balance	30,340	306,511	302	5,135	9,622	23,417	375,327
YTD ENDING FUND BALANCES	\$ 910,820	\$ 5,750,237	\$ 38,924	\$ 716,280	\$ 1,341,941	\$ 402,724	\$ 9,160,926

Budget vs actual reference

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**TOWN OF COLUMBINE VALLEY
BALANCE SHEET - ALL FUNDS
GOVERNMENTAL FUNDS
February 28, 2025
Unaudited**

ASSETS

Cash and investments	\$	8,708,281
Accrued revenue		382,460
Prepaid expenses		33,784
Other receivables		83,240
TOTAL ASSETS	\$	<u>9,207,765</u>

LIABILITIES AND FUND BALANCES

LIABILITIES

Accounts payable	\$	43,714
Accrued liabilities		3,125
Total liabilities		<u>46,839</u>

FUND BALANCES

General		910,820
Capital		5,750,237
Conservation trust fund		38,924
Arapahoe county open space		716,280
Wild Plum Impact fees		1,341,941
Transportation fees		402,724
Total fund balances		<u>9,160,926</u>

TOTAL LIABILITIES AND FUND BALANCES	\$	<u>9,207,765</u>
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TOWN OF COLUMBINE VALLEY
GENERAL - SUMMARY
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED FEBRUARY 28, 2025

Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Taxes	\$ 437,859	\$ 1,899,280	\$ (1,461,421)	23%
Permits and fines	54,911	352,400	(297,489)	16%
Intergovernmental	110,773	470,497	(359,724)	24%
Interest	44,038	175,000	(130,962)	25%
Other	43	4,000	(3,957)	1%
Grants	-	32,000	(32,000)	0%
Total revenues	<u>647,624</u>	<u>2,933,177</u>	<u>(2,285,553)</u>	<u>22%</u>
EXPENDITURES				
Administration	120,641	824,533	(703,892)	15%
Planning and engineering	1,503	36,000	(34,497)	4%
Public safety	152,409	1,181,642	(1,029,233)	13%
Public works	42,731	542,679	(499,948)	8%
Total expenditures	<u>317,284</u>	<u>2,584,854</u>	<u>(2,267,570)</u>	<u>12%</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>330,340</u>	<u>348,323</u>	<u>(17,983)</u>	<u>95%</u>
OTHER FINANCING USES				
Transfer to capital	(300,000)	(330,000)	30,000	91%
Total other financing uses	<u>(300,000)</u>	<u>(330,000)</u>	<u>30,000</u>	<u>91%</u>
NET CHANGE IN FUND BALANCE	30,340	<u>\$ 18,323</u>	<u>\$ 12,017</u>	
BEGINNING FUND BALANCE	<u>880,480</u>			
ENDING FUND BALANCE	<u>\$ 910,820</u>			

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND TWO MONTHS ENDED FEBRUARY 28, 2025
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (17% YTD)
REVENUES					
Taxes					
Cable television	\$ 3,616	\$ 7,233	\$ 43,400	\$ (36,167)	17%
Property	199,876	205,083	613,980	(408,897)	33%
Sales and use	125,040	206,704	1,117,600	(910,896)	18%
Specific ownership	2,752	5,289	43,000	(37,711)	12%
Utility franchise	6,775	13,550	81,300	(67,750)	17%
Total taxes	338,059	437,859	1,899,280	(1,461,421)	23%
Permits and fines					
Court fines	5,120	10,505	100,000	(89,495)	11%
Permits, fees and services	30,001	44,406	252,400	(207,994)	18%
Total permits and fines	35,121	54,911	352,400	(297,489)	16%
Intergovernmental					
Bow Mar IGA	-	93,199	372,797	(279,598)	25%
Bow Mar IGA admin	-	5,000	20,000	(15,000)	25%
County highway tax revenue	1,575	3,150	18,900	(15,750)	17%
Motor vehicle registration fees	338	736	5,600	(4,864)	13%
State cigarette tax apportionment	83	225	1,700	(1,475)	13%
State highway user's tax	4,171	8,463	51,500	(43,037)	16%
Total intergovernmental	6,167	110,773	470,497	(359,724)	24%
Interest	20,777	44,038	175,000	(130,962)	25%
Other	26	43	4,000	(3,957)	1%
Grants	-	-	32,000	(32,000)	0%
TOTAL REVENUES	400,150	647,624	2,933,177	(2,285,553)	22%
EXPENDITURES					
Administration					
Accounting and audit	7,311	21,268	131,000	(109,732)	16%
Advertising/notices	-	24	500	(476)	5%
Bank/credit card fees	653	1,361	6,500	(5,139)	21%
Building inspection and planning review	5,645	20,470	80,000	(59,530)	26%
Building maintenance and utilities	1,933	2,848	28,000	(25,152)	10%
Community functions	1,040	1,700	50,500	(48,800)	3%
Computer expense	385	973	10,000	(9,027)	10%
County treasurer's collection fees	1,999	2,051	6,140	(4,089)	33%
Dues and publications	445	1,630	16,650	(15,020)	10%
Education and training	-	-	11,000	(11,000)	0%
Health insurance	2,443	5,217	31,091	(25,874)	17%
Human resources	2,100	4,575	15,000	(10,425)	31%
Insurance workers comp and liability	1,509	3,019	17,615	(14,596)	17%
Legal	8,292	14,689	30,000	(15,311)	49%
Mayor expenses & meals	55	110	1,000	(890)	11%
Miscellaneous	-	-	1,500	(1,500)	0%
Payroll taxes	779	1,561	12,000	(10,439)	13%
Pension	794	1,567	12,000	(10,433)	13%
Salaries	16,691	33,332	240,912	(207,580)	14%
Special projects	-	-	10,000	(10,000)	0%
Supplies, printing, postage	181	1,651	13,000	(11,349)	13%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND TWO MONTHS ENDED FEBRUARY 28, 2025
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (17% YTD)
Telephone/communications	1,497	2,595	12,125	(9,530)	21%
Emergency reserve	-	-	88,000	(88,000)	0%
Total administration	53,752	120,641	824,533	(703,892)	15%
Planning and engineering					
Town planning	1,378	1,378	20,000	(18,622)	7%
Town engineer	125	125	16,000	(15,875)	1%
Total planning and engineering	1,503	1,503	36,000	(34,497)	4%
Public safety					
Operations					
Cruiser gas	1,349	2,713	20,520	(17,807)	13%
Cruiser oil/maintenance	-	1,212	13,338	(12,126)	9%
Cruiser insurance	532	1,063	6,120	(5,057)	17%
Education/training	-	-	12,620	(12,620)	0%
Equipment - camera body and dash	-	-	10,000	(10,000)	0%
Equipment repair	-	-	4,104	(4,104)	0%
Health insurance	5,646	12,252	81,400	(69,148)	15%
Insurance workers comp and liability	3,371	6,743	39,496	(32,753)	17%
Payroll taxes	1,742	3,418	31,700	(28,282)	11%
Pension	4,646	9,158	63,400	(54,242)	14%
Salaries	47,525	93,444	633,673	(540,229)	15%
Supplies/miscellaneous	1,437	1,797	15,000	(13,203)	12%
Telephones	355	645	4,433	(3,788)	15%
Uniforms	179	179	10,000	(9,821)	2%
Total operations	66,782	132,624	945,804	(813,180)	14%
Municipal court					
Judge	1,000	2,000	12,000	(10,000)	17%
Interpreter	200	400	2,400	(2,000)	17%
Legal	-	2,870	28,000	(25,130)	10%
Health insurance	-	-	9,300	(9,300)	0%
Payroll taxes	-	-	3,500	(3,500)	0%
Pension	-	-	7,000	(7,000)	0%
Salaries	3,860	5,680	70,000	(64,320)	8%
Administration	-	-	1,000	(1,000)	0%
Supplies	-	-	2,500	(2,500)	0%
Total municipal court	5,060	10,950	135,700	(124,750)	8%
Contracts					
Arapahoe county dispatch fee	(650)	-	38,276	(38,276)	0%
Tri-tech software	-	-	1,262	(1,262)	0%
Humane society	-	-	500	(500)	0%
Juvenile assessment	-	632	650	(18)	97%
Netmotion	-	-	500	(500)	0%
CACP	430	430	450	(20)	96%
CISC	-	-	1,000	(1,000)	0%
WhenIWork	-	-	800	(800)	0%
Total contracts	(220)	1,062	43,438	(42,376)	2%
Computer/IT					
Flock safety	1,721	3,442	20,500	(17,058)	17%
Offsite server backup and protection	726	1,998	12,000	(10,002)	17%
Office 365 accounts	-	-	6,200	(6,200)	0%

TOWN OF COLUMBINE VALLEY
GENERAL - DETAILS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH AND TWO MONTHS ENDED FEBRUARY 28, 2025
Unaudited

	Current Month	YTD Actual	Adopted Annual Budget	YTD Variance from Annual Budget	Percent of Annual Budget (17% YTD)
Scheduled computer replacement	-	-	4,000	(4,000)	0%
Govpilot	1,166	2,333	14,000	(11,667)	17%
Total computer/IT	3,613	7,773	56,700	(48,927)	14%
Total public safety	75,235	152,409	1,181,642	(1,029,233)	13%
Public works					
Ground maintenance	92	92	7,500	(7,408)	1%
Health insurance	631	1,587	9,280	(7,693)	17%
Insurance vehicle	265	531	3,060	(2,529)	17%
Insurance workers comp and liability	564	1,128	6,606	(5,478)	17%
Other drainage/water	-	-	5,000	(5,000)	0%
Payroll taxes	428	856	5,925	(5,069)	14%
Pension	350	709	5,925	(5,216)	12%
Professional fees-mosquito control	-	-	8,345	(8,345)	0%
Salaries	8,819	17,165	118,500	(101,335)	14%
Sanitation/trash/recycle service	8,943	17,885	110,838	(92,953)	16%
Signs maintenance	-	-	5,000	(5,000)	0%
Snow removal	58	58	2,500	(2,442)	2%
Storm water permit process/NPDES	620	620	1,200	(580)	52%
Street lighting	1,033	2,100	15,000	(12,900)	14%
Street and gutter maintenance	-	-	185,000	(185,000)	0%
Streets and gutters contingency	-	-	50,000	(50,000)	0%
Striping	-	-	1,000	(1,000)	0%
Vehicle maintenance	-	-	2,000	(2,000)	0%
Total public works	21,803	42,731	542,679	(499,948)	8%
TOTAL EXPENDITURES	152,293	317,284	2,584,854	(2,267,570)	12%
EXCESS OF REVENUES OVER EXPENDITURES	247,857	330,340	348,323	(17,983)	95%
OTHER FINANCING USES					
Transfer to capital	(300,000)	(300,000)	(330,000)	30,000	91%
Total other financing uses	(300,000)	(300,000)	(330,000)	30,000	91%
NET CHANGE IN FUND BALANCE	\$ (52,143)	\$ 30,340	\$ 18,323	\$ 12,017	
BEGINNING FUND BALANCE		880,480			
ENDING FUND BALANCE		\$ 910,820			

TOWN OF COLUMBINE VALLEY
CAPITAL
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED FEBRUARY 28, 2025
Unaudited

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Total revenues	\$ -	\$ -	\$ -	-
EXPENDITURES				
Public safety				
Vehicle	-	75,000	(75,000)	0%
Public works				
Lightpole replacement	-	12,000	(12,000)	0%
Platte Canyon Sidewalk - Village to Fairway	1,089	500,000	(498,911)	0%
Platte Canyon/Coal Mine right turn lane	-	280,000	(280,000)	0%
Town wall	-	100,000	(100,000)	0%
Trails	-	30,000	(30,000)	0%
Total expenditures	<u>1,089</u>	<u>997,000</u>	<u>(995,911)</u>	<u>0%</u>
EXCESS OF EXPENDITURES OVER REVENUES	<u>(1,089)</u>	<u>(997,000)</u>	<u>995,911</u>	<u>0%</u>
OTHER FINANCING SOURCES				
Gain on sale of asset	7,600	9,000	(1,400)	84%
Transfer from general	300,000	330,000	(30,000)	91%
Total other financing sources	<u>307,600</u>	<u>339,000</u>	<u>(31,400)</u>	<u>91%</u>
NET CHANGE IN FUND BALANCE	306,511	<u>\$ (658,000)</u>	<u>\$ 964,511</u>	
BEGINNING FUND BALANCE	<u>5,443,726</u>			
ENDING FUND BALANCE	<u>\$ 5,750,237</u>			

**TOWN OF COLUMBINE VALLEY
 CONSERVATION TRUST
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
 BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
 FOR THE ONE MONTH ENDED FEBRUARY 28, 2025
 Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Conservation Trust Fund entitlement	\$ -	\$ 8,700	\$ (8,700)	0%
CTF interest	302	1,300	(998)	23%
Total revenues	<u>302</u>	<u>10,000</u>	<u>(9,698)</u>	<u>3%</u>
EXPENDITURES				
Conservation trust fund expenditures	-	6,000	(6,000)	0%
Total expenditures	<u>-</u>	<u>6,000</u>	<u>(6,000)</u>	<u>0%</u>
NET CHANGE IN FUND BALANCE	302	<u>\$ 4,000</u>	<u>\$ (3,698)</u>	
BEGINNING FUND BALANCE	<u>38,622</u>			
ENDING FUND BALANCE	<u>\$ 38,924</u>			

**TOWN OF COLUMBINE VALLEY
ARAPAHOE COUNTY OPEN SPACE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED FEBRUARY 28, 2025
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Arapahoe County open space	\$ -	\$ 63,200	\$ (63,200)	0%
ACOP interest	5,135	27,000	(21,865)	19%
Total revenues	<u>5,135</u>	<u>90,200</u>	<u>(85,065)</u>	<u>6%</u>
EXPENDITURES				
Benches	-	4,000	(4,000)	0%
Total expenditures	<u>-</u>	<u>4,000</u>	<u>(4,000)</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	5,135	<u><u>\$ 86,200</u></u>	<u><u>\$ (81,065)</u></u>	
BEGINNING FUND BALANCE	<u>711,145</u>			
ENDING FUND BALANCE	<u><u>\$ 716,280</u></u>			

**TOWN OF COLUMBINE VALLEY
WILD PLUM IMPACT FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED FEBRUARY 28, 2025
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Interest	\$ 9,622	\$ 70,000	\$ (60,378)	14%
Total revenues	<u>9,622</u>	<u>70,000</u>	<u>(60,378)</u>	<u>14%</u>
EXPENDITURES				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	9,622	<u>\$ 70,000</u>	<u>\$ (60,378)</u>	
BEGINNING FUND BALANCE	<u>1,332,319</u>			
ENDING FUND BALANCE	<u>\$ 1,341,941</u>			

**TOWN OF COLUMBINE VALLEY
TRANSPORTATION FEES
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET AND ACTUAL - MODIFIED ACCRUAL (BUDGETARY) BASIS
FOR THE ONE MONTH ENDED FEBRUARY 28, 2025
Unaudited**

	<u>YTD Actual</u>	<u>Adopted Annual Budget</u>	<u>YTD Variance from Annual Budget</u>	<u>Percent of Annual Budget (17% YTD)</u>
REVENUES				
Transportation fees	\$ 23,417	\$ 100,000	\$ (76,583)	23%
Total revenues	<u>23,417</u>	<u>100,000</u>	<u>(76,583)</u>	<u>23%</u>
EXPENDITURES				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
NET CHANGE IN FUND BALANCE	23,417	<u>\$ 100,000</u>	<u>\$ (76,583)</u>	
BEGINNING FUND BALANCE	<u>379,307</u>			
ENDING FUND BALANCE	<u>\$ 402,724</u>			

HELLO
Spring



Spring Equinox
Thursday, March 20

Town Administrator's Report

March 2025



Town of Columbine Valley
2 Middlefield Road
Columbine Valley, CO 80123

Tel: 303-795-1434
Fax: 303-795-7325
jdmccrumb@columbinevalley.org

National Weed Appreciation Day

Friday, March 28



Town Administration

Media Consultant Proposals

The Town has a several requests out to media consultants for proposals with the goal of being prepared if any crisis communication needs arise.

Citizen Notification Platform Research

At the request of the Police Department, Staff has started researching platforms for sending emergency notices and other communications to citizens via their preferred channel (landline, text, push notification, email).

Flock Camera Update

The Town is working with the City of Littleton on permission to install a flock camera at the intersection of Watson Lane and West Bowles Avenue. The Town's seven flock

cameras read license plates and send alerts to law enforcement when detecting a stolen car, wanted suspect, or link to a missing person.

Progress on Court Clerk

The Town has started preliminary interviews from the pool of 60 applications received, but is not yet moving forward with any of the current applicants. The job remains posted and new applications are under review with the hope of filling the position by late April.

Upcoming Events

- **April 12:** Shred Event
- **April 26:** Prescription Drug Take-Back Day
- **June 19:** Summer Concert
- **July 4:** 4th of July Parade & Festival

Town Website Statistics

February 2025

Sessions: 1,784

Page Views: 3,066

Top Pages:

Calendar

Police

Building

Employment

Building Permits

Print Directories Distributed: 80

Building Department

Monthly Stats

15 Permits Issued

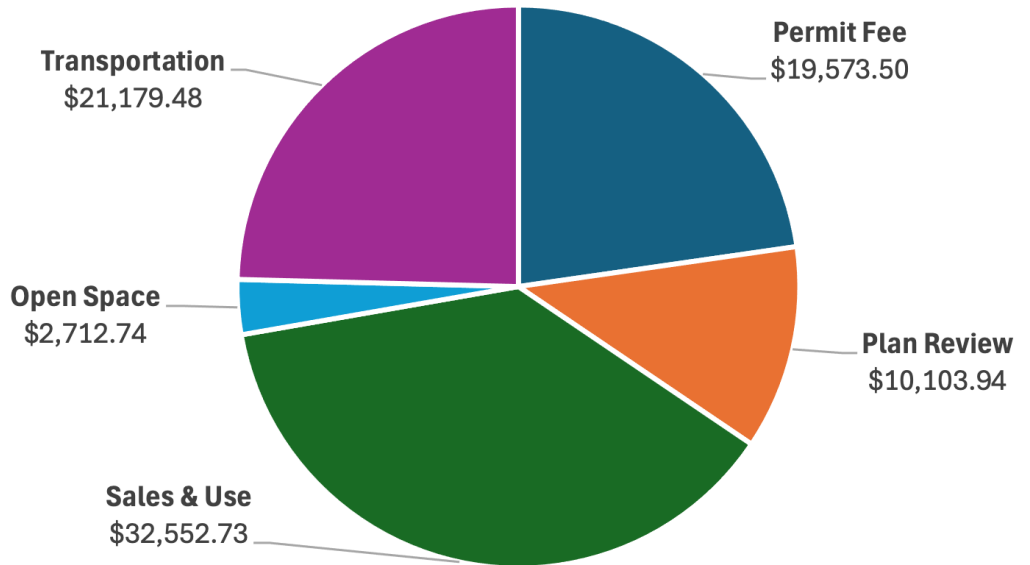
- New SFR: 1
- Major Remodel: 2
- Roofs/Solar: 1
- Basement: 0
- Miscellaneous: 11

48 Inspections

23 Licenses Issued

- General: 8
- Electrical: 4
- Plumbing: 6
- Roofing: 3
- Mechanical: 2

February Revenue: \$89,149.82



Building Department Revenue by Month

	<u>2024</u>	<u>2024 YTD</u>	<u>2025</u>	<u>2025 YTD</u>
January	\$112,396.11	\$112,396.11	\$93,829.59	\$93,829.59
February	\$39,587.44	\$151,983.55	\$86,149.82	\$179,979.41
March	\$27,277.15	\$179,260.70		
April	\$115,630.12	\$294,890.82		
May	\$51,621.04	\$346,511.86		
June	\$21,707.29	\$368,219.15		
July	\$24,989.47	\$393,208.62		
August	\$43,070.54	\$436,279.16		
September	\$47,891.44	\$484,170.60		
October	\$21,641.67	\$505,812.27		
November	\$18,894.90	\$524,707.17		
December	\$7,436.78	\$532,143.95		

*National
Flower
Day*

Friday,
March 21

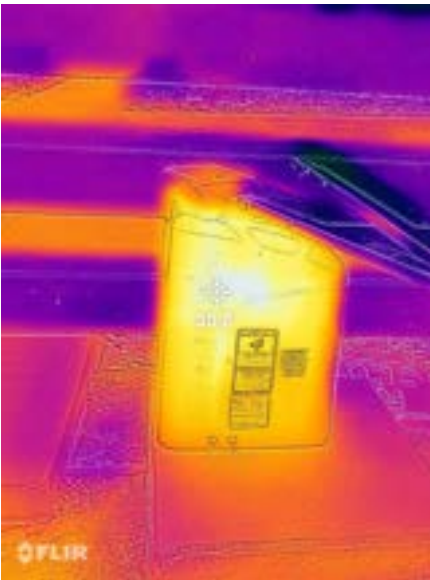
Public Works Updates

Town Hall Basement Inventory & Organization

Public Works completed a full inventory of the basement storage room. This room houses items from all Town departments with some files dating back to the construction of the building in 2004. The area is now organized for easy item retrieval, and the next step of clearing out unnecessary items and paperwork is underway. This project contributes to the Town’s goal of modernizing its archives and aligning with record retention requirements.

F450 Improvements for Snow Removal

A snow deflector screen has been added to the front grill of the F450. While plowing at specific temperatures, a certain type of drifting snow can be sucked into the air filter box. The new screen blocks snow from being sucked directly into the air snorkel, preventing the air filter from becoming clogged with snow.



Wild Plum Emergency Access

While the emergency access connecting Latigo Place to Damsire Drive has not been put into service or been accepted by the Town yet, Public Works is performing inspections on the

gate and its components. During one of the colder days, a thermal imaging inspection was performed on the gate heaters (shown above). These are designed to keep the internal components of the opener warm and able to function correctly when the temperature drops below freezing. Although both devices had recently been installed, one had already failed. This is one of many items that has been added to the punch list that Lennar is required to fix before the Town will accept the emergency access.

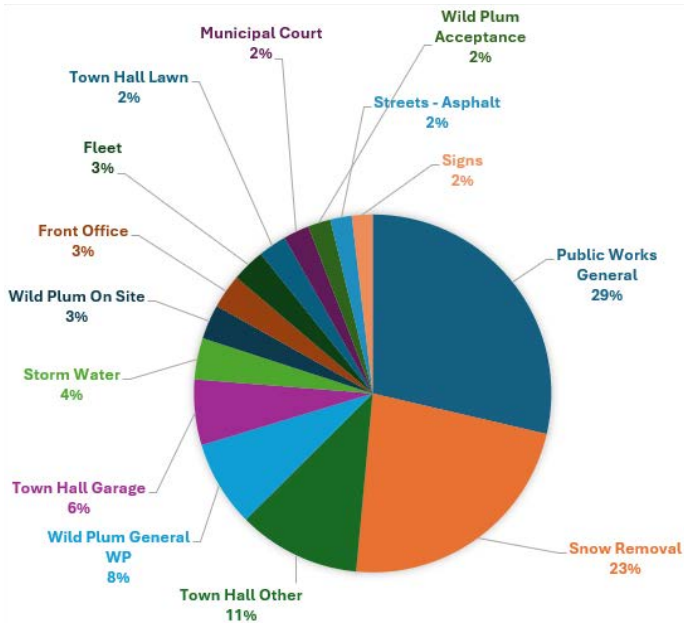


Burning Tree Wall Repairs

Earlier this winter, a truck crashed into the southeast corner of the entrance to Burning Tree, damaging two brick columns and two sections of brick wall. Repairs to the wall are complete. As it is difficult to source brick with similar look and size, much of the old brick was cleaned and reused in this repair. Additional custom concrete caps have been ordered to replace the temporary flat caps on the columns further down the wall (damaged in a previous crash).

February Weather Report	
Monthly high	62°
Monthly low	-5°
Inches of rain	0.74"
Inches of snow	14.7"
Days of snow plowing	5
Days of salt spreading	4

Public Works Time Usage & Municipal Court Updates



February Numbers	
Public Works General	66
Snow Removal	53
Town Hall Other	25
Wild Plum General WP	18
Town Hall Garage	14
Storm Water	9
Wild Plum On Site	7
Front Office	7
Fleet	7
Town Hall Lawn	6
Municipal Court	5
Wild Plum Acceptance	5
Streets: Asphalt	4
Signs	4

Fines Collected

	2024 YTD	2025	2025 YTD
January	\$2,438.25	\$4,700.00	\$4,700.00
February	\$5,307.99	\$4,855.00	\$9,555.00
March	\$8,989.97		
April	\$15,242.46		
May	\$18,779.44		
June	\$34,066.42		
July	\$39,484.42		
August & September	\$56,221.12		
October	\$63,552.06		
November & December	\$76,159.31		

Total Stats (Update to Come)

Total on Docket	n/a
Total Paid Before Court	n/a
Cases Heard by Judge	n/a
Continuances	n/a
Default Judgments	n/a
Stays of Execution	n/a
Classes Ordered	n/a
Bench Warrants	n/a
Trials	n/a
Collections	n/a



Columbine Valley Police Department

Serving Bow Mar
 2 Middlefield Rd. Columbine Valley, Colorado 80123
www.columbinevalley.org
 (303) 795-1434 Fax (303) 795-7325

Columbine Valley P.D. Monthly Report For March 2025

Full Time Positions	6 of 6
Part Time Positions	4 of 5
Regular hours	866
OT hours worked	33.5
Off Duty	0
PTO	30

February 2025 Violations

Charges For the Date Range 2/1/2025 Thru 2/28/2025

Qty	Charge
13	1101(2)(H) SPEEDING 10 - 19 MPH OVER:
2	604 TRAFFIC CONTROL SIGNAL:
2	703(3) FAIL TO STOP AT A STOP SIGN:
1	1210(A) ON STREET PARKING PROHIBITED (3-6 AM):
1	1006(2) ONE WAY ROADWAYS ROTARY TRAFFIC ISLANDS:
1	1101(1) SPEEDING EXCESS OF 30 MPH OVER LIMIT:
1	1409 COMPULSORY INSURANCE:
1	1101(2)(H) SPEEDING 20 AND OVER:
22	Total Number of Violations Issued

Monthly Case # Report

Case Number	Event Date	Situation Reported
CV25-000013	02/04/2025 05:53:47 PM	DUI IP
CV25-000014	02/08/2025 12:39:51 AM	UNKNOWN INJURY ACCIDENT IP
CV25-000015	02/08/2025 02:58:32 PM	TRAFFIC ARREST IP
CV25-000016	02/08/2025 04:32:11 PM	WELFARE CHECK IP
CV25-000017	02/08/2025 05:11:48 PM	TRAFFIC ARREST IP
CV25-000018	02/15/2025 12:00:32 PM	DOMESTIC VIOLENCE VERBAL IP
CV25-000019	02/21/2025 09:14:47 AM	PROPERTY ACCIDENT IP
CV25-000020	02/23/2025 07:08:21 AM	Theft

Problem Type Summary

10:34 AM 3/13/2025

Data Source: Data Warehouse

Agency: ACSO

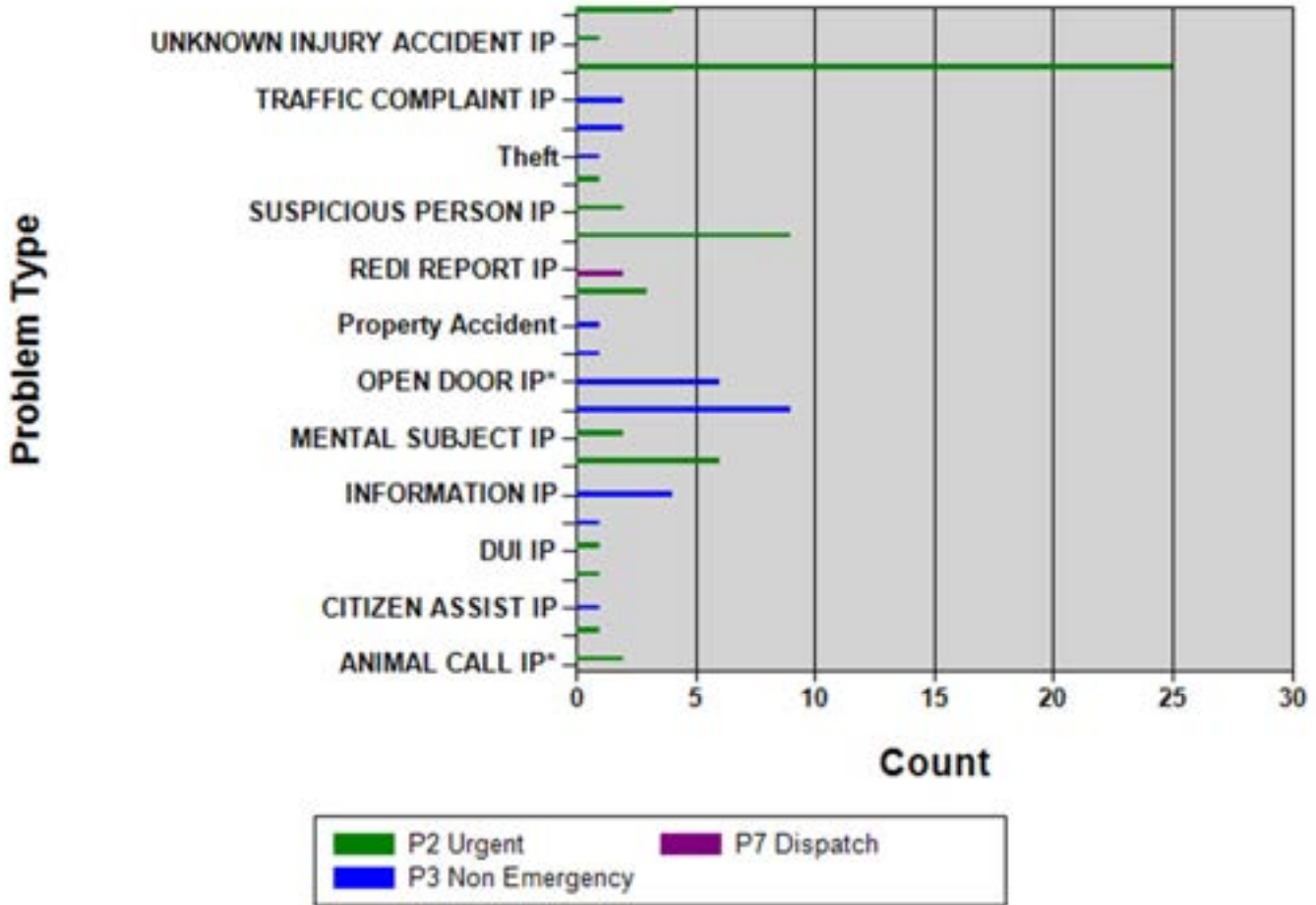
Division: Bow Mar, Bow Mar Inactive Personnel, Columbine Valley, Columbine Valley Inactive Pers

Day Range: Date From 2/1/2025 To 2/28/2025

Exclusion:

- Calls canceled before first unit assigned
- Calls canceled before first unit at scene

[Export](#)



Priority	Description
1	P1 In Progress
2	P2 Urgent
3	P3 Non Emergency
4	P4 Police Details
5	P5 On View
6	P6 Phone
7	P7 Dispatch

TRAFFIC COMPLAINT IP			<u>2</u>						<u>2</u>
TRAFFIC OBSTRUCTION IP									
TRAFFIC STOP IP	<u>25</u>								<u>25</u>
TRANSPORT IP									
Trespass to Property									
TRESPASS TO PROPERTY IP									
Trespass to Vehicle									
TRESPASS TO VEHICLE IP									
UNKNOWN INJURY ACCIDENT IP	<u>1</u>								<u>1</u>
UNLAWFUL ACTS IP									
UNWANTED SUBJECT IP									
VEHICLE LOCKOUT IP									
WARRANT ARREST IP									
WARRANT PICKUP IP									
Weapons Violation									
WEAPONS VIOLATION IP									
WELFARE CHECK IP	<u>4</u>								<u>4</u>
ZZ-Animal Call									
ZZ-Suspicious Person									
ZZ-Suspicious Vehicle									
ZZ-Unwanted Subject									
ZZ-ZONING IP									
Total	<u>58</u>		<u>28</u>				<u>2</u>		<u>88</u>