



National Eat Your Veggies Day, June 17

Town Administrator's Report

June 2025



Town of Columbine Valley
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Town Administration

Municipal Code Update

With the Codification Process nearing completion, staff will turn its attention to updating the website to reflect the new code.

Staff Projects

Staff continues to make progress on other “heavy lifts” including:

- Platte Canyon sidewalk design and approval
- Building code and fee updates
- Employee handbook updates
- Reviewing the Town’s RFP and contract program

All of these should come before the board by the end of the year.

Project Management Plan

A new project management and annual workplan program is being developed to keep staff more aligned with the many facets happening amongst both Town employees and contractors.

Networking

The Town Administrator will be representing the Town at the Colorado Municipal League conference at the end of June. Of particular interest will be sessions on Municipal Court, Digital Accessibility, and Records Management.

Town Website Statistics

May 2025

Sessions: 1,859

Page Views: 3,209

Top Pages:

Calendar

Summer Concerts

Police

Building

Trash & Recycling

**Total Print
Directories
Distributed: 93**

Building Department

Monthly Stats

15 Permits Issued

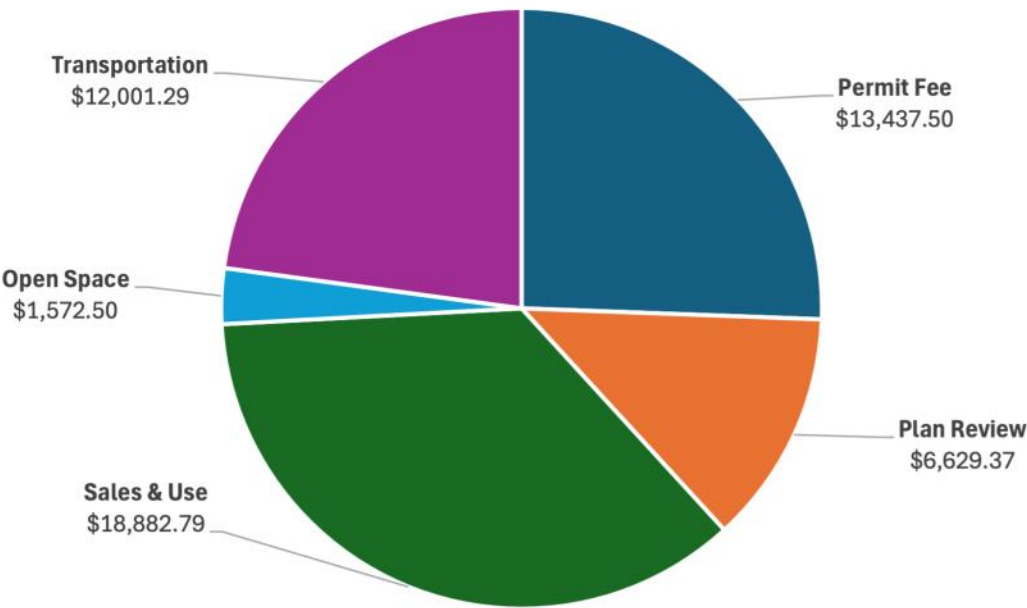
- New SFR: 1
- Major Remodel: 2
- Roofs/Solar: 1
- Basement: 1
- Miscellaneous: 10

56 Inspections

22 Licenses Issued

- General: 11
- Electrical: 5
- Plumbing: 3
- Roofing: 1
- Mechanical: 2

May Revenue: \$52,520.60



Building Department Revenue by Month

Month	2024	2024 YTD	2025	2025 YTD
January	\$112,396.11	\$112,396.11	\$93,829.59	\$93,829.59
February	\$39,587.44	\$151,983.55	\$86,149.82	\$179,979.41
March	\$27,277.15	\$179,260.70	\$21,674.44	\$201,653.85
April	\$115,630.12	\$294,890.82	\$49,166.37	\$250,820.22
May	\$51,621.04	\$346,511.86	\$52,520.60	\$303,340.82
June	\$21,707.29	\$368,219.15		
July	\$24,989.47	\$393,208.62		
August	\$43,070.54	\$436,279.16		
September	\$47,891.44	\$484,170.60		
October	\$21,641.67	\$505,812.27		
November	\$18,894.90	\$524,707.17		
December	\$7,436.78	\$532,143.95		

Public Works Updates

Town Hall Electrical

Public Works handled an electrical issue at Town Hall:

- Multiple outlets on the main floor were no longer functional.
- After tracing multiple lines through the building, Public Works determined there was a failure in the breaker box.
- After the issue was repaired, power was restored to all of the circuits.

Water Lateral

Public Works handled an issue caused by the spring rainstorms:

- A section of the irrigation lateral from the Nevada Ditch became partially clogged.
- The clog caused a backup in the system, spilling water out into the stormwater system along Eagle Drive.
- Proper flow has been restored.

Wild Plum Punch List

In an effort to help wrap up the development of Wild Plum, Public Works compiled a comprehensive punch list. This 126-page document details all of the major damage, errors, and failures that occurred during the infrastructure construction that still need to be fixed. Once all of the punch list items have been addressed, the probationary acceptance process can continue.

May Weather Report

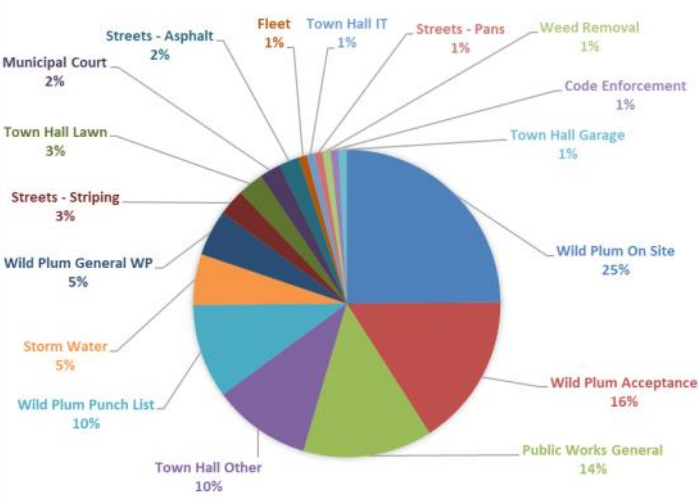
- Monthly high: 85°
- Monthly low: 38°
- Inches of rain: 2.9"

Wild Plum Concrete Update

Over a two-week span, dozens of damaged gutter pans were removed and replaced as shown below.



Public Works Time Usage & Municipal Court Updates



PUBLIC WORKS TASK	MAY HOURS
Wild Plum On Site	59
Wild Plum Acceptance	38
Public Works General	32
Town Hall Other	24
Wild Plum Punch List	23
Storm Water	13
Wild Plum General WP	11
Streets - Striping	7
Town Hall Lawn	6
Municipal Court	5
Streets - Asphalt	5
Fleet	2
Town Hall IT	2
Streets - Pans	2
Weed Removal	2
Code Enforcement	2
Town Hall Garage	2

Fines Collected

	2024 YTD	2025	2025 YTD
January	\$2,438.25	\$4,700.00	\$4,700.00
February	\$5,307.99	\$4,855.00	\$9,555.00
March	\$8,989.97	\$4,505.00	\$14,060.00
April	\$15,242.46	\$6,060.00	\$20,120.00
May	\$18,779.44	\$5,020.09	\$25,140.09
June	\$34,066.42		
July	\$39,484.42		
August & September	\$56,221.12		
October	\$63,552.06		
November & December	\$76,159.31		

April Docket Summary

The Town held Municipal Court on Thursday, May 15, 2025.

Total on Docket	27
Early Payments	32
Hearings	7
Bench Warrants	1
Trials	0
Collections	0